

MEMORANDUM OF UNDERSTANDING
between the
Longview School District
and
Longview Classified Public Employee Association
Regarding Title Change CTE/Communications Secretary Position

The Longview School District No. 122 ("District") and the Longview Classified Public Employees Association ("Association") agree to the following for the term of this agreement (may 1, 2026 – August 31, 2028):

- Whereas the primary functions of the CTE/Communications Secretary position have changed with changes in Director's function in the district office, the District proposes changing the position title and job description to align with the duties related to same.
- District and LCPEA agree to a title change, College and Career Readiness Secretary, and supports related Career and Technical functions.
- This role will continue to be classified as pay category 3, and will be a 11 month, 8 hour position. This position will report to the Executive Director of Student Services/Director of CTE. CTE will be managed under the Director of Student Services starting the 26-27 school year. The Director of CTE will be the primary supervisor and evaluator.

FOR THE DISTRICT


Dr. Karen Joy, Executive Director of Employee Services 5/4/26
Date

FOR THE ASSOCIATION


Misty Keith, LCPEA Co-President 5/4/2026
Date


Steve Moon, LCPEA Co-President 5-4-26
Date