

Capital School District
945 Forest Street
Dover, DE 19904-3498



BOARD OF EDUCATION

Phillip Martino, Jr., President
Kay Dietz-Sass, Vice-President
Dr. Raymond Paylor
Kiran Clements
Brian E. Lewis

Wednesday, November 16, 2011

North Dover Elementary School

MINUTES

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martino
Mrs. Dietz-Sass
Dr. Paylor
Ms. Clements
Mr. Lewis

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mrs. Dietz-Sass, seconded by Dr. Paylor, and on a unanimous vote, the Board entered public session at 6:10 p.m.

On a motion by Mrs. Dietz-Sass, seconded by Mr. Lewis, and on a unanimous vote, the Board entered closed session at 6:11 p.m. for the purpose of discussing personnel, legal matters and student matters.

President Martino reconvened to open session and called the meeting to order at 7:35 p.m.

1.03 Pledge of Allegiance

1.04 Roll Call – Establishment of a Quorum

All members are present.

1.05 Approval of Agenda

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the agenda was approved.

1.06 Presentation

Presentations were made recognizing: Kent County Community School for receiving the Edith P. Vincent Award Outstanding Adaptive Physical Education Program; Kent County Alternative Programs for receiving Phase I School Wide PBS Recognition for the 2010-2011 school year; Ms. Tonya Guinn for receiving National and International Certification as a Certified Prevention Specialist.

1.07 Public Comment (Limited to 2 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mrs. Dietz-Sass, seconded by Mr. Lewis, and on a unanimous vote, the board approved consent items.

2.01 Personnel (Resolution No.12-043)

CERTIFIED PERSONNEL

November 16, 2011

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Brookshire Ashley Reading Teacher 11/7/2011 BTW

2. Copeland Kellene Pre K – DAP Teacher 11/17/2011 KCCS

3.	Fuller	Joe	Special Education Special Education/Math	11/17/2011	DHS
4.	O'Brien	Laura	Elementary Teacher – Title I (PT/29 hrs.)	11/03/2011	Holy Cross
5.	Williams	Arlene	School Nurse (PT/29 hrs.)	10/31/2011	KCCS

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. Husler Heather Teacher 10/22/2011 DHS

G. E.P.E.R.

1. Regular

a.	Brown	Tiffany	Extra Time Program	2011-12	WHMS
b.	Buford	Elaine	Coordinator - 21 st Century Program	2011-12	CMS
c.	Garnes	Toni	Extra Time Program	2011-12	WHMS
d.	Humphrey	Kiana	Extra Time Program	2011-12	WHMS
e.	Kennard	Hannah	Extra Time Program	2011-12	FV
f.	Lessard	Mary Anne	Extra Time Program	2011-12	WHMS
g.	Ridgway	Tarez	Extra Time Program	2011-12	WHMS
h.	Solomon	Shawndell	Extra Time Program	2011-12	WHMS
i.	Steele	Chasity	Extra Time Program	2011-12	North
j.	Timmons	Natasha	Extra Time Program	2011-12	FV

2. 20b

- a. Machtinger Julie Extra Time Program 2011-12 FV

3. Volunteer

- a. NONE

I. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. Miller (Butz) Melissa ELA Teacher to Literacy Coach 12/01/2011 DHS

C. Condition of Employment

1. Taylor Wendy ILC Teacher at East moving to KCCS 12/16/2011 KCCS

II. LEAVES

A. FMLA/Medical/Workers Comp

1.	Beaman	Alicia	Teacher FMLA/STD	11/23/2011	TP
2.	Capone	Linda	Teacher Workers Compensation	11/3/2011	WHMS
3.	Lawrence	Shameka	Teacher FMLA/STD	10/26/2011	DHS
4.	McMillion	Miya	Teacher Workers Compensation	10/17/2011	KCAP
5.	Reidy	Bonnie	Teacher FMLA	09/26/2011	WHMS

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Disability

1. NONE

G. Extension of Leave

1. NONE

III. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1.	Garvin	Donovan	Math Teacher	12/16/2011	KCAP
2.	Williams	Joy	Elementary Teacher	12/02/2011	FV

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

November 16, 2011

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Dacillo	Grace	Custodian	11/21/2011	TBD
2.	Hicks	Julius	Custodian	11/21/2011	TBD
3.	Huaranca	Nelson	Custodian	11/21/2011	TBD
4.	Johnson	Valerie	Custodian	11/21/2011	TBD
5.	Masanque	Loretta	Custodian	11/21/2011	TBD
6.	Williams	Lita	Custodian	11/21/2011	TBD

B. New – Temporary

1.	Dixon	Natalie	Paraprofessional – DAP (PT/29 hrs.)	11/17/2011	KCCS/ BTW
2.	Halliday	Mary	Paraprofessional – 1:1 Support (PT/29 hrs.)	11/17/2011	KCCS
3.	Leloux	Samantha	Pre K – DAP Paraprofessional	11/17/2011	KCCS
4.	Leslie	Joanna	Special Education Paraprofessional	11/04/2011	TP

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1.	Martinez	Carmen	Child Nutrition FMLA/STD	11/08/2011	CMS
2.	Pierce	Melissa	Custodian Workers Compensation	11/11/2011	CMS

G. E.P.E.R.

1. Regular

k.	Ferguson	Lee Ann	Paraprofessional – 21 st Century Program	2011-12	DHS
l.	Jones	Angelica	Paraprofessional – 21 st Century Program	2011-12	CMS
m.	O'Toole	Ashley	Paraprofessional – Extra Time Program	2011-12	North
n.	Reaves	J.R.	Paraprofessional – 21 st Century Program	2011-12	CMS

- | | | | | | |
|--------------|------------|----------|--|-------------|-------|
| o. | Roland | Victoria | Paraprofessional – 21 st
Century Program | 2011-12 | DHS |
| p. | Stokes | Kasey | EPER – Maypole Dance | 2011-12 | South |
| 2. 20b | | | | | |
| a. | Wooleyhand | Charles | Assistant Softball Coach | Spring 2012 | CMS |
| 3. Volunteer | | | | | |
| a. | NONE | | | | |

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Maternity

1. NONE

B. FMLA/Medical/Workers Comp

- | | | | | | |
|----|----------|---------|-----------------------------------|------------|----------|
| 1. | Parker | Ferris | Paraprofessional
FMLA | 10/10/2011 | East |
| 2. | Pierce | Melissa | Custodian
Workers Compensation | 10/26/2011 | CMS |
| 3. | Read | Dawn | Secretary
FMLA | 11/07/2011 | DHS |
| 4. | Ridgeway | Dedra | Paraprofessional
FMLA | 10/10/2011 | East |
| 5. | Sanders | Jim | Custodian
FMLA (As Needed) | 10/15/2011 | District |
| 6. | Simmons | Violet | Custodian
FMLA | 11/02/2011 | Hartly |
| 7. | Vaughan | Aaron | Paraprofessional
FMLA | 10/28/2011 | KCCS |
| 8. | Williams | Sabrina | Child Nutrition
FMLA | 11/04/2011 | East |

C. Personal

1. NONE

D. Military

1. NONE

E. Educational

1. NONE

F. Sabbatical
1. NONE

G. Disability
1. NONE

H. Extension of Leave
1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

V. PENSIONS

A. Disability
1. NONE

B. Service Pension
1. Lightbody Mary Child Nutrition 11/16/2011 East

C. Vested Pension
1. NONE

VI. RESIGNATIONS

1. NONE

VII. EXTENSION OF CONTRACT

1. NONE

VIII. REDUCTION IN FORCE

1. NONE

IX. TERMINATION

1. NONE

ADMINISTRATIVE PERSONNEL

November 16, 2011

I. ADMINISTRATIVE CONTRACTS

Tammy Augustus - through June 30, 2014
Gene Capers – through June 30, 2014
Joyce Denman – through June 30, 2014
Michelle Duke – through June 30, 2014
Darren Guido – through June 30, 2014
Robert Harris – through June 30, 2014
Marcia Harrison – through June 30, 2013
Pamela Manlove – through June 30, 2014
Tiffany McCullough – through June 30, 2014
Gene Montano – through June 30, 2014
Jeffrey Sheehan – through June 30, 2014
Jennifer Stumpf – through June 30, 2014
David Thomas – through June 30, 2014
Kevin Turner – through June 30, 2014
Benjaman Wells – through June 30, 2015
Lynn Widdowson – through June 30, 2014

2.02 School Choice (Resolution No. 12-044)

School Choice Accept 2011-2012

Student ID	Grade	School of Choice	Action	In/Outside of District
137211	3	East Dover Elementary School	Invite	In
761053	K	Fairview Elementary School	Invite	In
67066	4	Hartly Elementary School	Invite	In
759051	11	Dover High School	Invite	Outside

Financial Report (Resolution No. 12-045)

School District Financial Reports as of October 31, 2011 were approved.

Minutes (Resolution No. 12-038)

Minutes of executive and public sessions of October 19, 2011 and public session of October 5, 2011 were approved.

Field Trip (Resolution No. 12-039)

Field trip was approved as follows:

Dover High School Dance Program to Philadelphia, PA, March 8-12, 2012

3.0 Action/Discussion/Information Items (A/D/I)

3.01 William Henry Middle School, Booker T. Washington Elementary School and Kent County Community School – Schematic Design Phase II

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board adopted Resolution No. 12-053 approving the schematic design Phase II for William Henry Middle School, Booker T. Washington Elementary School and Kent County Community School.

3.02 Elementary Class Size Waiver – House Bill 758 (Resolution No. 12-049)

On a motion by Mrs. Kay Dietz-Sass, seconded by Mr. Lewis, and on a unanimous vote, the board adopted Resolution No. 12-049 approving a waiver for class size for the following schools: Booker T. Washington Elementary, East Dover Elementary, Hartly Elementary, North Dover Elementary, and South Dover Elementary.

3.03 Guaranteed Unit Count (Resolution No. 12-050)

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board adopted Resolution No. 12-050 approving waiver for Senate Bill 429 for Kent County Community School (DAP).

3.04 Bond Note (Resolution No. 12-051)

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board adopted Resolution No. 12-051 approving bond note in the amount of \$17,575,600 for the FY 12 bond bill (146th General Assembly's Senate Bill 130). The Bond Bill funds are composed of \$17,575,600 local share and \$41,009,900 state share. These funds are the second phase of funding for the 2010 major capital referendum which was approved by the voters on March 31, 2010 in the amount of \$132,110,100. The bond note is dated November 15, 2011 and is payable in annual installments of \$878,780.00 on July 1 in each year and bears interest payable semi-annually on January 1 and July 1 at the rate of 3.34%. This allows the district to access funds for the following: construction of the new Dover High School and William Henry Middle School/Booker T. Washington Elementary School/Kent County Community School site renovations.

3.05 Board Member Development Plan

Mr. Martino discussed planning a board work session after the New Year to meet with Ms. Sue Francis of the Delaware School Boards Association for the purpose of discussing board goals, board governance, and establishing a review process of board operational policies.

3.06 Policy #700-33 Release of Students (Third Reading) (Resolution No. 12-052)

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board adopted Resolution No. 12-052 approving Policy #700-33 Release of Students.

Capital School District Board of Education minutes for November 16, 2011

4.0 Other Discussion

4.01 Board Reports

Ms. Clements provided an update on construction projects and submission of plan for Dover High School Partnership Zone.

Dr. Paylor expressed his thanks and appreciation to the teachers and staff at Dover High School for their commitment to the Partnership Zone committee and its meetings.

Mr. Lewis announced a Public Forum on School and Cyber Bullying on December 15, 2011 at 6:00 pm in the City of Dover Police Department Community Room with guest speaker Beau Biden, Delaware Attorney General.

Mrs. Dietz-Sass commended all Dover High School students who participated in the Martinsburg, West Virginia football game. She also reminded everyone of the Chocolate Festival at Dover Downs on Saturday, November 26, where several groups of students from Capital School District will be performing.

Mr. Martino made comment of the football game in Martinsburg, West Virginia noting it was a great experience for the Dover High School students who participated.

4.03 Superintendent Update

Dr. Thomas welcomed back Mrs. Widdowson on her return to work following surgery.

Mrs. Widdowson announced the district's hosting of the "Stand for the Silent" Bullying Program on November 18, 2011 with presentations at William Henry Middle School and Central Middle School and a workshop for parents at Central Middle School at 6:30 pm.

5.01 Adjournment

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the meeting was adjourned at 8:20p.m.