

Capital School District
945 Forest Street
Dover, DE 19904-3498



BOARD OF EDUCATION

Phillip Martino, Jr., President
Kay Dietz-Sass, Vice-President
Raymond Paylor
Kiran Clements
Brian E. Lewis

Wednesday, August 24, 2011
North Dover Elementary School
MINUTES

**CAPITAL
SCHOOL DISTRICT**

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martino
Mrs. Dietz-Sass (Absent)
Dr. Paylor
Ms. Clements
Mr. Lewis

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Ms. Clements, seconded by Mr. Lewis, and on a unanimous vote, the Board entered public session at 6:00 p.m.

On a motion by Dr. Paylor, seconded by Ms. Clements, and on a unanimous vote, the Board entered closed session at 6:01 p.m. for the purpose of discussing personnel, legal matters and student matters.

President Martino reconvened to open session and called the meeting to order at 7:30 p.m.

1.03 Pledge of Allegiance

1.04 Roll Call – Establishment of a Quorum

Mrs. Dietz-Sass is absent.

1.05 Approval of Agenda

On a motion by Dr. Paylor, seconded by Ms. Clements, and on a unanimous vote, the board approved the agenda as amended: move Agenda Item 3.12 to follow Agenda Item 3.01 and add Agenda Item 3.13.

1.06 Presentation

Dr. Thomas presented Ms. Clements an award for service as President of the Board of Education for 2010-2011.

1.07 Public Comment (Limited to 2 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Dr. Paylor, seconded by Mr. Lewis, and on a unanimous vote, the board approved consent items.

2.01 Personnel (Resolution No. 12-011)

CERTIFIED PERSONNEL

August 24, 2011

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Aizaga	Nicole	Special Education/Science	2011-12	DHS
2.	Brennan	Travis	Social Studies Teacher	2011-12	DHS
3.	Capone	Kristin	School Guidance Counselor	2011-12	BTW
4.	Hendrickson	Kathryn	DAP (Pre-K) Teacher	2011-12	DHS
5.	Hickey	Brenden	School Psychologist	2011-12	KCCS

6.	Lorentz	Jessica	Occupational Therapist	2011-12	KCCS
7.	Lucadamo	Alyssa	8 th Grade ELA Teacher	2011-12	CMS
8.	Marconi	Samantha	Physical Education Teacher	2011-12	CMS
9.	Murray	April	Case Manager – Special Education	2011-12	CMS
10.	Roberts	Nicole	School Psychologist	2011-12	District
11.	Stachecki	Casey	Special Education/Math	2011-12	DHS
12.	Thomas	Erica	Elementary Teacher	2011-12	WHMS
13.	Williams	Joy	Elementary Teacher	2011-12	FV
14.	Young	Blair	Math Teacher	2011-12	DHS
B. New – Temporary					
1.	Bennett	Bob	Special Education Teacher	08/19/2011	DHS
2.	Booton	Paul	Special Education Teacher	08/19/2011	DHS
3.	Cohen	Patricia	Special Ed – Read 180 Program	2011-12	DHS
4.	Crowe	Heather	Title II – Elementary Teacher	2011-12	North
5.	Gladden	Shawn	Title II – Elementary Teacher	2011-12	TP
6.	Heller	Jaclyn	Music Teacher	08/23/2011	WHMS
7.	Hom	Ryan	Title II – Elementary Teacher	2011-12	FV
8.	Knight	Ester	Reading/ELA	08/23/2011	KCAP
9.	Knotts	Ashley	Elementary Teacher	2011-12	South
10.	MacBeth	Kristopher	Title II – Elementary Teacher	2011-12	BTW
11.	Morris	Cara	Title II – Elementary Teacher	2011-12	South
12.	Thompson	Stephanie	RTTT Math Lead Teacher	2011-12	DHS
13.	Utley	Terianne	Mental Health Guidance (Grant)	2011-12	WHMS
C. Recall					
1.	NONE				
D. Rehire – Regular					
1.	Bigesby	Akilah	Elementary Teacher	2011-12	WHMS

2.	BoNey	Dwight	Elementary Teacher	2011-12	WHMS
3.	Burdette	Suzanna	Math Teacher	2011-12	DHS
4.	Durham	Rosemary	Elementary Teacher	2011-12	Hartly
5.	Jensen	Jennifer	Elementary Teacher	2011-12	East
6.	Manners	Joshua	Elementary Teacher	2011-12	East
7.	Skripko	Robert	ILC Teacher	2011-12	East
8.	Thompson	Jeffrey	Band Instructor	2011-12	CMS
E. Rehire – Temporary					
1.	Brown	Tiffany	Read 180 Teacher	2011-12	WHMS
2.	English	Bobbi	Behavioral Specialist (RTTT)	2011-12	CMS
3.	Hammer	Ryan	Title II Math Teacher	2011-12	DHS
4.	Hartman	Natalie	Elementary Teacher	08/19/2011	East
5.	Solomon	Shawndell	Math Lead Teacher (RTTT)	2011-12	WHMS
F. Return from Leave					
1.	Bates	Debbie	Teacher	08/22/2011	DHS
2.	D’Lorio	Anna	Teacher	08/22/2011	TP
3.	Eachus	Shannon	Teacher	08/22/2011	CMS
4.	Pernol	Jalee	Teacher	08/22/2011	CMS
5.	Poole	Stephen	Teacher	08/22/2011	CMS
6.	Rapsavage	Crista	Teacher	08/22/2011	CMS
G. E.P.E.R.					
1.	Regular				
a.	NONE				
2.	20b				
a.	Hutchins	Ken	Head Soccer Coach	Fall 2011	CMS
3.	Volunteer				
a.	NONE				

I. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. Fesel Roderick School Counselor (Temporary Position) 2011-12 South

C. Building Assignment

1.	Richardson	Carla	Case Manager/Sp. Education	2011-12	DHS
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II. LEAVES

A. FMLA/Medical/Workers Comp

1.	Case	Robin	SRA/Teacher	08/22/2011	KCAP
2.	Farrow	Christine	Teacher	08/22/2011	TP
3.	Leatherbury	Joyce	Teacher	08/22/2011	CMS
4.	Torbert	Taryn	Teacher	09/01/2011	WHMS

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Disability

1. NONE

G. Extension of Leave

1. NONE

III. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1.	Soroko	Neil	Special Education Teacher	08/17/2011	DHS
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C. Vested Pension

1. NONE

V. RESIGNATIONS

1.	Barker	Christopher	Art Teacher	08/18/2011	DHS
2.	Boots	Mary	8 th ELA Teacher	07/28/2011	CMS
3.	Caruso	Jamie	School Psychologist	08/19/2011	District
4.	Downer	Lindsay	Elementary Teacher	08/16/2011	FV
5.	Pinder	Cheryl	Elementary Teacher	07/21/2011	TP
6.	Trafford	Stuart	Special Education Teacher	08/16/2011	DHS
7.	Walker	Regine	Special Education Teacher	08/15/2011	KCAP

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL**August 24, 2011****I. APPOINTMENTS****A. New – Regular**

1.	Gray	Pam	Child Nutrition – General Worker/Monitor	2011-12	East
2.	Hairston	Willie	Child Nutrition – General Worker/Monitor	2011-12	CMS
3.	Hudson	Louise	Child Nutrition – General Worker	2011-12	WHMS
4.	James	Joyce	Child Nutrition – General Worker/Monitor	2011-12	South
5.	Jobes	Elvira	Child Nutrition – General Worker	2011-12	DHS
6.	Johns	Bernadine	Child Nutrition – General Worker/Monitor	2011-12	WHMS
7.	Kulosewski	Christina	Child Nutrition – General Worker/Monitor	2011-12	FV
8.	Lawhorn	Lynwood	Child Nutrition – Cafeteria Manager	2011-12	North
9.	Petka	Deborah	Child Nutrition – General Worker/Monitor	2011-12	BTW
10.	Ridgway	Nora	Child Nutrition – Lead Worker	2011-12	DHS
11.	Senato	Gwen	Child Nutrition – General Worker/Monitor	2011-12	CMS
12.	Simpers	Mary	Child Nutrition – General Worker/Monitor	2011-12	Hartly
13.	Smith	Shelley	Child Nutrition – General Worker	2011-12	DHS
14.	Snell	Brandon	Child Nutrition – Cook	2011-12	DHS
15.	Sweet	Brian	Technology	2011-12	District
16.	Thorner	Jarmar	Child Nutrition – General Worker/Monitor	2011-12	DHS
17.	Wildin	Susan	Child Nutrition – General Worker	2011-12	South
18.	Wright	Patricia	Child Nutrition – General Worker/Monitor	2011-12	WHMS
19.	Zimmerman	Patricia	Child Nutrition – General Worker/Monitor	2011-12	DHS

B. New – Temporary						
1.	Arnall	Karen	Paraeducator - Title I	2011-12	FV	
2.	Cantey	Lynelle	Paraeducator – Special Ed.	2011-12	KCAP	
3.	Dawkins	Danielle	Paraeducator – Special Ed.	2011-12	KCCS	
4.	Gleason	Jessica	RTTT – Attendance Para	2011-12	WHMS	
5.	Gray	Ioma	Paraeducator – 1:1 Support	2011-12	KCCS	
6.	Greene	Isaiah	Paraeducator – Special Ed.	2011-12	KCAP	
7.	Maynard	Kristina	Paraeducator - Title I	2011-12	TP	
8.	McMullen	Ashley	Paraeducator – Special Ed.	2011-12	KCCS	
9.	Tinger	Rebecca	Paraeducator – Special Ed.	2011-12	KCCS	
10.	Vodvarka	Ashley	Paraeducator - Title I	2011-12	BTW	
C. Recall						
1.	NONE					
D. Rehire – Regular						
1.	NONE					
E. Rehire – Temporary						
1.	Burns	Thomas	Paraeducator – 1:1 Support	2011-12	KCAP	
2.	Carter	Tiffany	Paraeducator – Special Ed.	2011-12	TP	
3.	Copeland	Kellene	Paraeducator – 1:1 Support	2011-12	KCCS	
4.	Davis	Cheryl	Paraeducator – 1:1 Support	2011-12	WHMS	
5.	Dickens	Ashley	Paraeducator – 1:1 Support	2011-12	KCCS	
6.	Dickerson	Jennifer	Paraeducator – Special Ed.	2011-12	KCAP	
7.	Emeigh	Susan	Paraeducator – 1:1 Support	2011-12	KCCS	
8.	Floyd	Maurice	RTTT – Attendance Para	2011-12	DHS	
9.	Krauss	Iris	Paraeducator – 1:1 Support/ILC	2011-12	East	
10.	Leloux	Samantha	Paraeducator – 1:1 Support	2011-12	KCCS	
11.	Lopez	Ericka	Paraeducator – Special Ed.	2011-12	KCCS	
12.	Mates	Maria	Paraeducator – Special Ed.	2011-12	KCCS	
13.	Morrison	Kim	Pre-K Paraeducator	2011-12	FV	

14.	Orona	Katie	Paraeducator - Title I	2011-12	North
15.	Peebles	Lilette	Paraeducator - Title I	2011-12	South
16.	Servon	Mary	Paraeducator – Special Ed.	2011-12	BTW
17.	Smith	Gregory	Paraeducator – ISS	2011-12	KCAP
18.	Tingle	Shirelle	Paraeducator – 1:1 Support	2011-12	KCCS
19.	Truitt	Jennifer	Paraeducator – 1:1 Support	2011-12	KCCS
20.	Vaughan	Aaron	Paraeducator – 1:1 Support	2011-12	KCCS
21.	Waddington	Ann	Paraeducator – Special Ed.	2011-12	KCCS
22.	Wilson	Serina	RTTT – Attendance Para	2011-12	CMS
23.	Woodard	Charles	Paraeducator – 1:1 Support	2011-12	DHS
F. Return from Leave					
1.	Cooper	Candice	Child Nutrition	08/22/2011	WHMS
2.	Martinez	Carmen	Child Nutrition	08/25/2011	CMS
3.	Read	Thomas	Custodian	08/08/2011	CMS
G. E.P.E.R.					
1.	Regular				
b.	Brown	Marquis	Copy Center Assistant	August 15 – Sept 2	DHS/ Copy Center
c.	Thompson	Jeffery	Copy Center Assistant	July 25 – August 12	DHS/ Copy Center
2.	20b				
a.	NONE				
3.	Volunteer				
a.	NONE				

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1.	Cooper	Candice	Lead Worker to Cook	Child Nutrition	WHMS
2.	Floyd	Wanda	Cook to Lead Worker	Child Nutrition	WHMS

C. Condition of Employment

1. NONE

III. LEAVES

A. Maternity

1. NONE

B. FMLA/Medical/Workers Comp

- 1.. Channel Terry Aquatic Manager 09/06/2011 KCCS

C. Personal

1. NONE

D. Military

1. NONE

E. Educational

1. NONE

F. Sabbatical

1. NONE

G. Disability

1. NONE

H. Extension of Leave

1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

V. PENSIONS

A. Disability

1. Harris Veverly Paraeducator 07/01/2011 KCAP

B. Service Pension

1. Frank Rose Child Nutrition 08/01/2011 WHMS

C. Vested Pension

1. NONE

VI. RESIGNATIONS

1. Steele Sandy Release Time 07/21/2011 TP
2. Zambri- Jennifer Special Education 08/18/2011 KCAP
Dickerson Paraprofessional

VII. EXTENSION OF CONTRACT

1. NONE

VIII. REDUCTION IN FORCE

1. NONE

IX. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 12-012)***School Choice Accept 2011-2012***

Student ID	Grade	School of Choice	Action	In/Outside of District
169215	2	Booker T. Washington Elementary School	Invite	In
78184	3	Booker T. Washington Elementary School	Invite	In
119768	3	Booker T. Washington Elementary School	Invite	Outside
231716	4	Booker T. Washington Elementary School	Invite	In
94591	4	Booker T. Washington Elementary School	Invite	In
258749	K	East Dover Elementary School	Invite	In
593841	K	East Dover Elementary School	Invite	Outside
246379	K	East Dover Elementary School	Invite	Outside
93742	4	East Dover Elementary School	Invite	In
202834	4	East Dover Elementary School	Invite	In
94387	4	East Dover Elementary School	Invite	Outside
113378	K	Fairview Elementary School	Invite	In
261379	K	Fairview Elementary School	Invite	In
236923	K	Fairview Elementary School	Invite	In
247516	K	Fairview Elementary School	Invite	Outside
196841	1	Fairview Elementary School	Invite	In
451565	1	Fairview Elementary School	Invite	Outside
186458	2	Fairview Elementary School	Invite	Outside
236082	K	Hartly Elementary School	Invite	In
189280	K	Hartly Elementary School	Invite	In
586319	4	Hartly Elementary School	Invite	In
236030	K	North Dover Elementary School	Invite	In
245064	K	North Dover Elementary School	Invite	In
260865	K	North Dover Elementary School	Invite	In
25268	K	North Dover Elementary School	Invite	In
219148	K	North Dover Elementary School	Invite	In
249958	K	North Dover Elementary School	Invite	In
796424	K	North Dover Elementary School	Invite	In
274377	K	North Dover Elementary School	Invite	In
219266	1	North Dover Elementary School	Invite	In
252961	3	North Dover Elementary School	Invite	In
198826	4	North Dover Elementary School	Invite	In
273763	4	North Dover Elementary School	Invite	Outside
796372	K	South Dover Elementary School	Invite	Outside
230015	1	South Dover Elementary School	Invite	In
226084	1	South Dover Elementary School	Invite	Outside
273652	2	South Dover Elementary School	Invite	In
273495	K	Towne Point Elementary School	Invite	In
120594	3	Towne Point Elementary School	Invite	In
54640	6	William Henry Middle School	Invite	Outside
16344	6	William Henry Middle School	Invite	Outside
690743	6	William Henry Middle School	Invite	Outside
581095	8	Central Middle School	Invite	Outside
245357	11	Dover High School	Invite	Outside

Student ID	Grade	School of Choice	Action	In/Outside of District
54640	6	William Henry Middle School	Invite	Outside
16344	6	William Henry Middle School	Invite	Outside
690743	6	William Henry Middle School	Invite	Outside
581095	8	Central Middle School	Invite	Outside
245357	11	Dover High School	Invite	Outside
822104	12	Dover High School	Invite	Outside
573412	12	Dover High School	Invite	Outside
852993	12	Dover High School	Invite	Outside

School Choice Denied 2011-2012

Student ID	Grade	School of Choice	Action	In/Outside of District
29348	10	Dover High School	Denied	Outside

School Choice Wait 2011-2012

Student ID	Grade	School of Choice	Action	In/Outside of District
204541	1	East Dover Elementary School	Wait	In

2.03 Financial Report (Resolution No. 12-013)

Capital School District Financial Reports for period ending July 31, 2011 were approved.

2.04 Minutes (Resolution No. 12-014)

Minutes of public session of July 6, 2011 and executive and public sessions of July 20, 2011 were approved.

2.05 Field Trip (Resolution No. 12-015)

The following field trips were approved:

Kent County World and U. S. History classes to Philadelphia, PA October 7, 2011

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Bid Pac B Re-Bid – Professional Development/District Office Center and Maintenance Facility (Resolution No. 12-016)

On a motion by Dr. Paylor, seconded by Ms. Clements, and on a unanimous vote, the board adopted Resolution No. 12-016 approving Bid Pac B Re-Bid Professional Development/District Office Center and Maintenance Facility as follows:

Contract CMFDO-07 roofing – Raymond Burke, Inc. in the amount of \$226,000

Contract CMFDO-13 elevator – Delaware Elevator in the amount of \$50,216

Contract CMFDO-14 mechanical – Worth & Company, Inc. in the amount of \$1,571,300

Contract CMFDO-16 electrical – Tudor Electric, Inc. in the amount of \$1,085,995

3.02 Bond Anticipation Note (Resolution No 12-017)

On a motion by Ms. Clements, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 12-016 as follows:

RESOLUTION AWARDDING THE \$1,174,900 SCHOOL BUILDING BOND ANTICIPATION NOTE OF August 24, 2011: Resolved the Board of Education adopt Resolution No. 12-017 approving the bond anticipation note for submission to the state in the amount of \$1,174,900 at an interest rate of 3.62% per annum and payable at maturity on 6/30/12.

3.03 Financial Position Report (Resolution No. 12-018)

On a motion by Ms. Clements, seconded by Dr. Paylor, and on a unanimous vote, the board adopted Resolution No. 12-018 approving the district financial position report as required under Section 1507, Title 14, Delaware Code to be submitted to the Department of Education as of August 31, 2011.

3.04 Child Nutrition Budget (Resolution No. 12-019)

On a motion by Ms. Clements, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 12-019 approving the Child Nutrition Budget for the 2011-2012 school year.

3.05 Legislative Priorities (Resolution No. 12-020)

On a motion by Ms. Clements, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 12-020 approving legislative priorities for FY 12 and the 150th General Assembly.

3.06 Summer School Report

Mrs. Juanita Wilson, Supervisor of Instruction, presented a summary of the district's summer school program.

3.07 Certificate of Necessity – KCCS High School (Resolution No. 12-021)

On a motion by Dr. Paylor, seconded by Ms. Clements, and on a unanimous vote, the board adopted Resolution No. 12-021 approving Certificate of Necessity KCCS New Dover High School in the amount of \$1,709,217.

3.08 Certificate of Necessity – Site Renovations KCCS (Resolution No. 12-022)

On a motion by, seconded by Mr. Lewis, seconded by Ms. Clements, and on a unanimous vote, the board adopted Resolution No. 12-022 approving Certificate of Necessity Site Renovations Kent County Community School in the amount of \$289,132.

3.09 Policy #700-32 Social Media/Students (First Reading)

The board was presented first reading of Policy #700-32 Social Media/Students.

3.10 Revisions Policy #200-11 Acceptable Use (Third Reading) (Resolution No. 12-023)

On a motion by Ms. Clements, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 12-023 approving Revisions Policy #200-11 Acceptable Use.

3.11 Policy #500-27 Social Media/Personnel (Third Reading) (Resolution No. 12-024)

On a motion by Ms. Clements, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 12-024 approving Policy #500-27 Social Media/Personnel.

3.12 Furniture Bid Award – Capital School District Maintenance Facility (Resolution No. 12-025)

On a motion by Ms. Clements, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 12-025 approving furniture bids for new Maintenance Facility as follows:

Delaware Correctional Industries - \$32,382.19 for task seating, desking and filing and IT workbenches.

G. A. Blanco - \$1,695.00 for guest seating, drafting table, five high lateral file.

Glover - \$6,646.45 for maintenance shop stools, copy room tables, break room tables, flat files, fire proof storage and marker boards.

Advanced Office Environments - \$597.76 for break room chairs.

Douron - \$6,976.01 for file stool, metal desk, conference table, maintenance shop work benches, podium and shelving.

3.13 Capital District Administrators' Association (Resolution No. 12-026)

A motion was made by Mr. Lewis to table Resolution No. 12-026. This motion did not receive a second and therefore the motion was considered not before this meeting.

On a motion by Dr. Paylor, seconded by Ms. Clements, and on a vote of 3/1 – Ms. Clements, yes; Dr. Paylor, yes; Mr. Martino, yes; Mr. Lewis, abstained, the board adopted Resolution No. 12-026 approving the revision to the administrative salary scale in the amount of five percent (5%) increase per cell.

4.0 Other Discussion

4.01 Board Reports

Ms. Clements reported on the executive planning team meeting last week noting all items that were approved tonight were reviewed by the team. She also commented opening day went very well and site renovations at William Henry Middle School, Booker T. Washington and Kent County Community School were on target for the first day of school.

Dr. Paylor shared he is looking forward to attending many of the open houses.

Mr. Lewis reported on his attendance at the First Annual Educators' Forum sponsored by the Delaware Family Policy Council. At the conference, he received information on the religious liberties of public school students distributed by the U. S. Department of Education and offered to share this information to those interested.

4.02 Board President/Member Update

Mr. Martino commented on the excellent opening day for teachers and staff.

4.03 Superintendent Update

Dr. Thomas made reports as follows:

1. A software problem in eSchool is being experienced by districts across the state. The Department of Education made software changes and upgrades to the eSchool system. There has been significant downtime for schools during this upgrade.
2. Schools are ready to receive students for the opening day on August 25; additional staff is assigned to assist in expediting new traffic patterns on the first day as a result of site renovations.
3. The most recent communication with representatives proposing the First State Military Academy set forth that the group is exploring all options for either going on their own as well as the offer by Capital to consider the academy becoming a charter issued by the Capital Board of Education and being housed in a wing of the new Dover High School.

5.01 Adjournment

On a motion by Ms. Clements, seconded by Mr. Lewis, and on a unanimous vote, the meeting was adjourned at 9:10 p.m.