

Capital School District
945 Forest Street
Dover, DE 19904-3498

Wednesday, July 20, 2011
North Dover Elementary School
MINUTES



BOARD OF EDUCATION

Phillip Martino, Jr., President
Kay Dietz-Sass, Vice-President
Raymond Paylor
Kiran Clements
Brian E. Lewis

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Ms. Clements
Mr. Martino
Dr. Paylor
Mrs. Dietz-Sass
Mr. Lewis

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mr. Martino, seconded by Mrs. Dietz-Sass, and on a unanimous vote, the Board entered public session at 5:50 p.m.

On a motion by Mrs. Dietz-Sass, seconded by Mr. Martino, and on a unanimous vote, the Board entered closed session at 6:12 p.m. for the purpose of discussing personnel, legal matters and student matters.

President Clements reconvened to open session and called the meeting to order at 7:40 p.m.

1.03 Oath of Office – Mr. Brian E. Lewis

President Kiran Clements administered the oath of office to new board member, Mr. Brian E. Lewis.

1.04 Reorganization of Board of Education (Resolution No. 12-004)

Under Resolution No. 12-004, the Board of Education conducted reorganization as follows: Ms. Clements asked for nominations and Dr. Paylor nominated Mr. Martino for President and Mrs. Kay Dietz-Sass for Vice President. Ms. Clements asked for a motion which was made by Mr. Lewis, seconded by Dr. Paylor, and on a unanimous vote, the slate of officers for 2011-2012 was approved:

President – Mr. Phil Martino; Vice President – Mrs. Kay Dietz-Sass. Upon election, Mr. Martino assumed duties as president.

1.05 Pledge of Allegiance

1.06 Roll Call – Establishment of a Quorum

All members are present.

1.07 Approval of Agenda

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board approved the agenda.

1.08 Public Comment (Limited to 2 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board approved consent items as amended.

2.01 Personnel (Resolution No. 12-005)

CERTIFIED PERSONNEL

July 20, 2011

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1.	Bell	Jamie	Elementary Teacher	2011-12	TP
----	------	-------	--------------------	---------	----

2.	Benton	Vergie	Elementary Teacher	2011-12	WHMS
3.	Bunnion	Daniel	Related Arts Position – Elementary	2011-12	South
4.	Carter	Lane	ELA/Reading Teacher	2011-12	KCAP
5.	Cusick	Lauren	Elementary (Kndg.) Teacher	2011-12	South
6.	Fredrick	Chelsea	Elementary Teacher	2011-12	TP
7.	Heffernan	Jennifer	8 th grade Math Teacher	2011-12	CMS
8.	Jacob	Devon	ELA Teacher	2011-12	CMS
9.	Jeffries	Stephanie	Special Education Teacher	2011-12	CMD
10.	Kelly	Jennifer	8 th grade Math Teacher	2011-12	CMS
11.	Nothstein	Lisa	Social Studies Teacher	2011-12	CMS
12.	Owens	Antonnikka	ELA/Reading Teacher	2011-12	KCAP
13.	Strouse	Amanda	Ag-Science Teacher	2011-12	DHS
14.	Treesh	Maria	C-N-A Instructor	2011-12	DHS
15.	Willis	Pamela	Family and Consumer Science Teacher	2011-12	CMS
B. New – Temporary					
1.	Coleman	Derrick	Reading/ELA Lead Teacher – RTTT	2011-12	CMS
2.	Schneider	Sarah	Math Lead Teacher - RTTT	2011-12	CMS
C. Recall					
1.	NONE				
D. Rehire – Regular					
1.	Berry	Jeffrey	Math Teacher	2011-12	KCAP
2.	Fletcher	Stephanie	Case Manager – Related Services	2011-12	District
3.	Frazier	Geoffrey	Social Studies Teacher	2011-12	KCAP
4.	Gorrell	Erica	Elementary (Kndg.) Teacher	2011-12	South
5.	Guzman	Benedicta	ESL Teacher (Part-time)	2011-12	DO
6.	Haslett	Shenna	Elementary Teacher	2011-12	FV
7.	Hoffstadt	Cindy	DAP Special Education Teacher	2011-12	KCCS

8.	Humphrey	Kiana	Special Education Teacher	2011-12	WHMS
9.	Jones	Darrell	Behavioral Specialist (ILC Program)	2011-12	East
10.	Kennard	Hannah	Elementary Teacher	2011-12	FV
11.	Meade	Andrew	Social Studies Teacher	2011-12	CMS
12.	Poulin	Erin	ELA Teacher	2011-12	CMS
13.	Priester	Jessica	Elementary Teacher	2011-12	WHMS
14.	Shoemaker	Anne	ESL Teacher	2011-12	DO
15.	Steed	Kelley	Special Education Teacher	2011-12	BTW
16.	Turner	Rhonda	Elementary Teacher	2011-12	FV
17.	Tyrell	Cheryl	Elementary Teacher	2011-12	WHMS
18.	Wayman	Arevia	Literacy Coach	2011-12	WHMS
19.	Woodard	Andrea	School Counselor	2011-12	East
E. Rehire – Temporary					
1.	Lyons	Cynthia	Visually Impaired Teacher	2011-12	TP
F. Return from Leave					
1.	Hannah	Kennard	Elementary Teacher	06/13/2011	FV
G. E.P.E.R.					
1.	Regular				
•	Adams	Nick	Varsity Assistant Boys Lacrosse Coach	2011-12	DHS
•	Adams	Susan	Teacher – Child Find	2010-11	District
•	Atkinson	Lou	Girls Varsity Soccer Assistant Coach	2011-12	DHS
•	Booton	Paul	Girls Varsity Soccer Coach	2011-12	DHS
•	Burris	Stanley	Assistant Track Coach	2011-12	DHS
•	Byrnes	Kelly	JV Girls Lacrosse Coach	2011-12	DHS
•	Byrnes	Katie	Girls Basketball Coach	2011-12	CMS
•	Byrnes	Katie	Track Coach	2011-12	CMS
•	Callahan	Ashley	Varsity Cheerleading Coach	2011-12	DHS
•	Callahan	Ashley	Competition Cheerleading Coach	2011-12	DHS
•	Clark	Gwen	Assistant swimming coach	2011-12	DHS

•	Clark	Gwen	Varsity Assistant Softball Coach	2011-12	DHS
•	Clark	Robert	Golf Coach	2011-12	DHS
•	Davenport	Jahi	Freshman Basketball Coach	2011-12	DHS
•	Devine	Devine	Track Assistant Coach	2011-12	CMS
•	Duke	Richard	Boys Tennis Coach	2011-12	DHS
•	Fogan	Randall	Boys JV Basketball Coach	2011-12	DHS
•	Gibbons	Kim	Teacher – Child Find	2010-11	District
•	Gilbert	Susan	SLP – Child Find (1/2 time)	2010-11	District
•	Gordon	David	Varsity Baseball Coach	2011-12	DHS
•	Halliday	Janet	Teacher – Child Find	2010-11	District
•	Herrera	Allison	Girls Assistant Lacrosse Coach	2011-12	CMS
•	Hester	Keith	Assistant Wrestling Coach	2011-12	CMS
•	Hood	Amy	Varsity Girls Lacrosse Coach	2011-12	DHS
•	Hooks	Loretta	Girls Softball Coach	2011-12	CMS
•	Hoover	John	Girls Soccer Coach	2011-12	CMS
•	Hunt	Jason	JV Baseball Coach	2011-12	DHS
•	Jones	Rocky	Wrestling Assistant Coach	2011-12	DHS
•	Kimbro	Denise	Girls Assistant Lacrosse Coach	2011-12	DHS
•	Leone	John	Baseball Coach	2011-12	CMS
•	Lilly	Roger	Winter Track Assistant Coach	2011-12	DHS
•	Lilly	Roger	Assistant Track Coach	2011-12	DHS
•	Marconi	Samantha	JV Softball Coach	2011-12	DHS
•	Mills	Randy	Track Assistant Coach	2011-12	CMS
•	Mosley	Orville	JV Wrestling Coach	2011-12	DHS
•	Naftzinger	Ryan	Varsity Boys Lacrosse Coach	2011-12	DHS
•	Olmstead	Lee	Varsity Softball Coach	2011-12	DHS
•	Paul	Judy	Case Manager – Child Find	2010-11	District
•	Perry	Dawn	Cheerleading	2011-12	CMS
•	Phillips	Molly	Swimming Coach	2011-12	DHS
•	Phillips	Lisa	Summer School – Title I	2010-11	District
•	Poole	Steve	Boys Basketball Coach	2011-12	CMS
•	Preston	Myra	Occupational Therapist	2010-11	KCCS
•	Roach	George	Girls JV Basketball Coach	2011-12	DHS
•	Rudd	Helena	Girls JV Soccer Coach	2011-12	DHS

- Seeney Louis Varsity Wrestling Coach 2011-12 DHS
- Snyder Lynette Girls Tennis Coach 2011-12 DHS
- Solomon James Winter Track Coach 2011-12 DHS
- Solomon James Boys Track Coach 2011-12 DHS
- Spellman Thornton Girls Varsity Basketball Coach 2011-12 DHS
- Terenik Vincent Assistant Track Coach 2011-12 DHS
- Thomas Colin Varsity Assistant Baseball Coach 2011-12 DHS
- Thomas David Wrestling Coach 2011-12 CMS
- Washington Monique Girls Track Coach 2011-12 DHS
- Wilson Stephen Boys Varsity Basketball Coach 2011-12 DHS
- Young Colleen SLP – Child Find (1/2 time) 2010-11 District
- 2. 20b
- a. Booten Paul Extra Time – Summer School 2010-11 DHS
- b. Gumble Jen Extra Time – Summer School 2010-11 DHS
- 3. Volunteer
- a. NONE

I. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. Christman Jennifer Elementary Teacher to RTTT Math Lead Teacher 2011-12 South
2. Perovich Teresa Moved from Reading Teacher to ELA Teacher 2011-12 CMS
3. Burnham Lisa Reading Teacher to Elementary Teacher 2011-12 WHMS

C. Change in Building Assignment (Voluntary Transfer)

1. Davis Sandra Case Manager (CMS to KCCS) 2011-12 KCCS
2. Garvin Donovan Math Teacher (DHS to KCAP) 2011-12 KCAP
3. Maxwell Bernadette Case Manager (DHS to WHMS) 2011-12 WHMS
4. Steele Chasity Elementary Teacher (TP to North) 2011-12 North
5. Yingling Debra P.E. Teacher (CMS to BTW/East) 2011-12 BTW/
East

II. LEAVES

A. FMLA/Medical/Workers Comp

1. NONE

- B. Personal
 - 1. NONE
- C. Military
 - 1. NONE
- D. Educational
 - 1. NONE
- E. Sabbatical
 - 1. NONE
- F. Disability
 - 1. NONE
- G. Extension of Leave
 - 1. NONE

III. DISABILITY PENSIONS – PREPARATION TIME

- 1. NONE

IV. PENSIONS

- A. Disability
 - 1. NONE
- B. Service Pension
 - 1. NONE
- C. Vested Pension
 - 1. NONE

V. RESIGNATIONS

- | | | | | | |
|----|------------|----------|--------------------------------|------------|-------|
| 1. | Ferrandino | Richard | Special Education/Math Teacher | 06/30/2011 | DHS |
| 2. | Laporte | Jennifer | School Counselor | 07/05/2011 | South |
| 3. | Lindell | Matthew | Social Studies Teacher | 07/06/2011 | DHS |
| 4. | Macheska | Michael | Special Ed/Science Teacher | 06/30/2011 | DHS |
| 5. | McIntyre | DeWitt | Extra Time – Summer School | 06/21/2011 | DHS |
| 6. | Molitor | Kathleen | Special Education Teacher | 06/30/2011 | CMS |
| 7. | Peppard | William | Head Coach – Soccer | 06/22/2011 | CMS |
| 8. | Robinson | Julius | Extra Time – SS | 06/21/2011 | DHS |

VI. EXTENSION OF CONTRACT

- 1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

July 20, 2011

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. NONE

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

- | | | | | | |
|----|-------|-----------|--|---------|--------------|
| 1. | Cole | Debra | Visually Impaired Para | 2011-12 | TP |
| 2. | Zlock | Christine | Paraprofessional –
Support Staff
(Full-time) | 2011-12 | West
Wing |

F. Return from Leave

1. NONE

G. E.P.E.R.

1. Regular

- | | | | | | |
|---|--------|--------|-------------------------------|---------|------|
| • | Price | Teresa | Extra Time – Summer
School | 2010-11 | DHS |
| • | Smith | Patti | Extra Time – Summer
School | 2010-11 | East |
| • | Wilson | Steff | Extra Time – Summer
School | 2010-11 | DHS |

2. 20b

- a. NONE

3. Volunteer

- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. Maternity

1. NONE

B. FMLA/Medical/Workers Comp

- 1.. NONE

C. Personal

1. NONE

D. Military

1. NONE

E. Educational

1. NONE

F. Sabbatical

1. NONE

G. Disability

1. NONE

H. Extension of Leave

1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. RESIGNATIONS

- | | | | | | |
|----|-------|---------|----------------------------|------------|------|
| 1. | Hicks | Tommie | Custodian | 06/20/2011 | DHS |
| 2. | Hite | Kristin | Extra Time – Summer School | 06/21/2011 | KCCS |
| 3. | Rees | Irene | Paraeducator | 07/23/2011 | KCCS |

VII. EXTENSION OF CONTRACT

1. NONE

VIII. REDUCTION IN FORCE

1. NONE

IX. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 12-006)

School Choice Accept 2011-2012

Student ID	Grade	School of Choice	Action	In/Outside of District
245008	K	Booker T. Washington Elementary School	Invite	In
254062	K	Booker T. Washington Elementary School	Invite	Outside
252797	1	Booker T. Washington Elementary School	Invite	In
465233	1	East Dover Elementary School	Invite	In
174875	1	East Dover Elementary School	Invite	Outside
174861	1	East Dover Elementary School	Invite	Outside
120081	3	East Dover Elementary School	Invite	In
516245	K	Fairview Elementary School	Invite	In
266047	K	Fairview Elementary School	Invite	In
123258	K	Fairview Elementary School	Invite	In
250024	K	Fairview Elementary School	Invite	In
250064	K	Fairview Elementary School	Invite	In
189333	K	Fairview Elementary School	Invite	In
254844	K	Fairview Elementary School	Invite	In
168212	K	Fairview Elementary School	Invite	In
224485	K	Fairview Elementary School	Invite	In
257507	K	Fairview Elementary School	Invite	In
229170	K	Fairview Elementary School	Invite	In
373266	K	Fairview Elementary School	Invite	In
252243	K	Fairview Elementary School	Invite	In
262615	K	Fairview Elementary School	Invite	In
254165	K	Fairview Elementary School	Invite	In
252250	K	Fairview Elementary School	Invite	In
285565	K	Fairview Elementary School	Invite	Outside
220421	K	Hartly Elementary School	Invite	In
199861	K	Hartly Elementary School	Invite	In
244839	K	Hartly Elementary School	Invite	In
191334	K	Hartly Elementary School	Invite	In
225082	K	Hartly Elementary School	Invite	In
262402	K	Hartly Elementary School	Invite	In
619525	K	Hartly Elementary School	Invite	In
918252	K	Hartly Elementary School	Invite	In
243223	K	Hartly Elementary School	Invite	In
254796	K	Hartly Elementary School	Invite	In
222562	1	Hartly Elementary School	Invite	In
247689	3	Hartly Elementary School	Invite	In
267250	4	Hartly Elementary School	Invite	In
254215	K	North Dover Elementary School	Invite	In
257283	K	North Dover Elementary School	Invite	In
164309	2	North Dover Elementary School	Invite	Outside

120089	3	North Dover Elementary School	Invite	In
586319	4	North Dover Elementary School	Invite	In
273746	K	South Dover Elementary School	Invite	In
257636	K	South Dover Elementary School	Invite	In
143507	2	South Dover Elementary School	Invite	In
272998	K	Towne Point Elementary School	Invite	In
193147	1	Towne Point Elementary School	Invite	In
213973	5	William Henry Middle School	Invite	Outside
598689	7	Central Middle School	Invite	Outside
267704	9	Dover High School	Invite	Outside
100843	10	Dover High School	Invite	Outside

School Choice Denied 2011-2012

Student ID	Grade	School of Choice	Action	In/Outside of District
515614	1	Hartly Elementary School	Denied	In

School Choice Wait 2011-2012

Student ID	Grade	School of Choice	Action	In/Outside of District
257353	K	East Dover Elementary School	Wait	In
160693	2	Fairview Elementary School	Wait	In
267733	K	North Dover Elementary School	Wait	In
267891	K	North Dover Elementary School	Wait	In
246939	K	North Dover Elementary School	Wait	In

2.03 Financial Report (Resolution No. 12-007)

Capital School District Financial Reports for period ending June 30, 2011 were approved.

2.04 Minutes (Resolution No. 12-008)

Minutes of public session of June 1, 2011 and executive and public sessions of June 15, 2011 were approved.

2.05 Field Trip (Resolution No. 12-009)

The following field trips were approved:

Dover High School AFJROTC to National Harbor, MD, September 20, 2011

Booker T. Washington Elementary School 4th grade students to Washington, DC, December 7, 2011

Booker T. Washington Elementary School 4th grade students to Philadelphia, PA, April 4, 2012

2.06 Student Matter (Resolution No. 12-010)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Matter was approved as follows: Student I. D. #495879: expulsion from Capital School District for 180 days with homebound services offered in compliance with IDEA; Student I. D. #495621: expulsion from Capital School District for 180 days; Student I. D. #12011: expulsion from Capital School District for 180 days with entrance through KCAP/PEAK program if student returns to Dover High School for the 2012-2013 school year; Student I. D. #112076: expulsion from Capital School District for 180 days with entrance through KCAP/PEAK program if student returns to Dover High School for the 2012-2013 school year; Student I. D. #621308: expulsion from Capital School District for 180 days with homebound services offered in compliance with IDEA. If student returns to Dover High School for the 2012-2013 school year, student will enter through KCAP/PEAK program.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Race to the Top Plan

Dr. Huff presented the Year 2 final Race to the Top plan approved by the Delaware Department of Education.

3.02 Grading and Student Progress Summary Report

Mrs. Spangler provided the board a summary update of grading practices and presented student progress for grades 3, 5, 8 and 10.

3.03 Parkway Academy

Mrs. Widdowson, Capital's liaison with the Kent County Consortium, presented an overview of Parkway Academy's first year of operation.

3.04 Revisions Policy #200-11 Acceptable Use Policy for Technology (Second Reading)

The board was presented second reading of revisions to Policy #200-11 Acceptable Use Policy for Technology.

3.05 Policy #500-27 Social Media (Second Reading)

The board was presented second reading of Policy #500-27 Social Media Policy.

4.0 Other Discussion

4.01 Board Reports

Ms. Clements reported on construction meetings.

4.02 Board President/Member Update

Mr. Lewis expressed his thanks to everyone as a new board member and looks forward to working with colleagues, Superintendent Thomas, administrators and faculty. He stated he will be an active board member and be out into the schools. Also, he thanked his family for supporting him, the community, and thanked God for putting him in this position. In conclusion he recognized two additional people that were present for his swearing in – family friend, Miss Alice, and Ms. Alysha McLaurin, a case manager with Big Brothers and Big Sisters Mentoring of which he is a part.

Mrs. Dietz-Sass expressed appreciation to Ms. Clements for her leadership as President of the Board of Education.

4.03 Superintendent Update

Dr. Thomas extended sincere thanks to Ms. Clements for her service noting the last year has been an intense year as she participated in many meetings and served on numerous committees.

Dr. Thomas announced that summer school will be concluding on July 27. Administrators and principals are preparing for the opening of school for staff on August 22 and for students on August 25.

Dr. Thomas reported that site renovations are on schedule for completion for the opening of school at William Henry Middle School, Booker T. Washington Elementary School and Kent County Community School.

5.01 Adjournment

On a motion by Ms. Clements, seconded by Mrs. Dietz-Sass, and on a unanimous vote, the meeting was adjourned at 8:45 p.m.

***Copies of minutes are available online at www.capital.k12.de.us.**