

Capital School District
198 Commerce Way
Dover, DE 19904-3498

Wednesday, March 16, 2016
Administrative Office
MINUTES



BOARD OF EDUCATION

Matthew J. Lindell, President
Sean P. M. Christiansen, Vice-President
John C. Martin, Jr.
Ralph L. Taylor, Jr.
Nauleen A. Perry

(A)	ACTION
(D)	DISCUSSION
(I)	INFORMATION

Board Members Present:

Mr. Lindell – arrived at 6:15 pm
Mr. Christiansen
Mr. Martin
Mr. Taylor
Ms. Perry

Also Present:

Dr. Daniel C. Shelton, Superintendent
Members of the Media
Members of the Community

1.01 Roll Call – Establishment of Quorum

Vice President Christiansen called the meeting to order.

On a motion by Mr. Martin, seconded by Mr. Taylor, and on a unanimous vote, the Board entered public session for reasons set forth in the agenda at 6:00 p.m. in the board meeting room.

Roll call was conducted: Mr. Lindell was absent but arrived as noted above.

1.02 Executive Session

On a motion by Mr. Martin, seconded by Mr. Taylor, and on a unanimous vote, the Board entered closed session for reasons set forth in the agenda at 6:03 p.m. and moved to Room 105 of the administrative office for the purpose of discussing Student Discipline Matters, Legal Matter and Personnel Matters.

1.03 Reconvene Open Session/Pledge of Allegiance

The Board reconvened into public session at 7:32 p.m.

1.04 School, Student and Staff Recognition

Central Middle School Senators in Action members: Grea Adams, Cindy Martin, Mahogany George, Yahira Rivera-Lopez, Luis Hernandez, Patra Henry and their advisors, Joan Engel and Al Roach, were recognized for presenting a check in the amount of \$750 as a donation to the Walt Bagley Hall, a new shelter on Walker Road.

1.05 School Updates

None

1.06 Board President/Member Updates

Ms. Perry:

- Had a fabulous time at the Dover High School Ladies Empowerment event, also enjoyed the William Henry Middle School presentation of Jungle Book, kudos to everyone.

Mr. Taylor:

- Attended Ladies Empowerment event at Dover High School, very well organized, was a great night out.
- William Henry Middle School's Jungle Book was a really good play, great job to everyone.

Mr. Martin:

- Was proud to be a part of the Strategic Plan Forum at Frontline Ministries.

Mr. Christiansen:

- Enjoyed the Ladies Empowerment event at Dover High School, thanks to everyone involved in this event.
- Jungle Book theatre production was excellent, always a pleasure to attend a play like this.
- Attended the Strategic Plan Staff Forum of the discovery phase of the Strategic Plan.
- Encouraged all to take the Strategic Plan survey listed on the district's web site.

Mr. Lindell:

- Attended the Strategic Plan Forum at the Modern Maturity Center.

- Staff and community are invited to provide input online – please take advantage of these opportunities so we have a plan that works for the district.
- Attended Ladies Night Empowerment at Dover High School, had a great time, enjoyed the camaraderie with fellow board members and seeing students dressed up.

1.07 Superintendent Update

Dr. Shelton introduced Michael Saylor as the new Supervisor School Success Planning and provided his superintendent's update which included:

- Comments and slides from the Dover High School's Ladies Empowerment Event held on March 5, 2016.
- Announcement of Young Men's Club of Dover Formal Dinner on March 19, 2016.
- Briefly discussed the Strategic Plan Staff and Community Forums held on March 2 and Community Forum held on March 14, 2016 at Frontline Ministries.

1.08 Public Comment (Limited to 3 minutes per speaker)

None

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

On a motion by Mr. Christiansen, seconded by Mr. Martin, and on a unanimous vote, consent items were approved as amended - pull Agenda Item No. 2.03 out of consent items and move to end of agenda as Agenda Item No. 3.08 (A).

2.01 Personnel (Resolution No. 16-124)

CERTIFIED PERSONNEL

Approval for Certified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | |
|-----------|---------|---------|---------|-------|
| 1. Sacher | Cailian | Teacher | 2/22/16 | South |
| 2. Selway | Amanda | Teacher | 2/29/16 | East |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

- | | | | | |
|----------|---------|---------|---------|-------|
| 1. Osika | Lindsay | Teacher | 2/22/16 | North |
|----------|---------|---------|---------|-------|

G. E.P.E.R.

- | | | | | |
|-----------------------|-------|------------------------------|----------------|-----|
| 1. District Employees | | | | |
| a. Berger | Sandi | Varsity Asst. Softball Coach | March-May 2016 | DHS |
| b. Murphy | Kevin | Head Track Coach | March-May 2016 | CMS |
| c. Velastegui | Hugo | Girls Tennis Coach | March-May 2016 | DHS |

2. Non-District Employees
 - a. Simonetti Rudy Head Football Coach Fall 2016 DHS
3. Volunteer
 - a. NONE

II. CHANGE IN ASSIGNMENT

- A. Classification
 1. NONE
- B. Job Title
 1. NONE
- C. Condition of Employment

III. LEAVES

- A. FMLS/STD/Workers Comp
 1. Davis Zaquahsha Teacher 2/22/16 CMS
 2. Delgado Larry Teacher 2/26/16 ILC
 3. Lorentz Jessica OT 2/14/16 KCCS
 4. Mabrey Cynthia Case Manager 3/14/16 BTW
 5. Nicoles Pamela Early Childhood Specialist 3/18/16 DO
 6. Tyrell Cheryl Teacher 2/23/16 WHMS
- B. Personal
 1. NONE
- C. Military
 1. NONE
- D. Educational
 1. NONE
- E. Sabbatical
 1. NONE
- F. Extension of Leave
 1. NONE

IV. PENSIONS

- A. Disability
 1. NONE
- B. Service Pension
 1. Young Jacqueline Visiting Teacher 5/1/16 DO

C. Vested Pension

1. NONE

V. RESIGNATIONS

- | | | | | |
|----------|--------|---------|--------|------|
| 1. Spada | Ashley | Teacher | 3/8/16 | East |
|----------|--------|---------|--------|------|

VI. EXTENSION OF CONTRACT

1. NONE

VII. EXPIRATION OF CONTRACT

1. NONE

VIII. NON-RENEWAL/TERMINATION

1. NONE

CLASSIFIED PERSONNEL

Approval for Classified Personnel as listed, pending criminal reference checks.

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | | | |
|--------------|----------|-------------------------------|---------|-----------|
| 1. Cardwell | Kimeka | Title I Para (PT/29) | 2/22/16 | BTW |
| 2. Coulder | Kevin | Title I Behavior Para (PT/29) | 3/14/16 | East |
| 3. Henry | Wanda | Classroom Para (FT) | 3/15/16 | KCCS Main |
| 4. Hom | David | Entry Level Technician (PT) | 3/14/16 | DO |
| 5. Joseph | Nyemia | 1:1 Support Para (PT/29) | TBD | East |
| 6. McGuire | Kyle | 1:1 Support Para (PT/29) | TBD | East |
| 7. Schukoske | Gavin | 1:1 Support Para (PT/29) | 3/4/16 | KCCS CMS |
| 8. Vann | Kourtney | 1:1 Support Para (PT/29) | 3/4/16 | KCCS CMS |

C. Recall

1. NONE

D. Rehire – Regular

1. NONE

E. Rehire – Temporary

1. NONE

F. Return from Leave

1. District Employees

- | | | | | |
|-------------|----------|----------------------|---------|-----|
| a. Cardwell | Kimeka | Title I Para (PT/29) | 2/22/16 | BTW |
| b. Caldwell | Altamese | Child Nutrition | 2/25/16 | DO |
| c. Diaz | Ana | Custodian | 3/7/16 | DHS |
| d. Hicks | Julius | Custodian | 2/29/16 | DO |
| e. Hoopes | Tracey | Paraprofessional | 3/21/16 | FV |

2. None-District Employees

a. NONE

3. Volunteer

a. NONE

G. EPER

1. District Employees

a. NONE

2. District Employees

a. Hayes	Constance	Track Assistant	March-May 2016	DHS
b. Johnson-Walker	Kimberly	Girls LAX Asst.	March-May 2016	DHS
c. Turner	Ashley	Varsity Softball Asst.	March-May 2016	DHS
d. Wooleyhand	Charley	JV Softball Coach	March-May 2016	DHS

II. CHANGE IN ASSIGNMENT

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES

A. FMLS/STD/Workers Comp

1. Stevens	Bruce	Custodian	3/7/16	BTW
2. Welch	Samantha	Paraprofessional	3/3/16	KCCS
3. West	Rodney	Custodian	2/25/16	TP

B. Personal

1. NONE

C. Military

1. NONE

D. Educational

1. NONE

E. Sabbatical

1. NONE

F. Extension of Leave

1. NONE

IV. PENSIONS

A. Disability

1. NONE

B. Service Pension

- | | | | | |
|-----------|-----------|---------------------|---------|------|
| 1. Carter | Carolyn | Paraprofessional | 6/30/16 | KCCS |
| 2. Faries | Maureen | Senior Secretary | 6/30/16 | BTW |
| 3. Moran | Sharon | Executive Assistant | 6/30/16 | DO |
| 4. Thomas | Geraldine | Paraprofessional | 6/30/16 | KCCS |

C. Vested Pension

1. NONE

V. RESIGNATIONS

- | | | | | |
|-------------|------|---------------------------|---------|----|
| 1. Benjamin | John | Field Computer Technician | 3/24/16 | DO |
|-------------|------|---------------------------|---------|----|

VI. EXTENSION OF CONTRACT

1. NONE

VII. REDUCTION IN FORCE

1. NONE

VIII. TERMINATION

1. NONE

2.02 School Choice (Resolution No. 16-125)

School Choice Accept Remainder 2015-2016 School Year (Change of Address)

Student ID	Grade	School of Choice	Action	In/Outside of District
405205	1	North Dover Elementary	Invite	In
300327	3	North Dover Elementary	Invite	In
254170	4	North Dover Elementary	Invite	In
254192	4	North Dover Elementary	Invite	Outside
409719	1	South Dover Elementary	Invite	In
394398	1	South Dover Elementary	Invite	In

School Choice Accept 2016-2017 School Year

Student ID	Grade	School of Choice	Action	In/Outside of District
397450	2	Booker T. Washington Elementary	Invite	Outside
267085	5	William Henry Middle School	Invite	Outside
132136	9	Dover High School	Invite	Outside

School Choice Denied 2016-2017 School Year

Student ID	Grade	School of Choice	Action	In / Outside of District
097290	1	South Dover Elementary School	Denied	In District
924860	4	South Dover Elementary School	Denied	In District

2.03 Financial Reports – February 29, 2016 (Resolution No. 16-126)

Financial reports were moved to Agenda Item No. 3.08 (Resolution No. 16-126).

2.04 Minutes – Executive and Public sessions of regular Board of Education meeting February 17, 2016 and special Board of Education meeting February 24, 2016 (Resolution No. 16-127)

Minutes of executive and public sessions of regular Board of Education meeting February 17, 2016 and minutes of special Board of Education meeting February 24, 2016 were approved.

2.05 Field Trips (Resolution No. 16-128)

The following field trips were approved:

Dover High School 12th grade students to Jackson, NJ, May 21, 2016

Towne Point Elementary 4th graders to Washington, DC, May 31, 2016

Dover High School Young Men's Club students in grades 9-12 to Philadelphia, PA, April 8, 2016

Central Middle School BPA Organization to Boston, MA, May 4-8, 2016

Dover High School Communities in Schools students in grades 9-12 to West Chester, PA, April 21, 2016

Dover High School Communities in Schools students in grades 9-12 to Lincoln University, PA, April 20, 2016

Dover High School AFJROTC students in grades 9-12 to Washington, DC, April 21, 2016

Dover High School Communities in Schools students in grades 9-12 to Princess Anne, MD, April 6, 2016

KCCS Search Program students ages 18-21 to Washington, DC, May 17, 2016

2.06 Student Disciplinary Matters (Resolution No. 16-115)

After reviewing the testimonial, documentary and all other evidence presented to the hearing officer, as well as the hearing officer's recommendation, Student Disciplinary Matters were approved as follows.

Student Matter #119552

- Expulsion from Capital School District without services for a period of 180 days retroactive to February 1, 2016 without services. Per Delaware Code: Title 14: 611-2.0, student is ineligible for services via a Consortium Discipline Alternative Program (Parkway Academy Central) as this was a crime involving a firearm as well as being a Class B Felony. The family will be provided with a list of private on-line educational services. Student and guardian will be eligible to apply for student's re-admission after February 1, 2017 provided documentation of the following is provided.
 - Completion of a full mental health assessment.
 - Completion of all recommendations from the mental health assessment.
 - Documentation from mental health provider that student does not pose a danger to himself or others.
 - There is no further criminal activity.

Student Matter #88401

- Expulsion from Capital School District without services for a period of 180 days retroactive to February 1, 2016 without services. Per Delaware Code: Title 14: 611-2.0, Student is ineligible for services via a Consortium Discipline Alternative Program (Parkway Academy Central) as this was a crime involving a firearm as well as being a Class B Felony. The family will be provided with a list of private on-line educational services. Student and guardian will be eligible to apply for student's re-admission after February 1, 2017 provided documentation of the following is provided.
 - Completion of a full mental health assessment.
 - Completion of all recommendations from the mental health assessment.
 - Documentation from mental health provider that student does not pose a danger to himself or others.
 - There is no further criminal activity.

Student Matter #642267

- Expulsion from Capital School District without services for a period of 180 days effective the date of the board decision. Per Delaware Code: Title 14: 611-2.0, student is ineligible for services via a Consortium Discipline Alternative Program (Parkway Academy Central) as this was a crime involving firearms. The family will be provided with a list of private on-line educational services should student be released from the placement by the Division of Youth and Rehabilitation Services. Student and his guardian will be eligible to

apply for student's re-admission after February 1, 2017 provided documentation of the following is provided.

- Completion of a State of Delaware approved rehabilitation program designed to address issues related to his criminal behavior, decision making skills, Oppositional Defiance Disorder, etc.
- There are no additional criminal charges

Student Matter #137897

- Expulsion from Capital School District without services for a period of 180 days retroactive to January 28, 2016. This student is not eligible for placement at a Consortium Discipline Alternative Placement as the attack occurred while he was a student there. Due to the viciousness of the attack, student poses a threat to the safety of others; therefore, homebound instruction is not recommended. The family will be provided with a list of private on-line educational services. Student and his guardian may apply for student's re-admission into the district beginning January 29, 2017 provided documentation of the following is provided.
 - Proof of a mental health assessment
 - Proof of compliance with ongoing success of all recommendations from the above assessment
 - There are no further criminal charges

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Strategic Planning Presentation

Dr. Margie Sharp of Demosophia, LLC reviewed the progress made over the past month, including the three forums. Interviews with stakeholders are beginning, as well as establishing dates for the Co-labs. Dr. Sharp shared more detail regarding the process of the Co-labs and the resulting influence maps. Next steps include the release of an open invitation for parents, teachers, and community members to nominate themselves as participants in the Co-labs and asking the Board to select a member to be a participant for the Co-labs.

3.02 Review of the Student Success Guide

Mrs. Tonya Guinn, Supervisor of Student Services, presented an update on progress of review of the Student Success Guide. A survey of staff and administrators will be distributed via email to get feedback on the new Student Success Guide. Results of the 5Essentials survey and University of Delaware School Climate Survey will also be reviewed.

3.03 Beating the Odds Presentation – North Dover Elementary School

Mrs. Suzette Marine, Principal of North Dover Elementary School, and staff members presented practices and data which were reviewed and resulted in North Dover Elementary School's selection as a "Beating the Odds" school. Teachers will also share parts of their discussion with the Southern Regional Education Board.

3.04 Dover High School License Plate Program (Resolution No. 16-130)

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board adopted Resolution No. 16-130 approving the Dover High School License Plate Program with the understanding that the contracted principal be given the option to display DHS 1.

Mr. Martin left the meeting at 9:05 pm.

3.05 Super Senator Day

Dr. Sylvia Henderson, Assistant Superintendent, presented preliminary plans for the Super Senator Day scheduled for October 8, 2016, at Dover High School.

3.06 KCCS/Central Middle School Budget Transfer (Resolution No. 16-131)

On a motion by Mr. Christiansen, seconded by Ms. Perry, and on a unanimous vote the board adopted Resolution No. 16-131 approving transfer of funds in the amount \$49,633.55 from KCCS-Central to KCCS-Main.

3.07 Revisions Policy #700-01 Entrance and Withdrawal Policy (Second Reading)

The board was presented the second reading of Revisions Policy #700-01 Entrance and Withdrawal Policy.

Capital School District Board of Education minutes for March 16, 2016

3.08 Financial Reports – February 29, 2016 (Resolution No. 16-126)

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the board adopted Resolution No. 16-126 approving Financial Reports – February 29, 2016 and the transfer \$17,000 from line 098 Board of Education budget to Facilities to be earmarked for LED lights and fixtures for the WHMS auditorium.

4.0 Adjournment

4.01 Adjournment

On a motion by Mr. Christiansen, seconded by Mr. Taylor, and on a unanimous vote, the meeting was adjourned at 9:25 pm.