



**Lebanon Community School  
District**

**School Board Meeting  
April 9, 2026**

09 April 2026, 18:00 - 20:00, (PDT)

55 Academy St, Lebanon, OR 97355-2867, United States

# Agenda

18:00 - 18:01      **1    WELCOME**

Livestream:

<https://www.youtube.com/@lcsdboardmeetingstream6568/streams>

18:01 - 18:02      **1.1   Call to Order**

18:02 - 18:03      **1.2   Flag Salute**

18:03 - 18:13      **2    PUBLIC COMMENTS**

This is a time for citizens to address the Board. The Chair will recognize speaker(s) at the designated time. All speakers shall identify themselves and state their name before speaking. Speakers are asked to provide their name, address and telephone number on the Speaker's Sign-in Sheet. Each speaker may address the Board for three minutes.

18:13 - 18:23      **3    BOARD-SUPERINTENDENT OPERATING AGREEMENTS**

|                                                                                                                     |   |
|---------------------------------------------------------------------------------------------------------------------|---|
|  Memo - Operating Agreements.pdf | 1 |
|  Draft Operating Agreement 1.pdf | 2 |
|  Draft Operating Agreement 2.pdf | 4 |
|  Board Governance.pdf            | 5 |

Motion: Approval Requested

18:23 - 18:33      **4    SUPERINTENDENT EVALUATION SUMMARY AND  
CONTRACT EXTENSION**

|                                                                                                                          |   |
|--------------------------------------------------------------------------------------------------------------------------|---|
|  Memo - Superintendent Evaluation.pdf | 6 |
|--------------------------------------------------------------------------------------------------------------------------|---|

Motion: Approval Requested

18:33 - 18:43      **5    WALK THE HALLS COMMUNITY ENGAGEMENT PLAN**

Motion: Approval Requested

18:43 - 18:53      **6    POTENTIAL REDUCTION IN FORCE NOTICE**

|                                                                                                                            |   |
|----------------------------------------------------------------------------------------------------------------------------|---|
|  Memo - Potential ...n Force Notice.pdf | 7 |
|----------------------------------------------------------------------------------------------------------------------------|---|

Motion: Approval Requested

18:53 - 19:03      **7    CONSENT AGENDA**

Motion: Approval Requested

|               |                                                  |    |
|---------------|--------------------------------------------------|----|
| 19:03 - 19:04 | <b>7.1 March 12, 2026 Budget Meeting Minutes</b> |    |
|               | 📄 March 12, 2026 Bu...eeting Minutes.pdf .....   | 8  |
| 19:04 - 19:05 | <b>7.2 March 12, 2026 Board Meeting Minutes</b>  |    |
|               | 📄 March 12, 2026 Bo...eeting Minutes.pdf .....   | 11 |
| 19:05 - 19:06 | <b>7.3 First Reading Policy Updates</b>          |    |
|               | 📄 Policy Table.pdf .....                         | 16 |
|               | 📄 IIA .pdf .....                                 | 17 |
|               | 📄 LBEA.pdf .....                                 | 20 |
| 19:06 - 19:06 | <b>8 DEPARTMENT REPORTS</b>                      |    |
| 19:06 - 19:16 | <b>8.1 Operations</b>                            |    |
|               | 📄 04.09.2026 Operat... Report & Memo.pdf .....   | 22 |
| 19:16 - 19:26 | <b>8.2 Financial</b>                             |    |
|               | 📄 04.09.2026 Financial Report & Memo.pdf .....   | 23 |
| 19:26 - 19:56 | <b>8.3 Resolution #26-0409</b>                   |    |
|               | Motion: Approval Requested                       |    |
| 19:56 - 19:56 | <b>9 COMMUNICATION</b>                           |    |
| 19:56 - 20:01 | <b>9.1 Board</b>                                 |    |
| 20:01 - 20:06 | <b>9.2 Student Board</b>                         |    |
| 20:06 - 20:11 | <b>9.3 Superintendent</b>                        |    |
| 20:11 - 20:16 | <b>9.4 Jen's Zens</b>                            |    |
| 20:16 - 20:26 | <b>10 PUBLIC COMMENTS</b>                        |    |
| 20:26 - 20:27 | <b>11 ADJOURNMENT</b>                            |    |

# BOARD MEMORANDUM

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**To:** The Honorable Chair and Members  
Lebanon Community School District Board of Directors

**From:** Jennifer Meckley, Superintendent

**Date:** April 3, 2026 **Meeting Date:** April 9, 2026

**Re:** Board--Superintendent Operating Agreement

Two examples of draft Operating Agreements have been submitted for consideration and are attached for review. The Board is encouraged to review both options and may choose to adopt one.

If the Board chooses to move forward with an OSBA facilitated work session, Vincent Adams is available on the following evenings, and is willing to lead a shortened 1.5 hour session to begin this work. If the Board chooses to move forward with Vincent, Executive Assistant, Jessica, can coordinate scheduling. Please see Vincent's availability below, each beginning at 5pm.

- April 27<sup>th</sup>
- April 30<sup>th</sup>
- May 6<sup>th</sup>
- May 7<sup>th</sup>
- May 11<sup>th</sup>
- May 13<sup>th</sup>
- May 14<sup>th</sup>

# Board–Superintendent Working Agreements (Draft)\*\*

## Purpose & Core Commitments

The Board of Directors and Superintendent function as a unified governance team, committed to:

- **Trust:** Acting with integrity, transparency, and positive intent
- **Student-Centered Decisions:** Prioritizing what is best for all students
- **Professionalism:** Engaging respectfully with one another, staff, and the community

## Roles & Responsibilities

- The **Board governs** by setting vision, policy, and direction
- The **Superintendent manages** day-to-day operations and personnel
- The Board's primary personnel responsibility is the **hiring, support, and evaluation of the Superintendent**
- Individual board members have **no independent authority** outside official board action

## Communication & Information Sharing

- Maintain **open, proactive communication** to ensure no surprises in public meetings
- Concerns or emerging issues are addressed **privately before public discussion**
- The Superintendent provides **regular updates** to keep the Board informed
- Board members direct requests for information through the **Superintendent or Board Chair**

## Board Member Conduct

Aligned with LCSD policy (BBF, BBAA, BBA), Board members will:

- Act in the **best interest of the district as a whole**
- Respect the distinction between **governance and management**
- Support board decisions once made, speaking with **one unified voice**
- Engage in **prepared, informed decision-making**

## Handling Concerns & Complaints

- Refer complaints to the **chain of command** (staff → principal → administrator)
- Listen respectfully, but **refer concerns to appropriate staff**
- Notify the Superintendent of concerns for awareness
- Do not **conduct independent investigations** into personnel or student matters

## Board Meeting Practices

- Agendas are developed collaboratively by the **Board Chair and Superintendent**
- Board members:
  - Review materials in advance
  - Submit questions ahead of meetings when possible
  - Use the [request form](#) to ask that item be added to the agenda
- Meetings are conducted in alignment with LCSD policies (BD, BDA, BDDC)

## Continuous Improvement

- The Board will **annually review** these agreements
- The team will engage in **self-assessment and reflection** to strengthen governance

Possible template for Board/Superintendent Working Agreement

### 1. Purpose and Core Values

The Board of Education and the Superintendent agree to work as a Governance team. Together, we are committed to a collaborative relationship built on mutual trust, transparency, and a shared focus on student achievement.

**-Trust:** We will act with integrity and toward positive intent

**-Student Centered:** All decisions are made based on what is best for the students of this district

**-Professionalism:** We will treat each other, staff, and the community with respect even when we disagree

### 2. Communication Protocols

To ensure no jarring surprises in public occur, the following protocols apply:

-Neither the Board nor Superintendent will be surprised by the other in a public meeting or in the media. Issues should be discussed privately before being raised publically.

-The Superintendent will provide the board with weekly updates. Time consuming updates need Chair approval

- Individual board members acknowledge they have no individual authority. They will not give direction or make promises on behalf of the board.

### 3. Handling Concerns and Complaints

To maintain chain of command and ensure issues are resolved at the most appropriate level

**-Referral:** If a board member receives a complaint from a parent of staff member, they will listen politely but refer the individual to the appropriate administrator. (teacher-principal-administrator)

**-Notification:** The board member will notify the Superintendent of the contact for informational purposes

**-No Investigation:** Board members will not conduct their own investigations/personnel or student matters

### 4. Board Meeting Operations

**-Agenda Setting:** The board chair and the Superintendent develop the agenda together. Board members may request to put an item on the agenda given adequate time.

**-Preparations:** Board members agree to read all board packet materials before the meeting. Questions re: specific items should be submitted to Superintendent/Board Chair 24 hours in advance.

**-Voting:** While dissent is healthy, once a vote is taken, the board speaks with “one voice”. Board members will respect the legality and the finality of the Board’s collective action.

### 5. Personnel and Management

**-Superintendent’s Authority:** The board empowers the Superintendent to manage all aspects of Personnel.

**- Board’s Focus:** The board’s primary personnel responsibility is the hiring, support and eval of the Superintendent.

### 6. Annual Review

**-Annual Self-Assessment:** Each year the Board will review this agreement and evaluate board performance against these standards.

To Whom It May Concern,

March 15, 2026

## **BOARD GOVERNANCE**

The need for a board governance document may not be necessary. In cross referencing the OSBA templates and the document included in the packet for board meeting 3/12/26 with LCSD policies on Board Governance, it can be noted that nearly all board governance points are covered in policy.

It was noted that a few policies covered most of the important bullet points. Those being;

**BBF-Board Members Standards of Conduct**

**BBAA-Individual Board Members Authority and Responsibilities**

**BBA-Board Members Powers and Duties**

**BDDC-Board Meeting Agenda**

**BD-BDA-Board Meeting/Work Sessions**

There are 45 Policies in the LCSD Policy Book regarding Board Governance.

Information For Consideration

Thanks, Mike Martin

# BOARD MEMORANDUM

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**Date:** April 3, 2026

**Meeting Date:** April 9, 2026

**Re:** Superintendent Evaluation

The Board of Directors of Lebanon Community School District completed its annual evaluation of Superintendent Jennifer Meckley. The Board recognizes Superintendent Meckley's continued leadership in advancing district priorities related to student success, safety, and community engagement. Board members noted progress in areas including early learning expansion, school safety improvements, strengthened communication with the Board and community, and responsible financial stewardship. The Board appreciates Superintendent Meckley's collaborative approach and looks forward to continuing to work together to support the success of all students in Lebanon schools.

Following the annual Superintendent Evaluation process, the Board may vote to extend Jennifer's contract for one year, with no changes to contract language or financials.

# BOARD MEMORANDUM



**To:** The Honorable Chair and Members  
Lebanon Community School District Board of Directors

**From:** Jennifer Meckley, Superintendent

**Date:** April 3, 2026 **Meeting Date:** April 9, 2026

**Re:** Budget Reduction and Potential Staffing Impacts for 2026-2027

## ***Article 25 - B1 Layoff/Recall Notice***

In accordance with Article 25 B.1 of the Collective Bargaining Agreement, this memo serves as formal notification that the district is projecting a budget reduction of approximately \$2.0 million for the 2026–2027 school year.

As a result of this anticipated reduction, a reduction in force may be necessary. The district's goal is to minimize the impact on current staff by implementing reductions through attrition whenever possible. However, it is important to note that this process may still affect current employees through transfers and, if necessary, layoffs. I am formally recommending the Board of Directors approve the District to implement the layoff/recall process if necessary. The Associations were formally notified in March.

The district is committed to maintaining transparency throughout this process and will continue to communicate as more information becomes available.



## Budget Meeting Minutes

March 12, 2026, 5:30PM  
55 Academy St, Lebanon, OR 97355

### **Present:**

Nichole Piland, Chair

Melissa Baurer, Vice Chair

Lorlee Engler, Member

Mike Martin, Member

Clyde Rood, Member

Jeff King, Budget Committee Vice Chair

Anthony Morelos, Budget Committee Member

Roger Maurer, Budget Committee Member

Kelly Tucci, Budget Committee Member

Jennifer Meckley, Superintendent

William Lewis, Chief Operations Officer

Steven Prososki, Finance Director

### **1. WELCOME AND CALL TO ORDER**

Budget Committee Vice Chair, Jeff King, called the meeting to order at 5:32 PM. Jeff turns the meeting over to Finance Director, Steven Prososki.

### **2. ROLE OF THE BUDGET COMMITTEE**

Steven references a document shared with the committee, referring specifically to page two which outlines the roles of the budget committee members with full descriptions of responsibilities.

### **3. FINANCIAL INTEGRITY**

On page two of the document provided, Steven goes through the district's focus areas, specifically highlighting financial integrity.

### **4. ENROLLMENT PROJECTIONS AND TRENDS**

Referencing page four, Steven explains how enrollment trends continue to reflect a changing climate driven by declining birth rates across Linn County, with kindergarten projections holding steady but low at approximately 286 students this year and 285 over the next two years.

Page five, he adds that Average Daily Membership (ADM), representing the number of students in our schools, continues to decline, with enrollment typically peaking on October 1 and decreasing throughout the year by an average of 73 students. This year, however, the decline is occurring more rapidly, with a decrease of 74 students already recorded by March 9. Approximately 94 students are enrolled in our online program with Evergreen Virtual Academy, and 74 students no longer attending in-person, resulting in fewer students in our buildings overall. The district began the year with 3,888 students and is now projecting 3,815, indicating a sharper-than-average decline.

On page six, he notes that looking ahead, projected October 1 enrollment for 2026–27 shows Lebanon High School at 1,045 students, including approximately 60 attending Ralston and about 50 enrolled in online, marking the first time in recent history that in-person enrollment is expected to fall below 1,000 students. Hamilton Creek is projected at 224 students, with approximately 30 participating in K–8 online learning. Overall, enrollment decline remains a key factor shaping current and future budget considerations.

### **5. SSF & PROPERTY TAX REVENUE FORMULA**

Page 7 included a review of the State School Fund and how the district is funded through the weighted ADM formula, which provides additional funding for students receiving services such as English Learners, IEPs, and those experiencing poverty. The district is currently showing approximately 100 fewer ADMw compared to prior projections. It was noted that Sand Ridge has been adding a class each year, which will increase their numbers until they hit their cap. It is also noted that funding is based on the previous year's enrollment. Mike asked about Sand Ridge's enrollment cap, prompting discussion regarding the contract, including its 10-year term.

The following page reviewed the State School Fund formula in more detail, including the relationship between property taxes and ADMw. It was explained that increases in property tax revenue can reduce the amount received from the State School Fund, and that enrollment projections directly impact overall funding. With declining enrollment, the district must continue to carefully manage staffing levels.

The next page highlighted current and prior year comparisons of property tax revenue and State School Fund allocations, emphasizing the district's efforts to maintain a balanced budget despite financial pressures.

### **6. HISTORY OF EXPENSES - Unemployment, Property & Liability Insurance, PERS**

Discussion included rising cost pressures in several areas of the budget. Unemployment costs for classified staff are expected to increase significantly, as classified employees are eligible to file claims during scheduled breaks (spring, summer, and winter). These costs are fully paid by the district and are not state-funded or employee-contributed. The district anticipates budgeting

approximately \$250,000 for the 2026–27 school year, compared to about \$8,000 four years ago. It was noted that while classified staff who are offered continued work are not intended to file, all claims are currently being approved due to limited capacity at the unemployment office. Clarification was made that this applies only to classified staff, not certified employees.

Additional cost increases include property and liability insurance premiums, which have historically risen 10–15% annually but are now being budgeted at a 17% increase. The district also reviewed PERS obligations, noting that it budgets at 100% to ensure full coverage, as this remains one of the few areas with potential variability depending on new hires and eligibility timelines. Overall, the discussion emphasized the need to carefully manage rising costs within a tight budget.

## **7. IMPORTANCE OF A FINANCIALLY HEALTHY EFB**

Discussion emphasized the importance of maintaining a financially healthy Ending Fund Balance (EFB), with a preferred range of 10–20%, though the district is currently expecting 5–8%. Maintaining reserves allows the district to pursue grant opportunities and respond to unexpected circumstances; however, declining enrollment continues to create challenges. Steven shared that the district is planning for approximately \$2 million in budget reductions, with roughly 80% anticipated to come from staffing. Upcoming budget meeting dates were also reviewed. Jen noted that recent communication outlined the impact of declining enrollment and that, while staff have not yet been formally notified, this discussion makes the information public. Additional communication will be shared with staff, the Board, associations, and the Budget Committee, with an emphasis on transparency and pursuing reductions primarily through attrition. The next meeting is scheduled for May 14, and the committee members are encouraged to reach out to Steven with any questions in the meantime.

## **8. ADJORNMENT at 5:52 PM.**

Signed: .....  
(Board Chair)

Date:.....

Signed: .....  
(Superintendent)

Date:.....



## Board Meeting Minutes

March 12, 2026, 6:00PM  
55 Academy St, Lebanon, OR 97355

### **Present:**

Nichole Piland, Chair

Melissa Baurer, Vice Chair

Lorlee Engler, Member

Mike Martin, Member

Clyde Rood, Member

Jennifer Meckley, Superintendent

William Lewis, Chief Operations Officer

Steven Prososki, Finance Director

### **1. WELCOME**

Livestream: <https://www.youtube.com/@lcsdboardmeetingstream6568/streams>

**1.1.** The meeting was called to order at 6:00 PM by Board Chair, Nichole Piland.

### **2. PUBLIC COMMENTS**

No public comments were made.

### **3. PUBLIC COMMENTS**

Kimberly Mynar, 5th grade teacher at Pioneer, spoke in support of naming the walking path at Pioneer. Referencing the previous meeting's discussion on the path's history, she shared her perspective as a colleague of Rachel Brandt and highlighted the years of dedication, including fundraising efforts and strong community involvement, with support from Rachel's family throughout the process. She emphasized that Rachel's impact extends far beyond the walking path, reflecting a deep commitment to students, staff, and the community, especially following

the tragic passing of Mr. Brandt. Kimberly noted that naming the path would honor not only the work completed but also the spirit of support, perseverance, and connection behind it, and respectfully asked the Board to consider the request.

Adam, a community member, spoke in support of naming the walking path, sharing his personal connection to Tony and the Brandt family. As a runner who leads the Lebanon Run Club and supports middle school and cross-country programs, he reflected on his friendship with Tony and shared aspects of Tony's character and impact. Adam expressed that naming the path would help tell the story of a man who consistently supported and encouraged others, always pushing them forward. He also highlighted the ongoing support and strength of the Brandt family and voiced his support for the naming request.

#### **4. NAMING OF THE PIONEER SCHOOL WALKING PATH**

Mike motions to approve, and Clyde seconds the motion. All in favor with a unanimous vote, the naming of the Pioneer School Walking Path is approved.

#### **5. SUPERINTENDENT'S RECOMMENDATIONS FOR RENEWAL AND NONRENEWAL**

Mike motions to approve, and Clyde seconds the motion. All in favor with a unanimous vote, the Superintendent's recommendations for renewal and nonrenewal are approved.

#### **6. OSAA CO-OP**

A request is presented from Kraig Hoene, LHS Athletic Director, for Board approval of a cooperative agreement for golf and soccer with Central Linn School District through OSAA. He noted that the season has already begun and that the agreement has been signed by both districts, pending Board approval. Jen recommended approval of the request.

Clyde motions to approve, and Melissa seconds the motion. All in favor with a unanimous vote, the Co-op is approved.

#### **7. BOARD GOVERNANCE AND OPERATING AGREEMENT**

A draft document combining input into a single set of operating agreements was presented for review and further discussion. Concerns were raised that the document is too lengthy, potentially restrictive, and imbalanced. It was clarified that the document is a starting point for discussion, not necessarily for approval at this time.

Board members discussed separating the document into two distinct agreements—Board governance and Board/Superintendent roles—and aligning content with existing policy where applicable. There was general agreement that revisions could be made, including condensing the document while maintaining key elements, as well as the importance of the accountability. The value of working through revisions in a work session was discussed, along with the potential benefit of involving Vincent Adams, a facilitator with OSBA.

Consensus was reached for members to provide feedback by March 27, after which a revised draft will be prepared for further review at the April meeting. Additional discussion included incorporating guidance for student representatives and exploring collaborative tools to support the revision process. The goal is to finalize the agreements in a timely manner, ideally before the 2026–27 school year.

#### **8. CONTINUED INSTRUCTIONAL MATERIALS POLICY DISCUSSION: IIA**

Discussion took place regarding language in policy IIA and its reference to SB 1098. It was clarified that the language in question originates from SB 1098, which was passed in June and includes amendments referencing instructional materials related to marginalized groups.

Discussion included revising the language to better align with Corvallis' approach and SB 1098 requirements. A revised policy for Board consideration will be presented at the next meeting.

## **9. SEVEN OAK SEISMIC PROJECT EARLY WORK PACKAGE**

Chief Operations Officer William Lewis explains that at the October Board meeting, the Board approved a pre-construction services contract with GBC Construction for the Seven Oak Middle School gym seismic project in an amount not to exceed \$43,408. This amount covered pre-construction and design services.

For consideration at this meeting, staff presented an early work package for the same project with GBC Construction in an additional amount not to exceed \$521,146. These funds would support hazardous materials abatement and work related to structural, plumbing, mechanical, electrical, fire alarm, and access control systems.

The Board inquired about the guaranteed maximum price (GMP), and it was shared that the GMP for the services outlined totals \$564,554. Discussion also included clarification on remaining project scope, noting that the construction phase has not yet been bid and will be brought forward for Board approval at a later date. The overall project cost is currently estimated at approximately \$1.9 million, though this figure is preliminary and not yet approved. Additional questions were raised regarding fire panel updates and how they align with the project.

Jennifer asked for clarification regarding an email outlining detailed costs for each project component, and William confirmed that he had provided that information, noting that costs continue to change as efforts are made to bring the project back within budget. Jennifer also clarified that Board approval of the early work package would allow the district to move forward with securing bids, but not begin full construction. William confirmed that limited work, such as hazardous materials abatement, could begin as appropriate, but contracts would not be finalized until the project aligns with the overall budget.

It was noted that the project is currently estimated to be approximately \$400,000 over budget. Questions were raised regarding value engineering efforts, and William shared that multiple partners are actively involved in this process to reduce costs. He emphasized that the project cannot proceed if it remains over budget.

Additional discussion takes place, focused on ensuring the project will still meet required seismic standards. William confirmed that the upgrades must meet state requirements as part of the grant, achieving a seismic Level 4 rating. While value engineering is being explored, it will not compromise these requirements. The project is intended to provide a safe community facility in the event of an emergency, such as an earthquake, with Seven Oak serving as a potential site for community support alongside LHS.

A question is presented regarding the Seven Oak auxiliary gym meeting seismic standards, and William states that he would need to address this separately, at a later date, as this does not necessarily apply to the work that had been done when the auxiliary gym was initially built.

It is requested that William continue to communicate with the Board regarding how the additional \$400,000 will be made up.

Lorlee motions to approve the GMP Amendment 1 Early Work Package for the \$521,146 to GBC construction, and Mike seconds the motion. All approved by a unanimous vote, the motion passes.

## **10. CONSENT AGENDA**

Melissa motions to approve and Clyde seconds the motion. All approved with a unanimous vote, the consent agenda made up of February 19, 2026 Board Meeting Minutes, and temporary new hire Breanna Lindsey is approved in its entirety.

## **11. DEPARTMENT REPORTS**

### **11.1. Operations**

Nothing to report.

### **11.2. Financial**

Questions were raised regarding budget variances. On the charter school line (1288), it was noted that expenditures are over budget due to the district receiving its first invoice for the Evergreen Virtual Academy partnership, with approximately 40% allocated to the provider and 60% retained by the district; this agreement was not in place when the budget was originally developed. It was also noted that costs for Sand Ridge and Evergreen had been combined on one line, and this will be separated for greater clarity moving forward.

On line 2540 (insurance and judgments), the overage was attributed to higher-than-anticipated insurance premiums, which increased more significantly than expected.

It was also noted that the district currently maintains a strong Ending Fund Balance, and the finance team is continuing to plan carefully and proactively for the 2026–27 school year.

## **12. COMMUNICATION**

### **12.1. Board**

Melissa shared that she attended a recent high school basketball game and noted the excitement and strong sense of school spirit, highlighting that both sides of the gym were fully engaged, with visible support from students, staff, and administrators. She also referenced the Lebanon Chamber Distinguished Service Awards event, recognizing and celebrating district staff who were nominated and honored.

Nichole provided clarification regarding information from the previous meeting related to the facility use decision and OAB.

### **12.2. Student Board**

Cade shared updates including the JROTC championship, the upcoming LHS band spring concert, and an April competition. He also noted strong participation in LHS spring sports, with 257 students registered compared to 216 last year.

Addy reported that scholarship opportunities are now opening, with approximately \$180,000 awarded annually to LHS students. She also highlighted the upcoming Forecasting and Showcase event on April 2, which will include student board involvement and opportunities to learn about athletics, programs, and activities.

**12.3. Superintendent**

Jennifer presents Jen's Zens starting with Seven Oak's Unified Basketball. She explains how Special Olympics Unified Sports brings students with and without disabilities together to participate as teammates, promoting inclusion, confidence, and connection. While the program has long been part of the high school, Seven Oak Middle School has now joined with Unified Basketball, where Life Skills students partner with general education peers. Students experience full game-day excitement, supported by staff, student leadership, and Special Olympics. The highlight is the strong school spirit, as the crowd celebrates every player and creates an inclusive, supportive environment for all.

She also highlights the Science Fair at Pioneer School sharing how Pioneer School was full of excitement on Feb. 20 during the annual Fifth Grade Science Fair, where students showcased creative experiments—from slime to a working water purifier. Classes toured the projects throughout the day, families joined to celebrate, and community volunteers helped judge, making it a fun and meaningful experience for all.

She also shares that students in Bridget O'Malley's LHS physics class took a field trip to iFLY, where they calculated and tested their terminal velocities and examined how the wind tunnel at iFLY cleverly utilizes fluid dynamics to generate large wind speeds. This field trip was made possible thanks to a grant from the Lebanon Schools Foundation, Jennifer shares a big thank you for helping the district connect learning with a high-flying activity for our students.

**13. PUBLIC COMMENTS**

No public comments were made.

**14. ADJOURNMENT at 7:00 PM.**

Signed: .....  
(Board Chair)

Date:.....

Signed: .....  
(Superintendent)

Date:.....

| CODE          | TITLE                                                         |
|---------------|---------------------------------------------------------------|
| FIRST READING |                                                               |
| IIA           | Instructional Materials**                                     |
| LBEA          | Denial for Virtual Public Charter School Student Enrollment** |

# Lebanon Community Schools

Code: IIA  
Adopted: 12/04/25

## Instructional Materials\*\*

The Board believes proper care and judgment should be exercised in selecting core and supplemental instructional materials and library materials in school and classroom libraries, and that those materials should be inclusive of populations represented in a global society. ~~The process for selecting materials will reflect respect for all individuals and groups and be free from bias or discrimination based on race, color, religion, sex, gender identity, gender expression, sexual orientation, national or ethnic origin, marital status, age, mental or physical disability, familial status, economic status, or veteran status.~~

~~Any person responsible for the adoption of textbooks or the approval of instructional materials may not prohibit the use of, or refuse to approve the use of, textbooks or instructional materials on the basis that the textbooks or instructional materials include a perspective, study or story of, or are created by, any individual or group identified in ORS 337.260(1)(a) - (e), i.e., are Native American, European, African, Asian, Pacific Island, Chicano, Latino, Middle Eastern or Jewish descent, have disabilities, are immigrants or refugees, or are lesbian, gay, bisexual or transgender.~~

Any person responsible for the selection or retention of library materials may not prohibit the selection or retention of, or refuse to select or retain, library materials on the basis that the library materials include a perspective, study or story of, or are created by any individual or group against whom discrimination is prohibited under ORS 659.850, i.e., race, color, religion, sex, sexual orientation, gender identity, national origin, marital status, age or disability.

A material involved with a reconsideration request will remain available throughout the reconsideration process. Materials will not be removed for discriminatory reasons. A request for reconsideration of materials may be processed through established procedures found in accompanying administrative regulations. Meetings of reconsideration committees may be subject to Public Meetings Law. Records regarding reconsideration procedures are subject to Public Records Law.

This policy is not intended to cover classroom activities. Complaints regarding classroom activities unrelated to materials can be filed using other established district complaint procedures.

The term “instructional material” includes core instructional materials, supplemental materials, and library materials made available in classroom or school libraries as defined below.

Some materials may fall into more than one of the following categories. If there is a question regarding selection or reconsideration, the district administration may select which procedure to use.

### Definitions

“Core instructional material,”<sup>1</sup> sometimes referred to as basal, means any organized system, which constitutes the major instructional vehicle for a given course of study, or any part thereof. Core

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<sup>1</sup> This comes from OAR 581-011-0050(1), referring to instructional materials which must be adopted by local school boards.

instructional materials may include adaptive or personalized learning programs, digital textbooks, and print textbooks and are adopted and paid for by the district. Core instructional materials may include such instructional materials as a hardbound or a softbound book or books, or sets or kits of print and non-print materials, including electronic and internet or web-based materials or media.

“Supplemental instructional materials” means instructional materials used as part of the course of study, which are not part of the core instructional materials. They contain materials to supplement and/or differentiate core instruction and are generally teacher selected. These materials are not adopted by the Board. Materials required or assigned to be used as part of a class may be considered supplemental instructional materials, regardless of the source or location of the material.

“Library materials” includes educational or literary materials that are nonfiction or fiction and that are available in print or an electronic format. “Library materials” does not include textbooks or instructional materials that are selected under ORS 337.120, 337.141 or 337.260.

“School library” means any collection of library materials made available to students at school, either at a central location of the school, at a common area for one or more grades of the school, or through an online remote education program. The use of these materials may not be required for a particular class, but they may be selected by students to use. These materials are not adopted by the Board.

“Classroom library” means any collection of library materials made available to students in a single classroom or a common area accessible by two or more classrooms in district schools. The use of these materials is not required for the class, but they may be selected by students to use. These materials are not adopted by the Board.

### **Core Instructional Materials**

The Board retains the authority to approve core instructional materials used in district schools and authorizes the superintendent to develop and implement administrative regulations governing selection and adoption of such materials. Procedures will provide for involvement of administrators, staff, parents, students, and community members; will use established selection criteria to contribute to the attainment of district, program, and course or grade-level goals; and will reflect recent knowledge, trends, and technology in the field.

The district will review core instructional materials in accordance with the State Board of Education adoption cycle. Each core instructional program and its instructional materials will be reviewed on a seven-year cycle, and any resulting recommendations will be issued by district administration to the Board for approval. All recommended core instructional materials shall be approved by the Board prior to use. The district will establish a process and timeline for regularly determining and considering whether core instructional materials are available through online resources that enable students with print disabilities to receive textbooks and instructional materials free of charge. All requests for reconsideration of core instructional materials may be considered under administrative regulation IIA-AR(2) - Reconsideration of Core Instructional Materials.

The district may choose to independently adopt core instructional materials which are not on the state approved list, using state-approved selection criteria. (See administrative regulation IIA-AR(6) – Independent Adoption of Instructional Materials)

## Supplemental Instructional Materials

All supplemental instructional materials will be selected by teachers, principals, librarians, and/or others, as determined appropriate which may not be through any formal selection procedure. Decisions regarding the use of, or refusal to approve the use of, supplemental instructional materials shall be made in a manner compliant with ORS 337.260. Such materials will contain suitable readability levels and support the district's adopted curriculum content. Materials will be used for their intended audience. All requests for reconsideration of supplemental instructional materials may be considered under administrative regulation IIA-AR(3) - Reconsideration of Supplemental Instructional Materials.

## School Library Materials

All school library materials will be selected by a librarian using established selection criteria. The selection or retention of library materials in a school library shall be made in a manner compliant with Section 2 of Senate Bill 1098 (2025). Such materials will contain suitable readability levels. All requests for reconsideration of school library materials may be considered under administrative regulation IIA-AR(4) - Reconsideration Library Materials in a School or Classroom Library.

## Classroom Library Materials

All classroom library materials will be selected by a classroom teacher and/or others, with no formal selection procedure. The selection or retention of library materials in a classroom library shall be made in a manner compliant with Section 2 of Senate Bill 1098 (2025). Such materials will contain suitable readability levels. Teachers are responsible for knowing the available materials in their classroom library. All requests for reconsideration of classroom library materials may be considered under administrative regulation IIA-AR(4) - Reconsideration Library Materials in a School or Classroom Library.

END OF POLICY

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### Legal Reference(s):

|                             |                                         |                                  |
|-----------------------------|-----------------------------------------|----------------------------------|
| <a href="#">ORS 174.100</a> | <a href="#">ORS 337.150</a>             | <a href="#">OAR 581-021-0045</a> |
| <a href="#">ORS 332.107</a> | <a href="#">ORS 337.260</a>             | <a href="#">OAR 581-021-0046</a> |
| <a href="#">ORS 336.035</a> | <a href="#">ORS 337.511</a>             | <a href="#">OAR 581-022-2310</a> |
| <a href="#">ORS 336.082</a> | <a href="#">ORS 339.155</a>             | <a href="#">OAR 581-022-2340</a> |
| <a href="#">ORS 336.840</a> | <a href="#">ORS 659.850</a>             | <a href="#">OAR 581-022-2350</a> |
| <a href="#">ORS 337.120</a> |                                         | <a href="#">OAR 581-022-2355</a> |
| <a href="#">ORS 337.141</a> | <a href="#">OAR 581-011-0050 - 0117</a> |                                  |

Every Student Succeeds Act, 20 U.S.C. §§ 6311-6322 (2024).

Title VI of the Civil Rights Act, 42 U.S.C. § 2000d (2024); 28 C.F.R. §§ 42.101-42.106 (2024).

Title IX of the Education Amendments, 20 U.S.C. §§ 1681-1683, 1701, 1703-1705, 1720 (2018); Nondiscrimination on the Basis of Sex in Education Programs or Activities Receiving Federal Financial Assistance, 34 C.F.R. Part 106 (2020).

Americans with Disabilities Act Amendments Act, 42 U.S.C. §§ 12101-12133 (2018); 29 C.F.R. Part 1630 (2024); 28 C.F.R. Part 35 (2024).

Age Discrimination Act of 1975, 42 U.S.C. §§ 6101-6107 (2024).

Senate Bill 1098 (2025).

### Cross Reference(s):

KL - Public Complaints

# Lebanon Community Schools

Code: LBEA  
Adopted: 12/04/25

## Denial for Virtual Public Charter School Student Enrollment\*\*

The district is not required to approve a transfer of a resident student, when more than three percent of the students residing in the district are attending a virtual public charter school not sponsored by the district. The district will semiannually calculate the percentage of students residing in the district, who are attending a virtual public charter school not sponsored by the district. **Calculations will be conducted on July 15 and January 15 of each year.** When the calculated percentage is more than three percent, the district will not approve a students' enrollment to such a virtual public charter school.

A parent<sup>1</sup> must give notice to the district in which the parent resides of their intent to enroll their student in a virtual public charter school. If the calculated percentage is three percent or less, or the district sponsors the desired virtual public charter school, the district will issue a notice of approval or choose not to respond.

If the calculated percentage is more than three percent and the desired virtual public charter school is not sponsored by the district, the district will issue a denial notice<sup>2</sup> within 10 calendar days of receiving notice from a parent and must include:

1. The notice the student is denied for enrollment to the virtual public charter school.
2. The percentage of students in the district that attend virtual public charter schools that are not sponsored by the district, based on the most recent calculation at the time the intent to enroll was received by the district;
3. A list of two or more other online options available to the student; and
4. A copy of OAR 581-026-0305 and OAR 581-026-0310.

When calculating the percentage, the district is only required to use data that is reasonably available to the district, including but not limited to the following for such calculation:

1. The number of students residing in the district enrolled in the schools within the district;
2. The number of students residing in the district enrolled in virtual or non-virtual public charter schools located in the district;
3. The number of students residing in the district enrolled in virtual public charter schools not sponsored by the district;

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<sup>1</sup> "Parent" means parent, legal guardian or person in parental relationship as defined in ORS 339.133.

<sup>2</sup> If a parent does not receive a notice of approval or disapproval from the district within 10 days of sending the notice of intent to enroll to the district, the student shall be deemed approved for enrollment by the district. (OAR 581-026-0305 (4))

4. The number of home-schooled students residing in the district and who have registered with an educational service district; and
5. The number of students residing in the district enrolled in private schools located within the district.

A parent may appeal the district's denial for student enrollment to a virtual public charter school to the State Board of Education under OAR 581-026-0310.

If the student was enrolled in a virtual public charter school while living in another district and has maintained continuous enrollment in such school since moving into, and residing in this district, approval is not required.

END OF POLICY

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**Legal Reference(s):**

[ORS 332.107](#)

[ORS 338.125](#)

[OAR 581-026-0305](#)

[OAR 581-026-0310](#)

# BOARD MEMORANDUM

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**To:** The Honorable Chair and Members  
Lebanon Community School District Board of Directors

**From:** William H. Lewis III, Chief Operation Officer

**Date:** April 3, 2026

**Meeting Date:** April 09, 2026

**Re:** Operations Report

## **Stadium Press Box-**

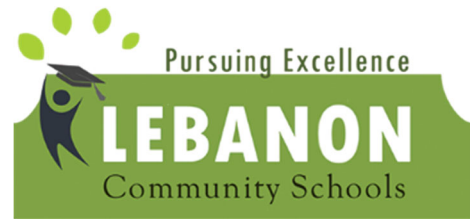
There is an expectation for OSAA-sanctioned events in our stadium to have an appropriate level of game or meet support. Typically, this means elevated positions for clock management staff, LCSD coaches, visiting team coaches, radio, and cameras. The district decided in late fall 2025 to proceed with an in-house project to build a press box while we were exploring options to demo the grandstand area. Over time, this will be a tremendous savings for the district as renting multiple lifts (similar to what we did in 2025) for each home game or meet is very expensive.

The cheapest and most efficient way to build the press box was to do this in-house. If the project were completed by outside contractors, it would meet the threshold for a BOLI prevailing wage project and would cost the district double or more. Our facilities team has done a wonderful job designing and constructing the box. We will subcontract the electrical, insulation, and drywall work. All work will be completed prior to the 26-27 athletic season.

We are grateful to Weyerhaeuser for donating three units of framing lumber to this project. We could not complete this project without the help of this community partner. Thank you, Weyerhaeuser!

# BOARD MEMORANDUM

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**To:** The Honorable Chair and Members  
Lebanon Community School District Board of Directors

**From:** Steven Prososki, Director of Financial Services

**Date:** April 02, 2026 **Meeting Date:** April 9, 2026

**Re:** Financial Report and Fiscal Updates

## **Financial Report**

The 2025-2026 Financial Board Report included in this packet reflects all General Fund revenues and expenditures for 2024-2025, the budgeted YTD expenditures, and encumbered amounts for 2025-2026 as of 04/02/2026.

**Resolution #26-0409-** This resolution is to transfer budget amounts to stay within appropriations in the General Fund and Internal Service Fund.

Lebanon Community School District  
General Fund: Statement of Revenues Budget Vs. Actual For the Fiscal Year 2025-26

| Source                                             | 2025-26<br>Budget    | Actual<br>YTD Rev.<br>4/2/2026 | Projected<br>through<br>6/30/2026 | Total<br>Estimated<br>2025-26 | (Over)/Under<br>Budget | 2024-25<br>Budget    | Actual<br>YTD Rev.<br>6/30/2025 |
|----------------------------------------------------|----------------------|--------------------------------|-----------------------------------|-------------------------------|------------------------|----------------------|---------------------------------|
| <b>SSF Funding</b>                                 |                      |                                |                                   |                               |                        |                      |                                 |
| 1111 Current Year Property Taxes                   | 13,349,416           | 12,622,755                     | 520,047                           | 13,142,802                    | 206,614                | 12,956,010           | 12,909,584                      |
| 1112 Prior Year Property Taxes                     | 201,478              | 147,772                        | 58,129                            | 205,901                       | (4,423)                | 240,000              | 182,760                         |
| 1190 Penalties & Interest on Taxes                 | 1,000                | 950                            | 50                                | 1,000                         | -                      | 1,000                | 42,870                          |
| 3101 State School Funds                            | 38,732,367           | 32,420,835                     | 5,955,524                         | 38,376,359                    | 356,008                | 37,367,780           | 36,834,753                      |
| 3103 Common School Fund                            | 500,000              | 279,045                        | 279,045                           | 558,091                       | (58,091)               | 500,000              | 557,895                         |
| 3104 State Managed County Timber                   | 150,000              | 53,399                         | 96,601                            | 150,000                       | -                      | 150,000              | 109,299                         |
| <b>Total SSF Funding</b>                           | <b>52,934,261</b>    | <b>45,524,756</b>              | <b>6,812,795</b>                  | <b>52,284,153</b>             | <b>500,108</b>         | <b>51,214,790</b>    | <b>50,637,160</b>               |
| <b>Total SSF Revenue</b>                           | <b>\$ 52,934,261</b> | <b>\$ 45,524,756</b>           | <b>\$ 6,812,795</b>               | <b>\$ 52,284,153</b>          | <b>\$ 500,108</b>      | <b>\$ 51,214,790</b> | <b>50,637,160</b>               |
| <b>Non State School Support Formula Sources</b>    |                      |                                |                                   |                               |                        |                      |                                 |
| <b>Local Sources</b>                               |                      |                                |                                   |                               |                        |                      |                                 |
| 1312 Tuition From Other Districts Within the State | -                    | 18,133                         | 21,000                            | 39,133                        | (39,133)               | -                    | 20,000                          |
| 1411 Transportation Fees                           | 10,000               | 8,066                          | 1,934                             | 10,000                        | -                      | 10,000               | 5,678                           |
| 1510 Earnings on Investments                       | 800,000              | 812,796                        | 270,932                           | 1,083,728                     | (283,728)              | 675,000              | 1,264,177                       |
| 1530 Gain or Loss on Sale of Investment (FMV)      | -                    | -                              | -                                 | -                             | -                      | -                    | -                               |
| 1910 Facility Use Rentals                          | 1,000                | 4,352                          | -                                 | 4,352                         | (3,352)                | 1,000                | 2,275                           |
| 1960 Recovery of Prior Years' Expenditure          | -                    | 3,686                          | -                                 | 3,686                         | (3,686)                | -                    | -                               |
| 1980 Fees Charged to Grants                        | 325,000              | 27,902                         | 297,098                           | 325,000                       | -                      | 325,000              | 374,500                         |
| 1990 Miscellaneous Local Revenue                   | 50,000               | 130,335                        | 158,665                           | 289,000                       | (239,000)              | 230,000              | 72,525                          |
| 1991 Student Transportation - Reimbursed           | 100,000              | 92,063                         | 7,937                             | 100,000                       | -                      | 100,000              | 105,755                         |
| 1995 MAC Study                                     | 500,000              | 251,398                        | 503,602                           | 755,000                       | (255,000)              | -                    | 1,060,333                       |
| <b>Total Non Formula Local Sources</b>             | <b>1,786,000</b>     | <b>1,348,732</b>               | <b>1,240,167</b>                  | <b>2,570,766</b>              | <b>(784,766)</b>       | <b>1,341,000</b>     | <b>2,905,243</b>                |
| <b>Intermediate Sources</b>                        |                      |                                |                                   |                               |                        |                      |                                 |
| 2101 - County School Funds                         | 20,000               | 37,302                         | -                                 | 37,302                        | (17,302)               | 20,000               | 36,720                          |
| 2210 - TMR Reimbursement                           | 175,000              | 179,310                        | -                                 | 179,310                       | (4,310)                | 200,000              | 189,730                         |
| <b>Total Intermediate Sources</b>                  | <b>195,000</b>       | <b>216,613</b>                 | <b>-</b>                          | <b>216,613</b>                | <b>(21,613)</b>        | <b>220,000</b>       | <b>226,450</b>                  |
| <b>State/Federal Sources</b>                       |                      |                                |                                   |                               |                        |                      |                                 |
| 3199 Other Unrestricted Grants-In-Aid              | 275,000              | -                              | 220,000                           | 220,000                       | 55,000                 | 275,000              | 189,089                         |
| 4202 Medicaid Reimbursement                        | -                    | 68,811                         | 20,000                            | 88,811                        |                        |                      | 105,127                         |
| 4300 Restricted Federal Rev                        | 70,000               | 33,853                         | 36,147                            | 70,000                        | -                      | 70,000               | 85,440                          |
| 4801 Federal Forest                                | 130,000              | 282,379                        | 30,000                            | 312,379                       | (182,379)              | 130,000              | 33,717                          |
| <b>Total State/Federal Sources</b>                 | <b>475,000</b>       | <b>385,043</b>                 | <b>306,147</b>                    | <b>691,190</b>                | <b>(127,379)</b>       | <b>475,000</b>       | <b>413,373</b>                  |
| <b>Other Sources</b>                               |                      |                                |                                   |                               |                        |                      |                                 |
| 5300 Sale/Loss of Fixed Assets                     | 2,000                | 8,402                          | -                                 | 8,402                         | (6,402)                | 2,000                | -                               |
| 5400 Beginning Fund Balance                        | 8,500,000            | 9,824,631                      | -                                 | 9,824,631                     | (1,324,631)            | 7,000,000            | 9,287,166                       |
| <b>Total Other Sources</b>                         | <b>8,502,000</b>     | <b>9,833,033</b>               | <b>-</b>                          | <b>9,833,033</b>              | <b>(1,331,033)</b>     | <b>7,002,000</b>     | <b>9,287,166</b>                |
| <b>Total Non SSF Revenue</b>                       | <b>\$ 10,958,000</b> | <b>\$ 11,783,421</b>           | <b>\$ 1,546,313</b>               | <b>\$ 13,311,601</b>          | <b>\$ (2,264,790)</b>  | <b>\$ 9,038,000</b>  | <b>\$ 12,832,231</b>            |
| <b>Total Resources</b>                             | <b>\$ 63,892,261</b> | <b>\$ 57,308,177</b>           | <b>\$ 8,359,109</b>               | <b>\$ 65,595,754</b>          | <b>\$ (1,764,682)</b>  | <b>\$ 60,252,790</b> | <b>\$ 63,469,391</b>            |
| Less Estimated Requirements                        |                      |                                |                                   | <b>\$ 58,550,539</b>          |                        |                      |                                 |
| <b>Estimated Ending Fund Balance</b>               |                      |                                |                                   | <b>\$ 7,045,215</b>           |                        |                      |                                 |

|                                                   | 2025-26<br>Budget    | Actual<br>YTD EXP<br>4/2/2026 | Projected<br>through<br>6/30/2026 | Total<br>Estimated<br>2025-26 | (Over)/ Under<br>Budget | %<br>Committed | 2024-25<br>Budget    | Actual<br>YTD Exp.<br>6/30/2025 |
|---------------------------------------------------|----------------------|-------------------------------|-----------------------------------|-------------------------------|-------------------------|----------------|----------------------|---------------------------------|
| <b>Instruction</b>                                |                      |                               |                                   |                               |                         |                |                      |                                 |
| 1111 Elementary, K-5 or K-6                       | 10,585,076           | 5,949,109                     | 4,106,713                         | 10,055,822                    | 529,254                 | 95.00%         | 10,586,787           | 9,561,671                       |
| 1113 Elementary Extracurricular                   | 5,616                | 28,253                        | -                                 | 28,253                        | (22,637)                | 503.09%        | 5,616                | 42,365                          |
| 1121 Middle/Junior High Programs                  | 4,597,566            | 2,662,473                     | 1,934,600                         | 4,597,073                     | 493                     | 99.99%         | 4,170,438            | 4,169,990                       |
| 1122 Middle/Junior High School Extracurricular    | 39,022               | 34,172                        | 7,966                             | 42,138                        | (3,116)                 | 107.99%        | 39,021               | 55,510                          |
| 1131 High School Programs                         | 6,178,293            | 3,492,930                     | 2,438,231                         | 5,931,161                     | 247,132                 | 96.00%         | 6,072,856            | 5,889,729                       |
| 1132 High School Extracurricular                  | 86,068               | 78,181                        | 35,272                            | 113,453                       | (27,385)                | 131.82%        | 86,066               | 113,451                         |
| 1140 Pre Kindergarten Programs                    | 0                    | 7,506                         | 2,109                             | 9,615                         | (9,615)                 | 500.00%        | 236,870              | 70                              |
| 1210 Programs for the Talented and Gifted         | 61,705               | 8,390                         | 10,309                            | 18,699                        | 43,006                  | 30.30%         | 94,195               | 28,545                          |
| 1220 Restrictive Pgms for Students w/Disabilities | 3,342,824            | 1,928,014                     | 1,314,526                         | 3,242,539                     | 100,285                 | 97.00%         | 3,144,309            | 2,842,738                       |
| 1250 Programs for Students w/Severe Disabilities  | 4,301,573            | 2,357,762                     | 1,771,748                         | 4,129,510                     | 172,063                 | 96.00%         | 3,735,302            | 3,793,628                       |
| 1272 GF Title I Support                           | 143,968              | 123,507                       | 66,287                            | 189,794                       | (45,826)                | 131.83%        | 45,337               | 102,481                         |
| 1280 Alternative Education                        | 1,481,326            | 751,309                       | 573,116                           | 1,324,425                     | 156,901                 | 89.41%         | 906,261              | 810,270                         |
| 1281 Alternative Education                        | 0                    | -                             | -                                 | -                             | 0                       | 0.00%          | 10,000               | -                               |
| 1288 Charter School - Sand Ridge                  | 3,608,458            | 2,975,362                     | 596,447                           | 3,571,809                     | 36,649                  | 98.98%         | 2,900,000            | 3,229,842                       |
| 1288 Charter School - Evergreen                   | -                    | 154,525                       | 160,000                           | 314,525                       | (314,525)               | 500.00%        | -                    | -                               |
| 1291 English Second Language Programs             | 466,190              | 287,432                       | 187,561                           | 474,993                       | (8,803)                 | 101.89%        | 495,964              | 421,233                         |
| 1300 Adult/Continuing Education Programs          | 0                    | -                             | -                                 | -                             | 0                       | 0.00%          | 26,317               | -                               |
| 1400 Summer School Programs                       | 24,460               | 60,871                        | -                                 | 60,871                        | (36,411)                | 248.86%        | 26,191               | 18,455                          |
| <b>Total Instruction</b>                          | <b>\$ 34,922,145</b> | <b>\$ 20,899,795</b>          | <b>\$ 13,204,885</b>              | <b>\$ 34,104,680</b>          | <b>\$ 817,465</b>       |                | <b>\$ 32,581,530</b> | <b>\$ 31,079,980</b>            |

|                                               | 2025-26<br>Budget    | Actual<br>YTD EXP<br>4/2/2026 | Projected<br>through<br>6/30/2026 | Total<br>Estimated<br>2025-26 | (Over)/ Under<br>Budget | %<br>Committed | 2024-25<br>Budget    | Actual<br>YTD Exp.<br>6/30/2025 |
|-----------------------------------------------|----------------------|-------------------------------|-----------------------------------|-------------------------------|-------------------------|----------------|----------------------|---------------------------------|
| <b>Support Services</b>                       |                      |                               |                                   |                               |                         |                |                      |                                 |
| 2110 Attendance and Social Work Services      | 270,969              | 96,528                        | 147,344                           | 243,872                       | 27,097                  | 90.00%         | 227,581              | 111,417                         |
| 2114 Student Accounting Services              | 281,217              | 212,044                       | 74,927                            | 286,971                       | (5,754)                 |                | 269,325              | 268,103                         |
| 2115 Student Safety                           | 518,602              | 279,700                       | 132,932                           | 412,632                       | 105,970                 | 79.57%         | 527,042              | 310,410                         |
| 2120 Guidance Services                        | 1,501,591            | 871,145                       | 623,190                           | 1,494,336                     | 7,255                   | 99.52%         | 1,280,507            | 1,208,154                       |
| 2130 Health Services                          | 547,223              | 316,224                       | 230,999                           | 547,223                       | -                       | 100.00%        | 343,129              | 475,161                         |
| 2135 Health                                   | 132,020              | 96,749                        | 41,069                            | 137,818                       | (5,798)                 | 104.39%        | 126,242              | 131,786                         |
| 2140 Psychological Services                   | 250                  | -                             | -                                 | -                             | 250                     | 0.00%          | 250                  | -                               |
| 2150 Speech Pathology and Audiology Services  | 492,611              | 398,339                       | 141,576                           | 539,915                       | (47,304)                | 109.60%        | 683,130              | 412,137                         |
| 2190 Service Directions, Student Support Svcs | 553,622              | 335,439                       | 217,004                           | 552,442                       | 1,180                   | 99.79%         | 476,332              | 475,317                         |
| 2210 Improvement of Instruction Services      | 448,164              | 181,153                       | 110,154                           | 291,307                       | 156,857                 | 65.00%         | 513,007              | 318,858                         |
| 2220 Library/Media Center                     | 507,531              | 303,942                       | 191,281                           | 495,223                       | 12,308                  | 97.57%         | 475,366              | 463,707                         |
| 2230 Assessment and Testing                   | 55,000               | 27,637                        | -                                 | 27,637                        | 27,363                  | 50.25%         | 65,000               | 7,228                           |
| 2240 Staff Development                        | 93,915               | 71,845                        | 77                                | 71,922                        | 21,993                  | 76.58%         | 101,469              | 69,244                          |
| 2310 Board of Education                       | 151,070              | 51,881                        | 23,654                            | 75,535                        | 75,535                  | 50.00%         | 133,000              | 120,354                         |
| 2321 Office of the Superintendent Services    | 842,693              | 609,821                       | 228,188                           | 838,009                       | 4,684                   | 99.44%         | 790,144              | 785,753                         |
| 2410 Office of the Principal Services         | 4,251,489            | 2,984,198                     | 1,229,188                         | 4,213,386                     | 38,103                  | 99.10%         | 3,970,133            | 3,934,551                       |
| 2520 Fiscal Services                          | 952,118              | 687,316                       | 228,543                           | 915,859                       | 36,259                  | 96.19%         | 967,643              | 930,793                         |
| 2540 Insurance & Judgements                   | 538,174              | 670,529                       | -                                 | 670,529                       | (132,355)               | 124.59%        | 440,000              | 489,486                         |
| 2542 Care and Upkeep of Buildings Services    | 3,271,363            | 2,397,071                     | 799,770                           | 3,196,841                     | 74,522                  | 97.72%         | 3,182,957            | 3,110,449                       |
| 2543 Care and Upkeep of Grounds Services      | 183,068              | 206,403                       | 44,351                            | 250,754                       | (67,686)                | 136.97%        | 176,043              | 211,147                         |
| 2544 Maintenance                              | 1,780,223            | 1,718,612                     | 417,655                           | 2,136,268                     | (356,045)               | 120.00%        | 1,472,909            | 1,938,602                       |
| 2548 Land Lab                                 | 8,499                | 2,633                         | -                                 | 2,633                         | 5,866                   | 30.98%         | 61,931               | 7,878                           |
| 2550 Student Transportation Services          | 2,492,366            | 2,120,933                     | 869,907                           | 2,990,839                     | (498,473)               | 120.00%        | 2,204,733            | 2,566,022                       |
| 2573 Warehousing and Distributing Services    | 28,550               | 20,432                        | 8,118                             | 28,550                        | -                       | 100.00%        | 27,130               | 27,955                          |
| 2630 Information Services                     | 241,805              | 197,068                       | 51,819                            | 248,887                       | (7,082)                 | 102.93%        | 238,991              | 235,089                         |
| 2640 Staff Services                           | 775,424              | 564,885                       | 164,013                           | 728,899                       | 46,525                  | 94.00%         | 730,995              | 792,024                         |
| 2660 Technology Services                      | 893,861              | 694,218                       | 170,137                           | 864,355                       | 29,506                  | 96.70%         | 899,550              | 869,856                         |
| 2680 Interpretation & Translation Services    | 6,316                | 2,218                         | 1,956                             | 4,174                         | 2,142                   | 66.09%         | 6,316                | 4,174                           |
| 2700 Supplemental Retirement                  | 500                  | (42)                          | 86                                | 44                            | 456                     | 8.74%          | 500                  | 44                              |
| <b>Total Support Services</b>                 | <b>\$ 21,820,234</b> | <b>\$ 16,118,921</b>          | <b>\$ 6,147,939</b>               | <b>\$ 22,266,860</b>          | <b>\$ (446,626)</b>     |                | <b>\$ 20,391,355</b> | <b>\$ 20,275,697</b>            |
|                                               |                      | -                             |                                   |                               |                         | -              |                      |                                 |
| <b>Community Services</b>                     |                      |                               |                                   |                               |                         |                |                      |                                 |
| 3100 Food Services                            | 40,691               | 1,147                         | 20,507                            | 21,653                        |                         | 53.21%         | 16,727               | 8,901                           |
| 3300 Community Services                       | -                    | 359                           | -                                 | 359                           |                         | 0.00%          | 0                    | 182                             |
| <b>Total Community Services</b>               | <b>\$ 40,691</b>     | <b>\$ 1,506</b>               | <b>\$ 20,507</b>                  | <b>\$ 22,013</b>              | <b>\$ -</b>             | <b>\$ 1</b>    | <b>\$ 16,727</b>     | <b>\$ 9,083</b>                 |
|                                               |                      |                               |                                   |                               |                         |                |                      |                                 |
| <b>Other Requirements</b>                     |                      |                               |                                   |                               |                         |                |                      |                                 |
| 5200 Transfers of Funds                       | 2,179,000            | 1,870,000                     | 309,000                           | 2,179,000                     | -                       | 100.00%        | 2,280,000            | 2,280,000                       |
| 6110 Contingency                              | 930,191              | -                             | -                                 | -                             | 930,191                 | 100.00%        | 1,983,178            | -                               |
| 7000 Unappropriated Ending Fund Balance       | 4,000,000            | -                             | -                                 | -                             | 4,000,000               | 100.00%        | 3,000,000            | -                               |
| <b>Total Other Requirements</b>               | <b>\$ 7,109,191</b>  | <b>\$ 1,870,000</b>           | <b>\$ 309,000</b>                 | <b>\$ 2,179,000</b>           | <b>\$ 4,930,191</b>     |                | <b>\$ 7,263,178</b>  | <b>\$ 2,280,000</b>             |
|                                               |                      |                               |                                   |                               |                         |                |                      |                                 |
| <b>Total Requirements</b>                     | <b>\$ 63,892,261</b> | <b>\$ 38,890,222</b>          | <b>\$ 19,682,330</b>              | <b>\$ 58,550,539</b>          | <b>\$ 5,301,031</b>     |                | <b>\$ 60,252,790</b> | <b>\$ 53,644,760</b>            |

## **RESOLUTION #26-0409 APPROPRIATION TRANSFER**

**Whereas:** ORS 294.463 allows for transfer of appropriations when authorized by board resolution, and the district is projecting to exceed budgetary authority;

**BE IT RESOLVED:** that it is the desire of the School District to transfer from budget accounts:

| GENERAL FUND              |                         |                           |                         |
|---------------------------|-------------------------|---------------------------|-------------------------|
| From accounts:            |                         | To accounts:              |                         |
| 100.1111.0111.149.000.000 | \$ 275,000              | 100.2540.0650.000.000.000 | \$ 150,000              |
| 100.1131.0111.616.100.000 | \$ 140,000              | 100.2544.0322.000.000.000 | \$ 200,000              |
| 100.1220.0112.616.320.000 | \$ 95,000               | 100.2550.0322.000.000.000 | \$ 250,000              |
| 100.1250.0111.616.320.000 | \$ 90,000               |                           |                         |
|                           | <u>\$ 600,000</u> Total |                           | <u>\$ 600,000</u> Total |

| INTERNAL SERVICE FUNDS    |                        |                           |                        |
|---------------------------|------------------------|---------------------------|------------------------|
| From account:             |                        | To accounts:              |                        |
| 601.6110.0810.000.000.000 | \$ 18,750              | 601.2329.0397.000.000.000 | \$ 18,750              |
|                           | <u>\$ 18,750</u> Total |                           | <u>\$ 18,750</u> Total |

Motion Approved

Date: April 9, 2026

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Nichole Piland  
Chair, Board Chair

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Jennifer Meckley  
Superintendent