

Capital School District
198 Commerce Way
Dover, DE 19904-3498



BOARD OF EDUCATION

Kay Dietz-Dietz-Sass, President
Phillip Martino, Jr., Vice-President
Dr. Raymond Paylor
Brian E. Lewis
Matthew J. Lindell

Wednesday, December 5, 2012
Administrative Office
MINUTES

CAPITAL
SCHOOL DISTRICT

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mrs. Dietz-Sass
Mr. Martino
Dr. Paylor (Absent)
Mr. Lewis
Mr. Lindell

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:30 p.m. in the board meeting room.

1.01 Roll Call – Establishment of a Quorum

Mr. Lindell is absent. Dr. Paylor is absent.

1.02 Closed Session

On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:33 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Personnel and Student Disciplinary Matters.

Mr. Lindell arrived at 6:35 p.m.

1.03 President Dietz-Sass adjourned closed session at 7:25 p.m. and reconvened to open session at 7:35 p.m.

1.04 Pledge of Allegiance

1.05 Approval of Agenda

On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the agenda was approved. Although the words “as amended” were used in the motion to approve, the agenda was not amended.

1.06 Presentations

Certificates were presented to Advanced Placement Scholars as follows:

AP Scholars - Geordi Dickerson, Michael Gallo, John Nixon, Pratigya Paudel, and Bridget Walters; AP Scholars with Honor - Anisa Adkins, Kaitlyn Duong, Tayonna Ngutter, and Sydney Palmer; AP Scholar with Distinction - Cannon Giglio.

Presentations were made to East Dover Elementary School and Fairview Elementary School for meeting Adequate Yearly Progress for the 2011-2012 school year.

Mr. Dennis Hallock presented a check to the Delaware Breast Cancer Coalition in the amount of \$1,600. These funds were collected by the William Henry Middle School PTO, Central Middle School PTO and the Dover High School Swim Boosters. He also acknowledged and thanked Mrs. Moe Naftzinger, the Dover High School Print Shop and Dover High School administration.

1.07 Public Comment (Limited to 3 minutes per speaker)

Joan Engel, teacher at Central Middle School and Albert Roach, JDG Advisor, addressed the board regarding Central Middle School’s Senators in Action group which recently traveled to New York and assisted with cleanup from Hurricane Sandy.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Martino, seconded by Mr. Lindell, and on a unanimous vote, the board approved Consent Items.

2.01 Personnel (Resolution No. 13-066)

ADMINISTRATIVE PERSONNEL

December 5, 2012

I. APPOINTMENT

1.	Burgoyne	LaWanda	Administrator/Specialist	District
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CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1.	Bee	Susan	School Psychologist	11/26/2012	KCCS
2.	Funkhouser	William	Adaptive Physical Education Teacher	11/26/2012	KCCS
3.	Ross	Evie	Behavioral Specialist/Teacher	12/03/2012	KCAP
4.	Willoughby	Carrie	Elementary Teacher	12/10/2012	WHMS

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1.	Jacob	Devon	Teacher	11/26/2012	CMS
2.	Moyer	Jennifer	Teacher	11/26/2012	CMS

G. E.P.E.R.

1. Regular

a.	Bashista	Nancy	Extra-Time Program	2012-13	WHMS
b.	Brown	Linda	Yearbook Editor	2012-13	TP
c.	Buford	Elaine	Extra-Time (Reading)	2012-13	CMS
d.	Burnham	Lisa	Extra-Time Program	2012-13	WHMS
e.	Colon	Erlinda	Extra-Time (Math)	2012-13	CMS
f.	Garnes	Toni	Extra-Time Program	2012-13	WHMS
g.	Humphrey	Kiana	Extra-Time Program	2012-13	WHMS
h.	Lowe	Christy	Extra-Time (Reading)	2012-13	CMS
i.	MacBeth	Kristopher	Extra-Time Program	2012-13	WHMS
j.	McMillion	Miya	Extra-Time (Reading)	2012-13	CMS
k.	Miller	Michele	Extra-Time Program	2012-13	WHMS
l.	Moore	Gayle	TP Quarterly Editor	2012-13	TP
m.	Moyer	Jennifer	Extra-Time (Math)	2012-13	CMS
n.	Pegelow	Stephanie	Extra-Time (Reading)	2012-13	CMS
o.	Phillips	Jerod	Extra-Time (Math)	2012-13	CMS

- | | | | | | |
|----|---------|---------|--------------------|---------|------|
| p. | Reaves | William | Extra-Time (Math) | 2012-13 | CMS |
| q. | Ridgway | Tarez | Extra-Time Program | 2012-13 | WHMS |
2. 20b
- a. NONE
3. Volunteer
- a. NONE

I. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

- | | | | | | |
|----|----------|----------|---|------------|------|
| 1. | Abate | Virginia | ILC Teacher to DAP
Teacher (Temporary
Position) | 11/30/2012 | KCCS |
| 2. | Augustus | John | Elementary Teacher to
Dean of Students
(Temporary Position) | 12/10/2012 | WHMS |
| 3. | Pernol | Jalee | DAP Teacher to
Instructional Coach
(Temporary Position) | 11/30/2012 | KCCS |

C. Condition of Employment

1. NONE

II. LEAVES

A. FMLA/Medical/Workers Comp

- | | | | | | |
|----|-------|---------|---------|------------|-------|
| 1. | Osika | Lindsay | Teacher | 11/12/2012 | North |
|----|-------|---------|---------|------------|-------|

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Disability

1. NONE

G. Extension of Leave

1. NONE

III. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. Little Courtesy School Counselor 12/21/2012 DHS

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. NONE

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Davis Mary Special Ed 12/13/2012 KCCS
Paraprofessional –
PT/29 hours per week
2. Denman Michael Special Ed 12/13/2012 KCCS
Paraprofessional –
PT/29 hours per week
3. Holden Theresa Support Paraprofessional 12/03/2012 North
(1:1) – PT/29 hours per
week
4. Powell Kimberly Special Ed 12/13/2012 KCCS
Paraprofessional –
PT/29 hours per week
5. Sellers Stephanie Special Ed 12/13/2012 KCCS
Paraprofessional – Full-
Time
6. Serrano Joseph Read 180 12/10/2012 WHMS
Paraprofessional –
PT/29 hours per week
7. Smith Greg Read 180 12/10/2012 DHS
Paraprofessional –

8.	Way	Natalie	PT/29 hours per week Read 180 Paraprofessional –	12/10/2012	CMS
9.	Willoughby	Nikki	PT/29 hours per week Special Ed Paraprofessional – PT/29 hours per week	12/13/2012	KCCS
C. Recall					
1.	NONE				
D. Rehire – Regular					
1.	NONE				
E. Rehire – Temporary					
1.	NONE				
F. Return from Leave					
1.	Durham	Minus	Maintenance	10/01/2012	DO
2.	Thomas	Sandra	Transportation	10/24/2012	DO
G. E.P.E.R.					
1.	Regular				
r.	Hicks	Rosalind	AR Parent Night Program	2012-13	TP
s.	Muir	Deborah	AR Parent Night Program	2012-13	TP
2.	20b				
a.	Jester	Gerald	Head Softball Coach	2012-13	DHS
3.	Volunteer				
a.	NONE				

II. CHANGE IN ASSIGNMENT

- A. Classification
 - 1. NONE
- B. Job Title
 - 1. NONE
- C. Condition of Employment
 - 1. NONE

III. LEAVES

- A. Maternity
 - 1. NONE
- B. FMLA/Medical/Workers Comp
 - 1. Carter Sandy Paraprofessional 11/19/2012 WHMS
 - 2. Smallwood Patty Child Nutrition 10/24/2012 CMS
- C. Personal

1. NONE

D. Military

1. NONE

E. Educational

1. NONE

F. Sabbatical

1. NONE

G. Disability

1. NONE

H. Extension of Leave

1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. RESIGNATIONS

1.	Thomas	Jennifer	Special Education	12/14/2012	DHS
2.	Wilson	Sarina	Paraprofessional Attendance Para (RTTT)	11/26/2012	CMS

VII. EXTENSION OF CONTRACT

1. NONE

VIII. REDUCTION IN FORCE

1. NONE

IX. TERMINATION

1.	Singletary	Charmaine	Child Nutrition	11/28/2012	WHMS
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2.02 School Choice (Resolution No. 13-067)

School Choice Accept 2012-2013

Student ID	Grade	School of Choice	Action	In/Outside of District
373016	11	Dover High School	Invite	Outside

School Choice Wait 2012-2013

Student ID	Grade	School of Choice	Action	In / Outside of District
259687	1	Booker T. Washington	Wait	In

2.03 Financial Reports - November 30, 2012 (Resolution No. 13-068)

Financial reports for November 30, 2012 were approved.

2.04 Minutes (Resolution No. 13-069)

Minutes of executive and public sessions of November 14, 2012 were approved.

2.05 Field Trip (Resolution No. 13-070)

The following field trips were approved:

Dover High School Music Department to Virginia, Beach, VA, April 18-21, 2013

Dover High School Speech and Debate to Baltimore, MD, February 7-10, 2013

Dover High School 21st Century Grades 9-12 Students to Baltimore, MD, January 25, 2013

2.06 Student Disciplinary Matters (Resolution No. 13-071)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows: Student I. D. #950049 – expulsion from Capital School District for the remainder of the school year, student shall undergo a thorough psychological/mental health assessment and successfully complete the recommended treatment, and at the time of re-entry, parents must provide proof of the evaluation, successful completion of treatment and documentation indicating that student does not pose a safety risk to students or staff; Student I. D. #725303 – return to Dover High School as quickly as possible and be placed on a behavioral and attendance contract for the remainder of the school year. Failure to successfully complete the contract may result in another discipline hearing and subsequent disciplinary actions.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Focus Schools Update

Ms. Pam Herrera, along with Mr. Dale Brown, Principal, Booker T. Washington Elementary School, and Mrs. Marcia Harrison, Principal, Fairview Elementary School, presented an overview of the Focus School grants.

3.02 FY 2013 Final Budget (Resolution No. 13-072)

On a motion by Mr. Lindell, seconded by Mr. Martino, and on a vote of 4/1: Mr. Lindell – yes; Mrs. Sass – yes; Mr. Martino – yes; Mr. Lewis – no, the board adopted Resolution No. 13-072 approving the FY 2013 Final Budget and to look into reserve balance when planning for FY 2014 school district budget.

3.03 Policies Section 600 – Instruction (Third Reading) (Resolution No. 13-049)

On a motion by Mr. Martino, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 13-049 approving Policies Section 600 – Instruction.

3.04 Policies Section 700 – Students (Third Reading) (Resolution No. 13-073)

On a motion by Mr. Lewis, seconded by Mr. Lindell, and on a unanimous vote, the board adopted Resolution No. 13-073 approving Policies Section 700– Students.

3.05 Revisions Policy #600-06 Special Education Programs (Third Reading) 13-074

On a motion by Mr. Lewis, seconded by Mr. Martino, and on a unanimous vote, the board adopted Resolution No. 13-074 approving Revisions to Policy #600-06 Special Education Programs.

3.06 Resolution Opposing Sequestration (Resolution No. 13-075)

On a motion by Mr. Lindell, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 13-075 urging the United States Congress and the Administration to amend the Budget Control Act in mitigating cuts to education that would drastically affect Capital's students.

4.0 Other Discussion

4.01 Board Reports

Mr. Lindell and Mr. Lewis attended the South Dover Elementary School's PTO Thanksgiving dinner and expressed appreciation to all school staff.

Mr. Martino commended the Dover High School ninth grade showcase and expressed how well the event was attended by parents. He extended wishes for a happy and safe holiday season.

4.02 Board President/Member Update

Mrs. Dietz-Sass also attended the ninth grade showcase which highlighted the many course offerings at Dover High School.

4.03 Superintendent Update

Dr. Thomas requested that everyone view the gingerbread house on display in the main lobby which was designed and put together by Alyssa Lahutsky of Hartly Elementary and is a replica of the new Dover High School.

5.01 Adjournment

On a motion by Mr. Martino, seconded by Mr. Lindell, and on a unanimous vote, the meeting was adjourned at 9:50 pm.