Capital School District
945 Forest Street
Dover, DE 19904-3498

Wednesday, October 19, 2011
North Dover Elementary School
MINUTES

BOARD OF EDUCATION

Phillip Martino, Jr., President
Kay Dietz-Sass, Vice-President
Dr. Raymond Paylor
Kiran Clements
Brian E. Lewis

(A)	***ACTION***
(D)	***DISCUSSION***
(I)	***INFORMATION***

Board Members Present:
Mr. Martino
Mrs. Dietz-Sass
Dr. Paylor
Ms. Clements
Mr. Lewis

Also Present:
Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the Board entered public session at 6:00 p.m.
On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the Board entered closed session at 6:01 p.m. for the purpose of discussing personnel and legal matters.
President Martino reconvened to open session and called the meeting to order at 7:35 p.m.

1.03 Pledge of Allegiance

1.04 Roll Call – Establishment of a Quorum
All members are present.

1.05 Approval of Agenda
On a motion by Mrs. Sass, seconded by Mr. Lewis, and on a unanimous vote, the agenda was approved as amended to table Agenda Item 3.07 Policy #700-32 Social Media/Students (Third Reading) (Resolution No. 12-041) and add Agenda Item 3.08 Policy #500-27 Social Media/Personnel.

1.06 Presentation
Presentations were made recognizing teachers, paraprofessionals, custodians and secretaries who achieved good attendance for the 2010-2011 school year.

1.07 Public Comment (Limited to 2 minutes per speaker)
Devon Hallock spoke regarding Policy #700-32 Social Media/Students.

2.0 Consent Items
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board approved consent items.

2.01 Personnel (Resolution No.12-035)

CERTIFIED PERSONNEL
October 19, 2011

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular
1. NONE

B. New – Temporary

1.	Grimes	Tizrah	5th Grade Reading	10/18/2011 WHMS

C. Recall
   1. NONE

D. Rehire – Regular
   1. NONE

E. Rehire – Temporary
   1. NONE

F. Return from Leave

1.	Farrow	Christine	Teacher	09/23/2011	TP
2.	Metcalfe	Tina	Teacher	09/26/2011	South

G. E.P.E.R.
   1. Regular

a.	Aizaga	Nicole	EPER – Class Advisor 9th	2011-12	DHS
b.	Akers	Heather	EPER – Chorus	2011-12	BTW
c.	Bates	Deborah	21st Century Program – Reading/ELA Support Teacher	2011-12	DHS
d.	Baumgartner	Gina	EPER – Year in Review	2011-12	North
e.	Betts	Lisa	Extra Time Program – Teacher	2011-12	TP
f.	Biddle	Christine	EPER – Building Technology	2011-12	FV
g.	Brennan	Travis	EPER – Class Advisor 10th	2011-12	DHS
h.	Brennan	Travis	EPER – Odyssey of Mind Advisor	2011-12	DHS
i.	Brown	Linda	EPER – Building Technology	2011-12	TP
j.	Burgoyne	LaWanda	EPER – Honor Society	2011-12	DHS
k.	Burke	Lisa	EPER – Yearbook	2011-12	DHS
l.	Cain	Anthony	EPER – Interact	2011-12	DHS
m.	Cain	Anthony	EPER – Jefferson Awards	2011-12	DHS
n.	Caldwell	Erika	EPER – Dance/Drama	2011-12	BTW
o.	Calvello	Jason	EPER – Building Technology	2011-12	TP
p.	Calvello	Jason	Extra Time Program – Teacher	2011-12	TP
q.	Caputo-Huenke	Karen	21st Century Program – Home-base Teacher	2011-12	DHS
r.	Clark	Karen	EPER – Yearbook	2011-12	North
s.	Cobb	Sara	Extra Time Program – Teacher	2011-12	East
t.	Connelly	Mark	EPER – Building Technology	2011-12	DHS
u.	Cosden	Lynn	Extra Time Program – Teacher	2011-12	Hartly

v.	Crothers	Kimberly	Extra Time Program – Teacher	2011-12	TP
w.	Cutrona	Francis	EPER – Set Director	2011-12	DHS
x.	Daniel	Reggie	EPER – Asst. Band Director	2011-12	DHS
y.	Darling	Angela	EPER – Testing (DCAS)	2011-12	BTW
z.	Davis	Victoria	Extra Time Program – Teacher	2011-12	South
aa.	Devin	Ann	EPER – Math League	2011-12	DHS
bb.	Devin	Ann	EPER – AP Coordinator	2011-12	DHS
cc.	Diamond	Dayra	EPER – Building Technology	2011-12	KCAP
dd.	Durham	Rosemary	Extra Time Program – Teacher	2011-12	Hartly
ee.	Ellison	Bridgett	EPER – Building Technology	2011-12	Hartly
ff.	Floyd	Maurice	EPER – Class Advisor 9th	2011-12	DHS
gg.	Foley	Kalee	EPER – Foreign Language Club	2011-12	DHS
hh.	Frederick	Chelsea	Extra Time Program – Teacher	2011-12	North
ii.	Frock	Kim	Extra Time Program – Teacher	2011-12	North
jj.	Frock	Kim	Extra Time Program – Lead Teacher	2011-12	North
kk.	Gearin	Brian	EPER – Debate	2011-12	DHS
ll.	Gearin	Brian	EPER – History Club	2011-12	DHS
mm.	Gedney	Gabriella	EPER – Yearbook	2011-12	South
nn.	Gonzalez	Claudia	EPER – Foreign Language Club	2011-12	DHS
oo.	Gorlich	Suzanna	EPER – Math League	2011-12	DHS
pp.	Gumble	Jennifer	21st Century Program – ELA Support	2011-12	DHS
qq.	Gumble	Jennifer	EPER – Future Teachers Advisor	2011-12	DHS
rr.	Hammer	Ryan	EPER – Math Homework Club	2011-12	DHS
ss.	Hammer	Ryan	21st Century Program – Math Support Teacher	2011-12	DHS
tt.	Harris	Cedric	EPER – Building Technology	2011-12	WHMS
uu.	Herriman	Sgt.	EPER – Academic Challenge	2011-12	DHS
vv.	Heslinga	Cheryl	EPER – Science Olympics Advisor	2011-12	DHS
ww.	Hoops	Takara	EPER – Drama Director	2011-12	DHS
xx.	Husler	Heather	EPER – C-N-A	2011-12	DHS
yy.	Janus	Kathryn	Extra Time Program – Teacher	2011-12	Hartly
zz.	Johnson	Michele	EPER – Building Technology	2011-12	East

aaa.	Johnson	Pam	EPER – Best Buddies	2011-12	DHS
bbb.	Kadnar	Anthony	EPER – Skills USA	2011-12	DHS
ccc.	Kashner	Sarah	EPER – Building Technology	2011-12	CMS
ddd.	Katkow	Laura	21st Century Program – Instructional Lead Teacher	2011-12	DHS
eee.	Kemmerle	Charlene	EPER – Science Olympics Advisor	2011-12	DHS
fff.	Knight	Lenny	EPER – Chorus	2011-12	DHS
ggg.	Knight	Lenny	EPER – Band Director	2011-12	DHS
hhh.	Laird	Linda	EPER – Set Director	2011-12	DHS
iii.	Louder	Lesley	EPER – Newspaper	2011-12	DHS
jjj.	Lupo	Kristin	EPER – Science Olympics Advisor/Math League	2011-12	DHS
kkk.	Lupo	Kristin	EPER – Science Homework Club	2011-12	DHS
lll.	MacBeth	Kristopher	Extra Time Program – Teacher	2011-12	BTW
mmm.	Magagnotti	Salina	Extra Time Program – Teacher	2011-12	South
nnn.	Marecki	Laura	EPER – Student Council	2011-12	DHS
ooo.	Marecki	Laura	EPER – Literary Magazine	2011-12	DHS
ppp.	Martin	Loretta	EPER – Building Technology	2011-12	WHMS
qqq.	Masten	Callye	EPER – Student Council	2011-12	DHS
rrr.	Metcalfe	Tina	EPER – Odyssey of the Mind	2011-12	South
sss.	Murphy	Major	EPER – Academic Challenge	2011-12	DHS
ttt.	Nocchi-Dill	Suzanne	EPER – FCCLA	2011-12	DHS
uuu.	O'Connor	JoAnne	21st Century Program – Math Support	2011-12	DHS
vvv.	O'Connor	Joanne	EPER – Japanese Club	2011-12	DHS
www.	Orona	Katie	Extra Time Program – Teacher	2011-12	North
xxx.	Osika	Christen	Extra Time Program – Teacher	2011-12	South
yyy.	Osika	Lindsay	EPER – Test Coordinator	2011-12	North
zzz.	Patterson	Christopher	EPER – Percussion	2011-12	North
aaaa.	Patterson	Christopher	EPER – Building Technology	2011-12	North
bbbb.	Pinkett	Tina	EPER – Class Advisor 11th	2011-12	DHS
cccc.	Pinkett	Tina	EPER – DECA	2011-12	DHS
dddd.	Ra	Julie	EPER – Building Technology	2011-12	BTW
eeee.	Ra	Julie	Extra Time Program – Teacher	2011-12	BTW

ffff.	Regas	Jennifer	EPER – FCCLA	2011-12	DHS
gggg.	Roach	Adrienne	Extra Time Program – Teacher	2011-12	Hartly
hhhh.	Rosenfeld	JoAnne	EPER – Peer Leader	2011-12	North
iiii.	Rudd	Helena	EPER – Class Advisor 12th	2011-12	DHS
jjjj.	Rudd	Helena	EPER – Dance Team Advisor	2011-12	DHS
kkkk.	Schreiber	Cathy	Extra Time Program – Teacher	2011-12	BTW
llll.	Seifert	Krista	EPER – Building Technology	2011-12	BTW
mmmm	Smith	Linda	EPER – Foreign Language Club	2011-12	DHS
nnnn.	Street	Sarah	Extra Time Program – Teacher	2011-12	East
oooo.	Strong	John	EPER – English Homework Club	2011-12	DHS
pppp.	Taylor	Wendy	Extra Time Program – Teacher	2011-12	East
qqqq.	Torres	Diana	EPER – Odyssey of the Mind	2011-12	South
rrrr.	Torres	Diana	EPER – Building Technology	2011-12	South
ssss.	White	Jessica	Extra Time Program – Teacher	2011-12	TP
tttt.	Whitenight	Bradley	EPER – Chorus	2011-12	DHS
uuuu.	Whitenight	Bradley	EPER – Musical Director	2011-12	DHS
vvvv.	Wood	Bonnie	EPER – Building Technology	2011-12	KCCS
wwww.	Zeisset	Patti	EPER – BPA	2011-12	DHS

2. 20b

a.	Emmons	Teresa	EPER – VPAG	2011-12	DHS

3. Volunteer

a. NONE

I. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1.	Burgoyne	LaWanda	Moved from Literacy Coach (DHS) to RTTT Coordinator (District)	10/31/2011	District
2.	Lewis	Lisa	Moved from Elementary Education (WHMS) to Business Education (CMS)	10/10/2011	CMS

C. Condition of Employment
1. NONE

II. LEAVES

A. FMLA/Medical/Workers Comp

1.	Husler	Heather	C-N-A Teacher	10/13/2011	DHS
2.	Slater	Laura	Special Education Teacher (FMLA/STD)	11/01/2011	Hartly

B. Personal
1. NONE

C. Military
1. NONE

D. Educational
1. NONE

E. Sabbatical
1. NONE

F. Disability
1. NONE

G. Extension of Leave
1. NONE

III. DISABILITY PENSIONS – PREPARATION TIME
1. NONE

IV. PENSIONS

A. Disability

1.	Dalton	Mary	Special Education Teacher	10/19/2011	KCCS

B. Service Pension

1.	Soroko	Neil	Special Education Teacher	10/01/2011	DHS

C. Vested Pension
1. NONE

V. RESIGNATIONS

1.	Crouse	Jennifer	Speech Language Pathologists	10/14/2011	KCCS
2.	Hickey	Brendan	School Psychologist	10/28/2011	KCCS
3.	Wilson	Jennifer	Reading Teacher	10/28/2011	BTW

VI. EXTENSION OF CONTRACT
1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

October 19, 2011

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Baxter	Kyle	Computer Technician	10/03/2011	District
2.	Bradley	Brenda	Child Nutrition – General Worker	10/03/2011	CMS
3.	Hibbert	Debbie	Child Nutrition – General Worker	11/07/2011	South

B. New – Temporary

1.	Hopkins	Latisha	ISS Paraprofessional	11/01/2011	WHMS
2.	Lecky	Brent	Special Education Paraprofessional (1:1)	10/03/2011	DHS

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1.	Coleman	Fonda	Paraprofessional	10/11/2011	KCAP
2.	Kinser	Ellen	Child Nutrition – General Worker	08/23/2011	BTW

G. E.P.E.R.

1. Regular

a. Jaquish	Ellen	21st Century Program - Library Support	2011-2012	DHS
b. Rash	Jeanne	Extra Time Program - Paraprofessional	2011-2012	East
c. Stokes	Kasey	Extra Time Program - Paraprofessional	2011-2012	South
d. Thompson	Carole	Extra Time Program - Paraprofessional	2011-2012	BTW

e. Woodard	Charles	21st Century Program - Discipline/Recreation	2011-2012	DHS

2. 20b
a. NONE

3. Volunteer
a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification
1. NONE

B. Job Title

1. Cintron	William	Moved from custodian (DHS) to Grounds	10/10/2011	District

C. Condition of Employment
1. NONE

III. LEAVES

A. Maternity
1. NONE

B. FMLA/Medical/Workers Comp

1.. Martinez	Carmen	Child Nutrition	10/05/2011	CMS

C. Personal
1. NONE

D. Military
1. NONE

E. Educational
1. NONE

F. Sabbatical
1. NONE

G. Disability
1. NONE

H. Extension of Leave
1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

V. PENSIONS

A. Disability

1. Gentry	Sam	Chief Custodian Disability Pension	10/01/2011	WHMS
2. Sudler	Francis	Custodian LTD	08/30/2011	District

B. Service Pension

1.	Shock	Linda	Technology	10/01/2011	District

C. Vested Pension

1. NONE

VI. RESIGNATIONS

1.	Doran	Shana	Title I Paraprofessional	10/28/2011	TP
2.	Loper	Robert	Custodian	10/19/2011	WHMS
3.	McMullen	Ashley	Paraprofessional (DAP)	09/23/2011	KCCS
4.	Smith-Chandler	Heather	Office Para	09/23/2011	WHMS

VII. EXTENSION OF CONTRACT

1. NONE

VIII. REDUCTION IN FORCE

1. NONE

IX. TERMINATION

1.	Spriggs	Michael	Child Nutrition – General Worker	10/17/2011	BTW

2.02 School Choice (Resolution No. 12-036)

School Choice Accept 2011-2012

Student ID	Grade	School of Choice	Action	In/Outside of
276232	K	East Dover Elementary School	Invite	In
135074	3	North Dover Elementary School	Invite	In
222727	1	South Dover Elementary School	Invite	Outside
176176	2	South Dover Elementary School	Invite	In
165388	10	Dover High School	Invite	Outside

School Choice Wait 2011-2012

Student ID	Grade	School of Choice	Action	In/Outside of District
119423	2	South Dover Elementary School	Wait	Inside

Financial Report (Resolution No. 12-037)

School District Financial Reports as of September 30, 2011 were approved.

Minutes (Resolution No. 12-038)

Minutes of executive and public sessions of September 21, 2011 and public session of September 26, 2011 were approved.

Field Trip (Resolution No. 12-039)

Field trips were approved as follows:
Central Middle School Grade 8 Green and Blue Teams to Mt. Vernon, VA, November 18, 2011
Central Middle School Grade 8 Tan Team to Mt. Vernon, VA, November 22, 2011
William Henry Middle School Grade 6 Blue and Orange Teams to Baltimore, MD, November 18, 2011
William Henry Middle School Grade 5 Purple Team to Baltimore, MD, November 22, 2011
Dover High School Music Department Grades 9-12 to Richmond, VA, April 19-April 21, 2012
Dover High School CTE, DECA, BPA and DHS Trust Clubs Grade 12 to New York, NY, December 1, 2011

North Dover Elementary School 3rd and 4th grade chorus to Bowie, MD, May 19, 2012
Dover High School DECA Grades 9-12 to Philadelphia, PA, November 18-November 20, 2011

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Phase I Construction – William Henry Middle School, Booker T. Washington Elementary School and Kent County Community School

Mr. Brad Cowen of EDiS, Construction Management Firm, provided the board an update on the completion of Phase I construction – site renovations William Henry Middle School, Booker T. Washington Elementary School and Kent County Community School and discussed components and timelines of Phase II renovations.

3.02 School Improvement Plans – Dover High School, Central Middle School and William Henry Middle School (Resolution No. 12-040)

School Improvement Plans were presented for Dover High School, Central Middle School and William Henry Middle School. On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board approved school improvement plans – Dover High School, Central Middle School and William Henry Middle School.

3.03 Unit Count

Mr. Dave Vaughan, Director of Human Resources, presented the September 30th unit count. The district is anticipating an increase of 8.64 units, 6.64 of which will be allocated as quickly as possible based on needs of the various schools and 2 units will be kept in reserve through the verification process and used to fill positions through the year as needed.

3.04 AESOP Program

Mr. Dave Vaughan provided a summary report of teacher attendance for 2010-2011 produced through the online AESOP program.

3.05 Educational Funding

Mr. Sokolowski, Business Manager, discussed the general direction of the Governor's budget to shift what is a state funding formula responsibility to the local school districts as well as categorical funding of student support programs that have simply been eliminated from the Governor's recent budgets.

3.06 Policy #700-33 Release of Students (Second Reading)

The board was presented second reading of Policy #700-33 Release of Students.

3.07 Policy #700-32 Social Media/Students (Third Reading) (Resolution No. 12-041)

Resolution No. 12-041 third reading of Social Media/Students was tabled.

3.08 Policy #500-27 Social Media Personnel (Resolution No. 12-042)

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board adopted Resolution No. 12-042 temporarily suspending Policy #500-27 Social Media/Personnel.

4.0 Other Discussion

4.01 Board Reports

Mr. Lewis noted he has visited several schools.

Ms. Clements reminded the board of protocols by board members when visiting schools.

Mrs. Sass extended an invitation to join students on Friday nights at Dover High School for their LAN Party (local area network). Also she commended Central Middle School and William Henry Middle School fund raising efforts in supporting breast cancer awareness.

Ms. Clements reported on construction progress, on the work of the Dover High School Partnership Zone Committee and noted the opening of the Parent Resource Center at South Dover Elementary School.

Dr. Paylor congratulated Adam Baughman, Capital's Teacher of the Year, Booker T. Washington Elementary School, for representing the district as part of the state-wide Teacher of the Year process.

Mr. Martino reported the DSBA legislative committee is supporting legislative budgetary initiatives developed by the Delaware Chief School Officers Association.

4.03 Superintendent Update

Dr. Thomas announced that the date of the monthly Board of Education meeting in December is changed to December 7, 2011.

5.01 Adjournment

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the meeting was adjourned at 9:45 p.m.