



Wilton-Lyndeborough Cooperative School District
School Administrative Unit #63

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BUSINESS ADMINISTRATOR REPORT

May 5, 2026

The Business Office has been working on reviewing Year to Date spending and critiquing encumbrances with the goal of having the bulk of FY26 financials preliminarily closed out by June 15th. This goal should significantly lessen the amount of year end close out work that happens in July and into August. As previously discussed, I try to closely match our encumbrances with accurate need rather than hold on to excess funds we can reasonably assume will not be spent on needed items.

Having said that, there are a few additional projects we would like the Board to consider for use of unspent funds:

WLC (not including athletics or co-curriculars):

- School coin designed by students - \$2,500 including mold, printing (500 units), and delivery
- High School Science Department - \$5,690 for 4 MiniPCR Biotech Classroom Packs
- High School Science Department - \$1,500 for lab kits for AP Bio, Biology, and AP Environmental Science

ATHLETICS & CO-CURRICULARS

- Replace backstop, outfield, and infield fence repairs at baseball field - \$5,700
 - Replace the lower 4' of chainlink fence behind the backstop and adding 19" of netting above the 4' fence. The current backstop is only 15' high; the new backstop would be 23' high
 - Add bottom rails to fence near dugouts and repair wires
 - Repair outfield fence where appropriate
- Set new bases for spectator bleachers with grade work and stone dust - \$2,800
- Dance Team Costumes and Uniforms – an additional \$3,400 (on top of \$800 approved 4/21/26)

14 PASSENGER VAN

- New Van - \$60,000-\$63,000
 - Annual Insurance Cost - <\$2,000
 - Annual Fuel Cost - <\$5,000 depending on frequency of use
 - Annual Maintenance Cost - <\$3,000 depending on frequency of use (includes snow tires, annual inspection, oil changes)

- Used Van - \$36,916 - \$44,099
 - Annual Insurance cost - <\$1,500
 - Annual Fuel cost - <\$5,000 depending on use
 - Annual Maintenance cost - <\$5,000 depending on use (including snow tires, annual inspection, increased wear and tear, oil changes)
- Potential Savings for Athletics Transportation (assume 15 trips annually, use of both vans each trip, average of 6 hours each bus each trip, average of 75 miles each bus each trip): ~\$3,586
 - Expenses ~\$5,830
 - Wages - ~\$4,500
 - Fuel - ~\$830
 - Wear/Tear - \$500
 - Savings ~\$9,416 (Butler Contract Year 1)