

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Special Meeting
Wednesday, November 1, 2017
Administrative Office
MINUTES



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short
Joan L. Engel

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Christiansen
Mr. Martin
Mr. Taylor
Dr. Jackson-Short – Absent at Roll Call but arrived at 5:34 p.m.
Mrs. Engel

Also Present:

Dr. Daniel C. Shelton, Superintendent
Mary Cooke, Human Resources Director

1.0 Open Session

On a motion by Mr. Martin, seconded by Mr. Taylor, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 5:30 p.m. in the board meeting room.

1.01 Roll Call – Establishment of a Quorum

Roll Call was conducted and Dr. Jackson-Short was absent but arrived at 5:34 p.m.

1.02 Executive Session

On a motion by Mr. Martin, seconded by Mr. Taylor, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 5:31 p.m. and moved to Room 105 of the administrative office for the purpose of discussion on Personnel Matters.

1.03 The Board reconvened into public session at 7:08 p.m.

2.01 Associate Principal – East Dover Elementary School (Resolution No. 18-038)

On a motion by Dr. Jackson-Short, seconded by Mrs. Engel, and on a unanimous vote, the board adopted Resolution No. 18-038 approving Ms. Shani Benson as Associate Principal, East Dover Elementary School through June 30, 2018.

2.02 Schedule – Meetings of Capital School District Citizens Budget Oversight Committee (Resolution No. 18-039)

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the board adopted Resolution No. 18-039 approving the schedule of monthly meetings for the District Citizens Budget Oversight Committee to be held on the Monday before the date of the monthly board meetings.

2.03 Executive Session

On a motion by Mr. Martin, seconded by Dr. Jackson-Short, and on a unanimous vote, the board entered closed session for reasons set forth in the agenda at 7:20 p.m. and moved to Room 105 of the administrative office for the purpose of discussion on Personnel Matters.

2.04 Reconvene Public Session

The board reconvened into public session at 9:40 p.m.

2.05 Adjournment

On a motion by Mr. Taylor, seconded by Dr. Jackson-Short, and on a unanimous vote, the meeting was adjourned at 9:43 p.m.