

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Kay Dietz-Sass, President
Matthew J. Lindell, Vice-President
Brian E. Lewis
Sean P. M. Christiansen
John C. Martin, Jr.

Wednesday, November 19, 2014
Administrative Office
MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mrs. Dietz-Sass
Mr. Lindell
Mr. Lewis
Mr. Christiansen
Mr. Martin

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mr. Lindell, seconded by Mr. Lewis, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:30 p.m. in the board meeting room.

1.02 Roll Call – Establishment of a Quorum

All members were present.

1.03 Executive Session

On a motion by Mr. Lindell, seconded by Mr. Martin, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:33 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Disciplinary Matter, Legal Matter and Personnel Matters.

1.04 The Board reconvened into public session at 8:01p.m.

Pledge of Allegiance

1.07 Presentations

Ms. Lindsey Eichner, Kent County Community School, was recognized as the Delaware Association of Physical Education, Health, Recreation and Dance Adaptive Teacher of the Year 2014.

North Dover Elementary School Principal Suzette Marine and staff members were recognized for being named a 2014 School of Continued Excellence.

The following schools were presented certificates for Phase I School-Wide PBS Recognition for the 2013-2014 School Year: East Dover Elementary School, Fairview Elementary School, Hartly Elementary School, North Dover Elementary School, Towne Point Elementary School and William Henry Middle School.

1.08 School Updates

Mrs. Sass read a message from Dennis Hallock of the list of updates and events occurring at William Henry Middle School and Central Middle School.

1.09 Board President/Member Updates

1. Mr. Lewis expressed thanks to Dr. Thomas and schools for getting the word out in the community regarding Code Purple in assisting the homeless with finding shelter. Mr. Lewis participated in the 100 Men Reading program and requested Dr. Thomas make contact with the organization to discuss Capital's possible participation in the program.
2. Mr. Lindell expressed concern over DOE's change of deadline for elementary teachers to enter science scores through iTracker; he discussed giving teachers the resources they need including access to copies; he requested the grading policy be added to the December agenda.
3. Mr. Christiansen extended wishes of Happy Thanksgiving.
4. Mrs. Sass apologized for missing the October meeting due to her surgery and voiced special thanks to everyone for their assistance during her surgery and recovery; she attended the CMS quarter auction and the buddy bench dedication at South Dover Elementary School.
5. Mr. Martin noted he was in the spirit of the season of thankfulness and gratitude.

1.10 Superintendent Update

Dr. Thomas shared that based on 2012-2013 performance data, Dover High School met the criteria for exiting the Partnership Zone.

1.11 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Lindell, seconded by Mr. Lewis, and on a unanimous vote, Contract #432 and Contract #356 were moved from the Personnel List and placed in Section 3.0 Action/Discussion/Information Items.

On a motion by Mr. Lindell, seconded by Mr. Lewis, and on a unanimous vote, consent items were approved as amended.

2.01 Personnel (Resolution No. 15-045)

ADMINISTRATIVE PERSONNEL

I. LEAVES

FMLA/STD/Workers Comp

Voshell	Melissa	Associate Principal	08/12/2014	WHMS
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II. Administrative Contracts

Contract #159, Melissa White – two years – July 1, 2015 through June 30, 2017

Contract #231, Linda Daye – one year – July 1, 2015 through June 30, 2016

Contract #235, Lurleen Bryant – two years – July 1, 2015 through June 30, 2017

Contract #238, Melissa Voshell – two years – July 1, 2015 through June 30, 2017

Contract #257, Toriano Giddens – three years – July 1, 2015 through June 30, 2018

Contract #333, Courtney Voshell – two years – July 1, 2015 through June 30, 2017

Contract #544, Benjamin Wells – three years – July 1, 2015 through June 30, 2018

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1.	Casey	Mary	Special Education (DAP) Teacher	10/13/2014	KCCS
2.	Miller	Patricia	Kindergarten/Sp Ed Teacher	11/17/2014	North

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1.	O'Brien	Laura	Title I – K-4 Reading Teacher (PT/20 hrs. per week)	2014-15	Holy Cross
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F. Return from Leave

1.	Collins	Jackie	School Counselor	11/03/2014	Hartly
2.	Wells	Amanda	School Psychologist	10/20/2014	KCCS

G. E.P.E.R.

1. District Employees

a.	Buford	Elaine	Extra Time Teacher – Reading	2014-15	CMS
b.	Cain	Anthony	Student Council	2014-15	DHS
c.	Carter	Lane	Odyssey of Mind	2014-15	DHS
d.	Chandler	Shameka	FCCLA	2014-15	DHS
e.	Codding	Dianne	Chess Club	2014-15	DHS
f.	Collins	Terisha	Interact	2014-15	DHS
g.	Collins	Terisha	Jefferson Awards	2014-15	DHS
h.	Cooper	Jennifer	Extra Time	2014-15	Hartly
i.	Cutrona	Fran	Set Director	2014-15	DHS
j.	Daniel	Reggie	Asst. Band Director	2014-15	DHS
k.	Darling	Mary	Extra Time Teacher	2014-15	North
l.	Devine	Ann	Math League	2014-15	DHS
m.	Devine	Ann	AP Coordinator	2014-15	DHS
n.	Emmons	Teresa	VPAG	2014-15	DHS
o.	Engel	Joan	Extra Time Teacher – Reading	2014-15	CMS
p.	Freeman	Shinita	Class Advisor – 9	2014-15	DHS
q.	Frock	Kimberly	Extra Time Teacher	2014-15	North
r.	Gonzalez	Oscar	World Language – Department Chair	2014-15	DHS
s.	Gorlich	Suzanne	Math League	2014-15	DHS
t.	Gumble	Jennifer	Homework Club Advisor	2014-15	DHS
u.	Gumble	Jennifer	Future Educators Advisor	2014-15	DHS
v.	Hardisty	Paul	Skills USA	2014-15	DHS
w.	Hass	Cher’ee	Literary Magazine	2014-15	DHS
x.	Heslinga	Cheryl	Science Olympics Advisor	2014-15	DHS
y.	Holden	Jennifer	Science Olympics Advisor	2014-15	DHS
z.	Hustler	Heather	CAN	2014-15	DHS
aa.	Johnson	Pam	Best Buddies	2014-15	DHS
bb.	Kellam	Takara	Class Advisor – 12	2014-15	DHS
cc.	Knight	Lenny	Band Director	2014-15	DHS
dd.	Leone	Wendy	Extra Time	2014-15	Hartly
ee.	Louder	Lesley	Newspaper	2014-15	DHS
ff.	Major	Murphy	Academic Challenge	2014-15	DHS
gg.	Malago	Rocco	TSA	2014-15	DHS
hh.	May	Jeffrey	Honor Society	2014-15	DHS
ii.	Moore	Pam	BPA	2014-15	DHS
jj.	Neutzling	Diane	Japanese Club	2014-15	DHS
kk.	Nocchi-Dill	Suzanne	Class Advisor – 11	2014-15	DHS
ll.	Nolette	Kristen	Extra Time	2014-15	Hartly
mm.	Orona	Katie	Extra Time Teacher	2014-15	North
nn.	Pampena	Stephanie	Extra Time Teacher – Math	2014-15	CMS
oo.	Pinkett	Tina	DECA	2014-15	DHS
pp.	Price	Terry	Best Buddies	2014-15	DHS
qq.	Reaves	William	Extra Time Teacher - Math	2014-15	CMS
rr.	Reed-	Wendy	Yearbook	2014-15	DHS

	Ridgeway				
ss.	Richardson	Carla	Extra Time Teacher	2014-15	CMS
tt.	Roach	Adrienne	Extra Time	2014-15	Hartly
uu.	Russell	Ashley	Homework Club Advisor	2014-15	DHS
vv.	Rutherford	Josh	Extra Time Teacher – Math	2014-15	CMS
ww.	Schock	Michael	After-School Security	2014-15	DHS
xx.	Sgt.	Herriman	Academic Challenge	2014-15	DHS
yy.	Shaw-Hicks	Shaneeda	CAN	2014-15	DHS
zz.	Smith	Anika	Foreign Language Club	2014-15	DHS
aaa.	Smith	Tiffany	Extra Time Teacher – Math	2014-15	CMS
bbb.	Swisher	Jennifer	Extra Time Teacher – Reading	2014-15	CMS
ccc.	Whitenight	Bradley	Chorus	2014-15	DHS
ddd.	Whitenight	Bradley	Musical Director	2014-15	DHS
eee.	Whitenight	Brad	AV/Music Set up	2014-15	DHS
fff.	Williams	Margaret	Foreign Language Club	2014-15	DHS
ggg.	Wilson	Hannah	Extra Time Teacher	2014-15	North
2. Non-District Employees					
a.	Norris	Clarita	21 st Century Teacher (PT/3 hrs. per week)	2014-15	East
b.	Roach	George	Assistant Basketball Coach	2014-15	CMS
c.	Scott	Chantel	Dance Team Coach	2014-15	DHS
d.	Whitenight	Janna	Drama Director	2014-15	DHS
3. Volunteer					
a.	NONE				

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLA/STD/Workers Comp

1.	Belton	Cathy	Teacher	10/24/2014	BTW
2.	Bodine	Amanda	Teacher	10/13/2014	BTW
3.	Frost	Thaddeus	Teacher	09/22/2014	WHMS
4.	Gedney	Gabrielle	Teacher	10/08/2014	South

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. Cox	William	Art Teacher	12/01/2014	Hartly /FV
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C. Vested Pension

1. NONE

V. RESIGNATIONS

1. Ayala	Pamela	Kindergarten Teacher	10/31/2014	FV
2. Becton	Veronica	Special Education Case Manager	01/05/2015	District
3. Daube	Ashley	Special Education Teacher	11/21/2014	KCCS
4. Jones	Jessica	Kindergarten Teacher	12/23/2014	TP
5. Spencer	Amber	Special Education Teacher	11/07/2014	CMS

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. Durst	Christine	Transition Specialist	08/22/22014	DHS
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VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Laise	Brent	Computer Technician (Full-time)	11/10/2014	Tech Office
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B. New – Temporary

1. Carson	Ann	Center Manager (Clerk) Delaware Teacher Center – Georgetown Center	10/20/2014	DTC
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|----|---------|---------|--|------------|-------------|
| 2. | Coffman | Rebecca | Title I Paraprofessional
(29 hours/week) P/T | 11/03/2014 | South |
| 3. | Wilkins | Jerome | Computer Technician
(29 hours/week) Part-Time | 10/15/2014 | Tech Office |
- C. Recall
1. NONE
- D. Rehire – Regular
1. NONE
- E. Rehire – Temporary
- | | | | | | |
|----|-------------|-----------|---------------------------------------|------------|------|
| 1. | Smith | Greg | Support Paraprofessional
(1-on-1) | 10/15/2014 | CMS |
| 2. | Venticinque | Christina | Special Education
Paraprofessional | 11/12/2014 | KCCS |
- F. Return from Leave
- | | | | | | |
|----|-------|---------|------------------|------------|------|
| 1. | Miick | Brian | Child Nutrition | 10/27/2014 | BTW |
| 2. | Jones | Lindsie | Paraprofessional | 10/13/2014 | KCCS |
- G. E.P.E.R.
1. District Employees
hhh. NONE
 2. Non-District Employees
a. NONE
 3. Volunteer
a. NONE

II. CHANGE IN ASSIGNMENT

- A. Classification
1. NONE
- B. Job Title
1. NONE
- C. Condition of Employment
- | | | | | | |
|----|-------|--------|--|------------|-----|
| 1. | Davis | Cheryl | Full-Time to Part-Time
Support Paraprofessional
(1-on-1) | 10/15/2014 | CMS |
|----|-------|--------|--|------------|-----|

III. LEAVES

- A. FMLA/STD/Workers Comp
- | | | | | | |
|----|-------------|---------|------------------|------------|------|
| 1. | Bloodsworth | Crystal | Paraprofessional | 10/20/2014 | KCCS |
| 2. | Bowman | Cheryl | Child Nutrition | 10/20/2014 | CMS |
| 3. | Jacques | Cindy | Child Nutrition | 10/03/2014 | TP |
| 4. | Newsome | Wayne | Paraprofessional | 10/21/2014 | CMS |
- B. Personal
1. NONE

- C. Military
 - 1. NONE
- D. Educational
 - 1. NONE
- E. Sabbatical
 - 1. NONE
- F. Extension of Leave
 - 1. NONE

IV. PENSIONS

- A. Disability
 - 1. NONE
- B. Service Pension
 - 1. Cox Victoria Child Nutrition 12/01/2014 District
- C. Vested Pension
 - 1. NONE

V. RESIGNATIONS

- 1. Hairston Willie Cook – Child Nutrition 12/01/2014 CMS
- 2. Hunt Samantha Special Education
Paraprofessional 11/14/2014 KCCS

VI. EXTENSION OF CONTRACT

- 1. NONE

VII. REDUCTION IN FORCE

- 1. NONE

VIII. TERMINATION

- 1. NONE

2.02 School Choice (Resolution No. 15-046)

School Choice Accept Remainder of School Year 2014-2015 Change of Address

Student ID	Grade	School of Choice	Action	In/Outside of District
276887	1	South Dover Elementary	Invite	In
352233	1	South Dover Elementary	Invite	Outside
298032	2	South Dover Elementary	Invite	Outside
250130	3	South Dover Elementary	Invite	Outside

School Choice Accept 2014-2015 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
279173	3	Fairview Elementary School	Invite	In
220443	4	Fairview Elementary School	Invite	In
302969	2	North Dover Elementary School	Invite	In
246949	2	South Dover Elementary School	Invite	Outside
333161	3	South Dover Elementary School	Invite	Outside
761053	3	South Dover Elementary School	Invite	In
376109	1	Towne Point Elementary School	Invite	In
215048	7	Central Middle School	Invite	Outside
225342	8	Central Middle School	Invite	Outside
32370	9	Dover High School	Invite	Outside
5296	10	Dover High School	Invite	Outside
37968	11	Dover High School	Invite	Outside
220640	11	Dover High School	Invite	Outside

2.03 Financial Reports – October 31, 2014 (Resolution No. 15-047)

Financial reports for October 31, 2014 were approved.

2.04 Minutes – Executive and Open sessions of October 15, 2014 and minutes of Special Board Meeting October 29, 2014 (Resolution No. 15-048)

Minutes of executive and open sessions on October 15, 2014, and minutes of special board meeting October 29, 2014 were approved.

2.05 Field Trips (Resolution No. 15-049)

The following field trips were approved:

Dover High School Animal Science Classes Grades 9-12 to Philadelphia, PA, December 4, 2014

Dover High School Music Department to Williamsburg, VA, April 23-26, 2015

William Henry Middle School 5th Grade Purple/Orange Teams to Ellis Island, NY, June 2, 2015

2.06 Student Disciplinary Matter (Resolution No. 15-050)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matter was approved as follows:

- Student I. D. #4385
- Expulsion from Capital School District without educational services for a period of 180 days (September 5, 2014-September 5, 2015)
- Will be eligible to be re-enrolled into Capital School District after the end of the expulsion date if student/guardian is able to provide written documentation of:
 - Successful completion of a treatment program specifically designed for youthful sexual offenders
 - Minimum of six months of active participation and compliance with a mental health treatment provider
 - Written statement from most recent mental health provider that student does not pose a physical or sexual threat to others
- Student I. D. #85765
- Expulsion from Capital School District for a period of 180 days (September 5, 2014-September 5, 2015)
- During this period of expulsion, if student is placed at home, student will receive homebound instruction since he received Special Education services
- At completion of the expulsion period, student will be nearing 20 years of age. Should student wish to continue his/her education, this should be done through a community based adult education program

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Construction Update – New Dover High School

Mr. Brad Cowen of EDiS provided the board an update on the new Dover High School. Since construction of the building is complete, there are a number of closeout procedures that are occurring. Punch list items for the building and the site work are being completed. The baseball and softball fields should be completed by the end of November.

3.02 Construction Update – KCCS Renovations

Mr. Brad Cowen of EDiS provided the board an update on KCCS Renovations. KCCS main site and Central Middle School renovations are progressing well. The elevator has been delivered at CMS and the final inspection will occur during the week of 12/8/14 – move in will occur over holiday break. Move into KCCS main site is also scheduled over holiday break. Demolition is occurring at Booker T. Washington historical site. EDiS is awaiting final DNREC approval in order to receive the construction permit from the City of Dover.

3.03 Elementary Class Size Waiver – House Bill 758 (Resolution No. 15-051)

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a unanimous vote, the board did not approve Resolution No. 15-051 waiver for class size for South Dover Elementary School and requested technical assistance from the Delaware Department of Education.

3.04 Guaranteed Unit Count – Senate Bill 429 (Resolution No. 15-052)

On a motion by Mr. Lindell, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 15-052 approving waiver for Senate Bill 429 for South Dover Elementary School, Dover High School and Kent County Community School/DAP.

3.05 Accountability Report

Mrs. Burgoyne provided an overview of the school accountability report which included information on the educational goals achieved for schools in the areas of reading performance, math performance, assessment participation and either attendance or graduation rate.

3.06 Standards Based Grading

Dr. Guido made presentation to the board on the work and steps forward in exploring the expansion of standards based grading from the elementary schools into the middle schools.

3.07 District Social Media

Mr. Wells provided the board an overview of the roll-out on our social media system as well as the next steps in its full implementation.

3.08 Revisions Policy #700-20 Personal Technology Devices (First Reading)

The board was presented the first reading of Revisions Policy #700-20 Personal Technology Devices.

3.09 Administrative Contract #432 (Resolution No. 15-053)

On a motion by Mr. Lindell, seconded by Mr. Christiansen, and on a vote of 3/2: Mr. Martin – yes; Mr. Lewis – no; Mrs. Sass – yes; Mr. Lindell – no; Mr. Christiansen – no, the board adopted Resolution No. 15-053 not approving the recommendation for renewal of administrative contract #432, Michelle Flanders.

3.10 Administrative Contract #356 (Resolution No. 15-054)

On a motion by Mr. Lindell, seconded by Mr. Martin, and on a vote of 4/1: Mr. Martin – yes; Mr. Lewis – no; Mrs. Sass – no; Mr. Lindell – no; Mr. Christiansen – no, the board adopted Resolution No. 15-054 not approving the recommendation for renewal of administrative contract #356, Dr. Evelyn Edney.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Lewis, seconded by Mr. Christiansen, and on a unanimous vote, the meeting was adjourned at 10:35 pm.