

Capital School District
198 Commerce Way
Dover, DE 19904-3498



CAPITAL
SCHOOL DISTRICT

BOARD OF EDUCATION

Matthew J. Lindell, President
Sean P. M. Christiansen, Vice-President
John C. Martin, Jr.
Ralph L. Taylor, Jr.
Nauleen A. Perry

Wednesday, October 21, 2015
Administrative Office
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Lindell
Mr. Christiansen
Mr. Martin
Mr. Taylor (arrived at 6:15 pm)
Ms. Perry

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Roll Call – Establishment of Quorum

On a motion by Ms. Perry, seconded by Mr. Martin, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:00 p.m. in the board meeting room. Mr. Taylor was absent but arrived at 6:15 pm.

1.02 Executive Session

On a motion by Mr. Martin, seconded by Ms. Perry, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:02 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:40 p.m.

1.04 School, Student and Staff Recognition

Mr. Jerry Houston and Mr. Andres Ortiz were recognized for their leadership, planning and organization of Dover High School's Passport to Success.

School Updates

Mr. Hallock gave school updates for William Henry Middle School and Central Middle School and reminded everyone of the concert on October 23 from 6-9 pm to benefit the Breast Cancer Coalition.

Julie Giangulio, East Dover Principal, gave a brief update on East Dover's work so far this school year in their Focus School work, noting the school's plan is due to the Department of Education on November 9.

1.05 Board President/Member Updates

Ms. Perry:

- Really enjoyed Passport to Success – organizers did a fabulous job.

Mr. Taylor:

- Fantastic turnout for homecoming parade, great job by administrators and staff with support of parents
- Visited KCSILC and witnessed staff ability to diffuse situations with mutual respect

Mr. Martin

- Apologized for missing homecoming parade

Mr. Christiansen:

- On October 3, board members, as well as Dr. Shelton and Dr. Henderson, met for 7 ½ hours for annual board retreat where much was accomplished
- Thanked Dr. Shelton and Dr. Henderson for leading the way, going forward
- Attended numerous committee meetings last month. Highlight of the month was the homecoming parade, great crowd, throughout the entire parade.

Mr. Lindell

- Agreed with Mr. Christiansen regarding homecoming, tagged on Facebook

- Attended Passport to Success Day at Dover High School, always looking to improve event every year for the benefit of the students
- Attended State Teacher of the Year Dinner, great to celebrate our teacher of the year, Ms. Cook
- Received email from Walmart, looking for a school to be nominated for \$1,000 worth of gift cards, East Dover would be logical choice, was selected out of the hat, hope teachers will benefit from that
- Attended DSBA meeting at which a job description was developed to post for replacement of Susan Francis, Executive Director, with the ability to move forward and work with DASA and DSEA

1.06 Superintendent Update

- Dr. Shelton announced Dr. Steve Godowsky has been nominated as the new Secretary of Education, to be confirmed through the State Senate
- Congratulated Lyndsey Cook as Capital's Teacher of the Year; attended the State Teacher of the Year Banquet
- October is Principal Recognition Month – on October 16, Governor issued proclamation recognizing and thanking Principals
- Gave a brief update on his 100 day plan

1.07 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, consent items were approved as amended to move 2.06 Agenda Consent Item to Agenda Item No. 3.12 (Resolution No. 16-055) (A/D).

2.01 Personnel (Resolution No. 16-043)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | |
|-----------|-----------|--------------------------|-----------|--------|
| 1. Cloud | Angela | Related Arts Teacher | 2015-2016 | South |
| 2. Keller | Stephanie | Elementary Teacher | 2015-2016 | South |
| 3. Thomas | Lawrence | Behavior Interventionist | 2015-2016 | KCSILC |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | |
|-----------|-------|---------|---------|----|
| 1. Conway | Maria | Teacher | 8/19/15 | DO |
|-----------|-------|---------|---------|----|

G. E.P.E.R.

1. District Employees

- | | | | | | |
|----|---------|-----------|-----------------|-----------|--------|
| a. | Cole | Elizabeth | PLC Facilitator | 2015-2016 | KCSILC |
| b. | Delgado | Larry | PLC Facilitator | 2015-2016 | KCSILC |
2. Non-District Employees
 - a. NONE
 3. Volunteer
 - a. NONE

II. CHANGE IN ASSIGNMENT

- A. Classification
 1. NONE
- B. Job Title
 1. NONE
- C. Condition of Employment
 1. NONE

III. LEAVES

- A. FMLS/STD/Workers Comp

1.	Herriman	Eric	ROTC	9/8/15	DHS
2.	Louder	Lesley	Teacher	9/15/15	DHS
3.	Newsome	Carla	Teacher	10/15/15	CMS
4.	Traxler	Sarah	Teacher	10/7/15	CMS
5.	Willis	Pam	Teacher	9/29/15	East
- B. Personal
 1. NONE
- C. Military
 1. NONE
- D. Educational
 1. NONE
- E. Sabbatical
 1. NONE
- F. Extension of Leave
 1. NONE

IV. PENSIONS

- A. Disability
 1. NONE

B. Service Pension

1. Roy	Julia	Teacher	12/1/15	East
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C. Vested Pension

1. NONE

V. RESIGNATIONS

1. Kula	Katie	Teacher/ILC	10/23/15	CMS
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VI. EXTENSION OF CONTRACT

1. NONE

VII. EXPIRATION OF CONTRACT

1. NONE

VIII. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Bogden	Corrie	1:1 Support Para (FT)	9/28/15	KCCS/DHS
2. Lopez	Erica	1:1 Support Para (FT)	10/13/15	KCCS/WHMS
3. Westergren	Amanda	Floater Cook/Banquet	10/5/15	DO
4. William-Rodriguez	Stephanie	1:1 Support Para (PT/29 Hrs.)	9/28/15	East

C. Recall

1. NONE

D. Rehire – Regular

Krambeck	Erica	Aquatics Director	11/9/15	KCCS
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E. Rehire – Temporary

1. NONE

F. Return from Leave

1. Kelley	Stephanie	Paraprofessional	9/29/15	FV
2. Montanez	Pablo	Custodian	10/4/15	South
3. Petka	Deborah	Child Nutrition	9/21/15	BTW
4. Tauyan	Virginia	Child Nutrition	11/6/15	WHMS

G. E.P.E.R.

1. District Employees
 - a. Powell Kimberly 21st Century 10/19/15 East
After School Program
2. Non-District Employees
 - a. Colder Kevin 21st Century 10/19/15 East
After School Program
 - c. Huey David 21st Century 10/19/15 East
After School Program
3. Volunteer
 - a. NONE

IX. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. Jenson Ramona Cafeteria Manager to 10/22/15 South
General Worker

X. LEAVES

A. FMLS/STD/Workers Comp

1. Miick Brian Child Nutrition 10/20/15 BTW
2. Montanez Pablo Custodian 9/8/15 South
3. Tauyan Virginia Child Nutrition 9/11/15 WHMS
4. Wright Margaret Paraprofessional 9/29/15 KCCS

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

XI. PENSIONS

D. Disability

1. NONE

E. Service Pension

1. NONE

F. Vested Pension

- | | | | | |
|---------------|-------|------------|---------|-----|
| 1. Clendaniel | Linda | Bus Driver | 2/31/15 | DO |
| 2. Petrucci | Jean | Secretary | 1/29/16 | DTC |

XII. RESIGNATIONS

- | | | | | |
|----------------|---------|-------------------|----------|--------|
| 1. Bloodsworth | Crystal | Aquatics Director | 10/14/15 | KCCS |
| 2. Burgoyne | Alanna | Paraprofessional | 9/28/15 | KCSILC |

XIII. EXTENSION OF CONTRACT

1. NONE

XIV. REDUCTION IN FORCE

1. NONE

XV. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 16-044)

School Choice Accept 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
069997	K	Booker T. Washington Elementary	Invite	In
997734	3	Booker T. Washington Elementary	Invite	In
194585	K	East Dover Elementary School	Invite	In
356435	3	Fairview Elementary School	Invite	In
357781	1	South Dover Elementary School	Invite	In
068702	K	Towne Point Elementary School	Invite	Outside
125029	2	Towne Point Elementary School	Invite	Outside
606471	10	Dover High School	Invite	Outside
286608	12	Dover High School	Invite	Outside

School Choice Denied 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In / Outside of District
276823	3	Booker T. Washington Elementary	Declined	In

2.03 Financial Reports – September 30, 2015 (Resolution No. 16-045)

Financial reports for September 30, 2015 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting September 16, 2015 (Resolution No. 16-046)

Minutes of executive and public sessions of regular Board of Education meeting September 16, 2015 were approved.

2.05 Field Trips (Resolution No. 16-047)

The following field trips were approved:

Booker T. Washington Elementary School 4th grade students and ALPHA Class to Washington, DC, May 24, 2016

Capital School District Board of Education minutes for October 21, 2015

South Dover Elementary School 1st grade students to Camden, NJ, February, 2016 (exact date to be determined to receive student discount tickets).

William Henry Middle School Grade 5 Purple and Orange Teams to New York, NY, May 5, 2016

Dover High School Grades 9-12 Dance Team to College Park, MD, November 1, 2015

Central Middle School Grades 7 and 8 French students to Philadelphia, PA, December 2, 2015

Central Middle School Grade 8 Spanish students to Philadelphia, PA, December 2, 2015

South Dover Elementary School 3rd grade students to Philadelphia, PA, November 23, 2015

Dover High School Grades 9-12 Speech and Debate students to New York, NY, January 14-17, 2016

Dover High School Grades 9-12 VPAG Dance Students to Pittsburgh, PA, March 2-6, 2016

2.06 Student Disciplinary Matters (Resolution No. 16-048)

Agenda 2.06 Student Disciplinary Matters was moved to Action/Discussion/Information Items (A/D/I)

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Construction Update – KCCS/BTW, DHS Baseball/Softball Fields

Mr. Kevin Lucas presented an update on the KCCS/BTW renovations, on demolition of the old Dover High School, and on the new Dover High School baseball/softball fields and maintenance buildings.

3.02 DART Bus Stop Dover High School (Resolution No. 16-037)

Dr. Shelton presented an update on the proposed DART Bus Stop at Dover High School.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, this item was tabled until next available time DART representatives can attend board meeting and make presentation.

3.03 Smarter Balance Results

Ms. Burgoyne provided additional information on student performance by sub-groups on the Smarter Balanced test.

3.04 ESL Updates

Dr. Guido provided an overview of Capital's ESL (English as a Second Language) program, how ELL (English Language Learner) students are identified and how their needs are addressed throughout the school year. In addition, he shared some student achievement data from the annual ACCESS assessment.

3.05 Unit Count Report

Ms. Cooke provided a preliminary unit count report: 6,486 students. Unit Count translated into 512.51 units for 2015, which is 1.09 unit decrease from 2014, still 8 units over from 2013. Unit County reflects a shift in increase of special education population.

3.06 Recommendation from Committee for the Naming/Renaming of School Facilities (Resolution No. 16-050)

A motion was made by Mr. Martin and seconded by Ms. Perry to accept the recommendation of the Naming Committee. Mr. Martin then rescinded motion.

On a motion by Mr. Martin, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-056 approving the recommendation of the Naming Committee that the Dover High School stadium signage remain the same. On a motion by Mr. Martin, seconded by Ms. Perry and on a vote of 2/3: Ms. Perry – Yes; Mr. Martin – Yes; Mr. Lindell – No; Mr. Christiansen – No; Mr. Taylor – No, the board rejected the recommendation of the Committee of the renaming to Michael D. Thomas Administration and Professional Development Center.

3.07 Academy of the Arts Dover High School (Resolution No. 16-051)

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board adopted Resolution No. 16-051 approving Academy or Arts Pathway Dover High School.

3.08 Dover High School CTE Pathways (Resolution No. 16-052)

On a motion by Mr. Taylor, seconded by Mr. Christiansen, and on a unanimous vote, the board adopted Resolution No. 16-052 approving the Dover High School CTE Pathways: Academy of Finance, Culinary & Hospitality Management, and Early Childhood Education Co-op.

3.09 Providence Contract – Tuition Tax (Resolution No. 16-053)

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a vote of 4/0: Ms. Perry – Yes; Mr. Martin – Abstain; Mr. Lindell – Yes; Mr. Christiansen – Yes; Mr. Taylor – Yes, the board adopted Resolution No. 16-053 authorizing the use of Tuition Tax funds for the Providence Evening Program at Parkway Academy.

3.10 Revisions Policy #400-03 Memorial Guidelines (Third Reading) (Resolution No. 16-054)

On a motion by Mr. Christiansen, seconded by Mr. Lindell, and on a vote of 3/2: Ms. Perry – No; Mr. Martin – No; Mr. Lindell – Yes; Mr. Christiansen – Yes; Mr. Taylor – Yes, the board adopted Resolution No. 16-054 approving Revisions Policy #400-03 Memorial Guidelines.

3.11 Revisions Policy #700-25 Bus Conduct (First Reading)

The board was presented the first reading of Revisions Policy #700-25 Bus Conduct.

3.06 Student Disciplinary Matter (Resolution No. 16-048)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, and on a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, Student Disciplinary Matter was approved as follows.

Student I. D. #953853: Expulsion from Capital School District for 180 days retroactive to August 24, 2015.

Student is eligible for and will receive homebound educational services during the 2015-2016 academic school year. After the expulsion period has been served, student may be considered for admission into Dover High School upon documentation of the following:

- Student has successfully completed a course of mental health treatment specifically designed for sex offenders.
- Student has obtained documentation from the treatment providers that he does not pose an immediate physical threat to students or adults.

3.12 Student Disciplinary Matter (Resolution No. 16-055)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, and on a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a vote of 4/1: Ms. Perry – No; Mr. Martin – Yes; Mr. Lindell – Yes; Mr. Christiansen – Yes; Mr. Taylor - Yes, Student Disciplinary Matter was approved as follows:

Student I. D. #708128: Expulsion from Capital School District without services for a period of 180 days retroactive to August 24, 2015.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the meeting was adjourned at 10:55 p.m.