

Capital School District
945 Forest Street
Dover, DE 19904-3498



BOARD OF EDUCATION

Phillip Martino, Jr., President
Kay Dietz-Sass, Vice-President
Dr. Raymond Paylor
Kiran Clements
Brian E. Lewis

Wednesday, February 8, 2012
North Dover Elementary School
MINUTES

CAPITAL
SCHOOL DISTRICT

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martino
Mrs. Dietz-Sass
Dr. Paylor
Ms. Clements
Mr. Lewis

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the Board entered public session at 6:30 p.m. in the auditorium of North Dover Elementary School

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the Board entered closed session at 6:31 p.m. and moved to the library of North Dover Elementary School for the purpose of discussing Personnel and Litigation.

President Martino adjourned closed session at 7:10 p.m. and reconvened to open session and called the meeting to order at 7:32 p.m.

1.03 Pledge of Allegiance

1.04 Roll Call – Establishment of a Quorum

All members are present.

1.05 Approval of Agenda

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the agenda was approved.

1.06 Presentation

The Board of Education recognized Hartly Elementary School and North Dover Elementary School for their achievement as State Title I Distinguished Schools.

1.07 Public Comment (Limited to 2 minutes per speaker)

Mark Mougel spoke regarding administrative raises

Diane Hill spoke regarding administrative raises.

Lorrie Gloede spoke regarding administrative raises.

Laurie Mougel spoke regarding administrative raises.

Kurt Schwaninger spoke regarding administrative raises.

Bernhard Greenfield spoke regarding administrative raises.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board approved consent items.

2.01 Personnel (Resolution No. 12-071)

CERTIFIED PERSONNEL

February 8, 2012

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | | |
|----|------------|--------|--|------------|------|
| 1. | Mazzio | Katie | RtI Teacher (PT/29
hours per week) | 02/13/2012 | CMS |
| 2. | Rutherford | Joshua | Special Education
Teacher (Completed 91
days in lieu of student
teaching) | 01/19/2012 | KCAP |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. NONE

G. E.P.E.R.

1. Regular

- | | | | | | |
|----|-----------|-----------|-----------------------|---------|-------|
| a. | Garnes | Toni | Extra Time
Program | 2011-12 | WHMS |
| b. | Junge | Cindy | Extra Time
Program | 2011-12 | South |
| c. | Kennard | Hannah | Extra Time
Program | 2011-12 | FV |
| d. | Knotts | Ashley | Extra Time
Program | 2011-12 | South |
| e. | Maloney | Amanda | Extra Time
Program | 2011-12 | FV |
| f. | Robinson | Ryan | Extra Time
Program | 2011-12 | WHMS |
| g. | Von Hagel | Elizabeth | Extra Time
Program | 2011-12 | South |

2. 20b

- | | | | | | |
|----|------------|--------|------------------------------|-------------|-----|
| a. | Cole | Kelley | Head Coach – Girls
Tennis | Spring 2012 | DHS |
| b. | Machtinger | Julie | Extra Time
Program | 2011-12 | FV |

3. Volunteer

- a. NONE

I. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

II. LEAVES

A. FMLA/Medical/Workers Comp

- | | | | | | |
|----|-----------|--------|--------------------------------|------------|------|
| 1. | Powell | Ongela | Elementary Teacher
FMLA/STD | 01/03/2012 | FV |
| 2. | Shuba | Carol | Special Ed Teacher
FMLA/STD | 01/12/2012 | WHMS |
| 3. | Zaikowski | Mary | Special Ed Teacher
FMLA/STD | 01/30/2012 | FV |

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Disability

1. NONE

G. Extension of Leave

1. NONE

III. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. NONE

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

February 8, 2012

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

- | | | | | | |
|----|------------|-----------|-------------------------------------|------------|------|
| 1. | Dillon | Crystal | Aquatic Director –
KCCS Pool | 2/01/2012 | KCCS |
| 2. | Singletary | Charmaine | Child Nutrition –
General Worker | 01/23/2012 | WHMS |

B. New – Temporary

- | | | | | | |
|----|-----------|----------|---|------------|------|
| 1. | Alexander | Lamar | Attendance
Paraprofessional – RTTT
(P/T 29 hours) | 01/25/2012 | DHS |
| 2. | Jones | Kari-Ann | ISS Paraprofessional | 02/6/2012 | DHS |
| 3. | Robinson | Darien | Special Ed –
Instructional
Paraprofessional | 01/30/2012 | KCAP |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. NONE

G. E.P.E.R.

1. Regular
- h. NONE
2. 20b
- a. NONE
3. Volunteer
- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Maternity

1. NONE

B. FMLA/Medical/Workers Comp

1..	Scheers	Katherine	Child Nutrition FMLA/STD	01/26/2012	North
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C. Personal

1. NONE

D. Military

1. NONE

E. Educational

1. NONE

F. Sabbatical

1. NONE

G. Disability

1. NONE

H. Extension of Leave

1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. RESIGNATIONS

1.	Murtha	Patricia	Title I Paraprofessional	02/02/2012	South
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VII. EXTENSION OF CONTRACT

1. NONE

VIII. REDUCTION IN FORCE

1. NONE

IX. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 12-072)

School Choice Accept 2011-2012 Change of Address

Student ID	Grade	School of Choice	Action	In/Outside of District
116737	3	Booker T. Washington Elementary School	Invite	Outside of District
197961	2	North Dover Elementary School	Invite	In
229306	1	Hartly Elementary School	Invite	Outside of District
992088	2	Hartly Elementary School	Invite	Outside of District
154800	2	Hartly Elementary School	Invite	Outside of District
70007	4	Hartly Elementary School	Invite	Outside of District
149088	1	South Dover Elementary School	Invite	Outside of District
107158	3	South Dover Elementary School	Invite	Outside of District
205137	10	Dover High School	Invite	Outside of District

School Choice Accept 2012-2013

Student ID	Grade	School of Choice	Action	In/Outside of District
215066	3	Booker T. Washington Elementary School	Invite	Outside of District
399730	K	Fairview Elementary School	Invite	Outside of District
20939	K	Hartly Elementary School	Invite	In
913456	1	Hartly Elementary School	Invite	In
61013	2	Hartly Elementary School	Invite	Outside of District
351952	K	Towne Point Elementary School	Invite	In
159404	3	Towne Point Elementary School	Invite	In
138989	5	William Henry Middle School	Invite	Outside of District
410684	5	William Henry Middle School	Invite	Outside of District
601913	5	William Henry Middle School	Invite	Outside of District
81420	5	William Henry Middle School	Invite	Outside of District
228863	5	William Henry Middle School	Invite	Outside of District
225421	6	William Henry Middle School	Invite	Outside of District
918576	10	Dover High School	Invite	Outside of District
984276	11	Dover High School	Invite	Outside of District

School Choice Wait 2012-2013

Student ID	Grade	School of Choice	Action	In/Outside of District
290762	K	Booker T. Washington Elementary School	Wait	Outside of District
290846	K	Hartly Elementary School	Wait	Outside of District

Financial Reports – January, 2012 (Resolution No. 12-073)

Financial reports as of January 31, 2012 were approved.

Minutes (Resolution No. 12-074)

Minutes of executive and public sessions of January 18, 2012 were approved.

Field Trip (Resolution No. 12-075)

Field trips were approved as follows:

Booker T. Washington Elementary School First Graders to Salisbury, MD, June 5, 2012

Central Middle School Grade 8 Tan Team to Baltimore, MD, April 27, 2012

Central Middle School Grade 8 Blue Team to Philadelphia, PA, March 16, 2012

Central Middle School Grade 8 Green Team to Philadelphia, PA, March 16, 2012

Central Middle School Grade 7 Blue Team to Philadelphia, PA, March 27, 2012

Dover High School Communities in Schools to Lincoln University, PA, April 17, 2012

Dover High School Communities in Schools to University of Maryland Eastern Shore, MD, March 27, 2012

Dover High School Jobs for Delaware Graduates to Baltimore, MD, February 28, 2012
South Dover Elementary School Fourth Graders to Washington, DC, May 15, 2012

3.0 Action/Discussion/Information Items (A/D/I)

3.01 School Calendar 2012-2013 (Resolution No. 12-076)

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a vote of 4/1: Ms. Clements – yes; Dr. Paylor – yes; Mr. Martino – yes; Mrs. Dietz-Sass – yes; Mr. Lewis – no, the board adopted Resolution No. 12-076 approving the school calendar 2012-2013.

3.02 District Financial Position Report (Resolution No. 12-077)

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board adopted Resolution No. 12-077 approving the school district financial position report for submission to the Delaware Department of Education.

3.03 Race to the Top/Partnership Zone

Dr. Huff reviewed the implementation schedule of project components for the Partnership Zone plan for Dover High School.

3.04 Administrative Salary Scale Proposal (Resolution No. 12-078)

On a motion by Dr. Paylor, seconded by Ms. Clements, and on a vote of 3/2: Ms. Clements – yes; Dr. Paylor – yes; Mr. Martino – yes; Mrs. Dietz-Sass – no; Mr. Lewis – no, the board adopted Resolution No. 12-078 approving revisions to the administrative salary scale in the amount of five percent (5%) increase per cell retroactive to July 1, 2011.

3.05 Policies – Section 100 Board Governance

After some discussion, it was determined a date should be set for a board retreat to review Policies – Section 100 Board Governance.

4.0 Other Discussion

4.01 Board Reports

Mrs. Dietz-Sass congratulated administrators, staff and students on the successful Educational Faire and Arts Festival held at the Dover Mall.

Ms. Clements provided an informative update on construction projects.

Dr. Paylor commended Dr. Guido and students from Central Middle School representing Capital School District through participation in Governor Markell's signing of the Proclamation naming February 2012 African American History Month. He also recommended viewing of "The American Teacher."

5.01 Adjournment

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements and on a unanimous vote, the meeting was adjourned at 9:25 p.m.