

Capital School District
945 Forest Street
Dover, DE 19904-3498

Wednesday, December 7, 2011
North Dover Elementary School
MINUTES



BOARD OF EDUCATION

Phillip Martino, Jr., President
Kay Dietz-Sass, Vice-President
Dr. Raymond Paylor
Kiran Clements
Brian E. Lewis

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martino
Mrs. Dietz-Sass (Absent)
Dr. Paylor
Ms. Clements
Mr. Lewis

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Ms. Clements, seconded by Dr. Paylor, and on a unanimous vote, the Board entered public session at 6:30 p.m.

On a motion by Ms. Clements, seconded by Dr. Paylor, and on a unanimous vote, the Board entered closed session at 6:31 p.m. for the purpose of discussing personnel.

President Martino adjourned closed session at 7:25 p.m. and reconvened to open session and called the meeting to order at 7:33 p.m.

1.03 Pledge of Allegiance

1.04 Roll Call – Establishment of a Quorum

Mrs. Kay Dietz-Sass is absent.

1.05 Approval of Agenda

On a motion by Ms. Clements, seconded by Dr. Paylor, and on a unanimous vote, the agenda was approved.

1.06 Presentation

Presentations were made recognizing AP Scholars: Marissa Arnell, Zachary Conaway, Spencer Emory, Vybav Hiraesave, Meghan Mills, Christopher Tran, Rachel Frock, Alysia Jawahar, Will Vickers, Kenneth Kokason, Kathryn Patterson, Naser Rahman and Faith Spady.

Mr. Dennis Hallock presented a check to the Delaware Breast Cancer Coalition in the amount of \$1,250. These funds were collected by the William Henry Middle School PTO, Central Middle School PTO and the Dover High School Swim Boosters.

1.07 Public Comment (Limited to 2 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Ms. Clements, seconded by Mr. Lewis and on a unanimous vote, the board approved consent items.

2.01 Personnel (Resolution No. 12-054)

CERTIFIED PERSONNEL

December 7, 2011

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

- B. New – Temporary
- | | | | | | |
|----|----------|--------|---------------------------|------------|-------|
| 1. | Gravelle | Wendy | Special Education Teacher | 12/12/2011 | South |
| 2. | Holloway | Samuel | Middle School Teacher | 11/28/2011 | KCAP |
| 3. | Edler | Lynn | ELA Teacher | 01/03/2012 | DHS |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | | |
|----|--------|--------|---------|------------|-----|
| 1. | Bodine | Amanda | Teacher | 11/07/2011 | BTW |
|----|--------|--------|---------|------------|-----|

G. E.P.E.R.

1. Regular

- | | | | | | |
|----|--------|--------|----------------------|---------|-----|
| a. | Louder | Lesley | ELA Department Chair | 2011-12 | DHS |
|----|--------|--------|----------------------|---------|-----|

2. 20b

- a. NONE

3. Volunteer

- a. NONE

I. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

II. LEAVES

A. FMLA/Medical/Workers Comp

1. NONE

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Disability

1. NONE

G. Extension of Leave

1. NONE

III. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. Case	Robin	Student Resource Teacher	12/01/2011	KCAP
---------	-------	--------------------------	------------	------

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. Fuller	Gillian	Resignation of ELA Department Chair	10/28/2011	DHS
2. Humber	Jaime	Special Education Teacher	01/03/2012	TP
3. Leatherbury	Joyce	Special Education Teacher	12/02/2011	CMS
4. Rogers	Jo Ann	School Nurse	12/09/2011	KCCS
5. Young	Colleen	Speech and Language Pathologist	12/23/2011	District

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

December 7, 2011

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

- | | | | | | |
|-----------------------|-----------|---------|--|------------|--------|
| A. New – Regular | | | | | |
| 1. | Robinson | Eric | Child Nutrition – Cook | 12/05/2011 | TBD |
| 2. | Burke | Linda | Child Nutrition – General Worker | 01/03/2012 | South |
| B. New – Temporary | | | | | |
| 1. | Feldman | Mariya | 1:1 Support Paraprofessional (PT – 29 hrs./week) | 12/02/2011 | CMS |
| 2. | Halpin | Kathryn | Paraprofessional (PT – 29 hrs./week) | 12/02/2011 | KCCS |
| 3. | Saunders | Donna | 1:1 Support Paraprofessional (PT – 29 hrs./week) | 12/02/2011 | KCCS |
| 4. | Wilcox | Rena | Paraprofessional (PT – 29 hrs./week) | 12/02/2011 | KCCS |
| C. Recall | | | | | |
| 1. | NONE | | | | |
| D. Rehire – Regular | | | | | |
| 1. | NONE | | | | |
| E. Rehire – Temporary | | | | | |
| 1. | NONE | | | | |
| F. Return from Leave | | | | | |
| 1. | Lintner | Edith | Child Nutrition | 12/01/2011 | Hartly |
| 2. | Parker | Ferris | Paraprofessional | 11/15/2011 | East |
| 3. | Read | Thomas | Custodian | 12/01/2011 | Hartly |
| 4. | Simmons | Violet | Custodian | 12/05/2011 | Hartly |
| G. E.P.E.R. | | | | | |
| 1. | Regular | | | | |
| b. | NONE | | | | |
| 2. | 20b | | | | |
| a. | NONE | | | | |
| 3. | Volunteer | | | | |
| a. | NONE | | | | |

II. CHANGE IN ASSIGNMENT

- | | | | | | |
|-------------------|---------|----------|---|------------|------|
| A. Classification | | | | | |
| 1. | Stanley | Charisse | Acting Chief to Chief at William Henry Middle | 12/07/2012 | WHMS |

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Maternity

1. NONE

B. FMLA/Medical/Workers Comp

- | | | | | | |
|----|---------|---------|--|------------|--------|
| 1. | Bowers | Rebecca | Paraprofessional
FMLA | 11/08/2011 | KCCS |
| 2. | Lintner | Edith | Child Nutrition
FMLA/STD | 10/19/2011 | Hartly |
| 3. | Read | Thomas | Custodian
Workers Comp. | 11/28/2011 | Hartly |
| 4. | Sammons | Mark | Maintenance – Painter
Workers Comp. | 12/28/2011 | DO |

C. Personal

1. NONE

D. Military

1. NONE

E. Educational

1. NONE

F. Sabbatical

1. NONE

G. Disability

1. NONE

H. Extension of Leave

1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. RESIGNATIONS

- | | | | | | |
|----|---------|-------|-----------------|-------|------|
| 1. | Channel | Terry | Aquatic Manager | To be | KCCS |
|----|---------|-------|-----------------|-------|------|

VII. EXTENSION OF CONTRACT

1. NONE

VIII. REDUCTION IN FORCE

1. NONE

IX. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 12-055)***School Choice Accept 2011-2012***

Student ID	Grade	School of Choice	Action	In/Outside of District
142730	2	Fairview Elementary School	In	In
217932	2	North Dover Elementary	In	In
93757	4	East Dover Elementary School	In	In

School Choice Denied 2011-2012

Student ID	Grade	School of Choice	Action	In/Outside of District
779112	1	South Dover Elementary School	Denied	In
747869	11	Dover High School	Denied	Outside

Minutes (Resolution No. 12-056)

Minutes of executive and public sessions of November 16, 2011 and public session of November 3, 2011 were approved.

Field Trip (Resolution No. 12-057)

Field trip was approved as follows:

Kent County Alternative Programs to New York City, New York, January 13, 2012

3.0 Action/Discussion/Information Items (A/D/I)**3.01 Bid Pac C-1 – new Dover High School (Resolution No. 12-058)**

On a motion by Ms. Clements, seconded by Dr. Paylor, and on a unanimous vote, the board adopted Resolution No. 12-058 approving Bid Pac C-1 New Dover High School as follows:

Contract NDHS-08 Underslab Plumbing – Harry Caswell, Inc. in the amount of \$347,984.00

Contract NDHS-09 Underslab Electrical – Superior Electric Service Company in the amount of \$94,865.00

3.02 Change Order Procedure (Resolution No. 12-059)

On a motion by Dr. Paylor, seconded by Ms. Clements, and on a vote of 3/1, Ms. Clements – yes; Dr. Paylor – yes; Mr. Martino – yes; Mr. Lewis – no, the board adopted Resolution No. 12-059 as amended establishing change order approval by Superintendent or designee up to \$100,000 with notification of approval to the board as soon as possible after decision to approve is made by the Superintendent.

3.03 Dover High School Partnership Zone (Resolution No. 12-060)

On a motion by Ms. Clements, seconded by Mr. Lewis, and on a unanimous vote, the board tabled Resolution No. 12-060 Dover High School Partnership Zone. A meeting was scheduled for December 19, 2011 at 7:30 a.m. to discuss and consider this resolution.

3.04 FY 12 Final Budget (Resolution No. 12-061)

On a motion by Ms. Clements, seconded by Dr. Paylor, and on a unanimous vote, the board adopted Resolution No. 12-061 approving Capital School District FY 12 Final Budget.

4.0 Other Discussion

4.01 Board Reports

Ms. Clements shared her excitement of the wonderful beam signing by students, staff and guests at the new Professional Development/District Office Center.

Mr. Lewis made reminder of the Public Forum on School and Cyber Bullying to be held on December 15, 2011 at 6:00 pm in the City of Dover Police Department Community Room and extended Happy Holidays.

Mr. Martino also expressed his pleasure regarding the beam signing, announced he is looking forward to the upcoming holiday concert season, and extended greetings of Happy Holidays. He noted the district will be hosting a meeting for public viewing of plans for the new Dover High School as soon as plans are completely finalized.

4.03 Superintendent Update

Dr. Thomas noted how thrilling it was to have students present for the beam signing, and announced the beam signing for the new Dover High School will be a community celebration.

5.01 Adjournment

On a motion by Ms. Clements, seconded by Dr. Paylor, and on a unanimous vote, the meeting was adjourned at 9:50 p.m.