

BISD Payroll Newsletter

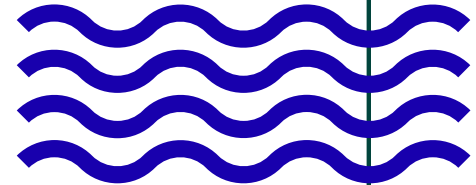
May 2026 Edition

Payroll Pay Date Reminder

All employees are paid on the 20th of each month. If the 20th falls on a weekend or holiday, payday will be the business day prior.

Upcoming Pay Dates:

- May 20
- June 18
- July 20



Important: Review Your Check Stub Every Month

Your check stub provides detailed information about your earnings and deductions. Reviewing it monthly helps prevent errors and ensures your compensation is accurate. To view, log into [Skyward Employee Access](#).

Things to Review:

- Base Pay
- Stipends
- Insurance Premiums
- Federal Income Tax Withholding

Tax Information

To update your federal tax withholding, submit a new Form W-4 via TalentEd. New forms will replace previous tax elections. Forms submitted by the 10th of the month will be effective for that month's payroll.

Upcoming Changes

Boerne ISD will transition from TimeClock Plus to Skyward Time Tracking for the 2026-2027 fiscal year. Additional information regarding training and implementation will be shared soon.

End of Year Updates

If you are resigning/retiring at the end of this school year:

- Notify Human Resources by submitting your resignation form via TalentEd
- Submit your EOY Exit Only-TRS ActiveCare Coverage Election form by **June 5th** via TalentEd

We're Here to Help!

Payroll Office Hours:

Monday-Friday 8:00 AM - 4:30 PM

 payroll@boerneisd.net

 A-J: Kim Keckler ext. 2030

 K-Z: Denise Stefanic ext. 2044

 Spanish: Kathy Acosta ext. 2025

Thank you for your dedication to our students and community. We are proud to support the incredible staff of Boerne ISD!