

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, January 20, 2016
Administrative Office
MINUTES



BOARD OF EDUCATION

Matthew J. Lindell, President
Sean P. M. Christiansen, Vice-President
John C. Martin, Jr.
Ralph L. Taylor, Jr.
Nauleen A. Perry

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Lindell – arrived at 6:10 p.m.
Mr. Christiansen
Mr. Martin
Mr. Taylor
Ms. Perry

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Roll Call – Establishment of Quorum – opening of meeting conducted by Vice President Sean Christiansen

On a motion by Mr. Martin, seconded by Mr. Taylor, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:04 p.m. in the board meeting room. Mr. Lindell was absent but arrived at 6:10 p.m.

1.02 Executive Session

On a motion by Ms. Perry, seconded by Mr. Taylor, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:06 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:33 p.m.

1.04 School, Student and Staff Recognition

The following Dover High School students were recognized for being selected for the 2016 Delaware All-State Senior Choir: Alyssa Perez, Allesandra Guckes, Kathryn Suter, Kristen Adkins, Sophie Malenfant, Chalay Horne, Kristy Shallenberger, Daniel Valenzuela, and Lamont Pierce, Jr.

1.05 School Updates

Dr. Shelton presented school updates of activities and coming events for Kent County Community School, Hartly Elementary School, Central Middle School, and Dover High School.

1.06 Board President/Member Updates

Ms. Perry:

- Happy New Year, be safe in the pending snow storm.

Mr. Taylor:

- Happy, Healthy and Prosperous New Year; thanked everyone who displayed outstanding leadership during these last weeks.

Mr. Martin

- Happy New Year, had a chance to visit some classrooms and will be visiting additional classrooms.

Mr. Christiansen:

- Happy New Year.
- Visited 5 of the 7 elementary schools; commented on the beautiful murals at Fairview, and hopes to visit Towne Point soon.

Mr. Lindell:

- Happy New Year.
- Commended leadership during these challenging times.
- Plans to visit some schools in the future.

- Participated with interviews for new Executive Director of DSBA, forwarded three finalists to the Board of Directors, after February DSBA meeting, will announce candidate.

1.07 Superintendent Update

Dr. Shelton:

- Presented an update on his activities.
- Expressed thanks to everyone for coming tonight.
- Expressed appreciation to everyone for their patience during the last few weeks.

1.08 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Martin, seconded by Mr. Christiansen, and on a unanimous vote, consent items were approved.

2.01 Personnel (Resolution No. 16-100)

ADMINISTRATIVE PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. Resignations

A. Hutchins	Ken	Data Analyst	1/4/16	DO
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CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. Busker	Sara	Ag Science	1/7/16	DHS
2. Dumornay	Rachelle	Second Grade Teacher	1/25/16	East
3. McCrae	Brian	PE Teacher	1/25/16	East
4. Noyes	Kristie	School Psychologist	1/20/16	DO
5. Pawluk	Mary Clare	SLP	1/4/16	DO
6. Rossi-Moran	Joanne	Second Grade Teacher	1/20/16	East
7. Savage	Angela	Physical Science	1/11/16	DHS
8. Smith	Cheryl	School Psychologist	1/25/16	DO
9. Swearingen	Craig	Science Teacher	1/11/16	KCSILC

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. Faust	Mary Jo	Teacher	1/14/16	Hartly
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2. Kingsley	Diane	Teacher	12/8/15	DHS
3. Preston	Myra	OT	1/26/16	KCCS

G. E.P.E.R.

1. District Employees

a. Benson	Shani	Extra Time – After School	2/1/16	South
b. Christman	Jennifer	Extra Time – After School	2/1/16	South
c. Huttie	Alexis	Extra Time – After School	2/1/16	South
d. Knox	Amanda	Extra Time – After School	2/1/16	South
e. Magagnotti	Salina	Extra Time – After School	2/1/16	South

2. Non-District Employees

a. NONE

3. Volunteer

a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. Benson	Shani	Teacher to Math Interventionist	1/6/16	South
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III. LEAVES

A. FMLS/STD/Workers Comp

1. Bull	Deneen	Teacher	12/22/15	DHS
2. Osika	Lindsay	Teacher	1/4/16	North
3. Spada	Ashley	Teacher	1/7/16	East
4. Wilson	Hannah	Teacher	1/13/16	North

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

1. NONE

C. Vested Pension

1. NONE

V. RESIGNATIONS

1. Jones	Dante	Football Coach	1/19/16	DHS
2. Lasher	Nicole	Second Grade Teacher	1/22/16	East
3. Manners	Josh	Second Grade Teacher	1/15/16	East
4. Monticchio	Michael	PE Teacher	12/22/15	East

VI. EXTENSION OF CONTRACT

1. NONE

VII. EXPIRATION OF CONTRACT

1. NONE

VIII. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. Logan	Elizabeth	Bus Paraprofessional (6.5 hrs.)	12/21/15	DO
2. Neill	Jonathon	Custodian – Night Shift	1/19/16	DO
3. Reed	Carlos	Custodian	2/1/16	DO
4. Reid	Samuel	Custodian	2/1/16	DO
5. Roep	Charlene	Bus Driver (6.5 hrs.)	12/21/15	DO
6. Sheranko	Rita	Secretary (PT)	1/26/16	DTC
7. Warren	Chasity	Custodian	2/2/16	DO

B. New – Temporary

1. Morris	Kaityln	Title 1 Para (PT/29 hrs.)	1/19/16	Fairview
2. Nunes	Ashley	Inst. Para (PT 29 hrs.	1/19/16	KCSILC
3. Taylor	Gabrielle	Homeless Liaison Para (PT/29 hrs.)	1/19/16	DO
4. Winer	Shannon	Inst. Para (PT/29 hrs.)	TBD	KCSILC

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. District Employees

a. Durham	Minous	Maintenance	1/19/16	DO	
b. Mabrey	Cynthia	Child Nutrition	1/11/16	CMS	
c. Metrock	Eloise	Child Nutrition	1/4/16	DHS	
d. Miick	Brian	Child Nutrition	12/28/15	BTW	
e. Morris	Tamara	HR Specialist	1/4/16	DO	
f. Remsburg	Rosemarie	Child Nutrition	1/19/16	FV	
g. Swetland	Stephanie	Para	12/23/15	East	

2. Non-District Employees

- a. NONE

3. Volunteer

- a. NONE

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. Henry	Wanda	FT Paraprofessional to PT Para	1/8/16	CMS
2. Stevens	Bruce	Chief Custodian to Custodian	1/7/16	BTW

III. LEAVES

A. FMLS/STD/Workers Comp

1. Welch	Donna	Paraprofessional	12/12/16	KCCS
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B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

a. Dawson	Theresa	Computer Tech	5/1/16	DO
b. Washington	Darlene	Custodian	2/1/16	DO

C. Vested Pension

a. NONE

V. RESIGNATIONS

1. Brothers	Jordan	Title I Paraprofessional (Pt/29 hrs.)	12/23/15	Fairview
2. Moore	Thomas	Copy Center Tech	1/22/16	DO
3. Robinson	Betty	Paraprofessional	1/18/16	KCCS
4. Trice	Theresa	Paraprofessional	1/3/16	WHMS
5. Tunnell	AL	Paraprofessional	1/3/16	KCSILC
6. Van	Courtney	Bus Aide	12/18/15	DO
7. Williams	Kendal	Inst. Paraprofessional	12/22/15	KCSILC

VI. EXTENSION OF CONTRACT

1. NONE

VII. REDUCTION IN FORCE

1. NONE

VIII. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 16-102)

School Choice Accept 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
785477	10	Dover High School	Invite	Outside
266530	10	Dover High School	Invite	Outside

School Choice Denied 2015-2016 School Year

Student ID	Grade	School of Choice	Action	In / Outside of District
806817	10	Dover High School	Denied	Outside

2.03 Financial Reports – December 31, 2015 (Resolution No. 16-103)

Financial reports for December 31, 2015 were approved.

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting December 9, 2015 (Resolution No. 16-104)

Minutes of executive and public sessions of regular Board of Education meeting December 9, 2015 were approved.

2.05 Field Trips (Resolution No. 16-105)

The following field trips were approved:

Central Middle School grades 7 and 8 Japanese Club to Washington, DC, March 16, 2016

2.06 Student Disciplinary Matters (Resolution No. 16-096)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows.

Student Matter #158971

- Student will be expelled with educational services for the remainder of the school year through Parkway Academy Central Alternative School in the afternoon/evening program. Student may return to WHMS in August 2016 provided that the following conditions are met:
 - Parent/Guardian is able to provide written documentation that student has obtained mental health assessment from a community based service provider and has successfully completed or is making adequate progress in treatment.
 - Parent/Guardian is able to provide written documentation from the mental health provider that student is socially and emotionally ready to return to a traditional school setting.
 - Student has successfully completed the program at Parkway Academy Central Alternative School.

Student Matter #383532

- Expulsion from Capital School District for a period of 180 days.
 - Should student be released from confinement and return to reside in Capital School District, the district will work to provide educational services either at Parkway Academy/Capital School District's afternoon program or via Dover High School's Edmentum's free online program which can be accessed at the City of Dover Public Library. Should student return, the district must carefully consider the ramifications regarding placing him at Parkway Academy. Other gang members are currently placed there in the day program. The evening program has students who are younger and with no history of criminal offenses.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Updates/Emergency Protocols

Dr. Shelton shared with the board steps that have been taken in the district regarding readiness during times of crisis: professional development, table top exercises, crisis teams in each building, live drills, renewed partnership with the City of Dover and Dover Police Department. Mrs. Kay Sass, City of Dover Public Affairs and Public Management Coordinator, then spoke noting that all Capital School District schools are in compliance of Comprehensive School Safety Plans. Process has been put into place when a crisis occurs to coordinate communications with City of Dover Police that is then shared with parents and staff of Capital School District to ensure everyone is receiving the same message.

3.02 Construction Update – KCCS/BTW, DHS Baseball/Softball Fields

Mr. DiSabatino presented an update on the KCCS/BTW renovations and on the DHS Baseball/Softball fields.

3.03 Dover High School – Manufacturing Logistics Technician and Manufacturing Product Technician CTE Pathway Proposal (Resolution No. 16-106)

On a motion by Mr. Christiansen seconded by Mr. Taylor and on a unanimous vote, the board adopted Resolution No. 16-106 approving the Dover High School CTE Pathway Proposal - Manufacturing Logistics Technician and Manufacturing Production Technician.

3.04 School Energy Savings Incentive Program

Mr. Sokolowski has formed a district Energy Conservation Committee. On behalf of the committee, Mr. Sokolowski presented the School Energy Saving Incentive Program as follows:

- The incentive for the buildings is that they will receive approximately 50% of any savings which can be used for any school purpose, while requiring that at least 25% of the funding they receive be used for energy initiatives in their building.
- All schools are encouraged to form a “Student Energy Council” to get together and suggest ways to improve energy efficiencies in their respective buildings. At the end of the year, the Student Energy Councils will present their ideas to the Energy Conservation Committee. The Council with the best presentation will be awarded a financial incentive.

3.05 School District Financial Position Report (Resolution No. 16-107)

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, the board adopted Resolution No. 16-107 approving the district financial position report for submission to the Department of Education.

3.06 Locker and Asbestos Abatement Bids – William Henry Middle School (Resolution No. 16-065)

On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-065 approving locker replacement and asbestos abatement bid – William Henry Middle School as follows:

Base Bid Project – Conventional Buildings - \$231,685.00

Asbestos Abatement – County Environmental - \$24,700.00

Project Design and Monitoring during Asbestos Abatement Work – Compliance Environmental - \$27,520

Total: \$283,905.00

3.07 Bid – Strategic Planning Consultant (Resolution No. 16-108)

On a motion by Mr. Taylor, seconded by Ms. Perry, and on a unanimous vote, the board adopted Resolution No. 16-108 approving the selection of Demosophia as the Strategic Planning Consultant with a fee of \$45,000 for their services.

3.08 2016-2017 Draft School Calendar

Dr. Henderson presented the 2016-2017 draft school calendar.

3.09 Resolution for the support of Legislature’s override of veto of HB 50 Statewide Assessment Opt-Out (Resolution No. 16-109)

On a motion by Mr. Christiansen, seconded by Mr. Lindell, and on a unanimous vote, the board tabled Resolution No. 16-109 until a later date when Mr. Lindell and Mr. Martin have collaborated on the contents of the letter to legislators.

3.10 Revisions Policy #100-18 Board Policy Development (First Reading)

The board was presented second reading of Revisions Policy #100-18 Board Policy Development.

3.11 Revisions Policy #400-02 School Choice (First Reading)

The board was presented second reading of Revisions Policy #400-02 School Choice.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board adjourned at 9:25 pm.