

New Hartford Public Schools
Board of Education Regular Meeting Agenda
7:00 PM on Tuesday, May 5, 2026
Antolini School Library
Amended Agenda

New Hartford BOE meetings are accessible live via the following: <https://meet.google.com/zdc-ehxu-rax>
Or dial: (US) +1 567-307-4485 PIN: 820 043 386#

In case of remote only meetings and you need an electronic device to participate please contact the Board of Education at 860-379-8546 with more than 24 hours notice to prepare and schedule a location.

- A. Pledge of Allegiance**
- B. Order of Business**
- C. Communications to the Board of Education/Public Comment**
- D. Superintendent's Report**
 - a. Presentation of CABA Communications Award Plaque - Leonard Lockhart, CABA's current past president
 - b. Freedom of Information (FOIA) Rules and Regulations guest speaker Russell Blair
 - c. Legislative Advocacy Updates
 - d. Kindergarten Enrollment
 - e. OSHA Update
 - f. IAQ Update
 - g. Staff Update
- E. Board of Education Chair's Report**
 - a. Pre-K sections
 - b. Superintendent Responsibilities
- F. Routine Business**
 - a. Approval of Minutes - February 24, March 3, and March 24, 2026
 - b. Expenditure Report
- G. New Business**
 - a. Discuss and take action on 2024-2025 audit completion by King & King. BOE will vote on \$2,863 under 24/25 budget into non-lapsing.
 - b. Discuss and take action on motion amendment for funding Silver Petrucelli and Associates (SPA) contract.
- H. Old Business**
 - a. REVISION - Policy 3516.5 - Sexual Offenders on School Property (2nd Read)
 - b. REVISION - Policy 3541.313 - Video Cameras on School Transportation (2nd Read)
 - c. NEW - Policy 6144.1 - Instruction - Exemption from Instruction (2nd Read)
- I. Public Comment - (For Agenda Items Only)**
- J. Reports**
 - a. EdAdvance
 - b. School Facility Utilization Task Force
- K. Executive Session**
 - a. Discussion concerning an attorney-client communication regarding bylaw on filling vacancies on the board (proposed for executive session)
- L. Adjournment**

Recorded Reg. & Special BOE meetings will be posted to:
https://www.youtube.com/channel/UCX-_ZlomWmjG81dc_QM3rfg

Dear Team,

Today, as we recognize World Autism Awareness Day, I find myself overwhelmed with gratitude. Over the past few weeks, I've been reflecting on what this day truly signifies. Recently, someone asked me a question that made me pause:

"Why would you celebrate something that has been so difficult for your family?"

After a moment, I realized the answer: I'm not celebrating a diagnosis. I'm celebrating the community we've built and the milestones reached because of the people in it. We are incredibly fortunate to live in a town that genuinely cares, and to be part of a school district that hasn't just embraced [REDACTED] but has walked beside us through every step of this journey.

When [REDACTED] started kindergarten, the unknown felt daunting. But the response we received from the team at Bakerville, and later at Antolini, was nothing short of extraordinary. From those first conversations about evaluations and services, [REDACTED] well-being and success were always the top priority.

You saved my son.

In those early days, I didn't always know what to ask for or how to advocate for him. Because of you, I didn't have to. You guided us, explained what was possible, and helped us create a school experience that wasn't just tolerable, but joyful.

Whether it was navigating speech and occupational therapy, handwriting and spelling milestones, or developing the emotional regulation and social skills he needs to connect with his peers, you provided the tools he has carried forward in this journey. You have been his teachers, his mentors, his cheerleaders—and, most importantly, his friends.

You showed patience during the hardest moments and celebrated every victory, no matter how small. Each school year has brought new challenges, and each time, you've shown up with compassion, creativity, and commitment.

You have made a permanent impact not just on [REDACTED] life, but on our entire family. You hold a special place in our hearts, and we are forever grateful for the time, energy, and love you've poured into helping him thrive.

You are the reason I'm celebrating today. You are our heroes and our community.

From the bottom of my heart, thank you.

With deepest gratitude,

[REDACTED]



Sara Voghel <voghels@newhtfd.org>

Re: Communication re: potential class size increase, to BoE

Jeffrey Sousa <sousaj@newhtfd.org>

Wed, Apr 22, 2026 at 10:10 AM

To: Shannon Nicholas <shanndb@icloud.com>

Cc: kleppst@newhtfd.org, Steve Nicholas <sfnick13@gmail.com>, Sara Voghel <voghels@newhtfd.org>

Good morning Shannon and Steve,

I hope that you have had a nice April break and that all is well with you and your family. Thank you for taking the time to share your thoughtful concerns regarding the planned transition from four second grade classrooms to three third grade classrooms next year. I appreciate your advocacy for your son and the students and your recognition of the importance of the third grade year. Please know that decisions about class placement and staffing are made carefully each year based on student need, projected enrollment, staffing levels and available resources. Our administrative team is committed to ensuring that class sizes remain within Board policy and that all students receive the support they need to succeed academically and socially. We will continue to monitor enrollment closely and make adjustments as needed. As planning progresses, we will share additional information with families about projected class sizes and the supports that will be in place to meet student needs. I can also share with you that my administrative team meets weekly to review student needs across each cohort and the current second grade is not impacted with IEP, 504 and intervention needs at this moment in time. In fact this cohort is the first to have received our new literacy instruction and have responded impressively according to our assessments which we have shared at BOE meetings. We will continue to monitor all students as is our current practice and watch enrollment projections carefully especially in kindergarten where we are projected to have 66 enrollments according to births recorded at Town Hall. Additionally the current class sizes are two classrooms at New Hartford Elementary with 12 students in each classroom and at two classrooms at Bakerville with 18 students enrolled in each section. The processes that will be used to ensure that students with IEPs, 504 plans, and other support needs are distributed equitably across classrooms will be through the careful and meticulous student class placement process, involving classroom teachers, mental health support staff, special education staff, specials staff and administration. Our administrator will ensure student supports as they design the daily school schedule as well.

Thank you again for reaching out and for your continued partnership in supporting our students and schools.

I would also encourage you to share your sentiments with the Board of Finance and Board of Selectmen. Thank you again for reaching out and for your continued partnership in supporting our students and schools.

Respectfully,
Jeffrey F. Sousa
Superintendent
New Hartford Public Schools
860.379.8546
Sousaj@newhtfd.org

On Tue, Apr 14, 2026 at 10:10 AM Shannon Nicholas <shanndb@icloud.com> wrote:

To the Board of Education members, Superintendent Sousa and school administrators,

Thank for your service. I am writing as a parent and community member to express concern regarding increasing classroom sizes for the current second grade to take place next year, when they are third graders.

I have very much appreciated the way New Hartford Elementary School has been able to support my son, who is in this cohort. They have been proactive with addressing his needs and have been able to provide consistent individualized attention where and when needed. Perhaps most importantly, this has been done with compassion and respect for him and who he is. This has helped to create a positive association with school and learning, which has been invaluable, of course, and which would have not been guaranteed in other area districts (I can speak to this directly as someone who has interfaced with parents, schools and educational advocates professionally for many years).

A major contributing factor to this is a smaller, more manageable classroom. The education provided in this setting allows for much more ability to meet each student's needs, of course; for my son specifically, integrating into a larger classroom will be much more challenging, and I worry that this will impact not only his comfort level at school, but his

ability to access his learning. It will likely make it more challenging for his team to prepare him for older grades and eventually provide more minimally restrictive support. I am especially concerned that this could occur during a transition to a new school.

I do understand the need for fiscal responsibility and budgeting and the challenges posed within this context. That being said, I want to state how positive New Hartford's reputation remains as a strong district that demonstrates fidelity to individualized plans and provides overall thorough and comprehensive special education services. My family is very grateful for this and we just want to see it continue.

Thank you for taking the time to consider our perspective.

Respectfully,

Shannon Nicholas, LCSW
Steve Nicholas

New Hartford, CT

From: **Jay Bailey** <jabmudflap@gmail.com>

Date: Thu, Apr 16, 2026 at 9:56 PM

Subject: Finance Hearing / Expansion of our taxable liabilities

To: Christine Hayward <CHayward@newhartfordct.gov>, Timothy Klepps <kleppst@newhtfd.org>, <bofchairman@newhartfordct.gov>, <publicinput@nwr7.org>, <djerram@newhartfordct.gov>, Penny J Miller <penny56r@aol.com>

Boards of Finance, Selectman and Education.

In regards to Regional 7:

Superintendent Read is a nice lady, very professional and I know she means well. My comment to her was not meant as a grievance of the budget on hand. My point was with every school budget, in each cycle, comes the same perspective from the academics; they always want an increase at every juncture; they always expect grant approval, taxpayers' cooperation and public generosity. Regardless of the economy, it's always, "We want more."

Academics have trouble grasping the fact that the rest of the world has to live within their means and don't receive increases in income on a regular basis.

I have been in business for 47 years and have increased the price of my service only 5 times. When recessions and inflation occur, you must cut expenses, not raise prices.

In regards to New Hartford elementary schools:

I am not against funding a preschool program or any good education program.

But it is not right for the Superintendent of our elementary schools to unilaterally expand our tax liability to include preschool.

Not only should his decision have been brought up before the public for approval, it should have also included a plan that would benefit the parents, but not at an extra cost to the entire town.

Instead, Mr Sousa misused the handicapped preschool program and took the liberty of unilaterally extending our liability to include children we are not responsible for.

I am tired of The Board of Education and Superintendent Sousa's shifty methods of distorting facts and limiting the public's ability to interact,

They silence people in their meetings, allowing only comments, all questions must be emailed to them so that they can take the time to distort and manipulate their answers to which best suits their agendas.

Now Superintendent Sousa is so empowered he dares to silence me at the Board of Finance budget hearing, by interrupting me, and not letting me finish my sentence; immediately discrediting me, yelling out to everyone from the podium that my facts were wrong.

FACT:

Jeff Sousa was the principal of Braeburn School in West Hartford; his experience as an administrator in that large school system is why he got the job here in New Hartford.

Why did Jeff Sousa go off on me like a rocket, screaming over my voice from the podium microphone, when it was my turn to speak?

I was referencing his professional background, but why did he deny his association to West Hartford?

Where he grew up as a child was not my point, his professional background was. Mr Sousa lashed out at me because he understood where I was going: we can not compare the demographics of West Hartford to New Hartford.

We are not a town full of doctors, lawyers, financial and insurance executives who have the ability to pay high taxes and have the desire for all sorts of town funded services; combined with a huge diverse population of people 10 times the number of New Hartford who expect services, too.

Jeff Sousa and many of the Board of Education members think our taxes are so low that we can afford any proposal that they put forward; because they gauge their tax opinion on the Hartford County towns, comparing us to West Hartford and Avon.

Jeff Sousa started his budget presentation right up front mentioning "Preschool" with a picture of a smiling boy and then dropped the issue without one bit of information on the program that he has chosen to expand without taxpayer approval.

He is so arrogant he is shoving it right in our face at the budget hearing, "New Hartford is paying for preschool." Like a sleight of hand magic trick, right before our eyes, and our ears like a hypnotist, "You are paying for preschool."

If you let Sousa's charade go on, later when he is questioned about expanding the preschool program, he will say, "I was right up front, telling everyone about preschool at the budget hearing, weren't you paying attention?"

Let's not be suckers, Sousa is playing the whole town.

As Superintendent, Mr Sousa is supposed to be able to make hard choices as things like enrollment declines; which is not only happening in New Hartford but across Connecticut as birth rates drop in the entire country as well.

But instead, he makes promises to staff, "There will be no layoffs, we are family." He is their supervisor, not a daddy or buddy. What he does is pander to people so over politely it's insincere, almost condescending, to gain support for his agenda and career advancement.

Whenever someone says something that's not in keeping with Mr Sousa's views, he instantly becomes rude as you have seen him do to Alesia Kennerson and me at the meetings. It is very immature behavior, not suitable for a person of his position.

Making good on the promise of saving jobs is one of the reasons he is boosting our enrollment numbers to include students we are not responsible for.

I noticed in the beginning of his presentation, he didn't have the enrollment numbers correct; he fumbled over them, making mistakes, and didn't get them right; clearly a Freudian slip, because he has been messing with the numbers so much, it's not even clear in his own mind where they are going.

Jeff Sousa is using New Hartford as a stepping stone for his career; he thinks by expanding the school system it makes him look better, saving the ignorant little backcountry town's people from themselves.

Fact:

Jeff Sousa told me himself over a year ago as I sat in his office that his dream goal is to build one big school at the Antolini location. He confided in me because way back then I was looking into school consolidation, and was there asking him questions; he thought I would be an advocate for his goal.

That is why at the first Utilization Task Force meeting he went off on Alesia Kennerson, rudely interrupting her, discrediting her, accusing her of not being open minded, when she was only pointing out that a new school study was not on the agenda of the Task Force and that a new school study was not what the town was paying for.

I was insulted and put off that Mr Sousa was so blatantly aggressive and condescending to a town selectman, when she had a legitimate concern and was pointing out the facts.

For the people who are new or with short memories who talk about future development and increased enrollment, the last time that mindset was used in New Hartford we ended up with the over built sewer plant debacle.

There is an obvious behavioral pattern and bully tactics used by The Board of Education and the Superintendent; they become very rude and dismissive of anyone who has an idea or opinion that is not in keeping with their own.

Look back at the first Task Force meeting video: I was interrupted by the Chairman in the middle of a sentence and was told my time was up, 2min and 10 seconds into my comment. I had to argue with her to continue. She created an improper distraction, purposely disrupting my train of thought and wasting everyone's time.

At the budget hearing a lady was allowed to go on and on asking questions on an array of subjects for an extraordinary amount of time, but I am not allowed to finish a sentence without disruption, because I dare to question motives and agendas.

The Superintendent and BOE are glad to sit back and be silent as long as no one is bringing up the hard questions.

If an expanded preschool program is voted upon and approved we can justify keeping the 3rd school open. A proper solution would be a non-profit system economically advantageous for the parents but non-burdening to the taxpayers who do not have preschool children participating.

Our Town does not need a full time superintendent. Mr Sousa's West Hartford counterparts are one superintendent and two assistant superintendents managing 16 schools and over 9,000 students. Splitting up the work between the three of them,

each is responsible for 5+ schools and over 3,000 students. That's almost 7 times the students and twice the buildings Mr Sousa is responsible to oversee.

I wasn't impressed as Mr Sousa gloated about beating down the bus company on their fees and talking about how hard he's working on grants. (Note: Transportation is a hard business to be in; one of the worst types in this current economy.) It's clear to me that he's trying very hard to justify his cushy job and is laughing at us all the way to the bank with each check.

No board member or town employee has the right to unilaterally expand our taxable liabilities on any major topic, that not only increases a current budget, but all the future budgets as well, without complete transparency and public approval.

Superintendent Jeff Sousa should be dismissed from his position for overstepping his authority, deceiving the town council and showing disrespectful contempt to the taxpayers.

I'm sure there are more suitable candidates for a superintendent whose experiences are more in keeping with our small-town values and financial abilities.

Thank you,
Jay Alden Bailey
575 Main St.

P.S.

Note:

I went to the town website and then the superintendent's page for his email address and conveniently, the superintendent's page is under construction, "during budget approval time."

From: **Jay Bailey** <jabmudflap@gmail.com>

Date: Sun, Apr 19, 2026 at 8:07 PM

Subject: Corrected letter

To: Christine Hayward <CHayward@newhartfordct.gov>, <bofchairman@newhartfordct.gov>, Timothy Klepps <kleppst@newhtfd.org>, Penny J Miller <penny56r@aol.com>, <publicinput@nwr7.org>, <djerram@newhartfordct.gov>

To the boards of selectmen, finance, and BOE

I was told my prior letter was too long and wouldn't be read; sorry for that.

Regional 7 BOE Chairman Ms Read is a very nice, professional lady, but I wish she would guide her board to make tougher cuts.

The New Hartford BOE is deceitful and lacks integrity.

Superintendent Sousa an immature, self serving, arrogant brat who should be fired for overstepping his authority, deceiving the town council and showing disrespect and contempt to the taxpayers.

Thank you,
Jay Alden Bailey
575 Main St.

P.S.
For details reference letter from April 16th



FOI 101: A Crash Course In The FOI Act

Connecticut Freedom of Information Commission

Russell Blair – Director of Education & Communications

860-256-3968 | russell.blair@ct.gov

Brief History Of The FOIA

“The legislature finds and declares that secrecy in government is inherently inconsistent with a true democracy, that the people have a right to be fully informed of the action taken by public agencies in order that they may retain control over the instruments they have created; that the people do not yield their sovereignty to the agencies which serve them; that the people in delegating authority do not give their public servants the right to decide what is good for them to know.” — **Freedom of Information Act Preamble, Oct. 1, 1975**



Connecticut Gov. Ella Grasso

FOIA Basics

- The Freedom of Information Act grants public access to **meetings** and **records** of public agencies
- The Freedom of Information Commission settles disputes that arise when citizens believe agencies are not following the law through complaints and contested case hearings
- The Commission can order the production of records, issues fines, nullify votes taken at a public meeting and order mandatory training, among other remedies

What is a Public Agency?

- “Public agency” or “agency” means: (A) Any executive, administrative or legislative office of the state or any political subdivision of the state and any state or town agency, any department, institution, bureau, board, commission, authority or official of the state or of any city, town, borough, municipal corporation, school district, regional district or other district or other political subdivision of the state, **including any committee of, or created by**, any such office, subdivision, agency, department, institution, bureau, board, commission, authority or official
- Board of Trustees of Woodstock Academy v. FOIA (1980): Created “functional equivalent” test
 1. Whether the entity performs a government function
 2. The level of government funding
 3. The extent of government involvement or regulation, and
 4. Whether the entity was created by government

Meetings



Meetings, Overview

- “Meeting” means any hearing or other proceeding of a public agency, any convening or assembly **of a quorum of a multimember public agency**, and any communication by or to a quorum of a multimember public agency, **whether in person or by means of electronic equipment**, to discuss or act upon a matter over which the public agency has supervision, control, jurisdiction or advisory power. – Sec. 1-200, CT General Statutes
- Anybody can attend (no required sign up); boards set their own rules for public comment
- Meetings may be photographed, recorded or broadcast

Email & Meetings

- From meeting definition: **“whether in person or by means of electronic equipment”**
- OK to discuss items to add to agenda, or scheduling matters
- Back-and-forth debate over issues should be saved for public meeting



Regular Meeting vs. Special Meeting

- Meetings according to regular schedule filed with your municipality or the state
- Notice/agenda filed at least 24 hours in advance
- By a 2/3 vote items can be added to the agenda during the meeting
- Minutes must be filed within 7 calendar days

- Meetings outside of your regular schedule
- Notice/agenda filed at least 24 hours in advance **AND** must be posted on website
- Additional items **CANNOT** be added to the agenda during the meeting
- Minutes must be filed within 7 business days

Emergency Meetings

- Must only be called if there is a **bona fide emergency** that cannot wait 24 hours
- No notice or agenda is required
- Only emergency matters may be considered
- Minutes must be filed within 72 hours of the meeting, posted online and state the reason for the emergency

NEWS

Ridgefield erred on emergency meeting, Supreme Court rules

State Supreme Court rules Board of Selectmen erred by declaring emergency



Robert Miller

Dec. 30, 2009

RIDGEFIELD -- The state Supreme Court has ruled that the town's Board of Selectmen illegally held an emergency meeting in 2006 when it accepted the resignation of Deputy Fire Chief Anthony Gaeta.

The court's decision upholds the 2007 finding of the state's Freedom of Information Commission -- that there was no valid emergency in the case, and that therefore, the selectmen illegally held the meeting without public notice.

"A situation must be unexpected and it must demand immediate action such that it is impossible for the public agency to give 24 hours notice of a meeting." — **Board of Selectmen of the Town of Ridgefield vs. Freedom of Information Commission (2010)**

When Is A Meeting Not A Meeting?

- The Freedom of Information Act carves out exemptions to its meeting requirements for the following:

Personnel search committees for executive-level employees

Strategy or negotiations related to collective bargaining

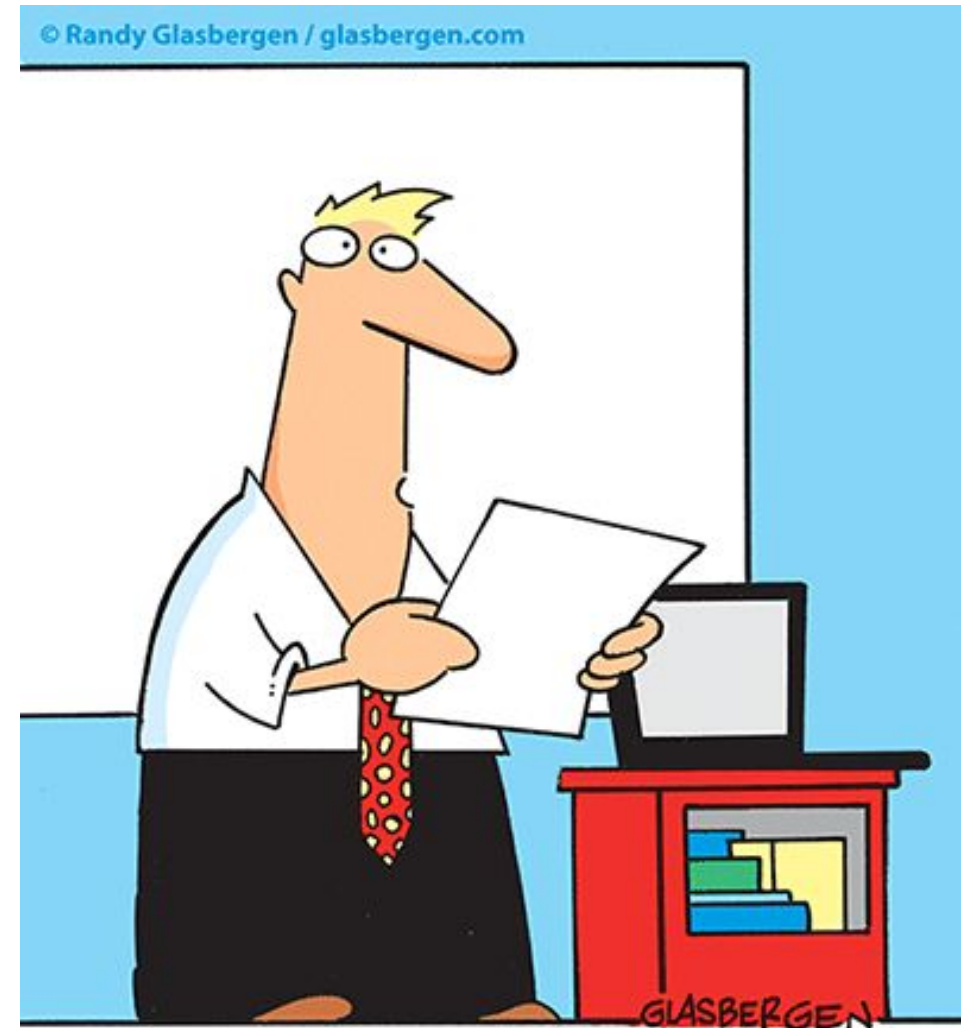
Caucuses (same board/same party)

Staff meetings

Chance/social meetings

Minutes

- Requirements: record of who voted for what or for whom, who was in attendance at the meeting and who attended any executive sessions
- Must be available within 7 days of the meeting (draft minutes are OK)
- Still required even if a recording of a virtual meeting is posted



“As I read the minutes of our last meeting, please keep in mind that each minute actually felt more like an hour.”

Electronic/Remote Meetings

- Regular meetings: Require 48-hour notice with instructions to attend; agenda can come 24 hours before
- Special meetings: Require 24-hour notice with agenda
- Online-only regular meetings must be recorded and posted on the agency's website within 7 days and available for at least 45 days
- You must still submit minutes, even if a recording is available
- Online participants can be kicked out if they are being disruptive (same as at an in-person meeting)
- Board members can always participate remotely, but remote participation is not required for the public

Executive Session

- It's OK to meet behind closed doors for **five specific reasons**:

Personnel matters (Notify individual, they can demand open session)

Pending claims or litigation

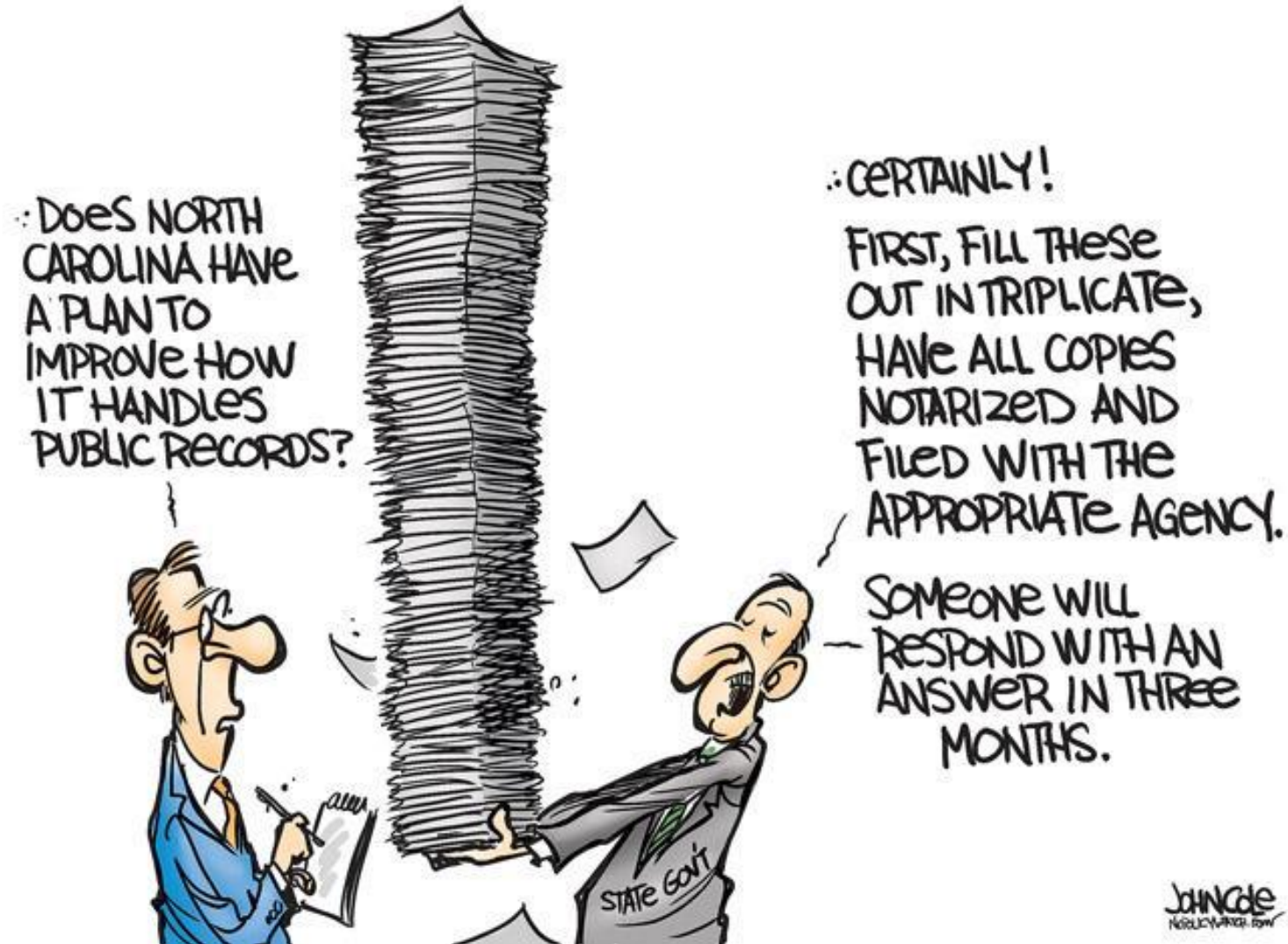
Security

Sale or lease of property

Discussion of records exempt from FOIA

- Must vote by 2/3 to go into Executive Session
- Meetings still require notice/agenda (try to be specific on topic)
- You cannot vote during Executive Session
- Staff can be invited in to assist; do not create a second audience

Records



Public Records, Definition In FOI Act

- **“Public records or files”** means any recorded data or information relating to the conduct of the public's business prepared, owned, used, received or retained by a public agency, or to which a public agency is entitled to receive a copy by law or contract under section 1-218, whether such data or information be handwritten, typed, taperecorded, videotaped, printed, photostated, photographed or recorded by any other method.
- Except as otherwise provided by any federal law or state statute, **all records maintained or kept on file by any public agency, whether or not such records are required by any law or by any rule or regulation, shall be public records** and every person shall have the right to (1) inspect such records promptly during regular office or business hours, (2) copy such records in accordance with subsection (g) of section 1-212, or (3) receive a copy of such records in accordance with section 1-212.

Public Records, Overview

- Agencies do not have to answer questions, do research or create records that don't already exist
- No requirement that a specific form be used
- Public can inspect records at **no charge**
- **You can charge** for paper copies at 50 cents per page (cities & towns) or 25 cents per page (state agencies); can also charge for digital storage (USB drive, DVD); if more than \$10 is owed you can collect the fee up front
- \$20 per session fee for portable scanner (not cellphone)
- Can't charge for copies of electronic records except in special circumstances

How Long Do I Have to Fulfill A Request?

- Must acknowledge records requests **within 4 business days**
- Must fulfill record requests “promptly.”
- **Advisory Opinion No. 51:** Without undue delay. FOI a primary duty.
- Consider: the volume of records requested; the amount of personnel time necessary to comply with the request; the time by which the requestor needs the information contained in the records; the time constraints under which the agency must complete its other work; the importance of the records to the requester, if ascertainable; and the importance to the public of completing the other agency business without the loss of the personnel time involved in complying with the request

Exemptions, Exceptions

- **Exemptions:** Permissive (optional), Sec. 1-210
- **Exceptions:** “Except as otherwise provided by any federal law or state statute.”
 - Federal laws: FERPA
 - Other state statutes (examples)
 - CGS § 10-151c: Public school teacher evaluations
 - CGS § 1-82a: Ethics complaints (prior to probable cause finding)
 - CGS § 36a-21: Department of Banking records

Examples Of FOI Exemptions In 1-210

- Preliminary drafts/notes
- Personnel or medical files that would be an invasion of privacy if disclosed
- Certain law enforcement records
- Records relating to pending claims/litigation
- Trade secrets
- Test questions, scoring keys and other examination material
- Real estate appraisals while acquisition of a property is pending
- Records related to collective bargaining strategy/negotiation
- Records protected by attorney-client privilege
- Information obtained by use of illegal means
- Whistleblower complaints
- Adoption records
- Plans/records that pose a security risk
- Responses to bid solicitations, RFPs (until contract is awarded)

Personnel Files

- Only exempt if there is an invasion of personal privacy
- Two-part test: Highly offensive and not a matter of public concern (Perkins v. FOIC, 1993)
- If there is a privacy concern, contact the employee, they have the right to request the records be withheld

Preliminary Drafts/Notes

- “Preliminary drafts or notes” relates to advisory opinions, recommendations and deliberations comprising part of process by which government decisions and policies are formulated; they reflect that aspect of the agency's function that precedes formal and informal decision making
- Public interest in withholding documents must outweigh public interest in disclosure

Security Risk

- Agencies do not have to release records “when there are reasonable grounds to believe disclosure may result in a safety risk.”
- State agencies: Consult with the Commissioner of the Department of Administrative Services
- Cities/towns: Consult with the State Police
- Judicial: Chief Court Administrator makes the call
- Legislative: Executive director of legislative management decides

Attorney-Client Privilege

- Records privileged by the attorney-client relationship can be withheld
- Following factors need to be met (Shew v. FOIC, 1997):
 - The attorney must be acting in a professional capacity for the agency
 - The communications must be made to the attorney by current employees or officials of the agency
 - The communications must relate to the legal advice sought by the agency from the attorney
 - The communications must be made in confidence

Trade Secrets

- Agencies not required to release trade secrets (includes formulas, programs, devices, methods, cost data, customer lists, etc.)
- Trade secrets can belong to a third-party business or a public agency
- Must derive independent economic value from not being known/accessible
- Entity owning trade secret must take reasonable efforts to maintain secrecy

Vexatious Requestors

- CGS § 1-206 (b): Cities/towns/agencies can petition the FOIC for relief from “vexatious requestors”
- Consider: Number of requests filed; scope of the requests; nature, content, language or subject matter of the requests; nature, content, language or subject matter of communications to the agency; pattern of conduct that amounts to an abuse of the rights granted under FOI
- Executive Director determines whether a hearing is warranted; Commission decides to grant or deny petition
- Requestors can be barred from making requests for up to a year; they can appeal in Superior Court



Jeffrey Sousa <sousaj@newhtfd.org>

Profound thanks

2 messages

Jeffrey Sousa <sousaj@newhtfd.org>

Wed, Mar 25, 2026 at 11:42 AM

To: "Russell-Tucker, Charlene" <Charlene.Russell-Tucker@ct.gov>, katie.dykes@ct.gov

Cc: "Latham, Mark" <Mark.latham@ct.gov>, "Shah, Bakul" <Bakul.Shah@ct.gov>, "Torrent, Moises" <Moises.Torrent@ct.gov>, "Trombly, Gary" <Gary.Trombly@ct.gov>

Bcc: Sara Voghel <voghels@newhtfd.org>

Good morning Commissioner Russell-Tucker and Commissioner Dykes,

I am writing to express my gratitude for your support and assistance regarding underground storage tanks and connecting me with the appropriate staff. Mark Latham, Bakul Shah and Moises Torrent were all extremely knowledgeable, professional and provided precise guidance. I am grateful to both of you for your collaboration and partnership, which ultimately supports the work of our school district.

In appreciation.

Jeffrey F. Sousa

Superintendent

New Hartford Public Schools

860.379.8546

Sousaj@newhtfd.org

Latham, Mark <Mark.Latham@ct.gov>

Wed, Mar 25, 2026 at 11:49 AM

To: Jeffrey Sousa <sousaj@newhtfd.org>

Cc: "Torrent, Moises" <Moises.Torrent@ct.gov>, "Shah, Bakul" <Bakul.Shah@ct.gov>, "Trombly, Gary" <Gary.Trombly@ct.gov>

WOW...thank you, Superintendent! Just another day for us! 😊

Let us know if you have any additional questions.

Take good care!

All best,

Mark

Mark Latham

Supervising Environmental Analyst

Licensing and Enforcement Unit

Emergency Response and Spill Prevention Division

Bureau of Materials Management and Compliance Assurance

Connecticut Department of Energy and Environmental Protection

[79 Elm Street, Hartford, CT 06106-5127](https://www.ct.gov/deep)

p: 860.418.5930 | m: 860.830.0524 | Mark.Latham@ct.gov



NEW HARTFORD PUBLIC SCHOOLS

NEW HARTFORD TOWN HALL
530 MAIN STREET P. O. BOX 315
NEW HARTFORD, CONNECTICUT 06057
OFFICE (860) 379-8546 FAX (860) 738-1766

Jeffrey Sousa

Superintendent
of Schools

Michael Lynch

Director of Student
Services

Amy Kennedy

Principal Bakerville & New
Hartford Elementary

Kelly Carroll, Ed.D.

Principal Ann Antolini
School

Chairpersons McCrory and Leeper, Ranking Members Berthel and Zupkus, and distinguished members of the Education Committee:

My name is Jeffrey Sousa and I am the Superintendent of New Hartford Public Schools. I am testifying today in support of H.B. 5002 (An Act Concerning Funding, Special Education and Early Childhood Programs) and S.B. 7 (An Act Concerning Educational Equity). For the first time, the State of Connecticut has met its legal commitment to fully funding public education. This is commendable; however, it is momentum that our students and communities cannot afford to lose.

For more than 30 years, since the Education Cost Sharing (ECS) formula was created in 1988, our schools have not received the state's fair share of funding. This has had a compounding effect on the district's ability to get resources to students. Over the course of the most recent ECS phase-in, Connecticut's districts were underfunded by \$1.88 billion. Imagine what our schools would look like today if we had invested those funds over the last eight years. The increases to municipal taxes would be much lower.

S.B. 7 takes steps to invest much-needed resources into our public schools by increasing the ECS formula's foundation, which has remained at \$11,525 since 2013. Over the last 13 years, we have seen inflation increase by 40%, something that I and everyone in my life has experienced. Our districts are facing these increases too. Districts cannot continue to absorb rising costs without additional support. The State's contribution needs to reflect actual economic reality.

H.B. 5002 also makes meaningful progress toward equitably funding Connecticut's students, regardless of what type of public school they attend. However, the bill's proposed increase to the ECS foundation amount is still too low. I respectfully ask the Committee to increase it so districts can truly meet students' needs.

At a minimum, students need fully-staffed schools, including paraeducator support, counselors, and librarians, as well as breakfast, lunch, and transportation to be successful. These are not extras, they are the basics. Yet these are the budget lines where cuts are being made year after year. Our students deserve stable, fully funded schools. I respectfully ask that the Committee fight for the funding our schools need by voting yes on H.B. 5002 and S.B. 7, as well as strengthening these bills by increasing their proposed ECS foundation amounts.

Respectfully submitted,

Jeffrey Sousa, Superintendent
530 Main St, New Hartford, CT 06057
sousaj@newhtfd.org

Timothy Klepps, Board of Education Chair
530 Main St, New Hartford, CT 06109
kleppst@newhtfd.org



NEW HARTFORD

A TOWN FOR ALL SEASONS

Daniel V. Jerram
First Selectman

March 2, 2026

RE: Public Hearing Testimony for Increased ECS Funding - HB 5002 & SB7

To Whom it May Concern:

I support the efforts of those in the Connecticut General Assembly who aspire to improve the education of our children. For far too long, our state's leaders have ignored their responsibilities and provided nominal ECS funds to the vast majority of our Connecticut municipalities while the larger cities in Connecticut have taken the lion's share of annual increases to ECS funding.

ECS funding for the Town of New Hartford was \$3,145,486 in 2010. Fifteen years later (2025), ECS grant funding was \$2,924,674, a **REDUCTION** of seven (7) percent over the term, **while our education budgets have increased** over 35% due to unfunded state mandates like the minimum budget requirement (MBR), binding arbitration, special education and increased graduation requirements. This lack of State support illustrates a fundamental lack of understanding of how municipal budgeting works and is the primary reason why local property taxes in Connecticut have skyrocketed and our State has become unaffordable to so many working-class families.

Both HB 5002 & SB7 seek to improve the "foundation grant" of ECS that currently is \$11,500 per student. HB 5002 seeks to increase the funding annually though inflation adjustments (tracked through increases in personal income or inflation). SB 7 seeks to increase funding \$1,000 annually to \$15,500 in Fiscal Year 2030 with inflation adjustments applied thereafter. This is a noble effort, yet incomplete to address the entirety of the problem. What's missing within the proposed legislation is the fundamental understanding that most communities don't receive anywhere near the current "foundation grant" of \$11,500 per student! New Hartford's grant allocation currently equates to roughly \$3,500 per student which is just a small portion of the overall cost of educating students (average cost per student in 2025 was roughly \$27,500 per student)!

To effect positive change for all, both HB 5002 and SB 7 need to be amended to include one basic change that will benefit all communities. The legislation needs to include a statement that "under no circumstance shall any Municipality receive less than 100% of the foundation grant per student in any given year".

Thank you for your time and consideration.

Sincerely,

Daniel V. Jerram
New Hartford First Selectman
Chairman – Northwest Hills Council of Governments



Town Hall: 530 Main Street, P.O. Box 316; New Hartford, CT 06057 p: 860-379-3389 f: 860-379-0940

www.newhartfordct.gov

The Town of New Hartford is an Equal Opportunity Provider and Employer



Sara Voghel <voghels@newhtfd.org>

[NHPS-BOE]

Jeffrey Sousa <sousaj@newhtfd.org>

Mon, Apr 20, 2026 at 12:22 PM

To: "Rep. Anderson, Mark" <Mark.Anderson@cga.ct.gov>

Cc: BOE Members <boe@newhtfd.org>, BOFChairman@newhartfordct.gov, Daniel Jerram <DJerram@newhartfordct.gov>, Christine Hayward <CHayward@newhartfordct.gov>, Sara Voghel <voghels@newhtfd.org>

Good afternoon Representative Anderson,

After attending today's press conference I'm writing to ask you to support a meaningful increase to the foundation amount for the Education Cost Sharing (ECS) formula, along with annual adjustments for inflation. Connecticut is over-reliant on local property taxes to fund public education. Despite greater student needs and rising costs, the percentage of Connecticut education funding attributable to the state dollars has actually decreased over the last decade. This overreliance and state underfunding not only creates real disparities between communities, it places a far heavier burden on taxpayers, particularly those with lower and moderate incomes. And when state education funding does not keep pace with inflation, these inequities only grow.

With the governor's budget and the Appropriations Committee's budget both proposing flat ECS funding for next fiscal year, municipalities and school districts across our state are facing a dire situation with only two real options: cut the teachers, support staff, and programs students rely on, or raise property taxes that many families already struggle to afford. You and the General Assembly can help prevent this from happening by taking action before the legislative session ends to raise the ECS formula's foundation and improve how the State funds its public schools.

I urge you to support the School and State Finance Project's proposal, which would sustainably increase ECS funding, provide the resources Connecticut's students and educators desperately need, and improve affordability by reducing local property tax burdens and offering significant relief to families and taxpayers across the state.

Specifically, the School and State Finance Project's proposal would:

- Raise the ECS formula's foundation to \$16,000;
- Annually adjust the foundation for inflation;
- Phase in increases over six years;
- Eliminate future decreases in ECS funding for "overfunded" towns;
- Fully extend need-based funding to public schools of choice by FY 2030; and
- Phase out general education tuition paid by local school districts to school choice programs.

This proposal offers the fair, transparent, and sustainable changes our education funding system needs. I encourage you to look into the policy more at <https://act.schoolstatefinance.org/ECSfoundation>.

I hope you'll support the proposal and urge your fellow legislators to do the same as budget negotiations continue.

Thank you for your time and consideration.

Jeffrey F. Sousa

Superintendent

New Hartford Public Schools

860.379.8546

Sousaj@newhtfd.org



Sara Voghel <voghels@newhtfd.org>

ECS Funding Support

1 message

Jeffrey Sousa <sousaj@newhtfd.org>

Mon, Apr 20, 2026 at 12:16 PM

To: "Sen. Honig, Paul" <Paul.Honig@cga.ct.gov>

Cc: BOE Members <boe@newhtfd.org>, BOFChairman@newhartfordct.gov, Daniel Jerram <DJerram@newhartfordct.gov>, Christine Hayward <CHayward@newhartfordct.gov>, Sara Voghel <voghels@newhtfd.org>

Good afternoon Senator Honig,

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Thank you for your time and consideration.

Sincerely,
Jeffrey F. Sousa
Superintendent
New Hartford Public Schools
860.379.8546
Sousaj@newhtfd.org



Sara Voghel <voghels@newhtfd.org>

[NHPS-BOE]

Jeffrey Sousa <sousaj@newhtfd.org>

Mon, Apr 20, 2026 at 12:22 PM

To: "Rep. Anderson, Mark" <Mark.Anderson@cga.ct.gov>

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I hope you'll support the proposal and urge your fellow legislators to do the same as budget negotiations continue.

Thank you for your time and consideration.

Jeffrey F. Sousa

Superintendent

New Hartford Public Schools

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Kelly Carroll, Ed.D.

Principal Ann Antolini
School

Greetings Senator Cohen, Representative Lemar, and distinguished members of the Transportation Committee:

My name is Jeffrey Sousa and I serve as the Superintendent of New Hartford Public Schools. I am writing in support of **SB 416**, which makes important updates to Connecticut's transportation statutes, including provisions related to **zero-emission school buses, transportation infrastructure modernization, and state support for districts transitioning to cleaner transportation systems.**

As a superintendent of a small rural school district, student transportation is one of the most essential, and most expensive, operational responsibilities we manage. The expectation to build and sustain infrastructure for electric only bus transportation is not feasible, nor reliable in our rural environment. I am also concerned with the life cycle of electric batteries and their ability to function in colder temperatures. Every day, our buses travel significant distances to safely transport students across our community. Policies that support safe, reliable, and modern transportation systems are critical to both student safety and district sustainability.

The provisions in SB 416 addressing **zero-emission and alternative fuel school buses and the associated grant programs for purchasing or leasing these vehicles** are particularly important. Transitioning school bus fleets to cleaner technologies aligns with Connecticut's environmental goals and has the potential to improve air quality for students who ride buses daily. However, the cost of these vehicles remains significantly higher than traditional diesel buses. Without meaningful state support and flexibility, many smaller districts simply cannot afford to participate in this transition.

SB 416 helps address this challenge by continuing to develop programs that support districts financially as they modernize their fleets. Ensuring that school districts have access to **grants, rebates, and flexible eligibility requirements** will allow more communities, including rural districts like New Hartford, to participate in these initiatives without placing an additional burden on local taxpayers.

Additionally, the bill's focus on **modernizing transportation infrastructure and equipment** is an important investment in safety and efficiency. Updated systems for traffic signals and transportation coordination can reduce delays, improve traffic flow around schools, and enhance overall safety for students, families, and staff.

From a district perspective, legislation like SB 416 recognizes that transportation is a core component of educational access. Students cannot learn if they cannot safely and reliably get to school. Supporting modern, environmentally responsible, and financially feasible transportation systems is therefore an investment in both public safety and public education.

On behalf of New Hartford Public Schools, I respectfully encourage the committee to **support** SB 416 and continue to provide school districts with the tools and resources needed to **modernize** transportation systems while **protecting** local taxpayers. Thank you for your time and for your continued commitment to Connecticut's students and communities.

Respectfully submitted,

Jeffrey Sousa, Superintendent of Schools



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JEFFREY SOUSA
SUPERINTENDENT
OF SCHOOLS

MICHAEL LYNCH
DIRECTOR OF
STUDENT SERVICES

AMY KENNEDY
PRINCIPAL
BAKERVILLE CONSOLIDATED
NEW HARTFORD ELEMENTARY

KELLY CARROLL, Ed.D
PRINCIPAL
ANN ANTOLINI SCHOOL

March 4, 2026

Dear Representative Hayes,

I am writing to express my strong support and the hope for continuation of the behavioral health services provided by CJR within New Hartford Public Schools. Their partnership has been an invaluable asset to our district and has made a meaningful difference in the lives of our students and families.

CJR's presence in our school has allowed us to address the social, emotional, and behavioral needs of students in a way that is proactive, compassionate, and effective. Their clinicians work collaboratively with school staff to identify student needs early, provide timely interventions, and ensure continuity of care.

As you know, New Hartford is a rural town where access to services can be challenging. Providing behavioral health services in school has helped reduce barriers to access and has allowed students to receive services in their home communities.

What sets CJR apart is their commitment to a true wraparound model of care. They do not serve students in isolation; rather, they engage families as partners and provide support that extends beyond the school day. By connecting families with community-based resources and offering guidance during challenging circumstances, CJR helps strengthen the entire support system surrounding each child. Additionally, CJR is able to provide services beyond the traditional school year, allowing support to continue during the summer and other school breaks.

Through this partnership, we have seen improvements in student engagement, emotional regulation, and overall well-being. Families consistently report feeling supported, informed, and empowered as they navigate their students' behavioral health needs. Teachers and administrators have also benefited from the collaboration, as CJR staff provide insight and strategies that help create more inclusive and responsive learning environments.



The work that CJR does aligns closely with our district's mission to educate the whole child. Academic success is deeply connected to mental and emotional health, and CJR has been instrumental in helping us meet students where they are and support their growth both inside and outside the classroom. I am grateful for the dedication, professionalism, and compassion demonstrated by the CJR team. Their services have strengthened our school community and enhanced our ability to meet the diverse needs of our students and families. I wholeheartedly support the continuation and expansion of their behavioral health services within our schools and feel our schools would be at a disadvantage without the continuation of the CJR programming.

Please feel free to reach out to me directly to discuss the impact of CJR in our community.

Thank you for time and consideration,

Michael Lynch

Michael Lynch
Director of Student Services

New Hartford Public Schools
Board of Education Regular Meeting
7:00PM on Tuesday, March 3, 2026
VIRTUAL ONLY

PRESENT: Superintendent Jeffrey Sousa; Chair Timothy Klepps; Vice Chair Kristin Young

Board Members: Thomas Buzzi; Penny Miller (Secretary); Kirby Morante; Erik Perotti; Jon Puz; Frank Rodenberg; Timothy Russell

Also present: Sara Voghel

Timothy Klepps, Chair of the NHPS Board of Education, called the regular meeting to order virtually at 7:03PM.

A. Pledge of Allegiance

B. Order of Business

C. Communications to the Board of Education/Public Comment

Samantha Wald - Question's Regarding: *Poverty Levels, Who Can Apply for Grants & Snow Tractor*

Eric & Tara White - Request Regarding Third Grade Section - The request was to maintain (4) sections in the 2026-2027 budget, rather than reduce to (3) sections. Three sections will be 20.3 students per classroom and up to 25 students for third grade is allowed per the Board of Education class size policy.

D. Superintendent's Report

March is Board of Education Member Appreciation Month; Superintendent Sousa thanked all staff at NHPS and the Board Members of the New Hartford Board of Education. Daylight Saving Time is on Sunday March 8, 2026.

Superintendent Sousa provided clarification regarding the number of Pre-K sections from the 2025-2026 to 2026-2027 school year, and to correct false information. The Board of Education discussed the additional hire at a Board of Education meeting on May 6, 2025; Mr. Sousa publicly stated the additional staff hire and addition of third Pre-K section.

Superintendent Sousa played a video clip from the Board of Education meeting that occurred in person on Tuesday May 6, 2025 at Ann Antolini School, exactly from the recording (at 18:17 - 19:27) in the Pre-K report, ***“in the next year we will absolutely be hiring another Kindergarten teacher, because we’ll have a tremendous amount of births. There are currently 66 recorded births at the Town Clerk’s Office” ... “what we are going to do is we are opening another Pre-K section because we have so many students that are on a wait list, and that is a strategic move so we don’t permit those students to then go on to a magnet school and then be left with tuition bills or other things in the kindergarten and on years”.***

This move was a **cost neutral** addition to the 10.3-million-dollar budget as the program is tuition based. This also allows NHPS to have an individual for more than one year, it is more attractive to hire. The referendum failed on May 6, 2025 with the proposed cuts to the Clerical Aide and Instructional Assistant, the Board of Finance restored those cuts on May 13, 2025. The Board of Education adopted a revised budget on May 19, 2025 and the second referendum passed the budget on June 10, 2025. The information was discussed at a public meeting regarding the additional third section of Pre-K. The \$66,000 which was proposed as a cut, was restored specifically for the Clerical Aide and Instructional Assistant. There were potential allegations that the third section of Pre-K was added after the referendum and in fact that is not the case, nothing was done by the Board of Education after the fact, all was done above Board prior to referendum. The failure at the first referendum was

in fact because of the Clerical Aide and Instructional Assistant cut, which was then added back and the budget then passed at referendum.

Frank Rodenberg questioned if the additional staff member was “cost neutral”, the answer is yes. What does cost neutral mean? Cost neutral means the cost of hiring the additional teacher was covered by the Pre-K tuition.

[May 6, 2025 Board of Education Meeting - YouTube](#)

[2025-05-06 Pre-K Clip](#)

[May 6, 2025 Meeting Minutes](#)

E. Board of Education Chair s Report

- a. BOE Communication to the Community

F. Routine Business

- a. Expenditure Report

The expenditure report was reviewed at the last Board of Education meeting on February 24, 2026, no review or motion is needed at this time.

G. New Business

- a. REVISION - Policy 3516.5 - Sexual Offenders on School Property *(1st Read)*

This policy was adopted September 16, 2008. The New Hartford Public Schools must post a Registered Sex Offender List on the school districts website, in accordance with Connecticut State law. This is a standing policy already, just a revision to take into effect what is currently done.

Chairman Klepps asked if these policies were recommended or mandatory and if they came from CABA or the State of Connecticut. If it is mandatory, it would say it at the top. The method by which this information is recommended to be distributed is not to have the Superintendent send the information directly to parents but rather have a link available for parents to find on the district website.

Timothy Russell, asked if a Sex Offender is allowed to attend an open house event and are they chaperoned? Superintendent Sousa reassured if a parent (who was a registered sex offender) was at an open house event, the individual would always be accompanied by a staff member. Mr. Russell is hesitant/uncomfortable to allow sex offenders to attend an open house event. Mr. Russell asked if this was standard practice to allow this? Ms. Young clarified, any time a parent who is on the sex offender registry is going to be present at a school; *there must be prior approval by the principal*. Chairman Klepps also reminded Board Members that registered sex offenders also have to follow State mandated rules issued to them by the State of Connecticut, such as, an example not being allowed to be around children under the age of 18, therefore this means said individual would not be allowed to attend the open house per State of Connecticut ruling.

- b. REVISION - Policy 3541.313 - Video Cameras on School Transportation *(1st Read)*

The changes listed are revisions to align closer with current procedures done today. School bus video (inside) is stored in the cloud by DATCO.

Thomas Buzzi questioned the reason for the recording to only be stored for 20 days. There is no specific reason, but this is how long DATTCO has agreed to store the data. Mr. Buzzi feels the 20-day window seems short. Is there room to move that up? The 20 days (standard practice) is based on DATTCO's private network storage. The M-8 is a general education retention schedule.

c. NEW - Policy 6144.1 - Instruction - Exemption from Instruction (*1st Read*)

This policy is not mandated but is recommended by Superintendent Sousa, Exemption from Instruction is 100% a parent right, whether it be medical or religious. The practice is the school administrative team will meet with parents to respectfully plan for their children. Mr. Sousa felt strongly that parent's rights be included within the Board of Education policies as it has not been included prior.

d. REVISION - Policy 9221 - Filling Board Member Vacancies (*1st Read*)

This is recommended and a revision. The main change is to update independent to unaffiliated as that is the correct party term. The candidate must be part of a party for 3 months and no party can be more than 2/3 of the Board of Education. Jon Puz suggested to clarify the policy to amend the policy to say Regular or Special meeting to be held within 30 days. He suggested specifically saying both meeting types in the policy. Thomas Buzzi suggested the Board of Education will have a meeting within 30 days, not shall. Ms. Miller suggested a change for the second read. Chairman Klepps suggested to make the policy clearer include the actual statute, so it is known if the Board of Education does not appoint an individual within 30 days, the Selectmen can then appoint someone. Jon Puz also suggests to clarify how the actual three-month rule works, Statue 9-59. The Board of Education must have no more than 2/3 of a party, Statute 9-204, this should be specified that the Board of Education is a (9) person Board, because the ratio could change depending on the number of members.

H. Old Business

a. Budget Workshop #2 - Discussion and possible motion to adopt Superintendent s Proposed Budget as the New Hartford Board of Education Budget

The Board of Education motioned at the last meeting on Tuesday February 24, 2026, to have the Superintendent reduce the overall proposed 2026-2027 budget to a 3.5% increase or a reduction of \$47,500.

Superintendent Sousa informed the Board Members the current 2026-2027 proposed budget after the Board of Education requested reduction, is at **a 3.43% increase or an increase of \$354,651 for a total budget of \$10,679,327.**

- Operating 2026-2027 Budget = **3.43% or \$354,651 increase from 2025-2026**
 - Series 1200 - Special Education, 1200 Line 560 Tuitions - (*Page 19*)
 - **Reduced by \$50,000**, in the outplacement line, changing budget line from \$460,000 to \$410,000, a contingency within the budget
 - Series 2200 - Improvement of Instruction, Line 320 - Purchased Services/Teacher & Student Recognition - (*Page 26*)
 - **Reduced by \$250**, changing budget line from \$1,000 to \$750
 - Series 2600 - Central Office, Line 616 - Office Supplies - (*Page 36*)
 - **Reduced by \$1,000**, changing budget line from \$3,000 to \$2,000
 - Series 2600 - Central Office, Line 642 - Educational Periodical - (*Page 37*)
 - **Reduced by \$200**, changing budget line from \$400 to \$200

- Series 2700 - School Offices, Line 616 - Office Supplies - (Page 39)
 - **Reduced by \$1,800**, changing budget line from \$5,800 to \$4,000
- Capital Budget: = **\$145,575**
 - Removed Classroom Refresh from Capital (*former Oak Hill classrooms = 25, 26 & 29*). Reduced \$20,700 from Capital - (Page 50)
 - Added NHES Roof to 5 Year Capital Plan (*pending SFU-TF outcomes) - (Page 51)
 - Added NHES Snow Tractor to 5 Year Capital Plan \$20,000

Mr. Klepps asked Mr. Sousa for clarification regarding the 1300 series, Adult Education (Page 22) which calculated incorrectly. Mr. Sousa said this was from a clerical entry in 2025-2026, where \$7,806 should have read \$7,086 but this cannot be changed now.

Superintendent Sousa provided an update to enrollment projections, the method has been changed to provide further clarity. The projections were changed to be by grade and include the projection versus the actual current enrollment, as of January 1, 2026 (*currently 445*) by moving those students forward. The 66 comes from the Town Hall, which is the births recorded with the Town Clerk's office. Remember, these are projections – not an exact science.

MOTION by Jon Puz to adopt the 2026-2027 proposed budget as presented by the Superintendent at an increase of 3.43% for a total budget of \$10,679,327 which is an increase of \$354,651 from the prior year. Second by Penny Miller.

UNANIMOUS
Motion Passes

Kristin Young clarified the amount of kindergarten teachers, Mr. Sousa clarified, “yes”, staff may be moved by grade to accommodate the class sizes needed. If a teacher is needed, they may be moved around, this is the backup plan, commitment is to the lower grades. Staff could be bumped up or down a grade depending on their certification. New Hartford teachers are aware that someone is going to move a grade level, up or down, which comes with the challenge of learning a new curriculum. This happens every year because the small nature of the school district. Ms. Miller had several questions for Mr. Sousa regarding teachers moving grade levels and if there were any planned retirements. Mr. Sousa stated he would work with the NHPS administrative team to see which teachers are needed where at that time, and make decisions based on certifications. He also expressed there are no planned retirements at this time, but sometimes these things aren't planned for.

I. Public Comment - (For Agenda Items Only)

J. Reports

a. School Facility Utilization Task Force Update

The next School Facility Utilization Force Task meeting is Wednesday March 11, 2026, at 7:00PM at Bakerville Consolidated School in the Cafeteria. Erik Perotti asked for a status update regarding the broadcasting topic. Ms. Young had no update. Jon Puz advocated for Ms. Young, it is not a lack on her part, but rather these processes take time. The meeting on March 11, 2026 will most likely be broadcasted and recorded via the owl.

b. EdAdvance

The last EdAdvance meeting was cancelled and a Special Meeting was called to sell the Workspace CT property in Bethel. There will be another meeting later this month.

K. Adjournment

MOTION by Penny Miller to adjourn the meeting at 8:10PM. Second by Jon Puz.

**UNANIMOUS
Motion Passes**

*Respectfully submitted by,
Elizabeth Domas, Recording Secretary*

Recorded Regular and Special Board of Education meetings will be posted to:
https://www.youtube.com/channel/UCX-ZlomWmjG81dc_QM3rfg

Attachments:

2026-2027 Board of Education Adopted Budget

EdAdvance (February 2026)

Republican American

Daniel Jerram ("ECS Advocacy" 2/27/26)

Samantha Wald ("Opportunities" 2/24/26, "NHPS-BOE Thank you" 2/27/26, "Healthy Food Certification (HFC)" 3/03/2026)

Eric & Tara White ("Concerns Regarding Proposed Third Grade Class Consolidation for 2025-2026 School Year" 3/03/26)

New Hartford Public Schools
Board of Education Special Meeting
6:00PM on Tuesday, March 24, 2026
VIRTUAL ONLY

PRESENT: Superintendent Jeffrey Sousa; Chair Timothy Klepps; Vice Chair Kristin Young

Board Members: Thomas Buzzi; Penny Miller (Secretary); Kirby Morante; Erik Perotti; Jon Puz; Frank Rodenberg

Absent: Timothy Russell

Timothy Klepps, Chair of the NHPS Board of Education, called the special meeting to order virtually at 6:02PM.

A. Pledge of Allegiance

B. Communications to the Board of Education/Public Comment

Communications received regarding the decrease from (4) second grade classrooms to (3) third grade classrooms next year.

- **Sara (Monroe) and Zach Marcus** (March 4, 2026) & Response (March 5, 2026)
- **Sarah Giordano** (March 4, 2026) & Response (March 5, 2026)
- **Sarah Allen** (March 5, 2026) & Response (March 6, 2026)
- **Eden Tycienski** (March 6, 2026) & Response (March 9, 2026)
- **Greta Lindquist-Merlino** (March 9, 2026) & Response (March 9, 2026)
- **Rebecca Binney** (March 16, 2026) & Response (March 17, 2026)

Members had discussion regarding the letters mentioned above and the particular cohorts; and whether some students have increased levels of behavioral issues with IEP's or 504's.

Mr. Sousa stated the administrative team meets weekly to address these needs. Currently the second grade is not impacted with IEP's or 504's. There is no intervention needed at this time, nor are there any behavioral issues. This cohort has responded impressively well to new literary instructions.

Marrit Budny – NHPS Facebook

Communication received from Marrit Budny was regarding the NHPS Facebook page. She stated “likes” or “follows” to political representatives should be removed. Action is currently in place to do so, as the Board of Education must continue to be unaffiliated politically in all Facebook postings.

C. Discuss and adopt the revised 2026-2027 BOE Budget with BOF action

Last Tuesday March 17, 2026, Jeffrey Sousa and Kristin Young attended (*in-person*), and Jon Puz (*virtually*) attended the Board of Finance meeting. The Board of Finance motioned and approved a \$147,000 total cut from the Board of Education (**Operating Budget**), and an \$80,000 cut from the Capital Budget. The \$147,000 is equivalent to the contingencies provided by Board of Education in good faith within the budget process. This change brings the Board of Education budget to a 1.99% increase. The Board of Finance is looking to re-establish a good relationship with the Board of Education. The Board of Finance stated they would cover any shortages (*if there are*) next year. The areas within the budget where this \$147,000 is being removed from was explained by Superintendent Sousa.

First \$100,000 is cut from Tuition (*Page 19 Tuition with Outplacements*) and secondly \$47,000 is cut from Transportation (*Page 48, Special Education Transportation*) for the total of **\$147,000 (\$100,000 + \$47,000)**.

MOTION by Thomas Buzzi to adopt the New Hartford Public Schools 2026-2027 Board of Education budget with Board of Finance action in place dated 3/18/2026 at a value (*total budget*) of **\$10,530,472**, or a dollar variance increase of **\$205,796** or a **1.99%**. Second by Penny Miller.

Aye: Thomas Buzzi, Timothy Klepps, Penny Miller, Kirby Morante, Erik Perotti, Jon Puz, Frank Rodenberg

Naye: Kristin Young

Abstain:

(7-1-0)
Motion Passes

The non-lapsing account is statutory and has approximately \$160,000. Erik Perotti provided thoughts on the non-lapsing account. *Will the Board of Finance request the Board of Education depleted the non-lapsing account first before the Board of Finance provides assistance?* Mr. Sousa stated that the Board of Finance will want them to use the non-lapsing first depending on what the overage is for. *Will the Board of Finance deny a request?* The Board of Finance stated it would be illegal for funding to not be provided for any unforeseen Outplacement (*Special Education*) need. Discussion was had on the relationship between the Board of Education and Board of Finance and whether this information should be in a “written agreement”.

Jon Puz shared his perspective from attending Board of Finance meetings; he expressed appreciation was shown from the Board of Finance toward the Board of Education to bring a responsible budget forward and perspectives of the Board of Finance was given to the Board of Education.

There are a lot of pockets of contingencies that build up over time. The Board of Finance has to find the right balance to have money on hand in reserves and reduce taxes. The goal is to continue to centralize more reserves instead of bring in more tax dollars. Lastly, the Board of Finance wishes to collaborate more, as one team and partner together. Frank Rodenberg asked if the 1.99% request was because Region 7 was 1.99%. Kristin Young answered no, the numbers were simply a coincidence. Jon Puz clarified that Region 7 was at over 2% but they also had cuts to make. Both budgets were done in separate paths and concluded separately. Timothy Klepps clarified Board of Finance can direct a cut in the amount of X, but cannot direct where that “cut” comes from, where the cut comes from is up to the Board of Education.

Penny Miller expressed she doesn’t understand where “distrust” to the Board of Finance comes from. She states the Board of Finance is always willing to approve additional requested funding as far as she can remember.

To provide clarity the Board of Education non-lapsing account **is interest bearing** for the town, although the Board of Education cannot garnish the interest money itself, clarified by Mr. Klepps and Mr. Sousa.

Frank Rodenberg asked if the Board of Finance meeting minutes clearly stated this discussion and if the wording would suffice. Ms. Young questioned a scenario of the Board of Finance requesting the Board of Education use “un-spent” funds, there may be a time in the year where a line is unspent at the time of a request because said money is earmarked to be spent later in the cycle.

Mr. Sousa explained the Capital Budget (*Page 50*) changes. The line was changed by a reduction of \$80,000. The \$100,000 cut from the Oil Tank Replacements and the adjustment of moving up the snow tractor from year 2027-2028 to 2026-2027 (**\$145,575 - \$100,000 + \$20,000 = \$65,575**). The Board of Finance is more inclined to bond the

large oil tank replacement project depending on the outcomes of the School Facility Utilization Tax Force. With these changes the total Capital Budget this upcoming 2026-2027 year is \$65,575.

MOTION by Penny Miller to approve the revised Capital Expenditure request for 2026-2027 in the amount of \$65,575. Second by Thomas Buzzi.

UNANIMOUS

Jeffrey Sousa explained the 2026-2027 budget with actions taken will affect the 5-year capital plan and changes are expected.

The next Board of Education meeting is Tuesday May 5, 2026 (*also the date of the Town Referendum*).

D. Public Comment - (For Agenda Items Only)

E. Adjournment

MOTION by Penny Miller to adjourn the virtual meeting at 6:40PM. Second by Kirby Morante.

UNANIMOUS

*Respectfully submitted by,
Elizabeth Domas, Recording Secretary*

Attachments:

Communications regarding the decrease from (4) second grade classrooms to (3) third grade classrooms next year.

- Sara (Monroe) and Zach Marcus (*March 4, 2026*) & Response (*March 5, 2026*)
- Sarah Giordano (*March 4, 2026*) & Response (*March 5, 2026*)
- Sarah Allen (*March 5, 2026*) & Response (*March 6, 2026*)
- Eden Tycienski (*March 6, 2026*) & Response (*March 9, 2026*)
- Greta Lindquist-Merlino (*March 9, 2026*) & Response (*March 9, 2026*)
- Rebecca Binney (*March 16, 2026*) & Response (*March 17, 2026*)

Marrit Budny – *NHPS Facebook (March 24, 2026) & Response (March 24, 2026)*

NHPS BOE 2026-2027 Adopted Budget (3/24/2026)

Recorded Reg. & Special BOE meetings will be posted to:
https://www.youtube.com/channel/UCX-_ZlomWmjG81dc_QM3rfg

New Hartford Public Schools
Board of Education SPECIAL Meeting
5:00PM on Tuesday, April 14, 2026
VIRTUAL ONLY

PRESENT: Superintendent Jeffrey Sousa; Vice Chair Kristin Young

Board Members: Thomas Buzzi; Penny Miller (Secretary); Kirby Morante; Erik Perotti; Jon Puz; Timothy Russell

Absent: Chair Timothy Klepps; Frank Rodenberg

Jeffrey Sousa, the Superintendent of NHPS, called the special meeting to order virtually at 5:03PM.

A. Pledge of Allegiance

B. Discuss and adopt revised 2026-2027 Board of Education Budget

Superintendent Sousa gave a brief overview of the changes, the Town and Board of Education share the administration of a pension fund. There is a net decrease of \$32,556 in the pension fund (see *the budget book, page 46, line 209 under employee benefits, which is linked to these minutes*). This will decrease the 2026-2027 Board of Education budget total down to **\$10,497,916** or an increase of **\$173,240**, which is a **1.68%** increase from last year's 2025-2026 Board of Education budget.

MOTION by Kristin Young to adopt the 2026-2027 Board of Education budget (dated 4/10/2026) at a total of **\$10,497,916** or an increase of **\$173,240**, which is a **1.68%** increase from last year (2025-2026). Second by Penny Miller.

UNANIMOUS

C. Public Comment (For Agenda Items Only)

No Public Comment

D. Adjournment

MOTION by Penny Miller to adjourn the meeting at 5:09PM. Second by Kirby Morante.

UNANIMOUS

*Respectfully submitted by,
Elizabeth Domas, Recording Secretary*

Recorded Regular and Special Board of Education meetings will be posted to:
https://www.youtube.com/channel/UCX-ZlomWmjG81dc_QM3rfg

Attachments:

Revised 2026-2027 Board of Education Budget (dated 4/10/2026)

Town of New Hartford Board of Education

BOE GF EXPENDITURE

Fiscal Year: 2025-2026

☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude inactive accounts with zero balance

From Date: 4/1/2026

To Date: 4/30/2026

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.1000.111.000.000	Staff	\$2,605,513.00	\$0.00	\$2,605,513.00	\$202,072.22	\$1,836,177.51	\$769,335.49	\$721,941.90	\$47,393.59	1.82%
100.1000.112.000.000	Support Saff	\$79,546.00	\$0.00	\$79,546.00	\$3,922.18	\$47,881.58	\$31,664.42	\$11,305.80	\$20,358.62	25.59%
100.1000.114.000.000	Substitutes	\$70,000.00	\$0.00	\$70,000.00	\$5,245.37	\$42,189.16	\$27,810.84	\$1,219.56	\$26,591.28	37.99%
100.1000.116.000.000	Stipends	\$23,655.00	\$463.00	\$24,118.00	\$0.00	\$8,475.00	\$15,643.00	\$0.00	\$15,643.00	64.86%
100.1000.313.000.000	Evaluation & Other services	\$10,500.00	\$0.00	\$10,500.00	\$9,142.70	\$12,718.70	(\$2,218.70)	\$0.00	(\$2,218.70)	-21.13%
100.1000.320.000.000	Purch Services	\$13,745.00	\$40.00	\$13,785.00	\$1,432.30	\$1,432.30	\$12,352.70	\$1,350.00	\$11,002.70	79.82%
100.1000.431.000.000	Equip Repairs	\$925.00	\$0.00	\$925.00	\$0.00	\$1,289.00	(\$364.00)	\$6,123.00	(\$6,487.00)	-701.30%
100.1000.560.000.000	CREC Magnet School Tuition	\$18,370.00	\$0.00	\$18,370.00	\$0.00	\$7,348.00	\$11,022.00	\$0.00	\$11,022.00	60.00%
100.1000.591.000.000	Travel	\$750.00	\$0.00	\$750.00	\$0.00	\$196.59	\$553.41	\$0.00	\$553.41	73.79%
100.1000.616.000.000	Teaching/ Instructional Supplies	\$24,500.00	\$29.98	\$24,529.98	\$3,193.05	\$15,387.18	\$9,142.80	\$492.83	\$8,649.97	35.26%
100.1000.641.000.000	Material	\$25,500.00	\$0.00	\$25,500.00	\$305.16	\$22,178.11	\$3,321.89	\$30,687.35	(\$27,365.46)	-107.32%
100.1000.642.000.000	Periodicals	\$2,700.00	\$0.00	\$2,700.00	\$0.00	\$3,372.17	(\$672.17)	\$0.00	(\$672.17)	-24.90%
100.1000.730.000.000	Equipment	\$1,200.00	\$0.00	\$1,200.00	\$230.99	\$1,301.70	(\$101.70)	\$0.00	(\$101.70)	-8.48%
	Func: Regular Education - 1000	\$2,876,904.00	\$532.98	\$2,877,436.98	\$225,543.97	\$1,999,947.00	\$877,489.98	\$773,120.44	\$104,369.54	3.63%
100.1200.111.000.000	Staff	\$1,149,959.00	\$99,550.30	\$1,249,509.30	\$99,616.26	\$924,886.75	\$324,622.55	\$339,738.28	(\$15,115.73)	-1.21%
100.1200.112.000.000	Support Saff	\$669,997.00	\$0.00	\$669,997.00	\$57,144.06	\$495,831.53	\$174,165.47	\$145,996.58	\$28,168.89	4.20%
100.1200.114.000.000	Substitutes	\$7,845.00	\$0.00	\$7,845.00	\$1,776.50	\$13,980.17	(\$6,135.17)	\$0.00	(\$6,135.17)	-78.20%
100.1200.311.000.000	HOMEBOUND	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$0.00	\$1,000.00	100.00%
100.1200.312.000.000	Pupil Services- Therapies	\$50,000.00	\$0.00	\$50,000.00	\$3,155.63	\$48,853.35	\$1,146.65	\$1,391.00	(\$244.35)	-0.49%
100.1200.313.000.000	Evaluation & Other services	\$16,500.00	\$0.00	\$16,500.00	\$0.00	\$3,000.00	\$13,500.00	\$0.00	\$13,500.00	81.82%
100.1200.314.000.000	Testing Supplies	\$20,000.00	\$0.04	\$20,000.04	\$0.00	\$4,898.61	\$15,101.43	\$0.00	\$15,101.43	75.51%
100.1200.324.000.000	Staff Development/ Inservice	\$2,500.00	\$0.00	\$2,500.00	\$0.00	\$2,325.75	\$174.25	\$375.00	(\$200.75)	-8.03%
100.1200.560.000.000	TUITION	\$475,000.00	\$0.00	\$475,000.00	\$19,111.54	\$271,947.56	\$203,052.44	\$26,142.10	\$176,910.34	37.24%
100.1200.591.000.000	TRAVEL	\$850.00	\$0.00	\$850.00	\$0.00	\$578.22	\$271.78	\$0.00	\$271.78	31.97%
100.1200.616.000.000	OFFICE SUPPLIES-C	\$4,500.00	\$0.00	\$4,500.00	\$82.93	\$1,500.08	\$2,999.92	\$1,176.45	\$1,823.47	40.52%
100.1200.730.000.000	Equipment	\$4,000.00	\$0.00	\$4,000.00	\$299.00	\$1,683.76	\$2,316.24	\$244.42	\$2,071.82	51.80%
100.1200.890.000.000	DUES & FEES	\$1,038.00	\$0.00	\$1,038.00	\$0.00	\$1,013.00	\$25.00	\$0.00	\$25.00	2.41%
	Func: Special Education - 1200	\$2,403,189.00	\$99,550.34	\$2,502,739.34	\$181,185.92	\$1,770,498.78	\$732,240.56	\$515,063.83	\$217,176.73	8.68%
100.1300.560.000.000	ADULT EDUCATION	\$7,086.00	\$0.00	\$7,086.00	\$0.00	\$7,086.00	\$0.00	\$0.00	\$0.00	0.00%
	Func: Adult Education - 1300	\$7,086.00	\$0.00	\$7,086.00	\$0.00	\$7,086.00	\$0.00	\$0.00	\$0.00	0.00%
100.2100.112.000.000	Support Saff	\$139,646.00	\$0.00	\$139,646.00	\$12,552.94	\$114,119.72	\$25,526.28	\$25,029.14	\$497.14	0.36%
100.2100.114.000.000	Substitutes	\$3,500.00	\$0.00	\$3,500.00	\$984.00	\$3,246.00	\$254.00	\$0.00	\$254.00	7.26%
100.2100.320.000.000	Purch Services	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$0.00	\$0.00	0.00%

Town of New Hartford Board of Education

BOE GF EXPENDITURE

Fiscal Year: 2025-2026

From Date: 4/1/2026

To Date: 4/30/2026

☐ Include pre encumbrance

☐ Print accounts with zero balance

☒ Filter Encumbrance Detail by Date Range

☐ Exclude inactive accounts with zero balance

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.2100.431.000.000	EQUIPMENT SERVICE	\$255.00	\$0.00	\$255.00	\$255.00	\$255.00	\$0.00	\$0.00	\$0.00	0.00%
100.2100.616.000.000	Teaching/ Instructional Supplies	\$3,000.00	\$0.00	\$3,000.00	\$126.71	\$1,817.40	\$1,182.60	\$0.00	\$1,182.60	39.42%
100.2100.730.000.000	Equipment	\$475.00	\$0.00	\$475.00	\$0.00	\$465.57	\$9.43	\$0.00	\$9.43	1.99%
100.2100.890.000.000	DUES & FEES	\$141.00	\$0.00	\$141.00	\$0.00	\$0.00	\$141.00	\$0.00	\$141.00	100.00%
	Func: Health Services - 2100	\$150,017.00	\$0.00	\$150,017.00	\$13,918.65	\$122,903.69	\$27,113.31	\$25,029.14	\$2,084.17	1.39%
100.2200.320.000.000	Purch Services	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$643.02	\$356.98	\$20.00	\$336.98	33.70%
100.2200.324.000.000	Staff Development/ Inservice	\$16,000.00	\$0.00	\$16,000.00	\$0.00	\$2,889.87	\$13,110.13	\$9,573.01	\$3,537.12	22.11%
100.2200.325.000.000	Curriculum Work	\$12,000.00	\$0.00	\$12,000.00	\$1,385.99	\$8,478.17	\$3,521.83	\$0.00	\$3,521.83	29.35%
100.2200.593.000.000	PRINTING	\$250.00	\$0.00	\$250.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00	100.00%
100.2200.616.000.000	Teaching/ Instructional Supplies	\$5,500.00	\$0.00	\$5,500.00	\$500.87	\$5,378.94	\$121.06	\$284.36	(\$163.30)	-2.97%
100.2200.618.000.000	Inovative Teaching	\$26,750.00	\$0.00	\$26,750.00	\$13,074.00	\$15,053.07	\$11,696.93	\$12,112.27	(\$415.34)	-1.55%
100.2200.641.000.000	Material	\$900.00	\$0.00	\$900.00	\$0.00	\$694.08	\$205.92	\$0.00	\$205.92	22.88%
100.2200.890.000.000	DUES AND FEES	\$100.00	\$0.00	\$100.00	\$0.00	\$206.00	(\$106.00)	\$0.00	(\$106.00)	-106.00%
	Func: Improvements of Instruction - 2200	\$62,500.00	\$0.00	\$62,500.00	\$14,960.86	\$33,343.15	\$29,156.85	\$21,989.64	\$7,167.21	11.47%
100.2300.320.000.000	Purch Services	\$3,000.00	\$0.00	\$3,000.00	\$0.00	\$156.67	\$2,843.33	\$0.00	\$2,843.33	94.78%
100.2300.616.000.000	Teaching/ Instructional Supplies	\$550.00	\$0.00	\$550.00	\$0.00	\$347.63	\$202.37	\$77.40	\$124.97	22.72%
100.2300.641.000.000	Material	\$14,443.00	\$0.00	\$14,443.00	\$8,068.80	\$16,747.54	(\$2,304.54)	\$3,892.60	(\$6,197.14)	-42.91%
100.2300.730.000.000	Equipment	\$700.00	\$0.00	\$700.00	\$0.00	\$0.00	\$700.00	\$27.35	\$672.65	96.09%
100.2300.890.000.000	DUES AND FEES	\$538.00	\$0.00	\$538.00	\$0.00	\$136.00	\$402.00	\$0.00	\$402.00	74.72%
	Func: Library Media - 2300	\$19,231.00	\$0.00	\$19,231.00	\$8,068.80	\$17,387.84	\$1,843.16	\$3,997.35	(\$2,154.19)	-11.20%
100.2400.111.000.000	Staff	\$74,750.00	\$0.00	\$74,750.00	\$5,750.00	\$63,250.00	\$11,500.00	\$11,500.00	\$0.00	0.00%
100.2400.112.000.000	Support Saff	\$55,289.00	\$0.00	\$55,289.00	\$4,403.52	\$42,968.18	\$12,320.82	\$12,721.28	(\$400.46)	-0.72%
100.2400.321.000.000	TECHNICAL/LICENSES-C	\$44,308.00	\$0.00	\$44,308.00	\$3.73	\$42,920.90	\$1,387.10	\$946.00	\$441.10	1.00%
100.2400.324.000.000	PROFESSIONAL DEVELOPMENT	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$571.96	\$928.04	\$7,200.00	(\$6,271.96)	-418.13%
100.2400.407.000.000	REPAIRS/MAINTENANCE-C	\$17,750.00	\$0.00	\$17,750.00	\$189.49	\$8,428.50	\$9,321.50	\$370.47	\$8,951.03	50.43%
100.2400.591.000.000	TRAVEL	\$400.00	\$0.00	\$400.00	\$0.00	\$84.00	\$316.00	\$0.00	\$316.00	79.00%
100.2400.616.000.000	SUPPLIES-C	\$200.00	\$0.00	\$200.00	\$23.49	\$23.49	\$176.51	\$0.00	\$176.51	88.26%
100.2400.730.000.000	EQUIPMENT-C	\$10,000.00	\$0.00	\$10,000.00	\$7,192.00	\$8,826.20	\$1,173.80	\$912.20	\$261.60	2.62%
100.2400.890.000.000	DUES AND FEES	\$400.00	\$0.00	\$400.00	\$0.00	\$0.00	\$400.00	\$0.00	\$400.00	100.00%
	Func: Technology - 2400	\$204,597.00	\$0.00	\$204,597.00	\$17,562.23	\$167,073.23	\$37,523.77	\$33,649.95	\$3,873.82	1.89%
100.2500.315.000.000	LEGAL	\$50,000.00	\$0.00	\$50,000.00	\$2,673.50	\$52,975.88	(\$2,975.88)	\$0.00	(\$2,975.88)	-5.95%
100.2500.320.000.000	SALARIES, BOARD SECRETARY	\$1,875.00	\$0.00	\$1,875.00	\$375.00	\$2,125.00	(\$250.00)	\$0.00	(\$250.00)	-13.33%
100.2500.616.000.000	OFFICE SUPPLIES	\$700.00	\$0.00	\$700.00	\$192.64	\$398.97	\$301.03	\$225.00	\$76.03	10.86%

Town of New Hartford Board of Education

BOE GF EXPENDITURE

Fiscal Year: 2025-2026

☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude inactive accounts with zero balance

From Date: 4/1/2026

To Date: 4/30/2026

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.2500.689.000.000	HOSPITALITY	\$500.00	\$0.00	\$500.00	\$0.00	\$219.55	\$280.45	\$0.00	\$280.45	56.09%
100.2500.890.000.000	DUES & FEES	\$8,550.00	\$0.00	\$8,550.00	\$0.00	\$6,506.64	\$2,043.36	\$0.00	\$2,043.36	23.90%
	Func: Board of Education - 2500	\$61,625.00	\$0.00	\$61,625.00	\$3,241.14	\$62,226.04	(\$601.04)	\$225.00	(\$826.04)	-1.34%
100.2600.111.000.000	Staff	\$190,275.00	\$0.00	\$190,275.00	\$14,636.54	\$161,001.94	\$29,273.06	\$29,273.06	\$0.00	0.00%
100.2600.112.000.000	Support Saff	\$162,644.00	\$0.00	\$162,644.00	\$12,273.23	\$128,060.61	\$34,583.39	\$24,546.49	\$10,036.90	6.17%
100.2600.113.000.000	SALARIES, SPECIAL PROJECTS	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$0.00	\$1,500.00	\$0.00	\$1,500.00	100.00%
100.2600.320.000.000	PROF/TECH SERVICES	\$16,260.00	\$0.00	\$16,260.00	\$0.00	\$14,745.61	\$1,514.39	\$350.00	\$1,164.39	7.16%
100.2600.324.000.000	WORKSHOPS/CONFERENCES	\$3,100.00	\$0.00	\$3,100.00	\$0.00	\$1,289.83	\$1,810.17	\$35.00	\$1,775.17	57.26%
100.2600.591.000.000	TRAVEL-C	\$3,450.00	\$0.00	\$3,450.00	\$0.00	\$3,233.05	\$216.95	\$0.00	\$216.95	6.29%
100.2600.616.000.000	OFFICE SUPPLIES	\$3,000.00	\$0.00	\$3,000.00	\$227.97	\$925.55	\$2,074.45	\$95.37	\$1,979.08	65.97%
100.2600.642.000.000	PERIODICALS	\$200.00	\$0.00	\$200.00	\$0.00	\$171.60	\$28.40	\$0.00	\$28.40	14.20%
100.2600.693.000.000	DATA PROCESSING	\$1,500.00	\$0.00	\$1,500.00	\$0.00	\$155.42	\$1,344.58	\$0.00	\$1,344.58	89.64%
100.2600.730.000.000	EQUIPMENT	\$500.00	\$0.00	\$500.00	\$43.23	\$229.48	\$270.52	\$1,126.99	(\$856.47)	-171.29%
100.2600.890.000.000	DUES & FEES	\$5,300.00	\$0.00	\$5,300.00	\$0.00	\$5,127.00	\$173.00	\$0.00	\$173.00	3.26%
	Func: Central Office - 2600	\$387,729.00	\$0.00	\$387,729.00	\$27,180.97	\$314,940.09	\$72,788.91	\$55,426.91	\$17,362.00	4.48%
100.2700.111.000.000	Staff	\$280,731.00	\$0.00	\$280,731.00	\$21,287.00	\$236,157.00	\$44,574.00	\$42,574.00	\$2,000.00	0.71%
100.2700.112.000.000	Support Saff	\$172,845.00	\$0.00	\$172,845.00	\$14,064.51	\$132,453.02	\$40,391.98	\$39,003.04	\$1,388.94	0.80%
100.2700.114.000.000	Substitutes	\$3,500.00	\$0.00	\$3,500.00	\$642.11	\$3,339.06	\$160.94	\$0.00	\$160.94	4.60%
100.2700.591.000.000	Travel	\$1,125.00	\$0.00	\$1,125.00	\$0.00	\$447.30	\$677.70	\$0.00	\$677.70	60.24%
100.2700.616.000.000	Teaching/ Instructional Supplies	\$5,800.00	\$0.00	\$5,800.00	\$1,491.19	\$2,410.41	\$3,389.59	\$0.00	\$3,389.59	58.44%
100.2700.730.000.000	Equipment	\$4,000.00	\$0.00	\$4,000.00	\$8,772.76	\$17,893.02	(\$13,893.02)	\$17,776.06	(\$31,669.08)	-791.73%
100.2700.890.000.000	Professional Dues	\$1,326.00	\$0.00	\$1,326.00	\$0.00	\$1,326.00	\$0.00	\$0.00	\$0.00	0.00%
	Func: School Offices - 2700	\$469,327.00	\$0.00	\$469,327.00	\$46,257.57	\$394,025.81	\$75,301.19	\$99,353.10	(\$24,051.91)	-5.12%
100.2800.112.000.000	Support Saff	\$292,305.00	\$0.00	\$292,305.00	\$20,904.80	\$244,735.64	\$47,569.36	\$41,809.60	\$5,759.76	1.97%
100.2800.113.000.000	Special Projects/ Overtime	\$8,500.00	\$1,866.15	\$10,366.15	\$388.40	\$6,865.73	\$3,500.42	\$0.00	\$3,500.42	33.77%
100.2800.114.000.000	SALARIES, CUSTODIAN SUBSTITUTES	\$2,250.00	\$0.00	\$2,250.00	\$446.56	\$2,128.14	\$121.86	\$0.00	\$121.86	5.42%
100.2800.402.000.000	Utilities	\$258,847.00	\$13,075.66	\$271,922.66	\$14,333.99	\$114,318.95	\$157,603.71	\$96,155.01	\$61,448.70	22.60%
100.2800.406.000.000	EMERGENCY REPAIRS-C	\$50,000.00	\$0.00	\$50,000.00	\$24,679.73	\$77,537.46	(\$27,537.46)	\$36,845.68	(\$64,383.14)	-128.77%
100.2800.407.000.000	MAINTENANCE-C	\$30,000.00	\$0.00	\$30,000.00	\$1,300.00	\$3,735.00	\$26,265.00	\$29,071.58	(\$2,806.58)	-9.36%
100.2800.420.000.000	SERVICE CONTRACTS-C	\$77,793.00	\$0.00	\$77,793.00	\$7,276.86	\$58,128.84	\$19,664.16	\$4,671.00	\$14,993.16	19.27%
100.2800.431.000.000	Equip Repairs	\$4,000.00	\$0.00	\$4,000.00	\$892.72	\$1,183.16	\$2,816.84	\$0.00	\$2,816.84	70.42%
100.2800.530.000.000	POSTAGE	\$5,000.00	\$0.00	\$5,000.00	\$34.00	\$921.29	\$4,078.71	\$0.00	\$4,078.71	81.57%
100.2800.533.000.000	ADVERTISING	\$1,000.00	\$0.00	\$1,000.00	\$0.00	\$2,566.75	(\$1,566.75)	\$0.00	(\$1,566.75)	-156.68%

Town of New Hartford Board of Education

BOE GF EXPENDITURE

Fiscal Year: 2025-2026

☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude inactive accounts with zero balance

From Date: 4/1/2026

To Date: 4/30/2026

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
100.2800.592.000.000	PROP.INS. & LIAB	\$45,400.00	\$0.00	\$45,400.00	\$7,971.00	\$32,458.65	\$12,941.35	\$0.00	\$12,941.35	28.51%
100.2800.616.000.000	Teaching/ Instructional Supplies	\$35,000.00	\$0.00	\$35,000.00	\$863.65	\$17,141.44	\$17,858.56	\$1,269.72	\$16,588.84	47.40%
100.2800.731.000.000	EQUIPMENT, LEASED-C	\$42,000.00	\$1,015.05	\$43,015.05	\$3,779.53	\$30,257.16	\$12,757.89	\$890.00	\$11,867.89	27.59%
	Func: Plant Operations - 2800	\$852,095.00	\$15,956.86	\$868,051.86	\$82,871.24	\$591,978.21	\$276,073.65	\$210,712.59	\$65,361.06	7.53%
100.2900.510.000.000	PUPIL TRANS.	\$559,855.00	\$0.00	\$559,855.00	\$55,629.18	\$389,404.26	\$170,450.74	\$166,887.54	\$3,563.20	0.64%
100.2900.511.000.000	TRANS SPEC ED	\$179,000.00	\$0.00	\$179,000.00	\$13,469.68	\$68,100.86	\$110,899.14	\$0.00	\$110,899.14	61.95%
	Func: Pupil Transportation - 2900	\$738,855.00	\$0.00	\$738,855.00	\$69,098.86	\$457,505.12	\$281,349.88	\$166,887.54	\$114,462.34	15.49%
100.6100.201.000.000	Medical & Dental Insurance	\$1,597,775.00	\$60,007.84	\$1,657,782.84	\$101,193.31	\$1,319,993.10	\$337,789.74	\$0.00	\$337,789.74	20.38%
100.6100.204.000.000	Life/Disability Insurance	\$19,680.00	\$0.00	\$19,680.00	\$1,662.35	\$19,054.90	\$625.10	\$0.00	\$625.10	3.18%
100.6100.205.000.000	Social Security	\$111,209.00	\$0.00	\$111,209.00	\$8,451.43	\$78,622.16	\$32,586.84	\$19,079.80	\$13,507.04	12.15%
100.6100.206.000.000	Medicare	\$89,626.00	\$0.00	\$89,626.00	\$6,558.77	\$61,539.12	\$28,086.88	\$20,671.34	\$7,415.54	8.27%
100.6100.209.000.000	Pension Fund	\$171,101.00	\$0.00	\$171,101.00	\$5,829.45	\$158,896.94	\$12,204.06	\$13,177.06	(\$973.00)	-0.57%
100.6100.211.000.000	Tax Shelter Annuities	\$21,000.00	\$0.00	\$21,000.00	\$1,680.00	\$18,480.00	\$2,520.00	\$2,520.00	\$0.00	0.00%
100.6100.214.000.000	Unemployment Compensation	\$20,000.00	\$506.00	\$20,506.00	\$0.00	\$0.00	\$20,506.00	\$0.00	\$20,506.00	100.00%
100.6100.215.000.000	Workers' Comp	\$49,730.00	\$0.00	\$49,730.00	\$10,690.00	\$42,760.48	\$6,969.52	\$0.00	\$6,969.52	14.01%
100.6100.216.000.000	PARTIAL TUITION REIM.	\$10,000.00	\$0.00	\$10,000.00	\$352.50	\$5,119.50	\$4,880.50	\$0.00	\$4,880.50	48.81%
	Func: Employee Benefits - 6100	\$2,090,121.00	\$60,513.84	\$2,150,634.84	\$136,417.81	\$1,704,466.20	\$446,168.64	\$55,448.20	\$390,720.44	18.17%
	Fund: General Fund - 100	\$10,323,276.00	\$176,554.02	\$10,499,830.02	\$826,308.02	\$7,643,381.16	\$2,856,448.86	\$1,960,903.69	\$895,545.17	8.53%
400.1200.112.000.000	Support Staff	\$34,579.55	\$47,395.00	\$81,974.55	\$7,955.86	\$60,602.17	\$21,372.38	\$31,823.37	(\$10,450.99)	-12.75%
400.1200.312.000.000	Pupil Services- Therapies	\$21,692.48	\$63,935.00	\$85,627.48	\$7,025.63	\$55,674.40	\$29,953.08	\$0.00	\$29,953.08	34.98%
400.1200.616.000.000	Teaching/ Instructional Supplies	\$2,737.60	\$3,500.00	\$6,237.60	\$0.00	\$324.14	\$5,913.46	\$0.00	\$5,913.46	94.80%
	Func: Special Education - 1200	\$59,009.63	\$114,830.00	\$173,839.63	\$14,981.49	\$116,600.71	\$57,238.92	\$31,823.37	\$25,415.55	14.62%
	Fund: IDEA 611 - 400	\$59,009.63	\$114,830.00	\$173,839.63	\$14,981.49	\$116,600.71	\$57,238.92	\$31,823.37	\$25,415.55	14.62%
401.1200.112.000.000	Support Staff	\$0.00	\$5,500.00	\$5,500.00	\$713.21	\$3,678.65	\$1,821.35	\$1,576.56	\$244.79	4.45%
401.1200.312.000.000	Pupil Services- Therapies	\$0.00	\$3,649.00	\$3,649.00	\$0.00	\$253.13	\$3,395.87	\$0.00	\$3,395.87	93.06%
	Func: Special Education - 1200	\$0.00	\$9,149.00	\$9,149.00	\$713.21	\$3,931.78	\$5,217.22	\$1,576.56	\$3,640.66	39.79%
	Fund: IDEA 619 - 401	\$0.00	\$9,149.00	\$9,149.00	\$713.21	\$3,931.78	\$5,217.22	\$1,576.56	\$3,640.66	39.79%
410.2200.325.000.000	Curriculum Work	\$48,127.75	\$0.00	\$48,127.75	\$0.00	\$19,144.25	\$28,983.50	\$28,983.50	\$0.00	0.00%
	Func: Improvements of Instruction - 2200	\$48,127.75	\$0.00	\$48,127.75	\$0.00	\$19,144.25	\$28,983.50	\$28,983.50	\$0.00	0.00%
410.2210.325.000.000	Curriculum Work	\$4,260.35	\$0.00	\$4,260.35	\$0.00	\$4,260.35	\$0.00	\$0.00	\$0.00	0.00%
	Func: OLD Improvement of Instruction - 2210	\$4,260.35	\$0.00	\$4,260.35	\$0.00	\$4,260.35	\$0.00	\$0.00	\$0.00	0.00%

Town of New Hartford Board of Education

BOE GF EXPENDITURE

Fiscal Year: 2025-2026

☐ Include pre encumbrance ☐ Print accounts with zero balance ☒ Filter Encumbrance Detail by Date Range
☐ Exclude inactive accounts with zero balance

From Date: 4/1/2026

To Date: 4/30/2026

Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
	Fund: REAP Grant - 410	\$52,388.10	\$0.00	\$52,388.10	\$0.00	\$23,404.60	\$28,983.50	\$28,983.50	\$0.00	0.00%
420.1200.112.000.000	Support Saff	\$0.00	\$12,301.00	\$12,301.00	\$4,539.37	\$14,744.02	(\$2,443.02)	\$10,825.50	(\$13,268.52)	-107.87%
420.1200.730.000.000	Equipment	\$0.00	\$12,301.00	\$12,301.00	\$0.00	\$8,860.00	\$3,441.00	\$0.00	\$3,441.00	27.97%
	Func: Special Education - 1200	\$0.00	\$24,602.00	\$24,602.00	\$4,539.37	\$23,604.02	\$997.98	\$10,825.50	(\$9,827.52)	-39.95%
	Fund: SEED - 420	\$0.00	\$24,602.00	\$24,602.00	\$4,539.37	\$23,604.02	\$997.98	\$10,825.50	(\$9,827.52)	-39.95%
421.1200.312.000.000	Pupil Services- Therapies	\$44,844.50	\$0.00	\$44,844.50	\$4,149.50	\$29,680.75	\$15,163.75	\$0.00	\$15,163.75	33.81%
	Func: Special Education - 1200	\$44,844.50	\$0.00	\$44,844.50	\$4,149.50	\$29,680.75	\$15,163.75	\$0.00	\$15,163.75	33.81%
	Fund: ARPA - 421	\$44,844.50	\$0.00	\$44,844.50	\$4,149.50	\$29,680.75	\$15,163.75	\$0.00	\$15,163.75	33.81%
441.1000.112.000.000	Title I-A- Salaries 6/30/24	\$31,640.94	\$19,596.00	\$51,236.94	\$4,472.78	\$31,241.04	\$19,995.90	\$9,887.19	\$10,108.71	19.73%
	Func: Regular Education - 1000	\$31,640.94	\$19,596.00	\$51,236.94	\$4,472.78	\$31,241.04	\$19,995.90	\$9,887.19	\$10,108.71	19.73%
441.2200.616.000.000	Teaching/ Instructional Supplies	\$295.00	\$295.00	\$590.00	\$0.00	\$0.00	\$590.00	\$0.00	\$590.00	100.00%
	Func: Improvements of Instruction - 2200	\$295.00	\$295.00	\$590.00	\$0.00	\$0.00	\$590.00	\$0.00	\$590.00	100.00%
	Fund: Title I Part A - 441	\$31,935.94	\$19,891.00	\$51,826.94	\$4,472.78	\$31,241.04	\$20,585.90	\$9,887.19	\$10,698.71	20.64%
442.1000.112.000.000	Support Saff	\$4,099.85	\$6,793.00	\$10,892.85	\$1,555.43	\$6,473.93	\$4,418.92	\$3,438.33	\$980.59	9.00%
	Func: Regular Education - 1000	\$4,099.85	\$6,793.00	\$10,892.85	\$1,555.43	\$6,473.93	\$4,418.92	\$3,438.33	\$980.59	9.00%
442.2200.616.000.000	Teaching/ Instructional Supplies	\$350.00	\$350.00	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
	Func: Improvements of Instruction - 2200	\$350.00	\$350.00	\$700.00	\$0.00	\$0.00	\$700.00	\$0.00	\$700.00	100.00%
	Fund: Title II Part A - 442	\$4,449.85	\$7,143.00	\$11,592.85	\$1,555.43	\$6,473.93	\$5,118.92	\$3,438.33	\$1,680.59	14.50%
444.2200.324.000.000	Staff Development/ Inservice	\$3,060.00	\$1,940.00	\$5,000.00	\$0.00	\$2,000.00	\$3,000.00	\$0.00	\$3,000.00	60.00%
444.2200.325.000.000	Curriculum Work	\$1,000.00	(\$500.00)	\$500.00	\$0.00	\$0.00	\$500.00	\$0.00	\$500.00	100.00%
444.2200.617.000.000	Curriculum Material	\$3,485.45	\$8,560.00	\$12,045.45	\$6,719.10	\$8,258.10	\$3,787.35	\$0.00	\$3,787.35	31.44%
	Func: Improvements of Instruction - 2200	\$7,545.45	\$10,000.00	\$17,545.45	\$6,719.10	\$10,258.10	\$7,287.35	\$0.00	\$7,287.35	41.53%
	Fund: TITLE IV - 444	\$7,545.45	\$10,000.00	\$17,545.45	\$6,719.10	\$10,258.10	\$7,287.35	\$0.00	\$7,287.35	41.53%
450.1200.560.000.000	Tuition	\$0.00	\$50,195.00	\$50,195.00	\$0.00	\$66,926.00	(\$16,731.00)	\$0.00	(\$16,731.00)	-33.33%
	Func: Special Education - 1200	\$0.00	\$50,195.00	\$50,195.00	\$0.00	\$66,926.00	(\$16,731.00)	\$0.00	(\$16,731.00)	-33.33%
	Fund: Excess Cost - 450	\$0.00	\$50,195.00	\$50,195.00	\$0.00	\$66,926.00	(\$16,731.00)	\$0.00	(\$16,731.00)	-33.33%
500.1500.000.000.000	Non-Lapsing Edu. Fund	\$217,452.00	\$0.00	\$217,452.00	\$7,062.50	\$28,250.00	\$189,202.00	\$250.00	\$188,952.00	86.89%
	Func: General - 1500	\$217,452.00	\$0.00	\$217,452.00	\$7,062.50	\$28,250.00	\$189,202.00	\$250.00	\$188,952.00	86.89%
	Fund: Non Lapsing - 500	\$217,452.00	\$0.00	\$217,452.00	\$7,062.50	\$28,250.00	\$189,202.00	\$250.00	\$188,952.00	86.89%

Town of New Hartford Board of Education

BOE GF EXPENDITURE

Fiscal Year: 2025-2026

From Date: 4/1/2026

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- ☐ Include pre encumbrance
- ☐ Print accounts with zero balance
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Account Number	Description	Budget	Adjustments	GL Budget	Current	YTD	Balance	Encumbrance	Budget Bal	% Rem
Grand Total:		\$10,740,901.47	\$412,364.02	\$11,153,265.49	\$870,501.40	\$7,983,752.09	\$3,169,513.40	\$2,047,688.14	\$1,121,825.26	10.06%

End of Report

TOWN OF NEW HARTFORD

Page 5 of 5

Schedule of Revenues and Expenditures - Budget and Actual
For the Year Ended June 30, 2025

	<u>Original Budget</u>	<u>Amended Budget</u>	<u>Actual</u>	<u>Over (Under)</u>
Commissions/Other Agencies				
Conservation Commission	\$ 500	\$ 1,400	\$ 1,400	\$ -
Open Space Board	500	100	-	(100)
Board of Tax Review	500	-	-	-
New Hartford Day	5,000	5,000	2,655	(2,345)
Historic District Commission	100	189	189	-
Northwest Transportation	-	-	-	-
Historical Society	100	11	-	(11)
Litchfield Hills CEO	5,335	5,335	5,334	(1)
Contingency	4,000	3,941	-	(3,941)
Town Hill Cemetery	100	100	-	(100)
Susan B. Anthony Project	2,500	2,500	2,500	-
Winchester Youth Service	5,150	5,253	5,253	-
Economic Development	8,500	8,396	8,340	(56)
COST	1,075	1,075	1,075	-
Standlift Cove	3,500	3,500	3,500	-
West Hill Lake Association	15,000	15,000	15,000	-
Torrington Water Co. Hydrants	-	-	-	-
CCM	4,115	4,115	4,115	-
Total Commissions/Other Agencies	55,975	55,915	49,361	(6,554)
Capital Expenditures				
Technology	\$ 25,000	\$ 25,000	\$ 25,000	\$ -
BOE Capital	128,515	128,515	128,515	-
Town Hall Equip (Furnace Equip)	35,000	35,000	35,000	-
Assessor GIS/MS4	40,000	40,000	40,000	-
DPW Skid Steer - Front Loader	165,000	165,000	165,000	-
DPW Mini Excavator	60,000	60,000	60,000	-
Bridge Improvements	30,000	140,000	140,000	-
Recreation Capital	50,000	50,000	50,000	-
Town Hall Equipment Replacement	25,000	25,000	25,000	-
Downtown Improvements	40,000	40,000	40,000	-
Total Capital Expenditures	598,515	708,515	708,515	-
Education				
Elementary Education	\$ 9,834,530	\$ 9,834,530	\$ 9,831,667	\$ (2,863)
Regional School District #7	11,425,613	11,425,613	11,425,613	-
Pass Through Education Grants	453,448	453,448	357,955	(95,493)
Total Education	21,713,591	21,713,591	21,615,235	(98,356)
Total Expenditures	\$ 29,182,329	\$ 29,182,329	\$ 28,867,179	\$ (315,150)
Excess of Revenues over Expenditures	\$ -	\$ -	\$ -	\$ -

See accountant's report.

New Hartford Public Schools
Board of Education Special Meeting
VIRTUAL ONLY
Monday December 15, 2025 @ 6:00PM

PRESENT: Superintendent Jeffrey Sousa; Chair Timothy Klepps; Vice Chair Kristin Young

Board Members: Thomas Buzzi; Penny Miller (Secretary); Kirby Morante; Jon Puz; Frank Rodenberg; Timothy Russell

ABSENT: Erik Perotti

Timothy Klepps, Chair of the NHPS Board of Education, called the **special** meeting to order at 6:02PM.

A. Pledge of Allegiance

B. Public Comment

C. Discuss and Take Possible Action on Funding for School Utilization RFP Proposal from Silver Petrucelli & Associates

You may visit the NHPS website for more information. the Request for Proposal can be found here:
<https://www.newhtfd.org/district1/request-for-proposals>

The Board of Education, Board of Finance and Board of Selectman all approved the award of the School Facility Utilization study to Silver Petrucelli & Associates. The cost of the School Facility Utilization study is \$48,500. The Board of Finance has approved \$20,000 from the town side and requested the Board of Education fund the remaining amount, to use \$28,500 from the Board of Education non-lapsing account.

There are specific efforts of the RFP, effort number 1 is to retain the current facilities and effort number 2 is to reduce total number of facilities. There may also be additional suggestions provided as well, are there any other alternatives? Superintendent Sousa stated there will be more information about the process of the study and the next steps at the next Board of Education meeting, after he meets with Silver Petrucelli & Associates after the Boards approval to fund the study.

MOTION by Penny Miller to consider the use and approval of \$28,500 from the non-lapsing account to fully fund and award the School Facility Utilization Request for Proposal to Silver Petrucelli & Associates. Second by Timothy Russell.

Timothy Russell asked for clarification, what would the remaining balance be in the non-lapsing account? The non-lapsing account would be drawn down to *approximately* \$188,500. The current timeframe anticipated to complete the study is 6-8 months. Frank Rodenberg questioned Mr. Sousa on the sentiments of other Towns who have used this firm. Superintendent Sousa stated he received very pleasant reviews and feedback from others who have used Silver Petrucelli & Associates. Thomas Buzzi expressed his concern about spending money to revisit an issue discussed previously, 10 years ago. He noted in the most recent budget, items such as: White Memorial, TAG and Music were cut from the budget to save a similar amount of money. Penny Miller questioned, how soon Silver Petrucelli &

Associates will begin the study. Mr. Sousa will have a meeting to discuss a timeframe of the deliverables, and have more to report at the January meeting on the next steps. Kirby Morante questioned if a similar study was completed 10 years ago, when consolidation was previously voted on. Chairman Timothy Klepps expressed there had been no study previously, which is why the “*joint task force*” has created. There is a lot more going into the process this time around. Mr. Klepps also mentioned this study would be required by the State for any grant funding for renovations that may need to be completed, especially the enrollment study. Timothy Klepps made it clear not confuse the study, the intent of the study is not to have Silver Petrucelli & Associates find a way to close a school, but rather find a way to maximize the potential of what there is today, that is in the district; by looking at what future upkeep will be for the schools and take into account future enrollment projections. There may be renovations that are suggested, or closing a school, but there will be further discussion and not just with the Board of Education, but also the Board of Finance and Board of Selectman. Silver Petrucelli & Associates will make suggestions, then it will be up to the Town to have the discussions as to what they choose to do with the information provided.

Aye: Timothy Klepps; Penny Miller; Kirby Morante; Jon Puz; Frank Rodenberg; Timothy Russell; Kristin Young

Naye: Thomas Buzzi

Abstain:

(7-1-0)

Motion Passes

D. Adjournment

MOTION by Timothy Russell to adjourn the meeting at 6:19PM. Second by Frank Rodenberg.

UNANIMOUS

Motion Passes

*Respectfully submitted by,
Elizabeth Domas, Recording Secretary*

Recorded Regular and Special Board of Education meetings will be posted to:

https://www.youtube.com/channel/UCX-ZlomWmjG81dc_QM3rfg

Attachments:

Virtual Meeting Attendance

(4) Communications from:

Champeau Family

Julie Connelly

Ryan Parman

Steve Seltzer