

**Capital School District**  
198 Commerce Way  
Dover, DE 19904-3498



**CAPITAL**  
**SCHOOL DISTRICT**

## BOARD OF EDUCATION

Sean P. M. Christiansen, President  
John C. Martin, Jr., Vice President  
Matthew J. Lindell  
Ralph L. Taylor, Jr.  
Dr. Chanda Jackson-Short

**Special Meeting**  
**Wednesday, October 5, 2016**  
*Administrative Office*  
**MINUTES**

|     |                    |
|-----|--------------------|
| (A) | <b>ACTION</b>      |
| (D) | <b>DISCUSSION</b>  |
| (I) | <b>INFORMATION</b> |

### **Board Members Present:**

Mr. Christiansen  
Mr. Martin  
Mr. Lindell – arrived at 7:22 p.m.  
Mr. Taylor  
Dr. Jackson-Short

### **Also Present:**

Dr. Daniel C. Shelton, Superintendent (arrived at 7:15 p.m.)  
Ms. Mary Cooke, Director of Human Resources

## **1.0 Open Session**

On a motion by Mr. Taylor, seconded by Mr. Martin, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 7:00 p.m. in the board meeting room.

### **1.01 Roll Call – Establishment of a Quorum**

Mr. Lindell was absent but arrived at 7:22 p.m.

### **1.02 Executive Session**

On a motion by Mr. Martin, seconded by Mr. Taylor, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 7:02 p.m. and moved to Room 105 of the administrative office for the purpose of conducting interviews of candidates for position of Associate Principal of Kent County Community School.

**1.03** The Board reconvened into public session at 11:10 p.m.

## **2.0 Action/Discussion/Information Items (A/D/I)**

### **2.01 Associate Principal of Kent County Community School (Resolution No. 17-034)**

**(A/D)**

On a motion by Mr. Martin, seconded by Dr. Jackson-Short, and on a vote of 3/1/1: Dr. Jackson-Short – yes; Mr. Taylor – no; Mr. Lindell – yes; Mr. Martin – yes; Mr. Christiansen – Recuse, the board adopted Resolution No. 17-034 approving appointment of Kathleen Fitzgerald as Associate Principal of Kent County Community School.

### **2.02 Bid #1701 – Long Range Facility Master Planning (Resolution No. 17-035)**

**(A/D)**

On a motion by Mr. Lindell, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 17-035 approving the selection of ABHA Architects as the Architect Firm for Long Range Facility Master Planning in the amount of \$48,000.

### **2.02 Adjournment**

On a motion by Mr. Lindell, seconded by Mr. Taylor, and on a unanimous vote, the meeting was adjourned at 11:17 p.m.