

Capital School District
945 Forest Street
Dover, DE 19904-3498

Wednesday, March 21, 2012
North Dover Elementary School
MINUTES



BOARD OF EDUCATION

Phillip Martino, Jr., President
Kay Dietz-Dietz-Sass, Vice-President
Dr. Raymond Paylor
Kiran Clements
Brian E. Lewis

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Martino
Mrs. Dietz-Dietz-Sass
Dr. Paylor
Ms. Clements
Mr. Lewis

Also Present:

Dr. Michael D. Thomas, Superintendent
Members of the Media
Members of the Community

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the Board entered public session at 6:30 p.m. in the auditorium of North Dover Elementary School

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the Board entered closed session at 6:31 p.m. and moved to the library of North Dover Elementary School for the purpose of discussing Student Disciplinary Matters, Personnel and Litigation.

President Martino adjourned closed session at 7:20 p.m. and reconvened to open session in the auditorium and called the meeting to order at 7:30 p.m.

1.03 Pledge of Allegiance

1.04 Roll Call – Establishment of a Quorum

All members are present.

1.05 Approval of Agenda

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the agenda was approved as amended with removing Student Disciplinary Matters from the Consent Items and adding this item to Action/Discussion/Information items as Agenda 3.06.

1.06 Presentation

Presentations were made to recognize: Matthew Hogsten as Regional All American Soccer Player 2011 and State of Delaware Gatorade Boys Soccer Player of the Year 2011-2012; Sgt. Eric Herriman, Dover High School AFJROTC instructor, as the Galaxy Chapter Air Force Association Teacher of the Year.

1.07 Public Comment (Limited to 2 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board approved consent items.

2.01 Personnel (Resolution No. 12-080)

ADMINISTRATIVE PERSONNEL

I. SERVICE PENSION

1.	Rinker	Colleen	Elementary Principal	06/30/2012	East
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II. LEAVES

1.	Widdowson	Lynn	Administration	03/23/2012	DO
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FMLA/STD

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | | |
|----|-------|-------|------------------------------|------------|------|
| 1. | Smith | Emily | Special Education
Teacher | 02/15/2012 | WHMS |
|----|-------|-------|------------------------------|------------|------|

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | | |
|----|-----------|----------|---------|------------|-------|
| 1. | Aubrey | Jennifer | Teacher | 03/05/2012 | North |
| 2. | Bembenek | Jennifer | Teacher | 03/19/2012 | FV |
| 3. | Powel | Ongela | Teacher | 03/05/2012 | FV |
| 4. | Respoli | Stacy | Teacher | 02/13/2012 | North |
| 5. | Zaikowski | Mary | Teacher | 02/13/2012 | FV |

G. E.P.E.R.

1. Regular

- | | | | | | |
|----|-----------|---------|-------------------------|---------|-----|
| a. | Caldwell | Erika | EPER – Yearbook | 2011-12 | BTW |
| b. | Capone | Kristin | EPER – Testing (DCAS) | 2011-12 | BTW |
| c. | Frederick | Chelsea | Extra Time –
Teacher | 2011-12 | TP |
| d. | Henry | LaTende | EPER – Yearbook | 2011-12 | BTW |
| e. | Lowery | Lyndsey | Girl's Lacrosse Coach | 2011-12 | CMS |

2. 20b

- | | | | | | |
|----|--------|---------|--------------------------------------|---------|-----|
| a. | Watson | Matthew | Track and Field –
Assistant Coach | 2011-12 | CMS |
|----|--------|---------|--------------------------------------|---------|-----|

3. Volunteer

- a. NONE

I. CHANGE IN ASSIGNMENT

A. Classification

- | | | | | | |
|----|---------|-------|---|------------|------|
| 1. | Shelton | Scott | Move from Para Position
to Certified Position -
Teacher | 03/14/2012 | KCCS |
|----|---------|-------|---|------------|------|

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

II. LEAVES

A. FMLA/Medical/Workers Comp

2.	Diamond	Dayra	Teacher	03/01/2012	KCAP
			Workers Comp		
3.	Donaway	Dale	Driver Ed Teacher	03/09/2012	DHS
			FMLA/STD		
4.	Poulin	Erin	Teacher	02/13/2012	CMS
			FMLA/STD		
5.	Truitt	Kristin	Special Ed. Teacher	03/08/2012	KCCS
			Workers Comp		

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Disability

1. NONE

G. Extension of Leave

1. NONE

III. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. NONE

VI. EXTENSION OF CONTRACT

1. NONE

VII. TENURE

1. NONE

VIII. EXPIRATION OF CONTRACT

1. NONE

IX. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

- | | | | | | |
|----|-----------|-------|-------------------------------------|------------|-----|
| 1. | Smallwood | Patty | Child Nutrition –
General Worker | 03/12/2012 | CMS |
|----|-----------|-------|-------------------------------------|------------|-----|

B. New – Temporary

- | | | | | | |
|----|---------|-----------|--|------------|--------------|
| 1. | Cordova | Jennifer | Special Education
Paraprofessional (PT/29) | 03/14/2012 | KCCS |
| 2. | Desmond | Meredith | Title I – Paraprofessional
(PT/29) | 02/27/2012 | South |
| 3. | King | Stephanie | Special Education
Paraprofessional (PT/29) | 03/14/2012 | KCCS |
| 4. | Potter | Samantha | Special Education
Paraprofessional (PT/29) | 03/14/2012 | KCCS |
| 5. | Timney | Dawn | Special Education
Paraprofessional | 02/22/2012 | BTW |
| 6. | Wooster | Mackenzie | Special Education
Paraprofessional 1:1
(PT/29) | 03/14/2012 | BTW/
KCCS |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | | |
|----|----------|-----------|-----------------|------------|-------|
| 1. | Fountain | Kevin | Chief Custodian | 01/23/2012 | DHS |
| 2. | Scheers | Katherine | Child Nutrition | 02/27/2012 | North |

G. E.P.E.R.

1. Regular
- f. NONE

2. 20b

- | | | | | | |
|----|--------|---------|--------------------|---------|-----|
| a. | Wilson | Tanisha | Extra Time Program | 2011-12 | CMS |
|----|--------|---------|--------------------|---------|-----|

3. Volunteer

- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. Navarro Leo Night Shift Supervisor 02/13/2012 WHMS

C. Condition of Employment

1. Baun Roberto Moved from Night to Day Shift 02/21/2012 WHMS

III. LEAVES

A. Maternity

1. NONE

B. FMLA/Medical/Workers Comp

1. Brown Willa Child Nutrition
FMLA/STD 02/03/2012 BTW
2. Brutcher Mary Child Nutrition
STD 02/14/2012 CMS
3. Collins Cordelia Child Nutrition -
Manager
Workers Comp 03/13/2012 CMS
4. Cook Diane HR Specialist
FMLA 02/12/2012 DO
5. Martinez Carmen Child Nutrition
FMLA/STD 02/27/2012 CMS

C. Personal

1. NONE

D. Military

1. NONE

E. Educational

1. NONE

F. Sabbatical

1. NONE

G. Disability

1. NONE

H. Extension of Leave

1. NONE

IV. DISABILITY PENSIONS – PREPARATION TIME

1. NONE

V. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

VI. RESIGNATIONS

1. NONE

VII. EXTENSION OF CONTRACT

1. NONE

VIII. REDUCTION IN FORCE

1. NONE

IX. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 12-081)

School Choice Accept 2011-2012 Remainder of the School Year (Change of Address)

Student ID	Grade	School of Choice	Action	In/Outside of District
128743	3	North Dover Elementary	Denied	Outside
247579	4	South Dover Elementary	Invite	In

School Choice Accept 2012-2013

Student ID	Grade	School of Choice	Action	In/Outside of District
307813	K	Booker T. Washington Elementary	Invite	In
285565	K	Fairview Elementary School	Invite	Outside
283436	4	Fairview Elementary School	Invite	Outside
283482	K	Hartly Elementary School	Invite	In
297380	K	Hartly Elementary School	Invite	In
283372	K	Hartly Elementary School	Invite	In
288135	K	Hartly Elementary School	Invite	In
208269	2	South Dover Elementary	Invite	In
688394	4	Towne Point Elementary School	Invite	Outside
144034	5	William Henry Middle School	Invite	Outside
170673	5	William Henry Middle School	Invite	Outside
39229	9	Dover High School	Invite	Outside
353667	12	Dover High School	Invite	Outside

School Choice Wait 2012-2013

Student ID	Grade	School of Choice	Action	In/Outside of District
840242	K	Fairview Elementary School	Wait	In
307055	K	Fairview Elementary School	Wait	In
328601	K	Towne Point Elementary School	Wait	Outside

Financial Reports – February, 2012 (Resolution No. 12-082)

Financial report for February, 2012 was approved.

Minutes (Resolution No. 12-083)

Minutes of executive and public sessions of February 8, 2012 and public minutes of special session of February 21, 2012 were approved.

Field Trip (Resolution No. 12-084)

Field trips were approved as follows:

Dover High School Jefferson Awards Class to Philadelphia, PA, April 17, 2012

Dover High School BPA Grades 9-12 to Chicago, IL, April 24-29-2012
 KCCS Classes in grades 1-4 at East Dover Elementary to Toms River, NJ, May 16, 2012
 KCCS Class Transition Grade 12 at Dover High School to Malvern, PA, April 24, 2012
 Dover High School 21st Century Grades 9-12 to Norfolk, VA and Greenville, NC, April 20-21, 2012
 Dover High School 21st Century Grades 9-12 to Philadelphia, PA, March 30, 2012
 Dover High School 21st Century Grades 9-12 to North East, MD, April 28, 2012
 Dover High School JDG Grades 10-12 to New Brunswick, NJ, March 27, 2012
 Dover High School Best Buddies Chapter to Baltimore, MD, March 31, 2012
 Towne Point Elementary School 4th Graders to Washington, DC, May 31, 2012
 William Henry Middle School 6th Grade Purple Team to Washington, DC, June 5, 2012
 Dover High School DECA Grades 9-12 to Salt Lake City, UT, April 27-May 2, 2012
 Dover High School JDG Grades 10-12 to King of Prussia, PA, April 2, 2012
 Central Middle School Grades 7/8 Purple Teams to Camden, NJ, May 7, 2012
 KCCS Grades 9-12 at Dover High School to Philadelphia, PA, April 18, 2012
 Hartly Elementary School 4th Graders to Washington, DC, June 1, 2012

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Bid Pac D – new Dover High School (Resolution No. 12-086)

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board adopted Resolution No. 12-086 approving Bid Pac D new Dover High School contracts as follows:

Contract NDHS-10 Masonry, Cast Stone: J. W. Walker & Sons, Inc.

Base Bid: \$9,893,895.00
 Alternate No. 2-BPD: \$163,364.00 (Accepted)
 Alternate No. 3-BPD: \$119,563.00 (Accepted)

Contract NDHS-12 Carpentry: Specialty Finishes, LLC

Base Bid: \$1,464,000.00
 Alternate No. 2-BPD \$46,600.00 (Accepted)
 Alternate No. 3-BPD \$33,260.00 (Accepted)

Contract NDHS-13 Roofing & Accessories: Quality Exteriors, Inc.

Base Bid: \$1,539,000.00
 Alternate No. 2-BPD \$24,500.00 (Accepted)
 Alternate No. 3-BPD \$32,500.00 (Accepted)

Contract NDHS-14 Metal Wall Panels: Quality Exteriors, Inc.

Base Bid \$930,000.00

Contract NDHS-16 Doors, Frames & Hardware: Union Wholesale Company

Base Bid: \$604,500.00
 Alternate No. 2-BPD \$24,859.00 (Accepted)
 Alternate No. 3-BPD \$10,975.00 (Accepted)

Contract NDHS-17 Windows and Aluminum: Pottsgrove Glass Company, Inc.

Base Bid: \$2,696,000.00
 Alternate No. 2-BPD \$34,000.00 (Accepted)
 Alternate No. 3-BPD \$14,000.00 (Accepted)

Contract NDHS-18 Exterior Cold Formed Metal Framing; Sheathing, Insulation and GFRC: North East Contractors, Inc.

Base Bid: \$3,325,800.00
Alternate No. 2-BPD \$60,400.00 (Accepted)
Alternate No. 3-BPD \$19,300.00 (Accepted)

Contract NDHS-19 Elevators: Delaware Elevator, Inc.

Base Bid: \$159,341.00

Contract NDHS-20 Fire Suppression Systems: Bear Industries, Inc.

Base Bid: \$734,878.00
Alternate No. 2-BPD \$6,878.00 (Accepted)
Alternate No. 3-BPD \$5,526.00 (Accepted)

Contract NDHS-21 Mechanical & Plumbing: Worth & Company, Inc.

Base Bid: \$10,772,000.00
Alternate No. 2-BPD \$57,000.00 (Accepted)
Alternate No. 3-BPD \$95,000.00 (Accepted)
Alternate No. 4-BPD \$40,000.00 (Rejected)

Contract NDHS-22 Electrical: Superior Electric Service Company

Base Bid: \$7,195,000.00
Alternate No. 2-BPD \$119,000.00 (Accepted)
Alternate No. 3-BPD \$64,450.00 (Accepted)
Alternate No. 5-BPD \$35,000.00 (Accepted)
Alternate No. 10-BPD (\$25,000.00) (Rejected)

Contract NDHS-11 Miscellaneous Metals: Murphy Steel, Inc.

Base Bid: \$1,875,000.00 (Rejected)
Alternate No. 2-BPD 0.00 (Rejected)
Alternate No. 3-BPD 0.00 (Rejected)

3.02 Professional Development/District Office Center Furniture Bid (Resolution No. 12-087)

On a motion by Dr. Paylor, seconded by Mrs. Dietz-Sass, and on a unanimous vote, the board adopted Resolution No. 12-087 approving Furniture Bid Professional Development/District Office Center as follows:

Desking and Filing, Conference Room Chairs, and Conference Room Tables: Corporate Interiors

Base Bid: \$147,920.25
Alternate Bid: \$25,884.41 (Accepted)

Break Room Chairs, Board Room Chairs, Lobby Seating, Break Room Tables, Office Bookcases and Lateral Files: Duron

Base Bid: \$51,067.00
Alternate Bid: \$5,790.00 (Accepted)

Task Chairs, Office Guest Chairs, Superintendent's Office Guest Chairs, Task Stool in Board Room, Work Tables, Training Tables and Marker Boards: G. A. Blanco

Base Bid: \$74,823.98

3.03 School Calendar 2012-2013 Revised (Resolution No. 12-088)

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board adopted Resolution No. 12-088 approving School Calendar 2012-2013 Revised.

3.04 Race to the Top

Dr. Tina Huff, Dr. Joyce Denman and LaWanda Burgoyne, RTTT Coordinator, provided the board an overview and update on the district's mid-year review with the Department of Education for its Race to the Top application/program.

3.05 Revisions – Policy #200-11 Acceptable Use and Internet Safety Policy

The board was presented first reading of Revisions – Policy #200-11 Acceptable Use and Internet Safety Policy.

3.06 Student Disciplinary Matters (Resolution No. 12-085)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows: Student Disciplinary Matter #385085 - on a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board accepted the recommendation of the hearing officer for expulsion from Capital School District for 180 days; Student Disciplinary Matter #847259 – on a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board accepted the recommendation of the hearing officer for expulsion from Capital School District for 180 days; Student Disciplinary Matter #965104 – on a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the board accepted the recommendation of the hearing officer for expulsion from Capital School District for 180 days with continuance of homebound services while student is being tested for special services. If student qualifies for special services, then homebound services will remain in effect. If student does not qualify, then homebound services would be discontinued.

4.0 Other Discussion

4.01 Board Reports

4.02 Board President/ Member Update

Mrs. Dietz-Sass expressed thanks to administrators for their diligence in completing performance appraisals and made inquiry regarding the Partnership Zone Commitment Letter for Dover High School.

Ms. Clements reported on construction progress for site renovations William Henry Middle School and Booker T. Washington Elementary School, for the Professional Development/Administrative Center and for the new Dover High School.

Dr. Paylor shared he attended the Japanese Cultural Event held at Dover High School and commended Mr. Montano and staff for a very fine evening.

Mr. Martino announced the board will hold a work session on March 27, 2012 at North Elementary School at 6:00 pm at which time the board will review Policies Section 100 – Board Governance.

5.01 Adjournment

On a motion by Mrs. Dietz-Sass, seconded by Ms. Clements, and on a unanimous vote, the meeting was adjourned at 9:10 pm.