Regular Board Meeting Revised

CABRILLO UNIFIED SCHOOL DISTRICT

Published on October 4, 2024 | Revised on October 10, 2024 & October 17, 2024

Date and Time

Thursday, October 10, 2024 at 6:30 PM PDT

Location

Cunha Intermediate School Multi-Purpose Room, 600 Church Street, Half Moon Bay, California 94019

Governing Board Meeting Broadcast Live on PacificCoast.TV

In compliance with the Americans with Disabilities Act, individuals who require special accommodations (accessible seating, documentation in an accessible format, etc.) should contact the Administrative Assistant to the Superintendent at acostar@cabrillo.k12.ca.us or (650) 240-3146. Please notify the district at least 48 hours before the meeting to facilitate reasonable arrangements for accessibility and necessary accommodations, auxiliary aids, or services.

The District provides Spanish interpretation upon request. To request this service, please contact the Administrative Assistant to the Superintendent at acostar@cabrillo.k12.ca.us or (650) 240-3146.

Documents provided to a majority of the Governing Board regarding an open session item on the agenda will be made available for public inspection in the District Office located at 498 Kelly Avenue, Half Moon Bay, California, during regular business hours. Additionally, these documents are accessible on the district's website, cabrillo.k12.ca.us.

PUBLIC COMMENTS GUIDELINES

Members of the public are encouraged to participate in Board meetings and express their views on agenda items or matters within the Board's jurisdiction. To facilitate this, there are two methods available for providing comments:

Submission of Written Comments in Advance: Written comments can be submitted using the Google Public Comments form at cusd.info/comments. Comments are accepted from the posting of the agenda until 3:00 p.m. on the day of the meeting. Comments should not exceed 300 words; longer comments may not be shared publicly during the meeting. However, all comments received by the deadlines described above, whether or not they are shared publicly during the meeting, will be made available to all Board members and included in the minutes.

Provision of In-Person Comments During the Meeting: To address the Board during the meeting, members of the public should submit a "Request to Address the Board" slip, available on the handout table, to the Administrative Assistant to the Superintendent before the item is introduced. It is recommended to submit the slip as early as possible. When recognized by the Board President, speakers should proceed to the podium and keep their comments brief.

The Board limits total public input to 20 minutes per item, with equitable adjustments to time limits to accommodate diverse viewpoints. In exceptional circumstances requiring full public input, the Board President, with Board consent, may adjust the time allowed per speaker or for public input as needed. The Board President may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint. The Administrative Assistant will monitor time and notify speakers when there are 30 seconds remaining and when the time is up. Please adhere to these time limits.

- **Nonagenda and Consent Items** may be addressed under Public Comments.
- **Agenda Items** may be addressed after the staff presentation.

IMPORTANT BOARD PROTOCOLS REGARDING PUBLIC COMMENTS

The CUSD Governing Board does not act upon matters non-agendized except under limited circumstances as permitted by law. Matters raised will be referred to staff for further examination and action where appropriate.

All Regular Board meetings are broadcast live on PacificCoast.TV. Video recordings, if available, will be uploaded to our Governing Board Meetings YouTube channel in the days following the meeting.

1. OPENING ITEMS

a. Call Public Session to Order

b. Roll Call / Quorum

c. Pledge of Allegiance

d. Approval of the Agenda

2. COMMUNICATIONS

a. Public Comments

b. Employee Organizations Report

1. Cabrillo Unified Teachers Association (CUTA) Representatives
2. California School Employee Association (CSEA) Representatives

c. Board Members Report

d. Student Board Members Report

e. Superintendent Report

3. CONSENT AGENDA

Items listed under the Consent Agenda are of a routine nature and are not anticipated for Board discussion. The Superintendent recommends their approval. If any Board member requests the removal of an item from the consent agenda, it shall be taken off and individually considered as a regular agenda item. The Consent Agenda requires a motion, a second, and approval by a roll call vote. Each item approved by the Governing Board on the Consent Agenda is considered in full and adopted as recommended.

a. Proclamation Endorsing November 2024 as National Native American Heritage Month (Consent Agenda)

3.a Board Memo Proclamation Native American Heritage Month.pdf (p. 8)

3.a.1 Proclamation Native American Heritage Month 2024.pdf (p. 9)

b. Ratification of the Approval of Half Moon Bay High Forestry Challenge Team to Santa Cruz Forestry Challenge, Loma Mar, California, October 9-12, 2024 (Consent Agenda)

3.b Board Memo Ratification Forestry Challenge Team to Santa Cruz Forestry Challenge.pdf (p. 11)

c. Adoption of the Novel "The Hate U Give," by Angie Thomas, for English I at Half Moon Bay High School and Pilarcitos High School (Consent Agenda)

3.c Board Memo English I Textbook Adoption 10.10.2024.pdf (p. 12)

d. Ratification of Expanded Learning Services Fee-Based Pilot Program for the 2024-25 (Consent Agenda)

3.d Board Memo Expanded Learning Services Fee-Based Pilot Program 2024-25.pdf (p. 14)

e. Approval of Certificated Personnel Report (Consent Agenda)

3.e Board Memo Certficated Personnel Report.pdf (p. 16)

f. Approval of Classified Personnel Report (Consent Agenda)

3.f Board Memo Classified Personnel Report.pdf (p. 17)

g. Approval of the Tentative Agreement between the Cabrillo Unified School District and the Cabrillo Unified Teachers Association (Consent Agenda)

3.g Board Memo CUSD-CUTA Tentative Agreement.pdf (p. 18)

3.g.1 CUSD-CUTA_Tentative Agreement _09-11-2024_ 11-38_PM_Redacted.pdf (p. 19)

h. Approval of the Cabrillo Unified School District Updated Certificated Employee Salary Schedule (Consent Agenda)

3.h Board Memo Updated Certificated Employee Salary Schedule 10.10.2024.pdf (p. 22)

3.h.1 2024-25_CUTA _Certificated_Salary_Schedule 6%_10.10.2021.pdf (p. 23)

i. Approval of the Cabrillo Unified School District Updated Classified Employee Salary Schedule (Consent Agenda)

3.i Board Memo Updated Classified Employee Salary Schedule 10.10.2024.pdf (p. 24)

3.i.1 CSEA_Classified Employee Salary Schedule 6%_10.10.2024.pdf (p. 25)

j. Approval of the Cabrillo Unified School District Updated Certificated Employee Co-Curricular Salary Schedule (Consent Agenda)

3.j Board Memo Updated Certificated Employee Co-Curricular Salary Schedule 6%_10.10.2024.pdf (p. 28)

3.j.1 2024-25 Cocurricular Schedule_10.10.2024 - Google Sheets.pdf (p. 29)

k. Approval of the Cabrillo Unified School District Updated Non-Bargaining Unit Employee Salary Schedule (Consent Agenda)

3.k Board Memo Updated Non-Bargaining Unit Employee Salary Schedule 6%_10.10.2024.pdf (p. 30)

3.k.1 Non-Bargaining Salary Schedule_10.10.2024.pdf (p. 31)

l. Approval of the Cabrillo Unified School District Updated Management/Unrepresented Employee Salary Schedule (Consent Agenda)

3.l Board Memo Updated Management Unrepresented Employee Salary Schedule 10.10.2024.pdf (p. 32)

3.l.1 Management-Unrepresented Salary Schedule_10.10.2024 - 08.08.24.pdf (p. 33)

m. Approval of Donations to Cabrillo Unified School District (Consent Agenda)

3.m Board_Memo_Donations_10.10.2024.pdf (p. 34)

3.m.1 Summary_Site_Donations_10.10.2024.pdf (p. 35)

n. Approval of Warrant Register Report Processed (Consent Agenda)

3.n Board_Memo_Warrant_Register_10.10.2024.pdf (p. 36)

3.n.1 090124-093024 Warrant Register.pdf (p. 37)

o. Approval of Quarterly Report on Williams Uniform Complaints (Consent Agenda)

3.o Board Memo Williams UCP Report.pdf (p. 57)

3.o.1 Williams_UCP_Report_Q1_2024-25.pdf (p. 58)

p. Approval of Superintedent Moving Expenses Reimbursement (Consent Agenda)

3.p Board Memo Moving Expenses Reimbursement 10.10.2024.pdf (p. 59)

3.p.1 Lee-Alva_Moving Expenses_Reimbursement_Request_10.10.2024_Redacted.pdf (p. 60)

q. Approval of Regular and Special Governing Board Meetings Minutes (Consent Agenda)

3.q Board Memo Minutes.pdf (p. 75)

3.q.1 2024-09-10_Special_Board_Meeting_Minutes_DRAFT.pdf (p. 76)

3.q.2 2024-09-12_Regular_Board_Meeting_Minutes_DRAFT.pdf (p. 79)

4. GENERAL BUSINESS

a. Update on CUSD's Visual Arts and Performing Arts Programs (Presentation)

4.a Board Memo Update on VAPA Programs 10.10.2024.pdf (p. 86)

4.a.1 VAPA Board Presentation 2024-25.pdf (p. 87)

b. Lessons Learned Regarding Music Programming (Presentation)

Note: File 4.b.1 was uploaded on Monday, October 7, 2024.

4.b Board Memo Lessons Learned_10.10.2024.pdf (p. 108)

4.b.1 CUSD Music TOSA Slide Presentation.pdf (p. 109)

c. Approval of Resolution 26-2024 Dual Enrollment and MOU Between Feather River College and Half Moon Bay High School (Non-CCAP Partnership for Animal Science Course) (Action)

4.c Board Memo Feather River College Dual Enrollment 10.10.2024.pdf (p. 120)

4.c.1 Resolution 26-2024 Dual Enrollment 2024-25.pdf (p. 121)

4.c.2 Feather_River_College_Dual_Enrollment_MOU_2024-25_Redacted.pdf (p. 123)

4.c.3 SMCCD Release Letter_Redacted.pdf (p. 127)

d. Cabrillo USD Fiscal Year 2024-2025 Disclosure Collective Bargaining (Action)

Notes: Memo revised on 10/10/2024. The new version was made available to Board members and the public simultaneously during the meeting and uploaded on 10/11/2024.
Item 4.d.2 was made available to Board members and the public simultaneously during the meeting and uploaded on 10/11/2024.

4.d Board_Memo_CUSD_Fiscal_Year_2023-24_Disclosure_Collective_Bargaining_10.10.2024_Revised_10.11.2024.pdf (p. 128)

4.d.1 Public Disclosure of Collective Bargaining Agreement CUTA_Redacted.pdf (p. 129)

4.d.2 SMCOE Letter Reviewing the CUTA 2023-24 TA.pdf (p. 139)

e. Process and Development of the 2024-25 Fiscal Stabilization Plan (Presentation)

Note: Item 4.e.1 was made available to Board members and the public simultaneously during the meeting. The file was uploaded on 10/11/2024.

4.e Board_Memo_2024-25 Fiscal Stablilization_Plan_10.10.24.pdf (p. 141)

4.e.1 Process_and_Development_of_2024-25_Fiscal_Stabilitation_Plan_Presentation.pdf (p. 142)

f. Revision of Resolution 23-2024 Approving the GANN Limit Increase for the 2024-25 Fiscal Year (Action)

4.f Board_Memo_Revised_Resolution_GANN_Limit_2024_25.pdf (p. 151)

4.f.1 Revised Resolution_No_23-2024_GANN_Limit_2024_25.pdf (p. 152)

4.f.2 Form GANN 2024.pdf (p. 154)

g. Adoption of Resolutions 27-2024 Redefining the Uses of Fund 40 (Action)

Note: Item 4.g.1 was revised as requested by the Board and uploaded on October 17, 2024.

4.g Board_Memo_Resolution_27-2024_Redefining_Use_of_Fund_40.pdf (p. 158)

4.g.1 Resolution_27-2024_Redefining_the_Uses_of_Funds_40_FY_2024-25_Revised_10.17.2024.pdf (p. 160)

h. Cabrillo Unified School District Bond Program Update (Presentation)

4.h Board_Memo_CUSD_Bond_Program_Update_10.10.2024.pdf (p. 162)

4.h.1 Board_Construction_Update_10.10.2024.pdf (p. 163)

i. El Granada School Parking Lot Review and Recommendation (Action)

4.i Board Memo_El_Granada_School_Parking_Lot_Review_&_Recommendation_10.10.2024.pdf (p. 192)

4.i.1 E81_PHOTOMETRIC PLAN.pdf (p. 193)

4.i.2 E12_SITE PLAN - LIGHTING.pdf (p. 194)

j. Approval of Resolution 28-2024 to Repeal the Adoption of Emergency Resolution 25-2024 (Action)

4.j Board Memo Resolution to Repeal Emergency Resolution.pdf (p. 195)

4.j.1 Resolution 28-2024 Repeal Emergency Powers Resolution 2024.pdf (p. 196)

5. GOVERNANCE MATTERS

a. Board Discussion on Governing Board Operations (Discussion)

5.a Board Memo Board Operations.pdf (p. 197)

b. Board Discussion on Governing Board New Business (Discussion)

5.b Board Memo Board New Business.pdf (p. 198)

6. FUTURE EVENTS

- **Saturday, October 12, 2024:** Farallone View Fall Festival, 11:00 a.m.

- **Tuesday, October 15, 2024:** El Granada Reclassification & Language Acquisition Ceremony, 5:30 p.m.
- **Tuesday, October 15, 2024:** Equity Alliance for School Funding, at San Mateo County Office of Education, 6:30 p.m.
- **Friday, October 18, 2024:** Collaboration & Professional Development Super Friday - Minimum Day for Students
- **Monday, October 21, 2024:** October Non-school Day
- **Thursday, October 24, 2024:** Budget Advisory Committee Meeting, in-person and via Zoom, 6:30 p.m.
- **Thursday, October 30, 2024:** Board Study Session, District Office Boardroom, 6:30 p.m.
- **Monday, November 11, 2024:** Veterans Day Holiday - No School
- **Thursday, November 14, 2024:** Regular Board Meeting, Cunha Intermediate School Multipurpose Room, 6:30 p.m.

7. CLOSED SESSION

a. Identification of Closed Session Topics of Discussion (Please refer to the list of items identified in Agenda Section 7c, below.)

b. Public Comments on Closed Session Topics

c. Adjournment to Closed Session

Board Members will meet privately for Closed Session. Any action taken during Closed Session will be reported out under "Closed Session Action Report."

1. **Conference with Legal Counsel - Existing Litigation (Government Code § 54956.9(d)(2)**

   - **Case 1:** Student 92624A / Cabrillo Unified School District (student name withheld to protect confidentiality)
   - **Case 2:** Student 92624B / Cabrillo Unified School District (student name withheld to protect confidentiality)

2. **Public Employee Discipline/Dismissal/Release (Government Code §54957)**

3. **Public Employee Performance Evaluation (Government Code §54957)**

   Title: Superintendent

d. Adjourn Closed Session and Reconvene Open Session

8. OPEN SESSION RECONVENING

a. Closed Session Action Report

9. CLOSING ITEMS

a. Adjourn Meeting (Action)

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Amber Lee-Alva, Superintendent
CATEGORY: Consent/Action
ITEM TITLE: Proclamation Endorsing November 2024 as National Native American Heritage Month

BACKGROUND INFORMATION

National Native American Heritage Month celebrates the accomplishments of the original inhabitants, explorers, and settlers of the United States. Native Americans have made distinct and important contributions to California, the United States, and the rest of the world in many fields. Today, California has more than 100 recognized tribes, the largest number in any state in the nation. According to the United States Bureau of the Census, in 2010, there were over 720,000 individuals of Native American descent in the State of California, making it the largest Native American population in the 50 states. The San Francisco and Monterey Bay areas were home to many different Indian tribes for thousands of years, and today, these tribes are known collectively as the Ohlone people.

Tonight, the staff is presenting a proclamation endorsing November as National Native American Heritage Month for Governing Board approval. This is to acknowledge and appreciate the many contributions of Native American and Indigenous peoples to the Coastside, California, the United States, and the world at large. CUSD aims to educate its students, staff, and families about Native American and Indigenous people who were the first people to live in California and the Americas. Additionally, in 2021, the revised proclamation provided to the Governing Board a land acknowledgment stating that CUSD schools and properties are located on the unceded ancestral homeland of the Ramaytush Ohlone peoples, the original inhabitants of the San Francisco Peninsula. By adopting this proclamation, the CUSD Governing Board authorized and encouraged staff to acknowledge and build upon our relationship with the Ramaytush Ohlone to plan ways we can teach our children and our community about the lives and accomplishments of local Indigenous people. Finally, in adopting this revised proclamation in 2021, the CUSD Governing Board supported the use of curricula, installation of land acknowledgment plaques, and display of banners at CUSD school sites in November every year to help students understand the importance of Native American Heritage Month.

FISCAL ANALYSIS

There is no financial impact to the General Fund.

RECOMMENDATION

Adopt the Proclamation Endorsing November 2024 as National Native American Heritage Month.

CABRILLO UNIFIED SCHOOL DISTRICT
HALF MOON BAY, CALIFORNIA

PROCLAMATION

National Native American Heritage Month
November 2024

WHEREAS, National Native American Heritage Month recognizes the lives and accomplishments of the original inhabitants of what is now known as the United States; and

WHEREAS, Native Americans have made distinct and important contributions to California, the United States, and the rest of the world in many different ways; and

WHEREAS, today there are more than 100 federally recognized tribes in California, more than any other state in the nation; and

WHEREAS, the United States Bureau of the Census determined in 2010 that there were over 720,000 individuals in the State of California of Native American descent, making it the largest Native American population in the 50 states; and

WHEREAS, Americans of all ages recognize the outstanding achievements and contributions of this nation's original inhabitants and their descendants; and

WHEREAS, at the time of first European contact, the San Francisco and Monterey Bay areas were the home to over fifty Native tribes, each with its own territories; and

WHEREAS, today the independent tribes of the San Francisco Peninsula are known collectively as the Ramaytush Ohlone people; and

WHEREAS, the ancestral past of the Ramaytush Ohlone people spans ten thousand years, reaching back to the Ice Age and predating European contact that happened just a few hundred years ago; and

WHEREAS, Cabrillo Unified School District and the Coastside community recognize the importance of understanding the history of this area, particularly with regard to the Ramaytush Ohlone people who lived here first;

NOW, THEREFORE, BE IT PROCLAIMED that the Cabrillo Unified School District Governing Board recognizes November as National Native American Heritage Month; and

FURTHERMORE, BE IT PROCLAIMED that the Cabrillo Unified School District Governing Board acknowledges CUSD schools and properties are located on the unceded ancestral homeland of the Ramaytush Ohlone peoples who are the original inhabitants of the San Francisco Peninsula; and

FURTHERMORE, BE IT PROCLAIMED that the Cabrillo Unified School District Governing Board hereby authorizes and encourages staff to build upon our relationship with the Ramaytush Ohlone to plan and develop ways that we can teach our children and our community about the lives and accomplishments of local Indigenous people; and

FURTHERMORE, BE IT PROCLAIMED that the Cabrillo Unified School District Governing Board hereby supports the use of curricula and display of banners at CUSD school sites in November every year to help students understand the importance of Native American Heritage Month.

PASSED AND ADOPTED by the Governing Board of the Cabrillo Unified School District on the 10th day of October 2024 by the following vote:

Mary Beth Alexander:	_____ Aye	_____ No	_____ Abstain	_____ Absent
Lizet Cortes:	_____ Aye	_____ No	_____ Abstain	_____ Absent
Carmen Daniel:	_____ Aye	_____ No	_____ Abstain	_____ Absent
Kimberly Hines:	_____ Aye	_____ No	_____ Abstain	_____ Absent
Sophia Layne:	_____ Aye	_____ No	_____ Abstain	_____ Absent

Certified by:

_____
Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Amber Lee-Alva
Secretary to the Governing Board
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, Associate Superintendent, Human Resources & Student Services
James Barnes, Director of Student Services
CATEGORY: Consent/Action
ITEM TITLE: Ratification of the Approval of Half Moon Bay High Forestry Challenge Team to Santa Cruz Forestry Challenge, Loma Mar, California, October 9-12, 2024

BACKGROUND INFORMATION

Board Policy 6153 allows the Governing Board to permit students to participate in field trips.

Joseph Centoni and Kate Walera, teachers/advisors of the Half Moon Bay High School Science Department, request that the Governing Board approve a field trip to Loma Mar, California, on October 9-12, 2024, to attend the Santa Cruz Forestry Challenge. Approximately 10 students will be chaperoned by a minimum of two certificated staff members and two additional adults. The group will travel by Parent/Guardian Transportation from Half Moon Bay to Loma Mar. They will stay at the Redwood Glen Camp, 100 Wright Dr., Loma Mar, CA 94021.

FISCAL ANALYSIS

This field trip is funded by an agricultural grant.

RECOMMENDATION

Approve as submitted.

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MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Leticia Bhatia, Ed.D., Deputy Superintendent of Educational Services
Andrew Boysen, Principal, Half Moon Bay High School
James Barnes, Director of Student Services and Principal, Pilarcitos High School
Rebecca Mulligan, English I Teacher, Half Moon Bay High School
CATEGORY: Consent/Action
ITEM TITLE: Adoption of the Novel *The Hate U Give*, by Angie Thomas, for English I at Half Moon Bay High School and Pilarcitos High School

BACKGROUND INFORMATION

The Hate U Give, by Angie Thomas, is a young adult novel that addresses systemic racism, social justice, and police brutality. There are a few more than 200 freshmen students at Half Moon Bay and Pilarcitos High School this year that would benefit from adopting an engaging and formative text in this school year, and its current relevance will have a lasting impact on their education as well as on future freshmen.

Students at this grade level hold a deep interest in the justice system and can think deeply about the themes and language brought up throughout the book. This book will allow students to practice analyzing text for deeper meanings and construct their literary analyses throughout the reading.

Student Impact:

Students in grade 9 will have the opportunity to engage in a complex work of fiction reflecting on modern social justice movements. Approximately 205 freshman students will be able to read the book this year, and the number is likely to rise after the first year of adoption.

The adoption of this novel is directly aligned with our LCAP and Strategic Plan because it supports the creation of a more inclusive curriculum and brings more diverse authors to the students' reading repertoire. This novel will build students' overall engagement in class and with the reading.

Our team will monitor student progress and successful interaction with this novel through daily in-class assignments to study the text, literary devices, and modern-day social justice issues, which will be used to assess student learning. Students will also be able to practice analytical essay writing skills to show their overall understanding and growth through the unit.

Students will have access to the physical book, digital PDF, and audiobook to create accessibility among all students.

This novel meets state standards: Reading Standards for Literature 1-10, Writing Standards 2, and 4-10.

FISCAL ANALYSIS

The books are currently on sale for $11.06 each. We plan to purchase 100 copies for an approximate total of $1,106 using the Lottery or other state/grant funding sources.

Amazon.com: The Hate U Give Collector's Edition: A Printz Honor Winner: 9780062872340: Thomas, Angie, Stenberg, Amandla: Books

RECOMMENDATION

It is recommended that the CUSD Governing Board members approve The Hate U Give, by Angie Thomas, for implementation starting the 2024-2025 school year at Half Moon Bay High School and Pilarcitos High School.

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MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Jennifer Marsh. Chief Business Official
Leticia Bhatia, Ed.D., Deputy Superintendent of Educational Services
Rosalva Segura, Family Engagement, Early Learning and Special Program Coordinator
CATEGORY: Consent/Action
ITEM TITLE: Ratification of Expanded Learning Services Fee-Based Pilot Program for the 2024-25

BACKGROUND INFORMATION

The Expanded Learning Services Fee-Based Pilot Program is designed to extend our after-school care services to Transitional Kindergarten (TK) and Kindergarten students at a rate of $25 per day and to 1st through 4th-grade students at a rate of $20 per day. This program ensures that all families, regardless of qualification status, have access to quality after-school care, supporting our working parents' needs and contributing to our students' overall well-being and development.

Objectives:

1. **Increase Access:** Provide equitable access to after-school care for students who are not currently eligible for free services.
2. **Support Families:** Offer a structured and supervised student environment, thereby assisting working parents and guardians.
3. **Enhance Student Development:** Deliver a range of activities that promote academic, social, and emotional growth in a safe and supportive setting.

Program Details:

- **Target Students:** TK and Kindergarten students at $25 per day; 1st to 4th-grade students at $20 per day.
- **Service Hours:** After school until 5:00 PM, Monday through Friday.
- **Days of Service:** 180 Days
- **Activities Offered:** Homework assistance, enrichment activities, physical activities, and arts and crafts.
- **Staffing:** Qualified professionals trained in child development and after-school program facilitation.
- **Safety and Security:** Adherence to all district safety protocols and procedures to ensure a secure environment for all participants.

Pilot Program for Reserved Spaces: As part of this pilot program, we propose that after offering and serving all unduplicated students, up to 25% of the remaining available spaces will be offered to fee-based students. This initiative aims to further enhance accessibility and ensure that families not qualifying for free services can still benefit from our after-school care offerings.

Additional Summer Services: Depending on availability, we plan to extend our services to include summer programs, providing continuity of care and enrichment opportunities for students during the summer months. These programs will follow a similar fee structure and be subject to the same high quality and safety standards.

FISCAL ANALYSIS

The fee structure is set to cover the operational program costs, including staffing, materials, and facility usage. Any surplus generated will be reinvested into the program to enhance its offerings and sustainability.

RECOMMENDATION

Staff recommend the ratification of the Expanded Learning Services Fee-Based Pilot Program.

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MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.A.Ed., Associate Superintendent, Human Resources & Student Services
CATEGORY: Consent/Action
ITEM TITLE: Certificated Personnel Report

BACKGROUND INFORMATION

1. OFFER OF PROBATIONARY EMPLOYMENT FOR 2024-2025

Doug Forster, Science Specialist, Kings Mountain Elementary School, effective August 12, 2024.

Robert Griffiths, Elementary Teacher, El Granada Elementary School, effective August 26, 2024.

Juliet Hunter, School Psychologist, Cunha Intermediate School, effective September 17, 2024.

Sara Newstein, 4th Grade Teacher, Hatch Elementary School, effective October 1, 2024.

2. RETURN FROM LEAVE

Celia Sanchez Castaneda, Elementary Immersion Teacher, Hatch Elementary School, effective September 13, 2024.

FISCAL ANALYSIS

The financial impact is included in the budget.

RECOMMENDATION

Staff recommends the approval of the October 10, 2024, Certificated Personnel Report as submitted.

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MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.A.Ed., Associate Superintendent, Human Resources & Student Services
CATEGORY: Consent/Action
ITEM TITLE: Classified Personnel Report

BACKGROUND INFORMATION

1. OFFER OF EMPLOYMENT

Adolfo Acosta, Paraprofessional Special Education II, El Granada/Farallone View Elementary Schools, effective September 11, 2024.

Tess Hilvert, Paraprofessional, Farallone View Elementary School, effective September 27, 2024.

Gilberto Ruiz Serrano, Grounds Maintenance Worker, Maintenance Department, effective September 30, 2024.

Ariana Vidrio, Paraprofessional Special Education II, El Granada Elementary School, effective September 23, 2024.

2. CHANGE IN ASSIGNMENT

Nicole Galle, Behavior Aide, Cunha Intermediate School, formerly Paraprofessional Special Education II, Cunha Intermediate School, effective September 23, 2024.

3. RESIGNATION

Elisabeth Acevedo Covarruvias, Food Service Assistant II, Cunha Intermediate School, effective August 28, 2024.

Jorge Acosta, Grounds Maintenance Worker, Maintenance Department, effective August 9, 2024.

Delman Meda Ochoa, Expanded Learning Professional, Hatch Elementary School, effective July 23, 2024.

Tanner Weir, Paraprofessional SPED II, Half Moon Bay High School, effective October 2, 2024.

FISCAL ANALYSIS

The financial impact is included in the budget.

RECOMMENDATION

Staff recommend approval of the October 10, 2024, Classified Personnel Report.

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.A.Ed., Associate Superintendent, Human Resources & Student Services
CATEGORY: Consent/Action
ITEM TITLE: Approval of the Tentative Agreement between the Cabrillo Unified School District and the Cabrillo Unified Teachers Association

BACKGROUND INFORMATION

On September 11, 2024, the Cabrillo Unified School District (District) and the Cabrillo Unified Teachers Association (CUTA) met and negotiated in good faith a Tentative Agreement (TA) on Article 2, Compensation and Article 3, Health and Welfare Benefits was reached. This TA is subject to ratification by CUTA membership and the Governing Board. CUTA informed the District on or about September 13, 2024, that the TA was ratified and approved by the Association's membership. The Governing Board must now ratify the agreement in order for the District to implement the terms of the Tentative Agreement.

FISCAL ANALYSIS

The financial impact will be discussed during the CBO's presentation to the Governing Board on the Development of the Fiscal Stabilization Plan and Approval of the District's AB 1200.

RECOMMENDATION

District staff recommend approval of the Tentative Agreement.

11:38 PM

TENTATIVE AGREEMENT
BETWEEN
CABRILLO UNIFIED SCHOOL DISTRICT
AND
CABRILLO UNIFIED TEACHERS' ASSOCIATION

September 11, 2024

Having met and negotiated in good faith, the Cabrillo Unified School District ("District") and Cabrillo Unified Teachers' Association ("CUTA") (collectively "Parties"), have reached the following Tentative Agreement ("TA"), subject to ratification by the membership and approval by the District's Governing Board.

The Parties agree to the following with respect to Article 2, "Compensation," and Article 3, "Health and Welfare Benefits," which shall resolve negotiations on these two (2) Articles for the 2023-2024 school year, as follows:

ARTICLE 2 – COMPENSATION

The Parties agree to replace the current language of Article 2.1 of the CBA with the following:

2.1 2023-2024 Salary Schedule

2.1.1 Unit members in paid status as of July 1, 2024, shall receive a retroactive salary payment based upon the following:

2.1.1.1 The salary schedule for the 2022-2023 school year (Appendix A.2) shall be increased by six percent (6.0%), retroactive to July 1, 2023

2.1.1.2 The Master's degree stipend, National Board Certification Stipend, Cocurricular and Special Assignment Salary Schedule, per diem pay rate, and hourly pay rate, shall be increased by six percent (6.0%), retroactive to July 1, 2024

2.1.2 Unit members who retired from the District during the 2023-2024 school year shall also receive the retroactive salary payment referenced in Article 2.1.1, through the effective date of their retirement.

***

ARTICLE 3 – HEALTH AND WELFARE BENEFITS

The Parties agree to modify the following sections of Article 3 of the CBA, as follows:

3.1.1 Health and Welfare Benefits

///

New Employees: Effective July 1, 2024, the maximum District contribution for health benefits for employees whose first date of paid service is on or after July 1, 2011 shall be equal to the annual cost of coverage for the employee only of the high plan of the lowest cost provider on a pro rata basis per FTE ~~subject to section c directly below~~.

a. New employees may elect to contribute out of pocket through monthly (12 months) automatic payroll deduction if they wish to purchase coverage beyond the employee only level.

b. The definition of "new employees" as used herein excludes unit members who were employed during the 2009-2010 school year who were laid off at the end of that year, or in any subsequent year, if such employee(s) are rehired within the statutory 39 month reemployment period.

~~c. Effective July 1, 2018, the maximum annual District contribution for health benefits for employees whose first date of paid service is on or after July 1, 2011 shall be $11,167. This amount shall remain fixed unless negotiated otherwise.~~

c. Effective July 1, 2024, the District shall contribute $100 per month to those unit members whose first date of paid service is on or after July 1, 2011, and who elect the Employee+1 or full family plan. Unit members who elect the low plan (Employee+1 or full family) of the lowest cost provider shall have the difference between the employee-only high plan and the employee-only low plan of the lowest cost provider be applied towards the cost of the Employee+1 or full family plan.

***

In parity with the negotiated agreement entered into with California School Employees Association ("CSEA") relating to salaries in or about July 2024, the District agrees to ensure that CUTA's salary increase for the 2024-2025 school year shall not be less than CSEA's salary increase for the 2024-2025 school year. In calculating this floor, any percentage increase to the CSEA salary schedule shall be paid as a percentage increase to the CUTA salary schedule, and any one-time payment paid to CSEA unit members shall be paid as one-time payment to CUTA unit members, prorated based on percentage of FTE only for those unit members whose regular work assignment is less than 0.5 FTE.

***

In addition, in the interest of harmonious labor relations, the Parties further agree to the following:

1. The Parties agree to create a new collective bargaining agreement ("CBA") between CUTA and the District with a term of July 1, 2024, through June 30, 2025, which shall embody all the terms and conditions of the 2021-2024 CBA, with the exception of the following:

    a. Article 23.1, "Duration," shall be updated to reflect the new term.

2. For 2024-2025 successor agreement negotiations, the Parties have the right to make successor proposals on any subject matter within scope relating to articles that are included and identified in their respective initial proposals, including salary and benefits.

***

Furthermore, in the interest of harmonious labor relations, CUTA agrees to withdraw its notice issued to the District on September 9, 2024, informing the District of its intent to strike beginning September 12, 2024. CUTA further agrees that it shall not organize, instigate, engage in, or condone any strike, work stoppage, or any concerted refusal to perform work duties, and will make best efforts to discourage any such acts by its unit members, arising out of its negotiations with the District for the 2023-2024 school year.

***

Except as specified herein, the Parties agree that the remainder of the above-referenced articles shall remain unchanged.

The Parties further agree that reopener negotiations for the 2023-2024 school year are hereby concluded, and that all other terms and conditions of the existing collective bargaining agreement shall remain status quo and unchanged, except as specified herein and except as modified by any other Tentative Agreements reached during these negotiations.

Dated: September 11, 2024

CABRILLO UNIFIED SCHOOL DISTRICT

Bianca Forrester
Associate Superintendent of Human Resources and Student Services

CABRILLO UNIFIED TEACHERS' ASSOCIATION

Joseph Centoni
CUTA Co-Bargaining Chair

CABRILLO UNIFIED SCHOOL DISTRICT

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MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.A.Ed., Associate Superintendent, Human Resources & Student Services
CATEGORY: Consent/Action
ITEM TITLE: Approval of the Cabrillo Unified School District Updated Certificated Employee Salary Schedule

BACKGROUND INFORMATION

On or about September 11, 2024, the Cabrillo Unified School District, (District) and the Cabrillo Unified Teachers Association, (CUTA) met and negotiated in good faith, a Tentative Agreement (TA) on Article 2, Compensation and Article 3, Health and Welfare Benefits was reached.

Subject to Governing Board approval of the Tentative Agreement with CUTA, the Certificated Employee Salary Schedule requires revision in order to effectuate the provisions of the CUTA Tentative Agreement, dated September 11, 2024.

FISCAL ANALYSIS

The financial impact will be discussed during the CBO's presentation to the Governing Board on the Development of the Fiscal Stabilization Plan and Approval of the District's AB 1200.

RECOMMENDATION

District staff recommend approval of the updated Certificated Employee Salary Schedule.

2024-25 CERTIFICATED SALARY SCHEDULE

Years	A MA or BA + 0 to 59	B MA+15 or BA+60	C MA+30 or BA+75	D MA+45 or BA+90
Step 1	61,528	61,528	62,890	64,997
Step 2	61,528	63,452	65,840	67,938
Step 3	63,452	66,403	68,781	70,878
Step 4	66,403	69,343	71,722	73,820
Step 5	69,343	72,284	74,664	76,760
Step 6	72,284	75,226	77,603	79,700
Step 7	75,226	78,165	80,544	82,641
Step 8	78,165	81,106	83,485	85,374
Step 9	81,106	84,047	86,217	88,521
Step 10	84,047	86,780	89,365	91,463
Step 11	86,780	89,927	92,307	94,404
Step 12	89,927	92,869	95,247	96,356
LONGEVITY				
Step 15		97,289	99,358	99,932
Step 18		101,111	103,070	104,351
Step 21			106,782	108,770
Step 24			108,770	113,189
Step 27			113,211	117,755

CALCULATIONS

1	The 2023-2024 salary schedule shall be initially increased by 6.0% effective July 1, 2023 pursuant to past practice calculations.	
2	An annual stipend will be paid to each teacher for an earned Master's Degree. This stipend will be equal to the difference between Step A-4 and Step A-5:	$2,941
3	Beginning in the 2005-06 school year, an annual stipend will be paid to each teacher who receives National Board Certification. This stipend will be equal to the difference between Step A-4 and Step A-5:	$2,941
4	Number of paid days per school year:	185
5	Teachers with valid California teaching credentials will initially be placed on Column A unless additional units are verified for higher placement.	
6	A maximum of eleven (11) years prior credentialed experience shall be allowed for initial salary placement.	
7	Calculated for CUTA Informational Purposes	
8	Pending Board Approval	

On October 10, 2024, the CUSD Governing Board will vote on approving a 6.0% salary increase retroactive to July 1, 2023.

Pending Board Approval

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MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.A.Ed., Associate Superintendent, Human Resources & Student Services
CATEGORY: Consent/Action
ITEM TITLE: Approval of the Cabrillo Unified School District Updated Classified Employee Salary Schedule

BACKGROUND INFORMATION

On or about July 10, 2024, the District and the California School Employees Association and its Cabrillo Chapter 485 reached a Tentative Agreement on Article 6, Salary, and Article 8, Health and Welfare Benefits. This TA, approved by the District's Governing Board on or about August 8, 2024, included a provision whereby the District agreed to provide the same salary increase to CSEA as negotiated for CUTA for the 2022-2023 and/or the 2023-2024 school years.

On or about September 11, 2024, the Cabrillo Unified School District (District) and the Cabrillo Unified Teachers Association (CUTA) met and negotiated in good faith, a Tentative Agreement (TA) on Article 2, Compensation and Article 3, Health and Welfare Benefits was reached.

Subject to the Governing Board's approval of the Tentative Agreement with CUTA, the Classified Employee Salary Schedule requires revision to effectuate the provisions of the CSEA Tentative Agreement, dated July 10, 2024.

FISCAL ANALYSIS

The financial impact will be discussed during the CBO's presentation to the Governing Board on the Development of the Fiscal Stabilization Plan and Approval of the District's AB 1200.

RECOMMENDATION

Staff recommend the approval of the updated Classified Employee Salary Schedule.

CABRILLO UNIFIED SCHOOL DISTRICT

2023-2024 CLASSIFIED EMPLOYEE SALARY SCHEDULE

A= Employee Paid CalPERS (PERS member after 1/1/2013)

B= Employer Paid CalPERS (PERS member prior to 1/1/2013)

POSITION	RANGE	COLUMN	A HOURLY	B HOURLY	C HOURLY	D HOURLY	E HOURLY
Food Service Assistant I	7	A	$16.12	$17.09	$18.12	$19.20	$20.35
		B	$15.20	$16.11	$17.08	$18.10	$19.19
	8	A	$16.53	$17.52	$18.57	$19.68	$20.86
		B	$15.59	$16.53	$17.52	$18.57	$19.69
Clerical Assistant I	9	A	$16.94	$17.96	$19.03	$20.17	$21.38
		B	$15.97	$16.93	$17.95	$19.03	$20.17
	10	A	$17.36	$18.40	$19.51	$20.68	$21.92
		B	$16.39	$17.37	$18.41	$19.52	$20.69
Paraprofessional Utility Worker	11	A	$17.80	$18.87	$20.00	$21.20	$22.47
		B	$16.78	$17.79	$18.85	$19.99	$21.18
Paraprofessional-Bilingual Paraprofessional-Migrant Ed Yard Duty Supervisor	12	A	$18.23	$19.33	$20.49	$21.71	$23.02
		B	$17.20	$18.24	$19.33	$20.49	$21.72
Food Service Assistant II Paraprofessional Special Ed I Paraprofessional Special Ed-Spanish Bilingual	13	A	$18.70	$19.82	$21.01	$22.27	$23.61
		B	$17.64	$18.70	$19.82	$21.01	$22.27
Food Service Assistant III Clerical Assistant II Custodian I	14	A	$19.16	$20.31	$21.53	$22.83	$24.20
		B	$18.07	$19.16	$20.31	$21.53	$22.82
	15	A	$19.64	$20.82	$22.07	$23.39	$24.80
		B	$18.53	$19.64	$20.82	$22.07	$23.39
Migrant Education Program Advocate School/Community Relations Assistant	16	A	$20.13	$21.34	$22.62	$23.97	$25.41
		B	$19.00	$20.13	$21.34	$22.62	$23.98
Paraprofessional Special Ed II Clerical Assistant III Computer Lab Assistant Duplications Center Operator Expanded Learning Professional Campus Security Assistant	17	A	$20.64	$21.88	$23.19	$24.58	$26.06
		B	$19.46	$20.63	$21.87	$23.18	$24.57
	18	A	$21.15	$22.42	$23.76	$25.19	$26.70
		B	$19.95	$21.15	$22.41	$23.76	$25.19
Behavior Aide Health Aide Migrant Services Specialist Custodian II Student Transporation Van Driver Registrar-Intermediate School	19	A	$21.69	$22.99	$24.37	$25.83	$27.38
		B	$20.46	$21.69	$22.99	$24.37	$25.83
ASB Accounting Technician Library Technician	20	A	$22.22	$23.55	$24.96	$26.46	$28.05
		B	$20.96	$22.21	$23.55	$24.96	$26.46
Family Services Specialist Grounds Maintenance Worker Delivery Driver High School To Career Technician Registrar-High School	21	A	$22.78	$24.15	$25.59	$27.13	$28.76
		B	$21.49	$22.78	$24.14	$25.59	$27.13
Food Service Accounting Technician Accounting Technician I Maintenance Custodian	22	A	$23.35	$24.75	$26.24	$27.81	$29.48
		B	$22.02	$23.34	$24.74	$26.22	$27.79
Administrative Assistant I Administrative Assistant II	23	A	$23.93	$25.37	$26.89	$28.51	$30.22
		B	$22.57	$23.92	$25.36	$26.88	$28.49
Health Technician Administrative Assistant III Lead Custodian II	24	A	$24.53	$26.00	$27.56	$29.21	$30.97
		B	$23.14	$24.53	$26.00	$27.56	$29.21
Maintenance Worker	25	A	$25.14	$26.65	$28.25	$29.95	$31.74
		B	$23.70	$25.12	$26.63	$28.23	$29.92
Administrative Assistant IV	26	A	$25.77	$27.31	$28.95	$30.69	$32.53

Administrative Assistant- Migrant **Accounting Technician II** **Office Technician**		B	$24.30	$25.75	$27.30	$28.94	$30.67
	27	A	$26.42	$28.00	$29.68	$31.46	$33.35
		B	$24.91	$26.40	$27.99	$29.67	$31.45
	28	A	$27.07	$28.70	$30.42	$32.24	$34.18
		B	$25.55	$27.08	$28.70	$30.43	$32.25
	29	A	$27.76	$29.43	$31.19	$33.06	$35.05
		B	$26.17	$27.74	$29.41	$31.17	$33.04
District Computer Technician	30	A	$28.45	$30.16	$31.97	$33.88	$35.92
		B	$26.84	$28.45	$30.16	$31.97	$33.88
Migrant Services Coordinator	31	A	$29.16	$30.91	$32.76	$34.73	$36.81
		B	$27.51	$29.16	$30.91	$32.76	$34.73
School Age Child Care Coordinator	32	A	$29.89	$31.69	$33.59	$35.60	$37.74
		B	$28.21	$29.90	$31.69	$33.59	$35.61
Social Services Coordinator **Youth Development Coordinator**	33	A	$30.63	$32.47	$34.42	$36.49	$38.67
		B	$28.91	$30.64	$32.48	$34.43	$36.49
Social Services Coordinator **Youth Development Coordinator**	34	A	$31.41	$33.29	$35.29	$37.41	$39.65
		B	$29.65	$31.43	$33.31	$35.31	$37.43
Prekindergarten Educator **Mechanic**	35	A	$32.19	$34.12	$36.17	$38.34	$40.64
		B	$30.37	$32.19	$34.12	$36.17	$38.34
	36	A	$32.99	$34.97	$37.06	$39.29	$41.65
		B	$31.14	$33.01	$34.99	$37.09	$39.32
School Bus Driver	37	A	$33.81	$35.84	$37.99	$40.27	$42.69
Administrative Assistant V **Payroll Technician**		B	$31.91	$33.82	$35.85	$38.00	$40.28
Behavior Specialist Assistant **Lead District Computer Technician**	38	A	$34.66	$36.74	$38.95	$41.28	$43.76
		B	$32.71	$34.67	$36.75	$38.96	$41.30
System Support Specialist	39	A	$35.53	$37.66	$39.92	$42.32	$44.86
		B	$33.53	$35.54	$37.67	$39.93	$42.33
	40	A	$36.42	$38.61	$40.92	$43.38	$45.98
		B	$34.37	$36.43	$38.61	$40.93	$43.39
Lead Bus Driver	41	A	$37.33	$39.57	$41.95	$44.46	$47.13
		B	$35.22	$37.34	$39.58	$41.95	$44.47
Transportation Coordinator	42	A	$38.26	$40.55	$42.98	$45.56	$48.30
Data Specialist		B	$36.10	$38.27	$40.57	$43.00	$45.58
	43	A	$39.22	$41.57	$44.07	$46.71	$49.51
		B	$37.00	$39.22	$41.58	$44.07	$46.72
	44	A	$40.21	$42.62	$45.18	$47.89	$50.76
		B	$37.94	$40.21	$42.63	$45.18	$47.90
Health Technician I	45	A	$41.20	$43.67	$46.29	$49.07	$52.02
District Computer and Network Specialist		B	$38.88	$41.21	$43.69	$46.31	$49.09
	46	A	$42.23	$44.76	$47.45	$50.30	$53.31
		B	$39.86	$42.25	$44.78	$47.47	$50.32
Student Data Systems Coordinator	47	A	$43.29	$45.89	$48.64	$51.56	$54.65
		B	$40.85	$43.30	$45.90	$48.66	$51.58
System Administrator	48	A	$44.37	$47.03	$49.86	$52.85	$56.02
		B	$41.87	$44.38	$47.05	$49.87	$52.86
	49	A	$45.48	$48.21	$51.11	$54.17	$57.42
		B	$42.92	$45.49	$48.22	$51.12	$54.18
	50	A	$46.62	$49.42	$52.38	$55.52	$58.86
		B	$44.00	$46.64	$49.44	$52.41	$55.55
Health Technician II	51	A	$47.80	$50.66	$53.70	$56.93	$60.34
		B	$45.09	$47.80	$50.67	$53.71	$56.93
	52	A	$48.98	$51.92	$55.04	$58.34	$61.84
		B	$46.22	$48.99	$51.93	$55.04	$58.35
	53	A	$50.20	$53.21	$56.41	$59.79	$63.38
		B	$47.38	$50.22	$53.24	$56.43	$59.82
	54	A	$51.46	$54.55	$57.82	$61.29	$64.97
		B	$48.56	$51.47	$54.56	$57.83	$61.30
	55	A	$52.75	$55.91	$59.26	$62.82	$66.59
		B	$49.78	$52.76	$55.93	$59.29	$62.84
	56	A	$54.06	$57.30	$60.74	$64.39	$68.25
		B	$51.02	$54.08	$57.32	$60.76	$64.41
	57	A	$55.42	$58.74	$62.27	$66.00	$69.96
		B	$52.29	$55.43	$58.75	$62.28	$66.01
	58	A	$56.79	$60.20	$63.81	$67.64	$71.70
		B	$53.60	$56.82	$60.23	$63.84	$67.67
	59	A	$58.23	$61.72	$65.42	$69.35	$73.51
		B	$54.94	$58.24	$61.73	$65.43	$69.36

	60	A	$59.68	$63.26	$67.05	$71.08	$75.34
		B	$56.32	$59.70	$63.28	$67.08	$71.10
	61	A	$61.17	$64.84	$68.73	$72.86	$77.23
		B	$57.73	$61.19	$64.86	$68.75	$72.88
	62	A	$62.70	$66.46	$70.45	$74.68	$79.16
		B	$59.16	$62.71	$66.47	$70.46	$74.69
	63	A	$64.27	$68.12	$72.21	$76.54	$81.14
		B	$60.64	$64.28	$68.14	$72.23	$76.56
	64	A	$65.87	$69.82	$74.01	$78.45	$83.16
		B	$62.17	$65.90	$69.85	$74.04	$78.49
	65	A	$67.52	$71.57	$75.87	$80.42	$85.24
		B	$63.72	$67.54	$71.59	$75.89	$80.44
	66	A	$69.21	$73.36	$77.76	$82.43	$87.37
		B	$65.31	$69.22	$73.38	$77.78	$82.45
Occupational Therapist*	67	A	$59.71	$63.29	$67.09	$71.12	$75.38
		B	$56.33	$59.71	$63.29	$67.09	$71.11

On August 8, 2024, the CUSD Governing Board approved a 4.0% salary increase retroactive to July 1, 2023, along with a one-time off-schedule payment of $1,500.

On October 10, 2024, the CUSD Governing Board will vote on approving a 6.0% salary increase retroactive to July 1, 2023, replacing the previously approved 4.0% increase.

Pending Board Approval

CABRILLO UNIFIED SCHOOL DISTRICT

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MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.A.Ed., Associate Superintendent, Human Resources & Student Services
CATEGORY: Consent/Action
ITEM TITLE: Approval of the Cabrillo Unified School District Updated Certificated Employee Co-Curricular Salary Schedule

BACKGROUND INFORMATION

On or about September 11, 2024, the Cabrillo Unified School District (District) and the Cabrillo Unified Teachers Association (CUTA) met and negotiated in good faith, a Tentative Agreement (TA) on Article 2, Compensation and Article 3, Health and Welfare Benefits was reached.

Subject to the Governing Board's approval of the Tentative Agreement with CUTA, the Certificated Employee Co-Curricular Salary Schedule requires revision in order to effectuate the provisions of the CUTA Tentative Agreement, dated September 11, 2024.

FISCAL ANALYSIS

The financial impact will be discussed during the CBO's presentation to the Governing Board on the Development of the Fiscal Stabilization Plan and Approval of the District's AB 1200.

RECOMMENDATION

Staff recommend the approval of the updated Certificated Employee Co-Curricular Salary Schedule.

CABRILLO UNIFIED SCHOOL DISTRICT

COCURRICULAR AND SPECIAL ASSIGNMENT SALARY SCHEDULE - 2024-25

Cocurricular stipend amounts are based on a percentage of salary position A-1 on the CUTA Certificated Salary Schedule

A	A-1	B	C
$602.97	**$1,206.00**	**$1,808.92**	**$3,015.00**
.0098*$61,528.00=$602.97	**.0196*$61,528.00=$1,206.00**	**.0294*$61,528.00=$1,808.92**	**.049*$61,528.00=$3,015.00**
Miscellaneous	Miscellaneous	Miscellaneous	Chair Schedule B
District Committees (8-10 meetings)	District Committees (11-15 meetings)	District Committees (16-20 meetings)	Intermediate Basketball Coach
Intermediate After School Drama		Chair Schedule A	Intermediate Flag Football Coach
Outdoor Education Teacher		Outdoor Education Coordinator	Intermediate Soccer Coach
Leadership*		Intermediate Cross Country Coach	Intermediate Tennis Coach
Board Advisory Committees		Intermediate Track & Field Coach	Intermediate Volleyball Coach
		Intermediate School Dance Coordinator	Intermediate Wrestling Coach
		High School Dance Coordinator	Intermediate Jazz Band
			AVID Site Coordinator
			Intermediate Yearbook Coordinator

D	E	F
$3,617.85	**$4,220.82**	**$4,823.79**
.0588*$61,528.00=$3,617.85	**.0686*$61,528.00=$4,220.82**	**.0784*$61,528.00=$4,823.79**
Department Heads (6-12 periods)	Department Heads (13-18 periods)	Department Heads (19+ periods)
Frosh-Soph Football Coach	High School Band Coordinator	ASB Activities Advisor
Junior Varsity Football Assistant Coach	High School Golf Coach	Drama/Musical Program Coordinator
	High School Newspaper Coordinator	Athletic Director (At 1.5 of column F)
	High School Yearbook Coordinator	Pep Squad
	High School AVID District Coordinator	FFA (Future Farmers of America)
	Varsity Assistant Football Coach	Varsity Baseball Head Coach
	Varsity Assistant Soccer Coach (M/F)	Varsity Basketball Head Coach (M/F)
	High School Assistant Track Coach	Varsity Cross Country Head Coach
	High School Assistant Wrestling Coach	Varsity Football Head Coach
	Frosh-Soph Baseball Coach	Varsity Gymnastics Head Coach (M/W)
	Frosh-Soph Basketball Coach (M/F)	Varsity Softball Head Coach
	Frosh-Soph Softball Coach	Varsity Swimming Head Coach (M/W)
	Frosh-Soph Volleyball Coach	Varsity Track Head Coach
	JV Soccer Coach	Varsity Volleyball Head Coach
	JV Tennis Coach	Varsity Water Polo Head Coach (M/W)
	JV Wrestling Coach	Varsity Wrestling Head Coach
	High School Strength Coach	Intermediate Department Head (23 periods)
	Intermediate Department Head (7-22 periods)	Intermediate Athletic Director
		Elementary Administrative Delegate

****Based on MOU signed 9/19/07**

On October 10, 2024, the CUSD Governing Board will vote on approving a 6.0% salary increase retroactive to July 1, 2023.

Pending Board Approval

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.A.Ed., Associate Superintendent, Human Resources & Student Services
CATEGORY: Consent/Action
ITEM TITLE: Approval of the Cabrillo Unified School District Updated Non-Bargaining Unit Employee Salary Schedule

BACKGROUND INFORMATION

The current Non-Bargaining Unit Employee Salary Schedule has been updated to reflect a 6% increase across all positions.

FISCAL ANALYSIS

The financial impact will be discussed during the CBO's presentation to the Governing Board on the Development of the Fiscal Stabilization Plan and Approval of the District's AB 1200.

RECOMMENDATION

Staff recommend the approval of the updated Non-Bargaining Unit Employee Salary Schedule.

Cabrillo Unified School District

NONBARGAINING UNIT EMPLOYEES

2024-2025

Translator	$24.38 an hour
ADULT EDUCATION	**PENDING BOARD APPROVAL**
Adult Education Child Care Aide	$17.08 an hour*
Adult Education Child Care Worker	$17.08 an hour*
Adult Education Tutor Aide (SLS)	$22.38 an hour*
Adult Education Accompanist	$19.72 an hour
Adult Education Teacher/Proctors	$65.55 an hour
Adult Credentialed Teacher Tutors (SLS)	$48.59 an hour
SUBSTITUTE TEACHER	
Regular Substitute Teacher	$206.70 a day
Substitute Teacher Long-Term Assignment (min. 10 consecutive days)	$245.92 a day
Retired Substitute Teacher	$228.96 a day
Retired Substitute Teacher Long-Term Assignment (min. 10 consecutive days)	$268.18 a day
Nurse Substitute	$46.34 an hour
Workability Student Worker	$17.08 an hour*
Summer School Maintenance Helpers	$17.08 an hour*
Summer School Teacher- Elementary	$63.60 an hour
Summer School Teacher- Middle/High School	$63.60 an hour
Student Homework Club Tutors	$17.08 an hour*
Student Tutors (SLS)	$17.08 an hour*
Expanded Learning Lead After School Tutor	$24.90 an hour
Expanded Learning After School Tutor	$17.72-20.85 an hour*
AVID Aide	$17.08 an hour*
Extended Academic Center Teacher	$41.57 an hour
Kinder Movement Instructor/After School Program Coordinator	$37.10 an hour (no credential/permit) $39.75 an hour (credentialed)
Extended Academic Center Tutor	$21.95 an hour
After School Kindergarten Enrichment Specialist	$40.00 an hour
After School Kindergarten Enrichment Tutor	$21.95 an hour
ELPAC Teachers	$41.57 an hour
Detention Supervisor (Teacher)	$41.57 an hour
Home Hospital Teacher	$41.57 an hour
In-Home Specialized Academic Instruction Teacher	$41.57 an hour
PARENT GROUP (PTO/BOOSTER/FOUNDATION) FUNDED ENRICHMENT SPECIALISTS **Athletic Trainer, Art, Band, Culinary, Drama, Music, Performing Arts, PE, Science, and any other instructional enrichment positions—Non-Benefited positions**	
Credentialed Specialist	$41.57 an hour
Non-Credentialed Specialist	$30.48 an hour

* Will adjust to current city & state minimum wage rates

On October 10, 2024, the CUSD Governing Board will vote on approving a 6.0% salary increase retroactive to July 1, 2023.

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
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GOVERNING BOARD
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Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.A.Ed., Associate Superintendent, Human Resources & Student Services
CATEGORY: Consent/Action
ITEM TITLE: Approval of the Cabrillo Unified School District Updated Management/Unrepresented Employee Salary Schedule

BACKGROUND INFORMATION

The current Management/Unrepresented Employee Salary Schedule has been updated to reflect a 6% increase across all positions.

FISCAL ANALYSIS

The financial impact will be discussed during the CBO's presentation to the Governing Board on the Development of the Fiscal Stabilization Plan and Approval of the District's AB 1200.

RECOMMENDATION

Staff recommend the approval of the updated Management/Unrepresented Employee Salary Schedule.

CABRILLO UNIFIED SCHOOL DISTRICT

MANAGEMENT/UNREPRESENTED SALARY SCHEDULES

CERTIFICATED ADMINISTRATORS	WORK DAYS	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7
Dean of Students	207	$110,177	$112,381	$114,629	$116,921	$119,260	$121,645	$124,078
Elementary Assistant Principal	207	$110,177	$112,381	$114,629	$116,921	$119,260	$121,645	$124,078
Middle School Assistant Principal	210	$119,945	$122,344	$124,791	$127,287	$129,833	$132,429	$135,078
High School Assistant Principal	215	$138,394	$141,161	$143,985	$146,864	$149,802	$152,798	$155,854
Elementary Principal (enrollment of less than 300 students)	207	$130,791	$133,407	$136,075	$138,797	$141,573	$144,404	$147,292
Elementary Principal (enrollment of 300 or more students)	207	$143,353	$146,220	$149,145	$152,128	$155,170	$158,274	$161,439
Middle School Principal	210	$149,587	$152,579	$155,631	$158,743	$161,918	$165,156	$168,459
High School Principal	220	$161,049	$164,270	$167,555	$170,906	$174,325	$177,811	$181,367
Director: *Student Support Services *Alternative Programs *Educational Support Services	220	$162,774	$166,029	$169,350	$172,737	$176,191	$179,715	$183,310
Assistant/Associate/Deputy Superintendent	220	$164,269	$167,555	$170,906	$174,324	$177,810	$181,367	$184,994
Superintendent (The Superintendent's schedule does not reflect the 6% increase applied to other positions on this table. Step increases for the Superintendent are contingent upon a successful annual evaluation by the Board, as specified in the contract.)	242	$241,036	$245,857	$250,774	$255,789	$260,905	$266,123	$271,446

CLASSIFIED ADMINISTRATORS	WORK DAYS	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7
Behavior Intervention Specialist	200	$67,926	$69,284	$70,670	$72,083	$73,525	$74,996	$76,496
Behavior Intervention Coordinator	242	$118,067	$120,428	$122,837	$125,294	$127,800	$130,356	$132,963
Custodial Coordinator	242	$67,926	$69,284	$70,670	$72,083	$73,525	$74,996	$76,496
Early Childhood Education Supervisor	242	$76,579	$78,110	$79,672	$81,266	$82,891	$84,549	$86,240
Expanded Learning Supervisor	242	$76,579	$78,110	$79,672	$81,266	$82,891	$84,549	$86,240
Classified Coordinator: *Fiscal *Food Services	242	$76,579	$78,110	$79,672	$81,266	$82,891	$84,549	$86,240
MOT Supervisor	242	$89,895	$91,693	$93,527	$95,398	$97,306	$99,252	$101,237
Director Maintenance and Operations	225	$122,268	$124,713	$127,207	$129,752	$132,347	$134,994	$137,693
Construction Supervisor	242	$122,268	$124,713	$127,207	$129,752	$132,347	$134,994	$137,693
Director: *Fiscal Services *Technology	242	$126,576	$129,107	$131,689	$134,323	$137,010	$139,750	$142,545
Community Engagement, Early Childhood, and Special Programs Coordinator	242	$132,360	$135,007	$137,707	$140,462	$143,271	$146,136	$149,059
Director: *Facilities Development, Planning, and Construction	242	$135,606	$138,318	$141,084	$143,906	$146,784	$149,720	$152,714
Chief Business Officer	220	$165,597	$168,909	$172,288	$175,733	$179,248	$182,833	$186,490

UNREPRESENTED CERTIFICATED EMPLOYEES	WORK DAYS	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7
Psychologist	200	$105,517	$107,627	$109,780	$111,975	$114,215	$116,499	$118,829
Specialized Programs Coordinator: *Mental Health *Medical Health	210	$126,344	$128,870	$131,448	$134,077	$136,758	$139,493	$142,283

CONFIDENTIAL EMPLOYEES	WORK DAYS	YEAR 1	YEAR 2	YEAR 3	YEAR 4	YEAR 5	YEAR 6	YEAR 7
Personnel Technician	242	$90,124	$91,927	$93,765	$95,641	$97,554	$99,505	$101,495
Superintendent Administrative Assistant	242	$93,558	$95,429	$97,337	$99,284	$101,270	$103,295	$105,361

1)	An annual stipend will be paid to each administrator for an earned Master's Degree.	$2,941
2)	Beginning in the 2005-06 school year, an annual stipend will be paid to each administrator who receives National Board Certification.	$2,941

On August 8, 2024, the CUSD Governing Board approved a 4.0% salary increase retroactive to July 1, 2023, along with a one-time off-schedule payment of $1,500.

On October 10, 2024, the CUSD Governing Board will vote on approving a 6.0% salary increase retroactive to July 1, 2023, replacing the previously approved 4.0% increase.

Pending Board Approval

CABRILLO UNIFIED SCHOOL DISTRICT

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MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
CATEGORY: Consent/Action
ITEM TITLE: Approval of Donations to Cabrillo Unified School District

BACKGROUND INFORMATION

The Governing Board routinely reviews the monthly donation reports.

REPORT/PROPOSAL

Pursuant to Governing Board Policy 3290, the Governing Board is to accept donations on behalf of the district or any school in the district.

FISCAL ANALYSIS

There is no financial impact on the General Fund.

RECOMMENDATION

Approve as submitted.

October 10, 2024 Board Meeting
Summary Site Donations

Site	Items	Donor	Amount	Site Total Donations
HMBHS	Money for the Special Day Class	Ms. Stephanie Hekkert	$200	
HMBHS	Money for the Special Day Class	Ms. Amy Jonsson	$200	
HMBHS	Money for the Special Day Class	Larratt Bros Plumbing, Inc. Courtesy of Doug Machado	$1,000	
HMBHS	Money for the Band Club	Newark Days Celebration, Inc.	$250	
				$1,650

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MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
CATEGORY: Consent/Action
ITEM TITLE: Approval of Warrant Register Report Processed from September 1, 2024 to September 30, 2024

BACKGROUND INFORMATION

In alignment with Education Code 52631, Cabrillo USD presents all payments from the CUSD funds on forms prescribed by the San Mateo County Superintendent of Schools (Financial 2000). Staff hereby presents to the CUSD Board the warrants processed from September 1, 2024, to September 30, 2024.

FISCAL ANALYSIS

The register of warrants processed by CUSD indicates all CUSD financial activity.

RECOMMENDATION

Approve as submitted.

ACCOUNTS PAYABLE WARRANT/EFT REPORT

Report Cover Sheet

General Settings

Report Name	ACCOUNTS PAYABLE WARRANT/EFT REPORT
Printed	9/30/2024 7:24:23 AM
District	41
Logon	MarshJ
Fiscal Year	2025

Options

Report Title	090124-093024 WARRANT REGISTER

Sorting

Sort By	Warrant/EFT#

Filters

Payment Type	District
Form of Payment	ALL
From Date Paid	09/01/2024
To Date Paid	09/30/2024
Year	2025
District	41

090124-093024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2025**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-967334	008938-02 AMAZON CAPITAL S	09/03/2024	584.91	PO250048-001	584.91	01-6010-0-1110-4000-4300-101	1KTK-PVNK-RC6F
W-967335	009663-01 ATKINSON ANDELSO	09/03/2024	2,790.01	PV250100-001	2,790.01	01-0000-0-0000-2100-5810-730	722130
W-967336	000138-04 CENGAGE LEARNING	09/03/2024	1,263.29	PO250179-001	812.11	01-6300-0-1110-1000-4300-740	84729544
			1,263.29	PO250179-002	451.18	01-6300-0-1110-1000-4300-740	84754371
W-967337	012108-02 RELIAS LLC	09/03/2024	115.04	PO250294-002	115.04	11-3926-0-4110-1000-4300-561	SI-389482
W-967338	009022-02 SOLARWINDS	09/03/2024	1,476.00	PO250288-001	1,476.00	01-0000-0-0000-2421-4300-790	IN646062
W-967339	011915-01 VALENCIA-BECERRA	09/03/2024	44.00	PV250097-001	44.00	01-0000-0-0000-7400-4300-750	08272024_REIMB.
W-967340	011675-02 AMPLIFY EDUCATIO	09/03/2024	17,849.88	PO250022-001	15,123.50	01-9354-0-1110-1000-4300-740	INV-272820
			17,849.88	PO250022-001	2,726.38	01-0111-0-1110-1000-4300-740-0201	INV-272820
W-967341	011363-01 EIDE BAILLY LLP	09/03/2024	2,720.00	PV250098-001	2,720.00	01-0000-0-0000-7190-5820-720	EI01721215
W-967342	011383-01 FOX SECURITY & C	09/03/2024	2,295.00	PO250111-001	2,295.00	01-8150-0-0000-8110-5800-780	98597
W-967343	010692-01 MATH LEARNING CE	09/03/2024	9,789.08	PO250005-001	6,183.32	01-6300-0-1110-1000-4300-740	INV59806
			9,789.08	PO250003-001	3,605.76	01-6300-0-1110-1000-4300-740	INV57410
W-967344	011604-01 RING CENTRAL INC	09/03/2024	210.60	PV250099-001	210.60	01-0000-0-0000-8205-5901-720	CD_000894761
W-967345	009346-01 U S BANK CORP PA	09/03/2024	917.48	PV250092-001	305.69	01-6387-0-1110-1000-4300-331	4246-0446-6404-9
			917.48	PV250093-001	116.99	01-6387-0-3800-1000-4300-331	4246-0446-6404-9
			917.48	PV250094-001	242.34	01-6387-0-1110-1000-4300-331	4246-0446-6404-9
			917.48	PV250095-001	53.05	01-6387-0-1110-1000-4300-331	4246-0446-6404-9
			917.48	PV250096-001	199.41	01-6387-0-1110-1000-4300-331	4246-0446-6404-9
W-967346	012019-01 VANIR CONSTRUCTI	09/03/2024	25,840.00	PO250277-001	25,840.00	21-9711-0-9006-8520-5800-000	178893
W-967940	008911-01 DAVID'S BAGELS	09/05/2024	199.00	PO250212-002	77.00	13-5310-0-0000-3700-4712-331	40384
			199.00	PO250212-003	45.00	13-5310-0-0000-3700-4712-331	40401

090124-093024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2025**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			199.00	PO250212-004	77.00	13-5310-0-0000-3700-4712-331	40415
W-967941	009680-01 MODENA, STEPHANI	09/05/2024	14.27	PV250101-001	14.27	13-5310-0-0000-3700-4300-331	08/29/24
W-967942	009571-01 GOLD STAR FOODS	09/05/2024	536.70	PO250244-006	62.08	13-5310-0-0000-3700-4710-331	7702922
			536.70	PO250244-006	62.94	13-5310-0-0000-3700-4712-331	7702922
			536.70	PO250244-007	411.68	13-5310-0-0000-3700-4712-211	770974
W-967943	010760-01 THE LUNCH MASTER	09/05/2024	27,409.50	PO250259-001	12,667.50	13-5310-0-0000-3700-4710-105	CUAHA083024
			27,409.50	PO250259-002	5,971.45	13-5310-0-0000-3700-4710-101	CUEG083024
			27,409.50	PO250259-003	3,796.50	13-5310-0-0000-3700-4710-103	CUFV083024
			27,409.50	PO250259-004	1,434.05	13-5310-0-0000-3700-4710-107	CUKM083024
			27,409.50	PO250259-005	3,540.00	13-5310-0-0000-3700-4710-211	CUMC083024
W-967944	008412-01 TOTAL SCHOOL SOL	09/05/2024	5,400.00	PV250104-001	5,400.00	13-5310-0-0000-3700-5800-770	18/4635
W-968913	011592-02 ARC DOCUMENT SOL	09/10/2024	194.78	PV250113-001	194.78	21-9711-0-9640-8520-4300-101	12569184
W-968914	012188-01 CASHSTAR INC.	09/10/2024	3,009.99	PO250350-001	3,009.99	01-5634-0-1110-2490-4300-000	CBD6K3R3SD
W-968915	011623-01 COASTSIDE NEWS G	09/10/2024	350.00	PV250090-001	350.00	11-6391-0-4110-2700-4300-561	2023-14868
W-968916	009353-01 COASTSIDE PRINTE	09/10/2024	453.91	CL240271-001	453.91	01-9445-0-1110-1000-4300-105	33736
W-968917	009553-01 E-RATE ONLINE LL	09/10/2024	3,750.00	PO250341-001	3,750.00	01-0000-0-0000-2421-5800-790	9831
W-968918	011105-01 HMH ENGINEERS	09/10/2024	428.00	PO250398-001	428.00	21-9711-0-9664-8520-6240-331	49838
W-968919	012192-01 JOE JONES	09/10/2024	359.89	PV250120-001	359.89	01-0000-0-0000-7111-5800-750	090524 REIMB.
W-968920	012087-01 K&W SANITATION	09/10/2024	281.88	PO250394-001	281.88	21-9711-0-9665-8520-5603-101	271
W-968921	008443-01 RECOLOGY OF THE	09/10/2024	1,814.64	CL240267-005	667.38	01-0000-0-0000-8205-5504-101	ACCT# 1210193953
			1,814.64	CL240267-006	667.38	01-0000-0-0000-8205-5504-101	ACCT# 1210193953
			1,814.64	CL240267-001	159.96	01-0000-0-0000-8205-5504-103	ACCT# 1210193946

090124-093024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2025**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			1,814.64	CL240267-002	159.96	01-0000-0-0000-8205-5504-103	ACCT# 1210193946
			1,814.64	CL240267-003	159.96	01-0000-0-0000-8205-5504-103	ACCT# 1210193946
W-968922	000139-01 SCHOOL SERVICES	09/10/2024	2,500.00	PV250119-001	2,500.00	01-0000-0-0000-2100-5810-730	0140320-IN
W-968923	008096-01 ACOSTA, ROSIBEL	09/10/2024	283.01	PV250105-001	260.91	01-0000-0-0000-7150-4300-710	082724_REIMB,
			283.01	PV250107-001	22.10	01-0000-0-0000-7150-5200-710	08272024__REIMB.
W-968924	011675-02 AMPLIFY EDUCATIO	09/10/2024	1,650.78	PO250018-001	1,650.78	01-4203-0-1110-1000-4100-740	INV-283917
W-968925	007546-01 BOYSEN, ANDREW	09/10/2024	863.02	PV250108-001	863.02	01-6266-0-1420-2140-5200-740	08302024_REIMB.
W-968926	011933-01 CARY, NICHOLAS	09/10/2024	229.81	TC250010-001	229.81	01-0000-0-0000-2140-5200-790	MILEAGE_AUG2024
W-968927	011531-02 ESGI SOFTWARE, L	09/10/2024	3,495.00	PO250362-001	3,495.00	01-6300-0-1110-1000-4300-740	INVES004090
W-968928	010866-01 FELTS, BRYAN	09/10/2024	142.64	TC250009-001	142.64	01-9538-0-6001-1000-5200-000	MILEAGE CLAIM_AU
W-968929	011431-01 KIS	09/10/2024	1,585.39	PO250290-001	1,585.39	01-0000-0-0000-2421-4300-790	81252
W-968930	011547-01 LONGAKER, LISA	09/10/2024	272.43	PO250353-001	272.43	01-6387-0-1110-1000-5200-331	08272024_REIMB.
W-968931	012108-02 RELIAS LLC	09/10/2024	115.04	PO250294-003	115.04	11-3926-0-4110-1000-4300-561	SI-392765
W-968932	011909-01 ARCADIO'S PRODUC	09/10/2024	202.50	PO250193-002	202.50	13-5466-0-0000-3700-4710-331	329103
W-968933	006946-01 JUAREZ, ADRIANA	09/10/2024	19.65	PV250106-001	19.65	13-5310-0-0000-3700-4300-331	082824
W-968934	006859-02 ACTION TOWING	09/10/2024	321.75	PO250132-001	321.75	01-9723-0-0000-3600-5603-788	219647
W-968935	009663-01 ATKINSON ANDELSO	09/10/2024	1,181.66	PV250110-001	1,181.66	01-0000-0-0000-2100-5810-730	719656
W-968936	008304-01 CALIFORNIA WATER	09/10/2024	699.60	PO250263-002	699.60	01-0000-0-0000-8205-5503-107	2188039386-08262
W-968937	012182-01 GENERAL BOOK COV	09/10/2024	400.00	PO250301-001	400.00	01-9547-0-1327-1000-4300-211	240276
W-968938	005779-01 HD SUPPLY	09/10/2024	215.44	PO250136-005	215.44	01-8150-0-0000-8110-4300-780	822522280
W-968939	009210-01 MIRAMAR FARMS	09/10/2024	4,620.00	PO250344-002	4,620.00	01-9401-0-0000-2700-5200-710	1317
W-968940	011178-01 PAULO'S AUTO CAR	09/10/2024	1,440.71	PO250115-003	1,440.71	01-8150-0-0000-8110-5603-780	74288

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Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-968941	008443-01 RECOLOGY OF THE	09/10/2024	1,654.68	PO250032-001	667.38	01-0000-0-0000-8205-5504-101	14810436
			1,654.68	PO250032-002	667.38	01-0000-0-0000-8205-5504-101	14893499
			1,654.68	PO250032-003	159.96	01-0000-0-0000-8205-5504-103	14811327
			1,654.68	PO250032-004	159.96	01-0000-0-0000-8205-5504-103	14894422
W-968942	009413-02 SOUTHERN COUNTIE	09/10/2024	1,345.56	PO250086-005	606.66	01-9723-0-0000-3600-4300-788	336708
			1,345.56	PO250086-004	738.90	01-9723-0-0000-3600-4300-788	336539
W-968943	011898-01 APPROACH LLC	09/10/2024	4,216.00	PO250076-003	4,216.00	11-6391-0-4110-2700-5100-561	4522
W-968944	005837-03 BIG CREEK LUMBER	09/10/2024	267.66	PO250319-001	267.66	01-6387-0-3800-1000-4300-331	2241857
W-968945	008436-01 BRIDGE WIRELESS	09/10/2024	3,563.26	PO250302-001	3,563.26	21-9711-0-9645-8520-5800-103	42008
W-968946	005325-01 CALIF SCHOOL BOA	09/10/2024	20,208.00	PO250331-001	6,440.00	01-0000-0-0000-7150-5300-710	INV-70889-K5H8V2
			20,208.00	PO250331-002	13,768.00	01-0000-0-0000-7150-5300-710	INV-71863-Y7W0H3
W-968947	000312-01 HALF MOON BAY BU	09/10/2024	202.13	PO250352-001	202.13	01-6387-0-1110-1000-4300-331	278959
W-968948	000380-01 ODP BUSINESS SOL	09/10/2024	70.98	PO250291-001	30.19	01-0211-0-1310-1000-4300-211	379481771001
			70.98	PO250291-002	13.46	01-0211-0-1310-1000-4300-211	379482583001
			70.98	PO250291-003	27.33	01-0211-0-1310-1000-4300-211	379482585001
W-968949	011545-01 OURANITSAS, YIAN	09/10/2024	142.18	PV250102-001	142.18	01-0000-0-0000-2421-4300-790	REIMB_08292024
W-968950	004143-02 RICOH USA INC	09/10/2024	1,070.24	PO250264-003	745.34	01-0000-0-0000-7300-5601-720	9032650004
			1,070.24	PO250264-002	37.92	01-0000-0-0000-7300-5601-720	9032720987
			1,070.24	PO250257-003	12.80	01-0000-0-0000-7300-4300-720	1101294985
			1,070.24	PO250257-004	274.18	01-0000-0-0000-7300-4300-720	1101294984
W-968951	010719-01 TRANSACT COMMUNI	09/10/2024	3,796.00	PO250337-001	3,796.00	01-0000-0-0000-7150-5800-710	2024-25891
W-968952	006946-01 JUAREZ, ADRIANA	09/10/2024	35.34	PV250109-001	35.34	13-5310-0-0000-3700-5200-331	1/18-7/18/24

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Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-968953	005163-01 SYSCO FOOD SERVI	09/10/2024	884.48	PO250245-006	884.48	13-5310-0-0000-3700-4712-211	650801386
W-968954	011345-01 LOPEZ FENCE	09/10/2024	2,758.10	PO250110-001	2,758.10	01-8150-0-0000-8110-5603-780	1749
W-968955	009210-01 MIRAMAR FARMS	09/10/2024	4,821.00	PO250344-003	4,821.00	01-9401-0-0000-2700-5200-710	1327
W-968956	009231-02 MIZKAN AMERICA I	09/10/2024	1,642.99	PO250233-001	1,642.99	01-0000-0-0000-8220-4300-785	000107173
W-968957	011492-01 PENINSULA TRUCK	09/10/2024	2,231.88	PO250199-007	371.98	01-9723-0-0000-3600-5603-788	11368
			2,231.88	PO250199-008	371.98	01-9723-0-0000-3600-5603-788	11369
			2,231.88	PO250199-009	371.98	01-9723-0-0000-3600-5603-788	11370
			2,231.88	PO250199-010	371.98	01-9723-0-0000-3600-5603-788	11371
			2,231.88	PO250199-011	371.98	01-9723-0-0000-3600-5603-788	11372
			2,231.88	PO250199-012	371.98	01-9723-0-0000-3600-5603-788	11373
W-968958	009675-01 READY REFRESH BY	09/10/2024	144.91	PO250062-005	108.68	01-2600-0-0000-2490-4300-000	14H0034251553
			144.91	PO250062-005	36.23	12-6105-0-0001-1000-4300-100	14H0034251553
W-968959	006642-01 SCHOOL HEALTH CO	09/10/2024	6,025.77	PV250112-001	6,025.77	01-7422-0-1110-1000-4300-000	CINV000080147
W-968960	009046-01 SIMMS PLUMBING &	09/10/2024	822.70	PO250127-002	580.00	01-8150-0-0000-8110-5603-780	71102SR
			822.70	PO250127-003	242.70	01-8150-0-0000-8110-5603-780	73141V
W-968961	009346-01 U S BANK CORP PA	09/10/2024	1,157.08	PO250338-001	816.15	01-6010-0-1110-4000-4300-101	4246-0470-0103-6
			1,157.08	PO250338-002	208.52	01-6010-0-1110-4000-4300-101	4246-0470-0103-6
			1,157.08	PO250392-001	66.20	01-0420-0-3350-1000-4300-420	4246-0470-0103-6
			1,157.08	PO250392-001	66.21	11-6391-0-4110-1000-4300-561	4246-0470-0103-6
W-968962	005163-01 SYSCO FOOD SERVI	09/10/2024	1,720.75	PO250245-007	824.70	13-5310-0-0000-3700-4712-331	650801385
			1,720.75	PO250245-007	606.10	13-5310-0-0000-3700-4710-331	650801385
			1,720.75	PO250245-007	289.95	13-5310-0-0000-3700-4300-331	650801385

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W-968963	007426-01 BOYS & GIRLS CLU	09/10/2024	60,000.00	CL240266-001	60,000.00	01-0111-0-1110-1000-5800-556-301	BGCC2024194
W-968964	008443-01 RECOLOGY OF THE	09/10/2024	667.38	CL240267-004	667.38	01-0000-0-0000-8205-5504-101	ACCT# 1210193953
W-968965	011566-01 SPURR	09/10/2024	3,102.65	CL240269-001	1,479.38	01-0000-0-0000-8205-5502-101	138942
			3,102.65	CL240269-001	312.17	01-0000-0-0000-8205-5502-103	138942
			3,102.65	CL240269-001	1,311.10	01-0000-0-8120-8120-5502-331	138942
W-968966	011482-01 CAMPBELL KELLER	09/10/2024	106,405.26	PV250103-001	106,405.26	21-9711-0-9645-8520-4400-103	69313
W-968967	012145-01 NOR-CAL MOVING S	09/10/2024	23,285.10	PV250114-001	23,285.10	21-9711-0-9640-8520-5800-101	H0248918
W-968968	012162-01 REBECCA S. TOWER	09/10/2024	15,000.00	PO250091-002	15,000.00	01-6387-0-1110-1000-4300-331	HMBHS AG MURAL
W-968969	012186-01 ALBERTSONS COMPA	09/10/2024	2,850.00	PO250340-001	2,850.00	01-5634-0-1110-2490-4300-000	ORDER #200001208
W-968970	004143-03 RICOH AMERICAS C	09/10/2024	15,705.15	CL240270-001	3,289.45	01-0000-0-0000-7300-5601-720	535347058
			15,705.15	CL240270-001	594.96	01-0335-0-1310-1000-5601-335	535347058
			15,705.15	CL240270-001	594.96	11-6391-0-4110-2700-5601-561	535347058
			15,705.15	CL240270-001	2,639.40	01-0211-0-1310-1000-5601-211	535347058
			15,705.15	CL240270-001	980.45	01-0000-0-0000-2700-5601-107	535347058
			15,705.15	CL240270-001	1,970.68	01-0105-0-1310-1000-5601-105	535347058
			15,705.15	CL240270-001	1,090.83	01-0103-0-1310-1000-5601-103	535347058
			15,705.15	CL240270-001	1,905.02	01-0101-0-1310-1000-5601-101	535347058
			15,705.15	CL240270-001	2,639.40	01-0331-0-1210-2700-5601-331	535347058
W-969537	008096-01 ACOSTA, ROSIBEL	09/12/2024	154.79	TC250011-001	114.44	01-0000-0-0000-7150-5200-710	MILEAGE_AUG2024
			154.79	TC250012-001	40.35	01-0000-0-0000-7150-5200-710	MILEAGE_REIMBAUG
W-969538	005837-03 BIG CREEK LUMBER	09/12/2024	312.35	PO250134-005	129.73	01-8150-0-0000-8110-4300-780	2222354
			312.35	PO250134-007	71.67	01-8150-0-0000-8110-4300-780	2211824

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			312.35	PO250134-008	30.48	01-8150-0-0000-8110-4300-780	2199285
			312.35	PO250134-009	80.47	01-8150-0-0000-8110-4300-780	2212085
W-969539	006597-01 BRUNO, ANGELICA	09/12/2024	55.67	PO250376-001	55.67	01-6266-0-1110-1000-5200-101	08272024_REIMB
W-969540	000194-01 COASTSIDE COUNTY	09/12/2024	18,371.79	PO250079-002	777.72	01-0000-0-0000-8205-5503-720	AUGUST 2024
			18,371.79	PO250079-002	2,443.11	01-0000-0-0000-8205-5503-211	AUGUST 2024
			18,371.79	PO250079-002	11,704.51	01-0000-0-0000-8205-5503-331	AUGUST 2024
			18,371.79	PO250079-002	1,521.30	01-0000-0-0000-8205-5503-101	AUGUST 2024
			18,371.79	PO250079-002	1,925.15	01-0000-0-0000-8205-5503-105	AUGUST 2024
W-969541	000901-01 LAKESHORE LEARNI	09/12/2024	4,373.80	PO250253-001	2,063.91	01-6500-0-5750-2100-4300-730	718429082124
			4,373.80	PO250253-002	2,309.89	01-6500-0-5750-2100-4300-730	718429080724
W-969542	008366-01 NATIONAL FFA ORG	09/12/2024	93.00	PO250359-001	93.00	01-6387-0-1110-1000-4300-331	MDS333712
W-969543	009206-01 TRADE CREDIT SER	09/12/2024	2,365.16	PO250140-003	1,148.93	01-0000-0-0000-8220-4300-785	1657753160
			2,365.16	PO250140-003	1,216.23	01-8150-0-0000-8110-4300-780	1657753160
W-969544	007869-01 ART IN ACTION	09/12/2024	19,839.44	PO250026-001	3,361.68	01-0111-0-1110-1000-4300-740-0301	1514
			19,839.44	PO250027-001	5,942.75	01-0111-0-1110-1000-4300-740-0301	1512
			19,839.44	PO250025-001	9,453.89	01-0111-0-1110-1000-4300-740-0301	1516
			19,839.44	PO250024-001	1,081.12	01-0111-0-1110-1000-4300-740-0301	1515
W-969545	005837-03 BIG CREEK LUMBER	09/12/2024	150.00	PO250134-006	150.00	01-8150-0-0000-8110-4300-780	2195727
W-969546	011429-02 FELDMAN, PAUL RI	09/12/2024	1,237.50	PO250378-001	1,237.50	01-6547-0-5730-2490-5800-000	1044
W-969547	009346-01 U S BANK CORP PA	09/12/2024	1,022.38	PV250116-001	179.69	01-6266-0-1110-2140-4300-750	4246-0470-0103-6
			1,022.38	PV250117-001	230.20	01-6266-0-1110-2140-4300-750	4246-0470-0103-6
			1,022.38	PV250118-001	612.49	01-6266-0-1110-2140-4300-750	4246-0470-0103-6

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W-969548	011100-02 WILSON LANGUAGE	09/12/2024	22,435.96	PO250057-001	1,684.37	01-0111-0-1110-1000-4300-740-211	INV72553
			22,435.96	PO250055-001	16,948.62	01-0111-0-1110-1000-4300-740-211	INV72800
			22,435.96	PO250059-001	3,802.97	01-0111-0-1110-1000-4300-740-211	INV72560
W-969549	011975-01 YOUNGS AUTO PART	09/12/2024	202.87	PO250093-001	8.36	01-8150-0-0000-8110-4300-780	127961-2-R
			202.87	PO250093-002	194.51	01-8150-0-0000-8110-4300-780	128022-2-R
W-969550	011909-01 ARCADIO'S PRODUC	09/12/2024	202.20	PO250193-003	202.20	13-5466-0-0000-3700-4710-331	330460
W-969551	008911-01 DAVID'S BAGELS	09/12/2024	77.00	PO250212-005	77.00	13-5310-0-0000-3700-4712-331	40443
W-969552	011178-01 PAULO'S AUTO CAR	09/12/2024	87.50	PV250121-001	87.50	13-5310-0-0000-3700-5603-770	74387
W-969553	004981-01 STRAW HAT PIZZA	09/12/2024	449.70	PO250228-001	449.70	13-5310-0-0000-3700-4710-331	14952
W-969554	009571-01 GOLD STAR FOODS	09/12/2024	721.54	PO250244-008	2.74	13-5310-0-0000-3700-4711-331	7774655
			721.54	PO250244-008	718.80	13-5310-0-0000-3700-4710-331	7774655
W-969555	010659-01 FRIENDS OF COUGA	09/12/2024	3,195.56	PV250122-001	3,195.56	01-9425-0-1110-1000-4300-331	090924 REIMB.
W-970313	011589-01 A+ LIVESCAN SERV	09/17/2024	11,245.00	PO250186-002	595.00	01-0000-0-0000-7400-5800-750	19167A
			11,245.00	PO250186-004	10,650.00	01-0000-0-0000-7400-5800-750	19239B
W-970314	000001-01 ALPINE AWARDS	09/17/2024	110.17	PO250383-001	110.17	01-0331-0-1354-1000-4300-331	6107341
W-970315	010633-02 GLOBAL INDUSTRIA	09/17/2024	3,604.61	PO250402-001	3,604.61	01-8150-0-0000-8110-4300-780	122237521
W-970316	011597-01 MARIA EUGENIA YO	09/17/2024	228.27	TC250014-001	228.27	01-0700-0-1460-3140-5200-000	09102024_MILEAGE
W-970317	011704-01 NANCY VIRGEN	09/17/2024	16.95	TC250015-001	16.95	01-0700-0-1460-3140-5200-000	09102024_MILEAGE
W-970318	000380-01 ODP BUSINESS SOL	09/17/2024	467.73	PO250382-001	4.66	11-6391-0-4110-2700-4300-561	379839318001
			467.73	PO250382-002	151.41	11-6391-0-4110-2700-4300-561	379824724001
			467.73	PO250381-001	311.66	11-6391-0-4110-1000-4300-561	383025599001
W-970319	007457-01 PACIFIC AUTISM L	09/17/2024	7,177.75	PO250254-001	7,177.75	01-6500-0-5750-1180-5861-730	8720054

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Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-970320	007767-02 PEARSON ASSESSME	09/17/2024	901.81	PO250065-002	901.81	01-6500-0-5001-2100-4300-730	25867677
W-970321	008443-01 RECOLOGY OF THE	09/17/2024	3,059.08	PO250077-001	159.96	01-0000-0-0000-8205-5504-720	14981500
			3,059.08	PV250125-001	159.96	01-0000-0-0000-8205-5504-720	14724124
			3,059.08	PV250127-001	667.38	01-0000-0-0000-8205-5504-720	14640528
			3,059.08	PV250128-001	667.38	01-0000-0-0000-8205-5504-720	14723175
			3,059.08	PO250077-002	417.10	01-0000-0-0000-8205-5504-720	14980627
			3,059.08	PV250126-001	667.38	01-0000-0-0000-8205-5504-720	14553978
			3,059.08	PV250124-001	159.96	01-0000-0-0000-8205-5504-720	14641401
			3,059.08	PV250123-001	159.96	01-0000-0-0000-8205-5504-720	14554901
W-970322	000105-03 REPUBLIC SERVICE	09/17/2024	1,355.28	PO250265-011	474.63	01-0000-0-0000-8205-5504-331	0925-001687287
			1,355.28	PO250265-008	406.02	01-0000-0-0000-8205-5504-107	0925-001687290
			1,355.28	PO250265-009	474.63	01-0000-0-0000-8205-5504-105	0925-001687449
W-970323	011160-02 SALCIDO, ASH	09/17/2024	95.61	TC250013-001	95.61	01-6500-0-5750-1190-5200-730	MAY24 MILEAGE
W-970324	011196-01 INSTITUTE FOR MU	09/17/2024	1,500.00	PO250007-001	1,500.00	01-6266-0-1110-1000-5200-105	220336
W-970325	011589-01 A+ LIVESCAN SERV	09/17/2024	315.00	PO250186-003	315.00	01-0000-0-0000-7400-5800-750	18746A
W-970326	012190-01 WILLIAM SNYDER	09/17/2024	22.99	PV250129-001	22.99	01-6387-0-1110-1000-4300-211	09042024_REIMB
W-970327	000380-01 ODP BUSINESS SOL	09/17/2024	1,393.45	PO250385-001	173.68	01-0331-0-1326-1000-4300-331	382064526001
			1,393.45	PO250385-002	15.18	01-0331-0-1326-1000-4300-331	382064535001
			1,393.45	PO250385-003	149.79	01-0331-0-1326-1000-4300-331	382064542001
			1,393.45	PO250315-001	287.28	01-0000-0-0000-7111-4300-750	381565659001
			1,393.45	PO250314-001	477.97	01-0331-0-1210-1000-4300-331	381515807001
			1,393.45	PO250315-002	30.19	01-0000-0-0000-7111-4300-750	381565213001

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Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			1,393.45	PO250315-003	15.92	01-0000-0-0000-7111-4300-750	381565660001
			1,393.45	PO250314-002	243.44	01-0331-0-1210-1000-4300-331	381585736001
W-970328	000105-03 REPUBLIC SERVICE	09/17/2024	474.63	PO250265-010	474.63	01-0000-0-0000-8205-5504-211	0925-001687315
W-970329	009405-01 ANTONIO, ERIC	09/17/2024	212.26	TC250016-001	212.26	01-0000-0-0000-2140-5200-790	MILEAGE_AUG2024
W-970330	010851-02 CORTES, JUDITH	09/17/2024	2,700.00	PO250050-001	2,700.00	01-2600-0-0000-2490-4300-000	07312024
W-970331	011431-01 KIS	09/17/2024	6,810.63	PV250133-001	6,810.63	01-0000-0-0000-2421-5800-790	81460
W-970332	011905-01 LESLYE VALENCIA	09/17/2024	317.58	TC250017-001	317.58	01-6010-0-1110-4000-5200-101	MILEAGE_AUG2024
W-970333	010927-02 METLIFE SMALL MA	09/17/2024	407.75	PV250131-001	407.75	01-0000-0-0000-0000-9564-000	05372885_SEPT202
W-970334	004143-02 RICOH USA INC	09/17/2024	107.11	PO250264-004	37.92	01-0000-0-0000-7300-5601-720	9032676153
			107.11	PO250257-005	69.19	01-0000-0-0000-7300-4300-720	5070123746
W-970335	009623-01 STEVEN MELO INC	09/17/2024	10,000.00	PO250102-001	10,000.00	01-8150-0-0000-8110-5603-780	608059
W-970336	005765-01 BENCHMARK EDUCAT	09/17/2024	12,195.32	PO250016-001	3,346.88	01-6300-0-1110-1000-4100-740	536854
			12,195.32	PO250017-001	8,848.44	01-6300-0-1110-1000-4100-740	540372
W-970337	011482-01 CAMPBELL KELLER	09/17/2024	3,115.46	PO250177-001	3,115.46	21-9711-0-9006-8520-4300-000	69439
W-970338	010851-02 CORTES, JUDITH	09/17/2024	2,700.00	PO250050-002	2,700.00	01-2600-0-0000-2490-4300-000	08302024
W-970339	012080-01 DALE SCOTT & CO	09/17/2024	30,000.00	PV250134-001	30,000.00	01-0000-0-0000-7150-5810-710	203222
W-970340	011363-01 EIDE BAILLY LLP	09/17/2024	7,990.00	PV250132-001	7,990.00	01-0000-0-0000-7190-5820-720	EI01732322
W-970341	011947-01 HANA L. HANSON	09/17/2024	180.22	PO250386-001	160.43	01-0331-0-1302-1000-4300-331	09162024_REIMB
			180.22	PO250384-001	19.79	01-0331-0-1302-1000-4300-331	09122024_REIMB
W-970342	007975-02 LEARNING A-Z	09/17/2024	14,579.85	PO250312-001	14,579.85	01-6300-0-1110-1000-4300-740	8109196
W-970343	011934-01 MYERS, SONIA	09/17/2024	5,025.34	PV250130-001	5,025.34	01-0000-0-0000-0000-9589-000	REIMB_09122024
W-970344	000139-01 SCHOOL SERVICES	09/17/2024	6,768.50	PV250135-001	5,653.50	01-0000-0-0000-7111-5800-750	0140657-IN

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			6,768.50	PV250136-001	465.00	01-0000-0-0000-7111-5800-750	0140648-IN
			6,768.50	PV250137-001	650.00	01-0000-0-0000-7111-5800-750	0141331-IN
W-971109	012054-01 CORE WEST INC	09/19/2024	2,005,179.93	PO250150-001	2,005,179.93	21-9711-0-9645-8520-6200-103	13
W-971110	012132-01 RODAN BUILDERS I	09/19/2024	1,352,608.05	PO250164-001	1,352,608.05	21-9711-0-9640-8520-6200-101	4
W-971111	011814-01 BROOKWOOD PROGRA	09/19/2024	20,482.50	PV250138-001	10,420.00	40-9012-0-0000-8500-5800-000	3950-31 REISSUE
			20,482.50	PV250139-001	9,120.00	40-9012-0-0000-8500-5800-000	3950-32
			20,482.50	PV250140-001	942.50	40-9012-0-0000-8500-5800-000	3950-33
W-971631	005837-03 BIG CREEK LUMBER	09/23/2024	101.04	PO250134-010	101.04	01-8150-0-0000-8110-4300-780	2252076
W-971632	008938-02 AMAZON CAPITAL S	09/23/2024	393.00	PO250087-002	6.55	11-6391-0-4110-2700-4300-561	1RLY-KQVL-7XLT
			393.00	PO250305-001	386.45	21-9711-0-9640-8520-4300-101	1LXH-RL96-7MMH
W-971633	012193-01 SIMPLEWINS	09/23/2024	6,450.00	PO250426-001	4,950.00	01-0000-0-0000-7150-5800-710	1
			6,450.00	PO250426-002	1,500.00	01-0000-0-0000-7150-5800-710	2
W-971634	008938-02 AMAZON CAPITAL S	09/23/2024	26,265.64	PO250389-001	914.63	01-0331-0-1343-1000-4300-331	11RM-DY31-7GXP
			26,265.64	PO250387-001	726.40	01-0331-0-1302-1000-4300-331	11RM-DY31-7MCV
			26,265.64	PO250368-001	297.98	01-6500-0-5750-2100-4300-730	11RM-DY31-7PVL
			26,265.64	PO250308-001	246.81	01-0331-0-1210-1000-4300-331	16FV-CKW4-7GCD
			26,265.64	PO250360-001	292.08	01-0101-0-1310-1000-4300-101	16TT-N46G-7F6L
			26,265.64	PO250284-001	1,985.02	01-2600-0-1110-4000-4300-105	193H-6DWW-9J36
			26,265.64	PO250342-001	769.29	01-3060-0-7110-2490-4300-745	19LG-WPGR-7QFN
			26,265.64	PO250342-001	769.29	12-6105-0-0001-1000-4300-100	19LG-WPGR-7QFN
			26,265.64	PO250371-001	1,618.75	01-0111-0-1110-1000-4300-740-0201	19PD-43JH-6VHP
			26,265.64	PO250379-001	288.42	01-0111-0-1110-2490-4300-331-503	19QD-VRL7-93JX

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			26,265.64	PO250361-001	176.30	01-4203-0-1110-1000-4300-740	1GHC-4PK1-7DJ6
			26,265.64	PO250047-004	1,779.10	12-6105-0-0001-1000-4300-100	1QXN-9V6D-9C64
			26,265.64	PO250047-005	41.61	01-2600-0-0000-2490-4300-000	11RM-DY31-7T33
			26,265.64	PV250142-001	292.41	01-9354-0-1110-1000-4300-556	1TNK-LC6J-7VWG
			26,265.64	PO250089-003	8,121.57	01-0000-0-0000-2421-4300-790	1H3K-KX3P-7MTR
			26,265.64	PO250080-004	418.06	01-0000-0-0000-7300-4300-720	1MTM-W4DL-6Y3X
			26,265.64	PO250415-001	899.97	01-0105-0-1310-1000-4300-105	1QXN-9V6D-76LH
			26,265.64	PO250343-001	1,753.16	01-6387-0-1110-1000-4300-331	1QXN-9V6D-94Q3
			26,265.64	PO250297-001	1,601.82	01-0105-0-1310-1000-4300-105	1TNK-LC6J-73Y1
			26,265.64	PO250316-001	147.31	01-0331-0-1210-1000-4300-331	1Y6M-6WHX-9GVV
			26,265.64	PO250044-002	1,440.74	01-8150-0-0000-8110-4300-780	111R-XKJY-7GQV
			26,265.64	PO250048-002	1,684.92	01-6010-0-1110-4000-4300-101	1K1Y-PQ6R-6XPX
W-971635	007648-01 DEMARTINI, KERRI	09/23/2024	32.78	PO250451-001	32.78	01-0331-0-1451-1000-4300-331	091824_REIMB.
W-971636	011743-01 DEPARTMENT OF SO	09/23/2024	484.00	PO250438-001	484.00	12-6105-0-0001-1000-4300-100	FACILITY#: 41400
W-971637	000128-02 FOLLETT SCHOOL S	09/23/2024	13,962.09	PO250001-001	13,962.09	01-0000-0-0000-2421-5800-790	1545813
W-971638	012087-01 K&W SANITATION	09/23/2024	363.75	PV250146-001	363.75	01-8150-0-0000-8110-5800-780	279
W-971639	008272-01 LOPEZ, GERRY	09/23/2024	1,000.00	PV250147-001	1,000.00	01-3060-0-7110-2490-4300-745	CUSD4224
W-971640	007457-01 PACIFIC AUTISM L	09/23/2024	1,553.50	PO250254-002	1,553.50	01-6500-0-5750-1180-5861-730	8462040
W-971641	000550-01 PACIFIC GAS AND	09/23/2024	808.00	PO250078-003	808.00	01-0000-0-0000-8205-5502-601	5189451218-8/090
W-971642	008861-02 SILVA, ELLEN	09/23/2024	100.00	PO250449-001	100.00	01-6770-0-1110-1000-4300-335	08232024_REIMB
W-971643	009346-01 U S BANK CORP PA	09/23/2024	14.46	PV250149-001	14.46	01-6387-0-1110-1000-4300-331	4246-0446-6404-0
W-971644	012054-01 CORE WEST INC	09/23/2024	1,206,060.61	PO250150-002	1,206,060.61	21-9711-0-9645-8520-6200-103	14

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W-971645	012132-01 RODAN BUILDERS I	09/23/2024	822,731.07	PO250164-002	822,731.07	21-9711-0-9640-8520-6200-101	23-1292 05 AUGUS
W-971646	012100-01 ANCHOR RELOCATIO	09/23/2024	6,836.82	PO250307-001	6,836.82	21-9711-0-9645-8520-5800-103	INV24-18
W-971647	012129-01 SCHREDER AND BRA	09/23/2024	41,722.10	PO250149-001	41,722.10	21-9711-0-9661-8520-6170-000	6
W-971648	012184-01 SUMMIT BUILDING	09/23/2024	6,800.00	PO250306-001	4,060.00	21-9711-0-9645-8520-5800-103	133729
			6,800.00	PO250306-001	2,740.00	21-9711-0-9640-8520-5800-101	133729
W-971649	008742-01 AVID CENTER	09/23/2024	6,349.00	PO250445-001	925.00	01-0331-0-1210-1000-4300-331	SIN029545
			6,349.00	PO250446-001	925.00	01-0331-0-1210-1000-4300-331	SIN029804
			6,349.00	PO250413-001	4,499.00	01-0111-0-1110-2490-5800-740-0202	SIN030045
W-971650	011982-01 COUNTY OF SAN MA	09/23/2024	7,861.61	PO250427-001	7,861.61	01-3327-0-1460-3140-5800-730	CABRILLO0724
W-971651	011547-01 LONGAKER, LISA	09/23/2024	206.73	PO250444-001	206.73	01-6387-0-1110-1000-4300-331	09182024_REIMB
W-971652	007058-02 PTM DOCUMENT SYS	09/23/2024	400.00	PO250286-001	400.00	01-0000-0-0000-2421-4300-790	0089616
W-971653	010924-03 REISS, MARTINA	09/23/2024	74.04	PV250148-001	74.04	01-6500-0-5770-1120-4300-730	09112024_REIMB.
W-971654	010725-01 SVSOA	09/23/2024	5,726.00	PO250435-001	3,308.00	01-9335-0-1110-4200-5800-331	FB-24039
			5,726.00	PO250434-001	2,418.00	01-9335-0-1110-4200-5800-331	VB-24010
W-971655	011141-01 THE AVALON ACADE	09/23/2024	64,535.25	PO250432-001	7,321.50	01-6500-0-5750-1180-5100-730	6087
			64,535.25	PO250432-001	810.00	01-6500-0-5750-1180-5867-730	6087
			64,535.25	PO250432-001	1,618.50	01-6500-0-5750-1180-5864-730	6087
			64,535.25	PO250432-001	810.00	01-6500-0-5750-1180-5800-730	6087
			64,535.25	PO250432-002	7,998.50	01-6500-0-5750-1180-5100-730	6055
			64,535.25	PO250432-002	972.00	01-6500-0-5750-1180-5867-730	6055
			64,535.25	PO250432-002	1,470.50	01-6500-0-5750-1180-5864-730	6055
			64,535.25	PO250432-002	810.00	01-6500-0-5750-1180-5800-730	6055

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			64,535.25	PO250431-001	8,622.00	01-6500-0-5750-1180-5100-730	6056
			64,535.25	PO250431-001	972.00	01-6500-0-5750-1180-5867-730	6056
			64,535.25	PO250431-001	2,106.25	01-6500-0-5750-1180-5864-730	6056
			64,535.25	PO250431-001	648.00	01-6500-0-5750-1180-5800-730	6056
			64,535.25	PO250431-002	6,751.50	01-6500-0-5750-1180-5100-730	6088
			64,535.25	PO250431-002	1,134.00	01-6500-0-5750-1180-5867-730	6088
			64,535.25	PO250431-002	1,511.00	01-6500-0-5750-1180-5864-730	6088
			64,535.25	PO250431-002	648.00	01-6500-0-5750-1180-5800-730	6088
			64,535.25	PO250433-001	6,698.00	01-6500-0-5750-1180-5100-730	6089
			64,535.25	PO250433-001	972.00	01-6500-0-5750-1180-5867-730	6089
			64,535.25	PO250433-001	951.00	01-6500-0-5750-1180-5864-730	6089
			64,535.25	PO250433-001	648.00	01-6500-0-5750-1180-5800-730	6089
			64,535.25	PO250433-002	7,998.50	01-6500-0-5750-1180-5100-730	6057
			64,535.25	PO250433-002	1,458.00	01-6500-0-5750-1180-5867-730	6057
			64,535.25	PO250433-002	796.00	01-6500-0-5750-1180-5864-730	6057
			64,535.25	PO250433-002	810.00	01-6500-0-5750-1180-5800-730	6057
W-971656	007773-02 TREANOR, AMY	09/23/2024	1,167.21	PO250441-001	1,167.21	01-0331-0-1342-1000-4300-331	09182024_REIMB.
W-973918	000295-01 ALBERTSONS | SAF	09/26/2024	90.18	PV250143-001	16.46	13-5310-0-0000-3700-4712-331	804143-082224-03
			90.18	PV250144-001	22.95	13-5310-0-0000-3700-4300-331	6651-082824-0308
			90.18	PV250144-001	8.97	13-5310-0-0000-3700-4710-331	6651-082824-0308
			90.18	PV250144-001	12.47	13-5310-0-0000-3700-4712-331	6651-082824-0308
			90.18	PV250145-001	29.33	01-0000-0-0000-7400-4300-750	802247-080924-03

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W-973919	008938-01 AMAZON CAPITAL S	09/26/2024	179.04	PV250152-001	179.04	13-7028-0-0000-3700-4300-770	11PG-RPYJ-71DQ
W-973920	011909-01 ARCADIO'S PRODUC	09/26/2024	475.40	PO250193-004	229.50	13-5466-0-0000-3700-4710-331	331850
			475.40	PO250193-005	245.90	13-5466-0-0000-3700-4710-331	333414
W-973921	008911-01 DAVID'S BAGELS	09/26/2024	187.00	PO250212-007	55.00	13-5310-0-0000-3700-4712-331	40489
			187.00	PO250212-008	77.00	13-5310-0-0000-3700-4712-331	40496
			187.00	PO250212-006	55.00	13-5310-0-0000-3700-4712-331	40461
W-973922	009571-01 GOLD STAR FOODS	09/26/2024	1,015.82	PO250244-010	1,015.82	13-5310-0-0000-3700-4712-211	7745854
W-973923	004981-01 STRAW HAT PIZZA	09/26/2024	59.96	PO250228-002	59.96	13-5310-0-0000-3700-4710-335	14951
W-973924	009571-01 GOLD STAR FOODS	09/26/2024	504.50	PO250244-009	302.10	13-5310-0-0000-3700-4710-331	7774665
			504.50	PO250244-009	202.40	13-5310-0-0000-3700-4712-331	7774665
W-973925	005163-01 SYSCO FOOD SERVI	09/26/2024	2,072.47	PO250245-009	616.33	13-5310-0-0000-3700-4712-331	650812284
			2,072.47	PO250245-009	581.84	13-5310-0-0000-3700-4710-331	650812284
			2,072.47	PO250245-009	16.40	13-5310-0-0000-3700-4790-331	650812284
			2,072.47	PO250245-009	281.01	13-5310-0-0000-3700-4300-331	650812284
			2,072.47	PO250245-010	44.44	13-5310-0-0000-3700-4712-331	650831975
			2,072.47	PO250245-010	168.73	13-5310-0-0000-3700-4710-331	650831975
			2,072.47	PO250245-010	363.72	13-5310-0-0000-3700-4300-331	650831975
W-973926	008412-01 TOTAL SCHOOL SOL	09/26/2024	1,375.00	PV250151-001	1,375.00	13-5310-0-0000-3700-5800-770	18-4668
W-973927	005903-01 ACCREDITING COMM	09/26/2024	2,460.00	PO250407-001	1,230.00	01-0000-0-0000-7300-5800-720	1324629
			2,460.00	PO250406-001	1,230.00	01-0000-0-0000-7300-5800-720	1324628
W-973928	005837-01 BIG CREEK LUMBER	09/26/2024	19.77	PO250319-002	19.77	01-6387-0-3800-1000-4300-331	2253421
W-973929	007546-01 BOYSEN, ANDREW	09/26/2024	79.06	TC250018-001	79.06	01-6266-0-1110-1000-5200-331	091624_MILEAGE_R

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W-973930	009565-01 BUS & EQUIPMENT	09/26/2024	332.71	PO250099-004	332.71	01-9723-0-0000-3600-5603-788	78496
W-973931	000719-02 GRAINGER INC.	09/26/2024	139.96	PO250143-001	56.62	01-8150-0-0000-8110-4300-780	9226437458
			139.96	PO250143-002	83.34	01-8150-0-0000-8110-4300-780	9231587800
W-973932	000380-01 ODP BUSINESS SOL	09/26/2024	958.94	PO250081-003	136.41	01-0000-0-0000-7300-4300-720	384604864001
			958.94	PO250385-004	818.50	01-0331-0-1326-1000-4300-331	3382063004001
			958.94	PO250385-006	4.03	01-0331-0-1326-1000-4300-331	382064549001
W-973933	008883-01 PACIFICA COMMUNI	09/26/2024	400.00	PO250330-002	400.00	01-0000-0-0000-7150-5800-710	PCTCUSD0824
W-973934	009028-01 PENINSULA ATHLET	09/26/2024	8,755.00	PO250436-001	8,755.00	01-9335-0-1110-4200-5800-331	PAL MEMBERSHIP F
W-973935	007442-01 SAN JOAQUIN C.O.	09/26/2024	349.00	PO250424-001	349.00	01-6500-0-5760-1180-5800-730	ARD25-00701
W-973936	009491-01 SOUND AND SIGNAL	09/26/2024	624.08	PO250333-001	624.08	01-0000-0-0000-2421-5800-790	42681
W-973937	009413-02 SOUTHERN COUNTIE	09/26/2024	1,590.31	PO250086-006	1,590.31	01-9723-0-0000-3600-4300-788	337074
W-973938	012189-01 XTL US INC.	09/26/2024	248.90	PO250410-001	248.90	01-6387-0-1110-1000-4300-331	20240916-1
W-973939	010759-03 WEX BANK	09/26/2024	746.07	PO250317-001	746.07	01-6387-0-3800-1000-4300-331	99639170
W-973940	011264-01 BLACK TIE TRANSP	09/26/2024	4,476.78	PO250401-001	4,476.78	01-0111-0-1110-1000-5210-740-0401	4644-*I10-I11
W-973941	011814-02 BROOKWOOD PARTNE	09/26/2024	4,530.00	PV250156-001	4,530.00	40-9012-0-0000-8500-5800-000	3950-36
W-973942	007419-03 CLARK PEST CONTR	09/26/2024	440.00	PO250037-003	440.00	01-8150-0-0000-8110-5800-780	36126458
W-973943	000312-01 HALF MOON BAY BU	09/26/2024	154.61	PO250125-001	154.61	01-8150-0-0000-8110-4300-780	279282
W-973944	011919-03 IMAGINE LEARNING	09/26/2024	14,020.00	PO250367-001	14,020.00	11-6391-0-4110-2700-4300-561	1018600
W-973945	011940-01 JWEINAT, ILEANA	09/26/2024	5,675.00	PO250422-001	5,675.00	01-6500-0-5750-1180-5100-730	9202024_REIMB.
W-973946	007160-01 LYNNE, HOLLY	09/26/2024	45.75	PV250157-001	45.75	01-0000-0-0000-7300-4300-720	9202024_REIMB.
W-973947	011075-01 MAIN STREET SCHO	09/26/2024	12,450.00	PO250421-001	12,450.00	01-6500-0-5750-1180-5100-730	113815
W-973948	011958-01 NICOLE WALTERS	09/26/2024	1,170.00	PO250425-001	1,170.00	01-6500-0-5750-1180-5864-730	1

090124-093024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2025**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-973949	000380-01 ODP BUSINESS SOL	09/26/2024	45.92	PO250385-005	45.92	01-0331-0-1326-1000-4300-331	382064533001
W-973950	009239-02 O'REILLY AUTO PA	09/26/2024	371.49	PO250128-001	371.49	01-9723-0-0000-3600-4300-788	1503005-2/11
W-973951	008058-01 AT&T	09/26/2024	1,947.98	PV250158-001	30.12	01-0000-0-0000-2100-5901-740	JULY 2024
			1,947.98	PV250158-001	155.55	01-0000-0-0000-2421-5902-790	JULY 2024
			1,947.98	PV250158-001	30.12	01-0000-0-0000-8205-5901-101	JULY 2024
			1,947.98	PV250158-001	59.21	01-0000-0-0000-8205-5901-103	JULY 2024
			1,947.98	PV250158-001	90.36	01-0000-0-0000-8205-5901-105	JULY 2024
			1,947.98	PV250158-001	1,020.90	01-0000-0-0000-8205-5901-211	JULY 2024
			1,947.98	PV250158-001	28.56	01-0000-0-0000-8205-5901-331	JULY 2024
			1,947.98	PV250158-001	473.03	01-0000-0-0000-8205-5901-720	JULY 2024
			1,947.98	PV250158-001	30.01	01-0000-0-1455-2420-5901-331	JULY 2024
			1,947.98	PV250158-001	30.12	01-3315-0-5730-1110-5901-730	JULY 2024
W-973952	006312-02 COUNTY OF SAN MA	09/26/2024	5,622.50	PV250153-001	5,622.50	01-0000-0-0000-7400-5810-750	4483
W-973953	000061-01 DANNIS WOLIVER K	09/26/2024	19,103.50	PV250154-001	287.50	01-0000-0-0000-7400-5810-750	AUGUST 2024
			19,103.50	PV250154-001	15,416.00	01-0000-0-0000-7111-5810-750	AUGUST 2024
			19,103.50	PV250154-001	354.00	01-0000-0-0000-7112-5810-750	AUGUST 2024
			19,103.50	PV250154-001	544.00	01-0000-0-0000-7300-5810-720	AUGUST 2024
			19,103.50	PV250154-001	272.00	01-0000-0-0000-7300-5810-720	AUGUST 2024
			19,103.50	PV250154-001	2,230.00	21-9711-0-9006-8500-5810-000	AUGUST 2024
W-973954	008058-01 AT&T	09/26/2024	2,048.07	PV250159-001	31.63	01-0000-0-0000-2100-5901-740	AUGUST 2024
			2,048.07	PV250159-001	155.55	01-0000-0-0000-2421-5902-790	AUGUST 2024
			2,048.07	PV250159-001	31.63	01-0000-0-0000-8205-5901-101	AUGUST 2024

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			2,048.07	PV250159-001	62.23	01-0000-0-0000-8205-5901-103	AUGUST 2024
			2,048.07	PV250159-001	94.89	01-0000-0-0000-8205-5901-105	AUGUST 2024
			2,048.07	PV250159-001	1,074.51	01-0000-0-0000-8205-5901-211	AUGUST 2024
			2,048.07	PV250159-001	30.07	01-0000-0-0000-8205-5901-331	AUGUST 2024
			2,048.07	PV250159-001	494.16	01-0000-0-0000-8205-5901-720	AUGUST 2024
			2,048.07	PV250159-001	31.49	01-0000-0-1455-2420-5901-331	AUGUST 2024
			2,048.07	PV250159-001	31.63	01-3315-0-5730-1110-5901-730	AUGUST 2024
			2,048.07	PV250159-001	10.28	13-5310-0-0000-3700-5901-103	AUGUST 2024
W-973955	011738-01 POWERSCHOOL GROU	09/26/2024	35,988.47	PV250160-001	11,338.46	01-0111-0-1110-1000-5800-790-501	INV400941
			35,988.47	PV250161-001	24,650.01	01-6266-0-1110-2421-5800-790	INV400538
W-973956	008058-01 AT&T	09/26/2024	6,774.63	PV250155-001	6,774.63	01-0000-0-0000-8205-5901-720	BAN# 9391000531
W-973957	012146-01 CROWN WORDWIDE M	09/26/2024	9,762.59	PV250162-001	9,762.59	21-9711-0-9645-8520-5800-103	168239
W-973958	009663-01 ATKINSON ANDELSO	09/26/2024	4,921.60	PV250169-001	4,921.60	01-0000-0-0000-7150-4300-710	725312
W-973959	006807-01 GRAPHICWORKS	09/26/2024	1,580.13	PV250168-001	1,580.13	01-0000-0-0000-7150-4300-710	05-16671
W-973960	004143-02 RICOH USA INC	09/26/2024	1,490.68	PO250264-005	745.34	01-0000-0-0000-7300-5601-720	9032703031
			1,490.68	PO250264-006	745.34	01-0000-0-0000-7300-5601-720	9032748082
W-973961	009206-01 TRADE CREDIT SER	09/26/2024	114.65	PO250140-004	114.65	01-8150-0-0000-8110-4300-780	1657634609
W-973962	011057-01 UPS	09/26/2024	23.10	PO250275-003	23.10	01-0000-0-0000-7300-5903-720	0000968340274
W-973963	011431-01 KIS	09/26/2024	25,269.99	PO250393-001	25,269.99	21-9711-0-9701-8520-4300-790	81614
W-973964	010994-01 KINDERSYSTEMS IN	09/26/2024	523.50	PO250400-001	523.50	12-6105-0-0001-1000-4300-100	INV25700
W-973965	005398-01 MOBILE MODULAR M	09/26/2024	1,045.00	PO250033-002	1,045.00	01-0000-0-0000-7300-4300-720	2608831
W-973966	011902-03 PITNEY BOWES INC	09/26/2024	1,017.89	PO250280-005	1,017.89	01-0000-0-0000-7300-5903-720	8000-9000-1075-0

090124-093024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2025**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-973967	009675-01 READY REFRESH BY	09/26/2024	155.36	PO250062-006	116.52	01-2600-0-0000-2490-4300-000	04I0034251553
			155.36	PO250062-006	38.84	12-6105-0-0001-1000-4300-100	04I0034251553

Warrant/EFT Count: 206 **Total Warrant/EFT Amount:** 6,410,261.61

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Amber Lee-Alva, Superintendent
James Barnes, Director of Student Services
CATEGORY: Consent/Action
ITEM TITLE: Approval of Quarterly Report on Williams Uniform Complaints (Education Code §35186)

BACKGROUND INFORMATION

In accordance with Education Code §35186, Williams complaints must be filed and resolved through the Uniform Complaint Procedures (UCP). These complaints address deficiencies in instructional materials, emergency or urgent facility conditions posing a threat to the health and safety of students or staff, and teacher vacancies or misassignments.

Complaints can be filed anonymously, and complainants who provide their identity are entitled to a response if requested. Schools are required to make complaint forms available for these purposes. However, complaints submitted in writing must still be accepted, even if not on the official form. Complaints should be filed with the principal or their designee.

Local governing boards are required to report quarterly to the San Mateo County Office of Education on the nature and number of Williams complaints received. These reports are publicly presented during regular board meetings.

REPORT/PROPOSAL

For the first quarter of the 2024-25 school year, the CUSD received zero (0) Williams complaints related to instructional materials, facilities conditions, or teacher vacancies/misassignments.

FISCAL ANALYSIS

There is no financial impact on the General Fund.

RECOMMENDATION

Staff recommend the Governing Board receive and approve the first-quarter report on Williams Uniform Complaints, as required by Education Code §35186.

SAN MATEO COUNTY OFFICE OF EDUCATION

Excellence and Equity in Education

Quarterly Report –*Williams* Uniform Complaints
[Education Code § 35186]

District: Cabrillo Unified School District

Name & Title of Preparer: Rosibel Acosta

Quarter Reported: (check one)

- ☑ 1st Quarter: July 2024 through September 2024 – Due October 2024
- ☐ 2nd Quarter: October 2024 through December 2024 – Due January 2025
- ☐ 3rd Quarter: January 2025 through March 2025 – Due April 2025
- ☐ 4th Quarter: April 2025 through June 2025 – Due July 2025

Date for information to be reported publicly at governing board meeting: 10/10/2024

Please check the box that applies:

☑ No complaints were filed with any school in the district during the quarter indicated above.

☐ Complaints were filed with schools in the district during the quarter indicated above. The following chart summarizes the nature and resolution of these complaints. **Copies of the complaint and the district's written response will be submitted along with this report.**

General Subject Area	Number of Complaints Received	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials and Textbooks			
Facility Conditions			
Teacher Vacancy or Misassignment			
TOTAL			

Amber Lee-Alva

Name & Signature of Superintendent

Date: 10/11/2024

Sign and date the report ***after*** it is presented at your board meeting. Please submit the executed report to Systems for District Improvement via email at sdi@smcoe.org.

101 Twin Dolphin Drive • Redwood City • CA • 94065-1064 • 650-802-5300 • www.smcoe.org

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Jennifer Mash, Chief Business Officer
CATEGORY: Consent/Action
ITEM TITLE: Approval of Superintendent's Moving Expenses Reimbursement

BACKGROUND INFORMATION

In accordance with the employment contract of Superintendent Amber Lee-Alva, approved by the Board on May 9, 2024, the District agreed to reimburse the Superintendent for actual moving expenses incurred due to her relocation to a residence within the District's vicinity. The contract stipulates that the reimbursement amount will not exceed $10,000 and is subject to the following conditions:

- The Superintendent's new residence is located within 20 miles of the District's geographic boundaries.
- The relocation occurs within 18 months of the contract's effective date.
- The distance between the Superintendent's current and new residences is at least 50 miles.

REPORT/PROPOSAL

The Superintendent has met the required conditions and has submitted a reimbursement request for moving and relocation expenses. The total submitted for reimbursement is $10,463.43, which exceeds the contractual limit of $10,000. Per the terms of the contract, the District will reimburse only up to the maximum of $10,000. The itemized invoice has been reviewed and pre-approved by the Board President. The Superintendent now requests formal Board approval for the reimbursement, with the amount capped at $10,000 in accordance with the contract.

FISCAL ANALYSIS

The cost associated with this will be covered by the General Fund.

RECOMMENDATION

It is recommended that the Board approve the reimbursement of the Superintendent's moving expenses in accordance with the terms outlined in the employment contract.

CABRILLO UNIFIED SCHOOL DISTRICT
BUSINESS SERVICES
REQUEST FOR REIMBURSEMENT

Requestor: Amber Lee-Alva, Superintendent
Date: Wednesday, October 2, 2024
Site/Department: Superinendent's Office
Mailing address: 498 Kelly Avenue, Half Moon Bay, California 94019

Mail directly to payee:
Pick up from Business Office: X
Return to site:

DESCRIPTION OF EXPENDITURE	ACTUAL EXPENSE
Hotel stay Invoice # 43288	$ 1,259.32
Hotel stay Invoice # 43318	$ 892.10
Hotel stay Invoice # 43426	$ 892.10
Hotel stay Invoice # 43486	$ 1,247.40
Hotel stay Invoice # 43545	$ 178.20
Hotel stay Invoice # 43675	$ 717.68
Miscellaneous moving expense / Receipt date: 07/14/2025	$ 40.00
Miscellaneous moving expense / Receipt date: 07/18/2025	$ 81.32
Miscellaneous moving expense / Receipt date: 07/18/2025	$ 66.44
Miscellaneous moving expense / Receipt date: 07/18/2025	$ 6.54
Miscellaneous moving expense / Receipt date: 07/22/2026	$ 670.46
Miscellaneous moving expense / Receipt date: 07/28/2024	$ 157.48
Uhaul moving service	$ 109.39
First month rent	$ 4,145.00
Original, Itemized Receipts/invoices MUST be attached!	$ 10,463.43

Budget Code to be charged:

1. 01-0000-0-0000-7150-4300-710	100%
2.	

Account Payable Use Only
PV#
Vendor #

Requestor's Signature: _____ Date: 10/3/24

Board President's Signature: _____ Date: _____

Chief Business Officer: _____ Date: _____

Please allow 8-15 days from receipt of fully Approved form in Accounting to the mailing of the check.

Check-out receipt

Harbor View Inn
51 Avenue Alhambra
Half Moon Bay, CA, USA 94019

Name: Steve Alva
Check-in: Sunday, Jun 2, 2024
Check-out: Saturday, Jun 8, 2024
Confirmation #: 36319SE014066
Invoice number: 43288
Invoice date: 06/08/2024
: 6507262329

Unit assignment: 5

[redacted]Alva
[redacted]
United States

Date	Description of services	Cost(USD)
06/02/2024	Unit 5: coast premium king - Booking.com Standalone	143.65
06/07/2024	Service Fee: Service Charge	54.00
06/03/2024	Unit 5: coast premium king - Booking.com Standalone	160.65
06/04/2024	Unit 5: coast premium king - Booking.com Standalone	186.15
06/05/2024	Unit 5: coast premium king - Booking.com Standalone	186.15
06/06/2024	Unit 5: coast premium king - Booking.com Standalone	203.15
06/07/2024	Unit 5: coast premium king - Best Available Rate	203.15
	Sub-total	1136.90
	Bid Tax	6.00
	Occ Tax	108.30
	TMD Fee	8.12
	Total	1259.32
	Jun 2, 2024, MC XXXX[redacted]	1024.33
	Jun 7, 2024, MC XXXX[redacted]	234.99
	Amount due (USD)	**0.00**

Customer signature: _____

Check-out receipt

Harbor View Inn
51 Avenue Alhambra
Half Moon Bay, CA, USA 94019

Name: Steve Alva
Check-in: Sunday, Jun 9, 2024
Check-out: Friday, Jun 14, 2024
Confirmation #: 42738329
Invoice number: 43318
Invoice date: 06/14/2024
: 6507262329

Unit assignment: 14

[redacted] Alva
[redacted]
United States

Date	Description of services	Cost(USD)
06/09/2024	Unit 14: Panoramic Deluxe King - Corporate Traveler Rate	160.20
06/10/2024	Unit 14: Panoramic Deluxe King - Corporate Traveler Rate	160.20
06/11/2024	Unit 14: Panoramic Deluxe King - Corporate Traveler Rate	160.20
06/12/2024	Unit 14: Panoramic Deluxe King - Corporate Traveler Rate	160.20
06/13/2024	Unit 14: Panoramic Deluxe King - Corporate Traveler Rate	160.20
	Sub-total	801.00
	Bid Tax	5.00
	Occ Tax	80.10
	TMD Fee	6.00
	Total	892.10
	Jun 14, 2024, VI XXXX [redacted]	892.10
	Amount due (USD)	**0.00**

Customer signature: _____

Check-out receipt

Harbor View Inn
51 Avenue Alhambra
Half Moon Bay, CA, USA 94019

Name: Steve Alva
Check-in: Sunday, Jun 16, 2024
Check-out: Thursday, Jun 20, 2024
Confirmation #: 42870455
Invoice number: 43426
Invoice date: 06/20/2024
: 6507262329

Unit assignment: 14

[redacted]Alva
[redacted]
United States

Date	Description of services	Cost(USD)
06/16/2024	Unit 14: Panoramic Deluxe King - Best Available Rate	160.20
06/17/2024	Unit 14: Panoramic Deluxe King - Best Available Rate	160.20
06/18/2024	Unit 14: Panoramic Deluxe King - Best Available Rate	160.20
06/19/2024	Unit 14: Panoramic Deluxe King - Best Available Rate	160.20
06/20/2024	Early checkout fee	160.20
06/20/2024	Room Rate Adjustment	1.00
	Sub-total	802.00
	Bid Tax	4.00
	Occ Tax	80.10
	TMD Fee	6.00
	Total	892.10
	Jun 20, 2024, VI XXXX[redacted]	892.10
	Amount due (USD)	**0.00**

Customer signature: _____

Check-out receipt

Harbor View Inn
51 Avenue Alhambra
Half Moon Bay, CA, USA 94019

Name: Steve Alva
Check-in: Sunday, Jun 23, 2024
Check-out: Sunday, Jun 30, 2024
Confirmation #: 42954831
Invoice number: 43486
Invoice date: 06/30/2024
: 6507262329

Unit assignment: 11

[redacted] Alva
[redacted]
United States

Date	Description of services	Cost(USD)
06/23/2024	Unit 11: Panoramic Deluxe King - Best Available Rate	160.00
06/24/2024	Unit 11: Panoramic Deluxe King - Best Available Rate	160.00
06/25/2024	Unit 11: Panoramic Deluxe King - Best Available Rate	160.00
06/26/2024	Unit 11: Panoramic Deluxe King - Best Available Rate	160.00
06/27/2024	Unit 11: Panoramic Deluxe King - Best Available Rate	160.00
06/28/2024	Unit 11: Panoramic Deluxe King - Best Available Rate	160.00
06/29/2024	Unit 11: Panoramic Deluxe King - Best Available Rate	160.00
	Sub-total	1120.00
	Bid Tax	7.00
	Occ Tax	112.00
	TMD Fee	8.40
	Total	1247.40
	Jun 28, 2024, VI XXXX [redacted]	891.00
	Jun 28, 2024, VI XXXX [redacted]	178.20
	Jun 29, 2024, VI XXXX [redacted]	178.20
	Amount due (USD)	**0.00**

Customer signature: _____

Check-out receipt

Harbor View Inn
51 Avenue Alhambra
Half Moon Bay, CA, USA 94019

Name: Steve Alva
Check-in: Sunday, Jun 30, 2024
Check-out: Monday, Jul 1, 2024
Confirmation #: 43073813
Invoice number: 43545
Invoice date: 07/01/2024
: 6507262329

Unit assignment: 11

[redacted] Alva
[redacted]
United States

Date	Description of services	Cost(USD)
06/30/2024	Unit 11: Panoramic Deluxe King - Best Available Rate	160.00
	Sub-total	160.00
	Bid Tax	1.00
	Occ Tax	16.00
	TMD Fee	1.20
	Total	178.20
	Jun 30, 2024, VI XXXX [redacted]	178.20
	Amount due (USD)	**0.00**

Customer signature: _____

Check-out receipt

Harbor View Inn
51 Avenue Alhambra
Half Moon Bay, CA, USA 94019

Name: Steve Alva
Check-in: Monday, Jul 8, 2024
Check-out: Friday, Jul 12, 2024
Confirmation #: 43208920
Invoice number: 43675
Invoice date: 07/12/2024
: 6507262329

Unit assignment: 5

[redacted] Alva
[redacted]
United States

Date	Description of services	Cost(USD)
07/08/2024	Unit 5: coast premium king - AAA/AARP	161.10
07/09/2024	Unit 5: coast premium king - AAA/AARP	161.10
07/10/2024	Unit 5: coast premium king - AAA/AARP	161.10
07/11/2024	Unit 5: coast premium king - AAA/AARP	161.10
	Sub-total	644.40
	Bid Tax	4.00
	Occ Tax	64.44
	TMD Fee	4.84
	Total	717.68
	Jul 12, 2024, MC XXXX[redacted]	717.68
	Amount due (USD)	**0.00**

Customer signature: _____

Header

Chevron
9400 Cabrito Hwy
Moss Beach Ca
00204381

07/14/24 6:15:44 PM
Register: 1 Trans #: 9459 Op ID: 11
Your cashier: Ashok

*** PREPAID RECEIPT ***

UNLEAD REG CR	PUMP# 5	$40.00	99
	Subtotal =	$40.00	
	Total =	$40.00	
	Change Due =	$0.00	

Credit

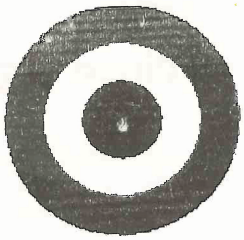
XXXXXXXXXXXX3830 VISA
INVOICE: E/8173162
AUTH 016691
PREPAY TRANSACTION
PRE-APPROVED MAXIMUM PURCHASE AMOU
Mode: Issuer
AID: A0000000031010

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Chevron [illegible] h a
Techron Advantage
card. See app
for details.

[illegible] to pay the above total [illegible]ount
acc[illegible]ding to card issuer agr[illegible]ent.

Footer

Travel back to CUSD



San Mateo Fashion Island - 650-341-0734
2220 Bridgepointe Pkwy
San Mateo, California 94404-1569
07/15/2024 06:03 PM



GARA[illegible] & [illegible]
085021099 [illegible] S T $13.99
GROCERY
203130228 MARKETP[illegible]NTRY NF $2.69
266010021 GG CIT[illegible]S NF $5.29
267008011 [illegible]DUCT NF $2.80
"0.35 ea
055090093 [illegible]AERS NF $1.39
270060229 TOSTINOS PR NF $12.31
Regular Price $15.39
15% off Circle
055090483 TIC TAC SNGL NF $1.79
055090076 TIC TAC NF $1.79
271100136 CHERRY COKE TF P $7.99
Bottle Deposit Fee $0.60
HEALTH AND BEAUTY
049010822 SECRET T $13.79
HOME
[illegible]4095751 Yankee Candle T $16.99
KITCHEN
LAUNDRY CLEANING AND CLOSET
[illegible]

SUBTOTAL	$155.60
Target Circle Card 5%	$7.75 -
T = CA TAX 9.62500 on $121.16	$11.66
TOTAL	$159.51
Reusable Bag Discount	$0.05
[redacted] DEBIT CARD	$159.46
[illegible]ALL [illegible]0000006123333	
[illegible] Debit	
AUTH CODE:	097011

Questions about this
Target Debit Card transaction
Call 1-888-729-7331 or write
PO Box 673
Minneapolis, MN 55440-0673

WHEN YOU RETURN ANY ITEM, YOUR
RETURN CREDIT WILL NOT INCLUDE ANY
[illegible] COUPON
[illegible]ER.

Subtotal $74.18
tax 9.625 7.14

total = 81.32

Smart&Final

Store 453
1840 SOUTH NORFO[illegible] STREET
SAN MATEO, CA [illegible]
Telephone (650) 345-1335

Dairy/Deli/Cheese		
Sargento Thin Sliced Sh	4.59	F
Tillamook Sharp Cheddar	13.99	F
Grocery		
Barilla Rigatoni	1.59	F
Regular Price $1.89		
Bertolli Traditional Ma	3.79	F
Non-Foods		
Anchor Hocking Food Sto	[illegible]	T
Trudeau Pepper Mill and	12.99	T
Dixie Everyday 10 1/16i	[illegible]	T
First Street 2 Ply All	[illegible]	T
Chef Craft Reusable Str	[illegible]	T
Ziploc Gallon Storage B	[illegible]	T
Ziploc Quart Storage Ba	7.99	T
Reynolds Wrap Aluminum	4.99	T
Colgate Toothpaste Regu	[illegible]	T
General		
SFI Bag Checks[illegible]nd Char	0.25	
SFI Bag Checkstand Char	0.25	
SFI Bag Checkstand Char	0.25	
Basket Verify	0.00	
SUBTOTAL	85.32	

Total # Items Sold 17

	24.71 @	0.000% =	0.00
Tax	60.61 @	9.625% =	[illegible]83
TOTAL			91.15
Debit			91.15

PURCHASE $91.15
**********[illegible]Visa
CHIP CONTACTLESS
REF# [illegible]292548 APPROVED
US [illegible]BIT
ARQC - C8CF418DF3850C78
ONLINE PIN VERIFIED
Mode: T[illegible]
IAD: 0[illegible]3A00000

Total Saved	$0.30
Item Savings	0.30

Legend
T - taxable
F - food stamp el[illegible]

001045[illegible]24002000031

You were served by: Cristel

Date	Time	Store	Term	Trans
07[illegible]24	01:55 PM	453	2	4004[illegible]0031

Thank you for [illegible]

$60.61
+tax 5.83
total = $66.44

THANK YOU FOR SHOPPING AT
HASSETT HARDWARE - HMB
111 MAIN STREET
HALF MOON BAY, CA 94019
ACE STORE # 12200
(650) 726-5505

07/18/24 8:38AM VS 102 SALE

3073954 2 EA 2.99 EA
ADAPTR GRND VINYL 3/2 WH 5.98
SUB-TOTAL:$ 5.98 TAX: $ .56
TOTAL: $
CASH TEND: 50.00 CHANGE: 43.46
Total Items:2

==>> JRNL# J27820/1
CUST NO: *1
Customer Copy

****
Tell us about your experience
today and Enter to win a $50
gift card!
****
participate
Visit: TalkTo.AceHardware.com
Text HELP to 223439

This survey invitation is
valid for 72 hours
Store # 122
Survey approximately 5 mins
Purchase necessary.
Must be 18 or older to
enter sweepstakes. Void
where prohibited.
©ACE Hardware

cost of relocating

S C FURNITURE OUTLET
1119 INDUSTRIAL RD STE
SAN CARLOS, CA 94070412
07/21/2024 17:46:27
CREDIT CARD
MC SALE

Card #	XXXXXXX
Chip Card:	Mastercard
AID:	A0000000041010
SEQ #:	9
Batch #:	653
INVOICE	9
Approval Code:	02183B
Entry Method:	Chip Read
Mode:	Issuer

SALE AMOUNT $670.46

CUSTOMER COPY

FURNITURE OUTLET

1119 Industrial Road, Suite C
San Carlos, CA 94070
Tel. (650) 591-8238
Fax: (650) 591-8239
www.unitedfurnitureclub.com

KAI
Sales Person

102898

Date 7/22 / 2024

Lee
(Home) Tel.
(Cell) Tel.
Apt #
Zip Cross Street

DESCRIPTION	EACH	AMOUNT
Stand		549

DELIVERY DATE	TIME	COD
TUE 7/23	12-3PM.	

Received in good condition by: X

AMERICAN EXPRESS ☐ M/C,VISA ☑ DISCOVER ☐ CASH ☐ CHECK # ☐

NOTICE:
1. NO CANCELLATION, NO REFUND ON LAY-AWAY AND / OR SPECIAL ORDER.
2. 25% RESTOCK CHARGE FOR ALL CANCELLATIONS ON SPECIAL ORDERS OR RETURN MERCHANDISES (WITHIN 48 HOURS). THE REST OF AMOUNT WILL BE STORE CREDIT ONLY.
3. EXCHANGE IS ALLOWED WITHIN 48 HOURS FOR DEFECTIVE MERCHANDISES FROM FACTORY.
4. ALL SALES ARE FINAL, NO CANCEL, NO CASH REFUND. STORE CREDIT ONLY.

Customer Signature X

DELIVERY	70	
SUB TOTAL	549	46
TAX	51	46
TOTAL	670	46
DEPOSIT	670	
BALANCE	0	

THANK YOU FOR SHOPPING AT
HASSETT HARDWARE - HMB
111 MAIN STREET
HALF MOON BAY, CA 94019
ACE STORE # 12200
(650) 726-5505

07/28/24 11:40AM CG 102 SALE

1028408 1 EA $129.99 EA $129.99
T VACUUM CORDED
1 EA $13.99 EA $13.99
OWELS SAS 4PK
AL:$ 143.98 TAX: $ 13.50
BC AMT: $ 157.48

BK CARD#: XXXXXXXXX[redacted]
MID:********9883 TID:***5461
AUTH: 02895B AMT: $ 157.48
Host reference #:936249 Bat#
Authorizing Network: MASTERCARD
Contactless
CARD TYPE:MASTERCARD EXPR: XXXX
AID : A0000000041010
TVR : 0000008001
AD : 0110A04001220000000000000000000000
:
00
Issuer

Mastercard
0035
: F78F4EA5934628AF
xnID/ValCode: 377057
Bank card USD$ 157.48
Total Items:2

IRNL# J36249/1
CUST NO: *1
R-HMB

$ 157.48

5:45
◀ Camera
89
uhaul.com — Private

U-HAUL®



	1	$59.85 +$1.39/mile

10' Truck (In-Town)
3 days of use requested, subject to availability.

Estimated Miles - $1.39/mile	0	$41.70
Environmental Fee	1	$0.00
Damage Coverage		
You are currently financially **responsible for any damage to your equipment.** The estimated value of your rental truck is **$35,000 USD**.	None	$0.00

Tax:	$7.84
Subtotal:	$109.39 +$1.39/mile

Reserve Again

Add Storage

Summary of Charges

All rates are in US dollars. Upcoming charges do not include sales tax unless otherwise noted.

Paid:

Rental Equipment	$892.49

Order Placed: 7/18/2024 View Printable Order

Feedback

9:46 69

Back Loading...

Your lease

Lease

Fixed Term. The term of this Lease (**Term**) will begin on **July 10, 2024** (**Start Date**) and end on **July 9, 2025** (**Expiration Date**). Neither Landlord nor Tenant is obligated (and neither has any right) to unilaterally renew or extend the Term of this Lease. If Landlord accepts Tenant's payment of the Monthly Rent otherwise due under this Lease for the month after the end of the Term, then this Lease will be deemed to continue on a month-to-month basis on the same terms and conditions as contained in this Lease. In such event, either Landlord or Tenant may terminate the month-to-month tenancy as of the last day of any calendar month by giving at least 30 days' written notice of termination to the other party; provided, however, if Tenant has occupied the Property for one year or more, Landlord may only terminate this Lease as permitted by local and California law and by providing at least 60 days' notice to Tenant. In either case, termination will be effective on the date specified in the notice with Rent prorated based upon the number of days from the last Rent due date to the date specified in the notice and a 30-day month.

1.5. RENT

1.5.1. Base Rent; Monthly Rent

Tenant is responsible for paying monthly rent for the use and occupancy of the Property (**Base Rent**) and all other fixed rent and fixed charges described in this Lease (collectively, **Monthly Rent**) on the **1st day of the month** day of each month (**Monthly Rent Due Date**). The Monthly Rent is **$4,145.00**. First month's Monthly Rent is due on the first Monthly Rent Due Date after the Start Date.

1.5.2. Additional Rent

Any amount Tenant may be required to pay Landlord or any other party under this Lease in addition to Monthly Rent will be additional rent (**Additional Rent**). The Monthly Rent and any Additional Rent are collectively referred to as "**Rent**". Additional Rent includes, without limitation:

- Any applicable charges for utilities and/or other services to the Property, in amounts that vary by month (**Variable Charges**), payable to Landlord within **5** days of billing.
- The cost of utilities required to be arranged for and paid by Tenant directly to the service provider.
- The Insufficient Funds Fee, which is $25 for the first dishonored payment, and $35 for each subsequent dishonored payment.
- The Late Fee is **$150.00**.

1.5.3. Manner of Payment

All Rent payable to Landlord must be paid by one of the following:

Check or money order made payable to the following recipient and delivered to the following address:

Electronically by online payment service: **Zelle, Venmo, Paypal**. Landlord will provide Tenant with Landlord's account information.

ACH/direct deposit. Landlord will provide ACH/direct deposit payment information to Tenant directly.

1.5.4. Rent Summary

Tenant's Rent responsibilities are summarized below:

	Monthly Rent
Base Rent	**$3,725.00**

Download signed PDF ...

Packet page 74 of 198

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Amber Lee-Alva, Superintendent
CATEGORY: Consent/Action
ITEM TITLE: Approval of Regular and Special Governing Board Meetings Minutes

BACKGROUND INFORMATION

The Governing Board routinely reviews and approves minutes from all regular meetings and special sessions.

REPORT/PROPOSAL

This board packet includes the unadopted minutes of the September 10, 2024, Special Board Meeting and the September 12, 2024, Regular Board Meeting for consideration.

FISCAL ANALYSIS

There is no financial impact on the General Fund.

RECOMMENDATION

Staff recommends approval of the Governing Board meeting minutes as submitted.

Special Governing Board Meeting

(Unadopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Tuesday, September 10, 2024 • 6:30 p.m.

Cabrillo Unified School District Board Room, 498 Kelly Avenue, Half Moon Bay, California 94019

I. Opening Items

A. Call Public Session to Order

President Hines called the meeting to order at 6:35 p.m.

B. Roll Call / Quorum

Board Members Present:	Kimberly Hines, President Carmen Daniel, Vice President Mary Beth Alexander, Member Sophia Layne, Member
Administrators Present	Amber Lee-Alba, Superintendent Jennifer Marsh, Chief Business Officer Leticia Bhatia, Deputy Superintendent, Educational Services Bianca Forrester, Associate Superintendent, Human Resources and Student Services Drew Gamet, Director, Alternative Programs

C. Pledge of Allegiance

President Kimberly Hines led the Pledge of Allegiance.

D. Approval of Agenda

President Hines motioned to approve the agenda as presented. Motion seconded by Member Layne.

Motion (102): passed by a 4-0 vote.
Member Cortes—absent.

II. General Business

A. Adoption of Emergency Resolution 25-2024 in the Event of a Concerted Refusal to Work by Employees

Member Layne motioned to approve the adoption of Emergency Resolution 25-2024 in the Event of a Concerted Refusal to Work by Employees. Motion seconded by Member Daniel.

Public comments:

Erik Latona: Expressed concern about the 12% pay increase for substitute teachers, questioning why regular staff aren't receiving similar increases. Suggested that resources should focus on retaining permanent staff who provide a higher quality of education.

Stephanie Morales: Voiced disappointment over stagnant teacher salaries compared to administrative pay raises. Emphasized the need for livable wages for teachers and stated her refusal to send her children to school if teachers strike.

Keenan Damon: Criticized the district's spending on consultants instead of teachers, raising concerns about priorities and the allocation of funds during contract negotiations.

The Board received four (4) comments on this agenda item via the Google Public Comment Request form. For access, please refer to the link provided below:

https://drive.google.com/file/d/1Cxo4akx6kVNpL8tuTHLP4y9Espw_R3vC/view?usp=drive_link

ROLLCALL VOTE
Kimberly Hines, President—aye
Carmen Daniel, Vice President—aye
Lizet Cortes, Clerk—absent
Mary Beth Alexander, Member—aye
Sophia Layne, Member—aye

Motion (103): passed by a 4-0 vote.

B. Approval of Swing Education Platform and Services Agreement

Member Layne motioned to approve the Swing Education Platform and Services Agreement. Motion seconded by Member Alexander.

Public Comments:

The Board received nine (9) comments on this agenda item via the Google Public Comment Request form. For access, please refer to the link provided below:

https://drive.google.com/file/d/1Cxo4akx6kVNpL8tuTHLP4y9Espw_R3vC/view?usp=drive_link

Motion (104): passed by a 4-0 vote.
Member Cortes—absent.

II. Closed Session

A. Identification of Closed Session Topics of Discussion

B. Public Comments on Closed Session Topics

None.

C. Adjourn to Closed Session – 7:15 p.m.

Board Members met privately for a Closed Session. Actions taken during the Closed Session are reported under the "Closed Session Action Report."

3. Conference with Labor Negotiators (Government Code §54957.6)

- District-designated representatives: Amber Lee-Alva, Superintendent
- Employee organizations: Cabrillo Unified Teachers Association

D. Adjourn Closed Session and Reconvene Open Session

III. Open Session

a. Closed Session Action Report

Superintendent Lee-Alva reported the following action taken in Closed Session:

5. Closing Items

At 9:13 p.m., President Hines moved to adjourn the Special Board Meeting. Member Daniel seconded the motion.

Motion (104): passed by a 4-0 vote.
Member Cortes—absent.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent.

Minutes presented by Amber Lee-Alva, Secretary to the Governing Board.

Certified by:

_____ _____

Lizet Cortes Date
Clerk to the Governing Board

Regular Governing Board Meeting

(Unadopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, September 12, 2024 • Public Session: 6:30 p.m.

Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

Video Recording on Pacific Coast TV YouTube Channel:

https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr

1. Opening Items

a. Call Public Session to Order

President Hines called the meeting to order at 6:34 p.m.

b. Roll Call / Quorum

Board Members Present:	Kimberly Hines, President Carmen Daniel, Vice President (arrived at 6:41 p.m.) Lizet Cortes, Clerk Mary Beth Alexander, Member Sophia Layne, Member Jamie Bikle, Student Board Member Martin Juarez, Student Board Member
Administrators Present:	Amber Lee-Alva, Superintendent Jennifer Marsh, Chief Business Officer Leticia Bhatia, Deputy Superintendent of Educational Services

c. Pledge of Allegiance

Student Board Member Jamie Bikle led the Pledge of Allegiance.

d. Approval of the Agenda

President Hines requested an amendment to the agenda by adding the approval of the Half Moon Bay High Forestry Challenge Team to the Santa Cruz Forestry Challenge, Loma Mar, California, October 9-12, 2024, to the Consent Agenda.

Member Alexander made a motion to approve the agenda as amended. Motion not seconded.

Motion (105): Lost

President Hines requested another amendment to the agenda by removing Item 4i. Adoption of Resolution 26-2024 Last, Best, and Final Offer: Compensation Increase for Cabrillo Unified Teachers' Association Bargaining Unit for the 2023-2024 School Year

Member Alexander made a motion to approve the agenda as amended. Member Layne seconded the motion.

Motion (105): Passed by a 5-0 vote with Student Board Members Bikle and Juarez voting aye.

3. Communications

a. Public Comments

The Board received eight (8) comments on non-agenda topics or Consent Items during the in-person public comment session:

Claire Gould: Expressed gratitude to union leadership, the community, and the new superintendent, noting positive changes. She encouraged voters to elect competent, empathetic board candidates and emphasized the need for financial transparency.

Daniel Whitemore: Thanked the board and union for resolving the teacher contract. Suggested improving the budgeting process and prioritizing staff salaries in future budgets while welcoming the new superintendent.

Ann Mori: Addressed concerns over swimming lessons being canceled unexpectedly. She requested clear communication and permission to use the district's pool to continue offering the nonprofit's swim program.

Jordanna Galino: Spoke about her son's disappointment when swimming lessons were canceled. She urged the district to allow continued access to the pool, as her family cannot afford alternatives.

Pete Cerneka: Raised concerns about the pay gap between district teachers and those in other districts, urging the Board to develop a plan to address this. He also suggested improving fiscal transparency to build community trust.

Mary McDonald: Expressed concerns about the lack of transparency during the contract negotiations. She emphasized the importance of long-term solutions for retaining teachers and clearer communication with parents.

Breanna Lafontaine: Thanked the new superintendent and the teachers' union for their efforts in improving the district. She expressed excitement about future changes and emphasized the importance of continuing the momentum.

Chelsea Mickelsen: Thanked the board and district for resolving the contract but stressed the need for further strategies to attract and retain teachers. She advocated for increased funding and unity within the district.

The Board received two (2) comments on nonagenda topics or Consent Items via the Google Public Comment Request form. For access, please refer to the link provided below:

https://drive.google.com/file/d/1D9ScnyGveQkDtjrgb12Ul5ltGabOemHh/view?usp=drive_link

b. Employee Organizations Report

CUTA Representatives

CUTA President John Carey: Reflected on the challenges faced during the week. He emphasized the importance of relationships in education, both between teachers and students and between district leaders and staff. He expressed hope that the new agreement would foster trust, transparency, and collaboration moving forward.

CSEA Representatives

*CSEA President Holly Lynne: E*xpressed relief that the teachers' union reached an agreement with the district, acknowledging the fresh start under new leadership. She thanked her members for their

dedication and efforts in preparing for a possible strike. She emphasized the need for continued collaboration and a respectful approach moving forward to support students.

c. Board Members Report

Member Mary Beth Alexander: Voiced her satisfaction with the newly reached agreement, emphasizing the fresh start with talented new faces in the district. She highlighted the collective focus on students' best interests and encouraged learning about school funding through Ed100.org to better understand educational processes.

Member Carmen Daniel: Shared her gratitude for the union and staff's efforts in reaching an agreement. As a parent, she expressed relief at being able to send her children to school and thanked everyone involved for making it possible.

Member Sophia Layne: Celebrated the agreement reached after a challenging process, acknowledging the hard work and collaboration from district leaders, the community, and external support. She praised Superintendent Amber Lee-Alva and Chief Business Officer Jennifer Marsh for their leadership. She emphasized the importance of building relationships, improving communication, and tackling systemic issues to ensure district progress. Layne also encouraged continued efforts to increase resources and foster positive change for the future and expressed optimism about the district's path forward.

Member Lizet Cortes: Thanked district leaders, teachers, and the community for their collaboration. As a parent, she acknowledged the challenges, including her daughter's reluctance to return to school, but appreciated that learning was not disrupted. Cortes emphasized the importance of continuing to work together and building on the progress made for the future. She apologized for any inconvenience caused and stressed the need to maintain and strengthen relationships moving forward.

President Kimberly Hines: Conveyed her gratitude to Superintendent Amber Lee-Alva and acknowledged the contributions of teachers and community members during the selection process. She highlighted the relief following the strike's resolution but stressed the challenges ahead due to tight finances. President Hines called for collaboration, flexibility, and input from all parties to develop solutions. She addressed misconceptions about workforce housing funding and emphasized the need to unite and address the district's financial struggles and state funding formula issues. Finally, she encouraged cooperation with other districts for long-term gains.

d. Student Board Member Report

Student Board Member Martin Juarez: Expressed joy at seeing familiar teachers after the strike resolution. He shared highlights from Pilarcitos High School, including welcome circles, painting with Bob Ross, a mural field trip in San Francisco, and an introduction to horses class where students met Calvin, the pony.

Student Board Member Jamie Bikle: Shared Half Moon Bay High School updates highlighting fall athletics and spirit week activities. Bikle voiced strong support for teachers, emphasizing their crucial role in student success. She raised concerns about the communication of the potential strike's impact and advocated for better direct communication with students in the future.

e. Superintendent Report

Superintendent Amber Lee-Alva: Expressed deep gratitude to teachers, leadership, and staff for their hard work and collaboration in reaching an agreement. She stressed the importance of building a more transparent and collaborative relationship moving forward, particularly with the creation of the Student Advisory Committee to prioritize student voices.

Lee-Alva also addressed the district's budget development, acknowledging challenges and outlining plans for more transparent processes. She clarified that they are borrowing against Fund 40 for financial stabilization and invited the community to participate in budget discussions, highlighting the need for ongoing collaboration and communication improvements.

4. Consent Agenda

a. Proclamation Endorsing September 15, 2024, to October 15, 2024, as Hispanic Heritage Month
b. Proclamation Designating October of 2024 as LGBTQ History Month
c. Approval of Half Moon Bay High Future Farmers of America Field Trip to Chapter Leadership Conference at Mendocino College, Ukiah, California, September 20-21, 2024
d. Approval of Boys and Girls Club MOU for 5th/6th Grade After-School Programs 2024-25
e. Adoption of Modern World History Textbook for Half Moon Bay High School
f. Approval of Certificated Personnel Report
g. Approval of Classified Personnel Report
h. Approval of Agreement with Grand Canyon University
i. Approval of Donations to Cabrillo Unified School District
j. Enrollment Report
k. Approval of Warrant Register Report Processed
l. Appointment of New Member to Bond & Parcel Tax Oversight Committee
m. Approval of the Bid Award for HMBHS Drainage & Hillside Remediation Project
n. Approval of Regular and Special Governing Board Meetings Minutes
o. Approve the Contract with Aya Healthcare, Inc.
p. Approval of the Half Moon Bay High Forestry Challenge Team to the Santa Cruz Forestry Challenge, Loma Mar, California, October 9-12, 2024 – This item was added, as requested by President Hines during the approval of the agenda.

Member Cortes made a motion that the Consent Agenda be approved as amended. Member Daniel seconded the motion.

ROLLCALL VOTE
Kimberly Hines, President—aye
Carmen Daniel, Vice President—aye
Lizet Cortes, Clerk—aye
Mary Beth Alexander, Member—aye
Sophia Layne, Member—aye

PREFERENTIAL VOTE
Jamie Bikle, Student Board Member—aye
Martin Juarez, Student Board Member—aye

Motion (106): Passed by a 5-0 vote.

5. General Business

a. Public Hearing and Adoption of Resolution 22-2024 Regarding Sufficiency of Instructional Materials for the 2024-25 School Year

Member Alexander motioned to approve the Resolution 22-2024 Regarding Sufficiency of Instructional Materials for the 2024-25 School Year. Motion seconded by Member Daniel.

At 7:28 p.m., President Hines opened the public hearing. With no public comments, the hearing was closed at 7:28 p.m.

ROLLCALL VOTE
Kimberly Hines, President—aye
Carmen Daniel, Vice President—aye
Lizet Cortes, Clerk—aye
Mary Beth Alexander, Member—aye
Sophia Layne, Member—aye

PREFERENTIAL VOTE
Jamie Bikle, Student Board Member—aye
Martin Juarez, Student Board Members—aye

Motion (107): Passed by a 5-0 vote.

b. Approval of Community Schools of Music and Art MOU for 2024-25 School Year
Member Cortes motioned to approve the Community Schools of Music and Art MOU for the 2024-25 School Year. Motion seconded by Member Layne.

Motion (108): Passed by a 5-0 vote with Student Board Member Bikle voting aye.
Student Board Member Juarez—abstained.

At 7:56 p.m., Student Board Members Bikle and Juarez left the meeting.

c. Enrollment and Staffing Update

Director of Student Support Services, James Barnes, presented an update on the district's staffing and enrollment.

d. Approval of Unaudited Actuals 2023-24

Member Layne motion to approve Unaudited Actuals 2023-24 as presented. Member Daniel seconded the motion.

Motion (108): Passed by a 5-0 vote
Jamie Bikle, Student Board Member—absent
Martin Juarez, Student Board Members—absent

e. Adoption of Resolution 23-2024 Approving the GANN Limit for the 2024-25 Fiscal Year

Member Alexander made a motion to approve Resolution 23-2024, Approving the GANN Limit for the 2024-25 Fiscal Year. Member Layne seconded the motion.

ROLLCALL VOTE
Kimberly Hines, President—aye
Carmen Daniel, Vice President—aye
Lizet Cortes, Clerk—aye
Mary Beth Alexander, Member—aye
Sophia Layne, Member—aye

PREFERENTIAL VOTE
Jamie Bikle, Student Board Member—absent
Martin Juarez, Student Board Members—absent

Motion (109): Passed by a 5-0 vote.

f. Adoption of Resolutions 24-2024 for Temporary Interfund Borrowing for Fiscal Year 2024-25

Member Layne made a motion to adopt Resolution 24-2024 for Temporary Interfund Borrowing for Fiscal Year 2024-25. Member Cortes seconded the motion.

ROLLCALL VOTE
Kimberly Hines, President—aye
Carmen Daniel, Vice President—aye
Lizet Cortes, Clerk—aye
Mary Beth Alexander, Member—aye
Sophia Layne, Member—aye

PREFERENTIAL VOTE
Jamie Bikle, Student Board Member—absent
Martin Juarez, Student Board Members—absent

Motion (110): Passed by a 5-0 vote.

g. Approval of Studio W Architectural Services Agreement Amendment 7 for Farallone View School Modernization
Member Cortes made a motion to approve Studio W Architectural Services Agreement Amendment 7 for Farallone View School Modernization. Member Daniel seconded the motion.

Motion (111): Passed by a 5-0 vote.
Jamie Bikle, Student Board Member—absent
Martin Juarez, Student Board Members—absent

h. Approval of Budget and Fiscal Consulting Services Agreement with Total School Solutions

Member Cortes made a motion to approve the Budget and Fiscal Consulting Services Agreement with Total School Solutions. Member Alexander seconded the motion.

Motion (112): Passed by a 5-0 vote.
Jamie Bikle, Student Board Member—absent
Martin Juarez, Student Board Members—absent

~~i. Adoption of Resolution 26-2024 Last, Best, and Final Offer: Compensation Increase for Cabrillo Unified Teachers' Association Bargaining Unit for the 2023-2024 School Year~~

The item was removed, as requested by President Hines during the approval of the agenda.

V. Governance Matters

A. Board Discussion on Governing Board Operations

The Board discussed resuming 2x2 meetings between the district and the Half Moon Bay City Council. The Board expressed support, with a consensus to re-establish the 2x2 format. It was noted that the President and Vice President would represent the Board.

B. Board Discussion on Governing Board New Business

A potential feasibility study for a high school swimming pool was introduced, requiring the Board's concurrence. It was agreed to add the study to the October consent agenda.

VI. Closing Items

A. Future Events

President Hines provided a report on CUSD's future events.

B. Adjourn Meeting

Member Cortes moved to adjourn the September 12, 2024, Board Meeting at 8:53 p.m. Motion seconded by Member Daniel.

Motion (113): Passed by a 5-0 vote.
Jamie Bikle, Student Board Member—absent
Martin Juarez, Student Board Members—absent

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent.

Minutes presented by Amber Lee-Alva, Secretary to the Governing Board.

Certified by:

_____ _____

Lizet Cortes
Clerk to the Governing Board

Date

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Leticia Bhatia, Ed.D., Deputy Superintendent of Educational Services
CATEGORY: Presentation
ITEM TITLE: Update on CUSD's Visual Arts and Performing Arts Programs

BACKGROUND INFORMATION

Cabrillo Unified School District is committed to arts education for all students. Visual and Performing Arts (VAPA) refers to artistic disciplines such as visual arts, dance, theater, digital arts, vocal, and instrumental arts. The goal of the VAPA Master Plan is that students in grades TK-12 receive high-quality, standards-based instruction in one or more of the art disciplines during the school day.

Our CUSD VAPA Master Plan commitments are embedded in equity to provide access to VAPA opportunities for all CUSD students, with particular access for our at-promise students:

- *An inclusive and compassionate arts education program that addresses and rectifies* ***Access and Equity*** *issues.* We will begin with a survey that maps all the schools and arts instruction to look for gaps and begin to create a plan to provide arts education access for all students in the district.

- *An inspired arts education program for all students (TK-12) that is* ***Culturally Relevant****.* The ecosystem of students, teachers, parents, and community members is rich with the arts, and through this plan, we will work to ensure direct connections to school day learning.

- *A rigorous arts education program for all students that is* ***Embedded in the Core Curriculum****.* Arts integrated curriculum will be taught by classroom teachers across subject areas that build and support the foundations of creativity, collaboration, critical thinking, and communication.

- *An arts learning program that* ***Empowers Student Voice and Expression*** *via experiences in spoken, written, and artistic languages.* Students will have opportunities to make meaning of the world through the arts and to share their evolving understandings with the community.

This presentation is for information purposes.

FISCAL ANALYSIS

There is minimal financial impact on the General Fund. VAPA services will currently be funded through LCAP funding, State/Federal one-time grants, and Proposition 28 site funding.

RECOMMENDATION

This item is presented for information only.

CABRILLO UNIFIED SCHOOL DISTRICT

A place where all children dream and achieve!

Visual Arts and Performing Arts CUSD Programs

Governing Board Presentation

October 10, 2024

AGENDA

1. Overview of CUSD VAPA Programs
2. VAPA Master Plan
3. Integration of Prop 28
4. Prop 28 Site plans:

   - El Granada Elementary Prop 28 Site Plan
   - Farallone View Elementary Prop 28 Site Plan
   - Hatch Elementary Prop 28 Site Plan
   - Kings Mountain Elementary Prop 28 Site Plan
   - Cunha Intermediate School Prop 28 Site Plan
   - Half Moon Bay High School Prop 28 Site Plan
   - Pilarcitos High School Prop 28 Site Plan

Overview of CUSD Visual Arts and Performing Arts (VAPA) Programs

"As I've said many times before, arts education is not a luxury, it's a necessity. It's really the air many of these kids breathe. It's how we get kids excited about getting up and going to school in the morning. It's how we get them to take ownership of their future. And, most importantly, it's how we get [them] to go to college."

— Michelle Obama, speaking at 2015 National Arts and Humanities Youth Program Awards ceremony



San Mateo County Office of Education (SMCOE)
Visual, Performing, and Media Arts Strategic Plan

The Vision

Every Student in San Mateo County Public Schools Receives an Engaging, Impactful Arts Education Delivered by a High Quality Instructor

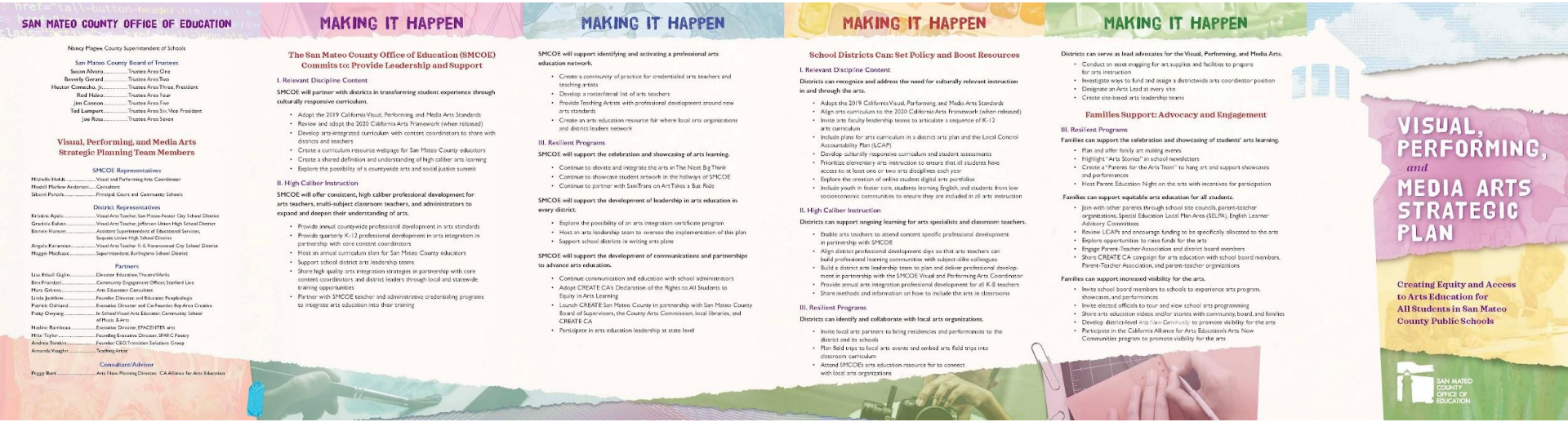
The Goal: Equity And Access To Arts Education For All Students

According to data from the Arts Education Data Project, only 44 percent of students in San Mateo County received some arts education at the secondary level. In schools with a high population of students facing socioeconomic challenges, that number goes down to 36 percent. These data points reflect the need to place equity and access to arts education at the forefront of our work.

https://www.smcoe.org/assets/files/For%20Educators_FIL/Content%20Areas_FIL/VAPA_Strategic_Plan.pdf

This Visual, Performing, and Media Arts Strategic Plan was developed over nine months with input from district leaders, teachers, community arts education organizations, and SMCOE staff. It is organized around three strategic directions to accomplish its goal.

SMCOE Visual, Performing, and Media Arts Strategic Plan (1 of 2)



SAN MATEO COUNTY OFFICE OF EDUCATION

Nancy Magee, County Superintendent of Schools

San Mateo County Board of Trustees

Susan Alvarez.....Trustee Area One
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Hector Camacho, Jr.....Trustee Area Three, President
Red Haleo.....Trustee Area Four
Jim Cannon.....Trustee Area Five
Ted Lempert.....Trustee Area Six/Vice President
Joe Ross.....Trustee Area Seven

Visual, Performing, and Media Arts Strategic Planning Team Members

SMCOE Representatives

Michelle Holds.....Visual and Performing Arts Coordinator
Hodell Marlow Anderson.....Consultant
Sibanti Purcell.....Principal Court and Community Schools

District Representatives

Kristina Ayala.....Visual Arts Teacher, San Mateo-Foster City School District
Graciela Eaton.....Visual Arts Teacher, Jefferson Union High School District
Bonnie Hansen.....Assistant Superintendent of Educational Services, Sequoia Union High School District
Angela Karamian.....Visual Arts Teacher K-8, Ravenswood City School District
Maggie Machacz.....Superintendent, Burlingame School District

Partners

Lisa Bidull Giglio.....Director Education, TheatreWorks
Ben Frandzel.....Community Engagement Officer, Stanford Live
Mara Grimes.....Arts Education Consultant
Linda Jardine.....Founder, Director, and Educator Peoplestage
Patrick Oulliard.....Executive Director and Co-Founder, Bay Area Creative
Patsy Owyang.....In-School Visual Arts Educator, Community School of Music & Arts
Nadine Rainbeau.....Executive Director, EPACENTER arts
Mike Taylor.....Founding Executive Director, SPARC Poetry
Andrea Tomkin.....Founder, CEO, Transition Solutions Group
Amanda Vaught.....Teaching Artist

Consultant/Advisor

Peggy Burk.....Arts Now Planning Director, CA Alliance for Arts Education

MAKING IT HAPPEN

The San Mateo County Office of Education (SMCOE) Commits to: Provide Leadership and Support

I. Relevant Discipline Content

SMCOE will partner with districts in transforming student experience through culturally responsive curriculum.

- Adopt the 2019 California Visual, Performing, and Media Arts Standards
- Review and adopt the 2020 California Arts Framework (when released)
- Develop arts-integrated curriculum with content coordinators to share with districts and teachers
- Create a curriculum resource webpage for San Mateo County educators
- Create a shared definition and understanding of high caliber arts learning
- Explore the possibility of a countywide arts and social justice summit

II. High Caliber Instruction

SMCOE will offer consistent, high caliber professional development for arts teachers, multi-subject classroom teachers, and administrators to expand and deepen their understanding of arts.

- Provide annual countywide professional development in arts standards
- Provide quarterly K-12 professional development in arts integration in partnership with core content coordinators
- Host an annual curriculum slam for San Mateo County educators
- Support school district arts leadership teams
- Share high quality arts integration strategies in partnership with core content coordinators and district leaders through local and statewide training opportunities
- Partner with SMCOE teacher and administrative credentialing programs to integrate arts education into their training

MAKING IT HAPPEN

SMCOE will support identifying and activating a professional arts education network.

- Create a community of practice for credentialed arts teachers and teaching artists
- Develop a roster/email list of arts teachers
- Provide Teaching Artists with professional development around new arts standards
- Create an arts education resource fair where local arts organizations and district leaders network

III. Resilient Programs

SMCOE will support the celebration and showcasing of arts learning.

- Continue to elevate and integrate the arts in The Next Big Think
- Continue to showcase student artwork in the hallways of SMCOE
- Continue to partner with SamTrans on Arts Takes a Bus Ride

SMCOE will support the development of leadership in arts education in every district.

- Explore the possibility of an arts integration certificate program
- Host an arts leadership team to oversee the implementation of this plan
- Support school districts in writing arts plans

SMCOE will support the development of communications and partnerships to advance arts education.

- Continue communication and education with school administrators
- Adopt CREATE CA's Declaration of the Rights to All Students to Equity in Arts Learning
- Launch CREATE San Mateo County in partnership with San Mateo County Board of Supervisors, the County Arts Commission, local libraries, and CREATE CA
- Participate in arts education leadership at state level

MAKING IT HAPPEN

School Districts Can: Set Policy and Boost Resources

I. Relevant Discipline Content

Districts can recognize and address the need for culturally relevant instruction in and through the arts.

- Adopt the 2019 California Visual, Performing, and Media Arts Standards
- Align arts curriculum to the 2020 California Arts Framework (when released)
- Invite arts faculty leadership teams to articulate a sequence of K-12 arts curriculum
- Include plans for arts curriculum in a district arts plan and the Local Control Accountability Plan (LCAP)
- Develop culturally responsive curriculum and student assessments
- Prioritize elementary arts instruction to ensure that all students have access to at least one or two arts disciplines each year
- Explore the creation of online student digital arts portfolios
- Include youth in foster care, students learning English, and students from low socioeconomic communities to ensure they are included in all arts instruction

II. High Caliber Instruction

Districts can support ongoing learning for arts specialists and classroom teachers.

- Enable arts teachers to attend content specific professional development in partnership with SMCOE
- Align district professional development days so that arts teachers can build professional learning communities with subject-alike colleagues
- Build a district arts leadership team to plan and deliver professional development in partnership with the SMCOE Visual and Performing Arts Coordinator
- Provide annual arts integration professional development for all K-8 teachers
- Share methods and information on how to include the arts in classrooms

III. Resilient Programs

Districts can identify and collaborate with local arts organizations.

- Invite local arts partners to bring residencies and performances to the district and its schools
- Plan field trips to local arts events and embed arts field trips into classroom curriculum
- Attend SMCOE's arts education resource fair to connect with local arts organizations

MAKING IT HAPPEN

Districts can serve as lead advocates for the Visual, Performing, and Media Arts.

- Conduct an asset mapping for art supplies and facilities to prepare for arts instruction
- Investigate ways to fund and assign a districtwide arts coordinator position
- Designate an Arts Lead at every site
- Create site-based arts leadership teams

Families Support: Advocacy and Engagement

III. Resilient Programs

Families can support the celebration and showcasing of students' arts learning.

- Plan and offer family art making events
- Highlight "Arts Stories" in school newsletters
- Create a "Parents for the Arts Team" to hang art and support showcases and performances
- Host Parent Education Night on the arts with incentives for participation

Families can support equitable arts education for all students.

- Join with other parents through school site councils, parent-teacher organizations, Special Education Local Plan Area (SELPA), English Learner Advisory Committees
- Review LCAPs and encourage funding to be specifically allocated to the arts
- Explore opportunities to raise funds for the arts
- Engage Parent-Teacher Association and district board members
- Share CREATE CA campaign for arts education with school board members, Parent-Teacher Association, and parent-teacher organizations

Families can support increased visibility for the arts.

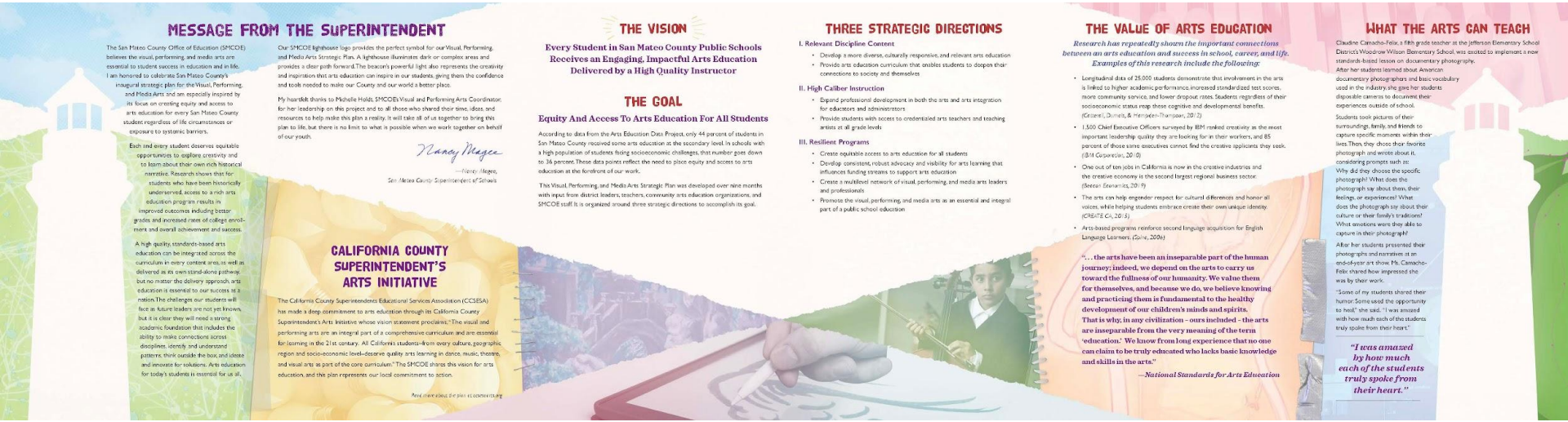
- Invite school board members to schools to experience arts program, showcases, and performances
- Invite elected officials to tour and view school arts programming
- Share arts education videos and/or stories with community, board, and families
- Develop district-level *Arts Now Community* to promote visibility for the arts
- Participate in the California Alliance for Arts Education's Arts Now Communities program to promote visibility for the arts

VISUAL, PERFORMING, *and* MEDIA ARTS STRATEGIC PLAN

Creating Equity and Access to Arts Education for All Students in San Mateo County Public Schools

SAN MATEO COUNTY OFFICE OF EDUCATION

SMCOE Visual, Performing, and Media Arts Strategic Plan (2 of 2)



MESSAGE FROM THE SUPERINTENDENT

The San Mateo County Office of Education (SMCOE) believes the visual, performing, and media arts are essential to student success in education and in life. I am honored to celebrate San Mateo County's inaugural strategic plan for the Visual, Performing, and Media Arts and am especially inspired by its focus on creating equity and access to arts education for every San Mateo County student regardless of life circumstances or exposure to systemic barriers.

Each and every student deserves equitable opportunities to explore creativity and to learn about their own rich historical narrative. Research shows that for students who have been historically underserved, access to a rich arts education program results in improved outcomes including better grades and increased rates of college enrollment and overall achievement and success.

A high quality, standards-based arts education can be integrated across the curriculum in every content area, as well as delivered as its own stand-alone pathway but no matter the delivery approach, arts education is essential to our success as a nation. The challenges our students will face as future leaders are not yet known, but it is clear they will need a strong academic foundation that includes the ability to make connections across disciplines, identify and understand patterns, think outside the box, and ideate and innovate for solutions. Arts education for today's students is essential for us all.

Our SMCOE lighthouse logo provides the perfect symbol for our Visual, Performing, and Media Arts Strategic Plan. A lighthouse illuminates dark or complex areas and provides a clear path forward. The beacon's powerful light also represents the creativity and inspiration that arts education can inspire in our students, giving them the confidence and tools needed to make our County and our world a better place.

My heartfelt thanks to Michelle Holds, SMCOE's Visual and Performing Arts Coordinator, for her leadership on this project and to all those who shared their time, ideas, and resources to help make this plan a reality. It will take all of us together to bring this plan to life, but there is no limit to what is possible when we work together on behalf of our youth.

Nancy Magee

—Nancy Magee,
San Mateo County Superintendent of Schools

CALIFORNIA COUNTY SUPERINTENDENT'S ARTS INITIATIVE

The California County Superintendents Educational Services Association (CCSESA) has made a deep commitment to arts education through its California County Superintendent's Arts Initiative whose vision statement proclaims," The visual and performing arts are an integral part of a comprehensive curriculum and are essential for learning in the 21st century. All California students–from every culture, geographic region and socio-economic level–deserve quality arts learning in dance, music, theatre, and visual arts as part of the core curriculum." The SMCOE shares this vision for arts education, and the plan represents our local commitment to action.

Read more about the plan at ccsesa.org

THE VISION

Every Student in San Mateo County Public Schools Receives an Engaging, Impactful Arts Education Delivered by a High Quality Instructor

THE GOAL

Equity And Access To Arts Education For All Students

According to data from the Arts Education Data Project, only 44 percent of students in San Mateo County received some arts education at the secondary level. In schools with a high population of students facing socioeconomic challenges, that number goes down to 36 percent. These data points reflect the need to place equity and access to arts education at the forefront of our work.

This Visual, Performing, and Media Arts Strategic Plan was developed over nine months with input from district leaders, teachers, community arts education organizations, and SMCOE staff. It is organized around three strategic directions to accomplish its goal.

THREE STRATEGIC DIRECTIONS

I. Relevant Discipline Content

- Develop a more diverse, culturally responsive, and relevant arts education
- Provide arts education curriculum that enables students to deepen their connections to society and themselves

II. High Caliber Instruction

- Expand professional development in both the arts and arts integration for educators and administrators
- Provide students with access to credentialed arts teachers and teaching artists at all grade levels

III. Resilient Programs

- Create equitable access to arts education for all students
- Develop consistent, robust advocacy and visibility for arts learning that influences funding streams to support arts education
- Create a multilevel network of visual, performing, and media arts leaders and professionals
- Promote the visual, performing, and media arts as an essential and integral part of a public school education

THE VALUE OF ARTS EDUCATION

Research has repeatedly shown the important connections between an arts education and success in school, career, and life. Examples of this research include the following:

- Longitudinal data of 25,000 students demonstrate that involvement in the arts is linked to higher academic performance, increased standardized test scores, more community service, and lower dropout rates. Students regardless of their socioeconomic status reap these cognitive and developmental benefits. *(Catterall, Dumais, & Hampden-Thompson, 2012)*
- 1,500 Chief Executive Officers surveyed by IBM ranked creativity as the most important leadership quality they are looking for in their workers, and 85 percent of those same executives cannot find the creative applicants they seek. *(IBM Corporation, 2010)*
- One out of ten jobs in California is now in the creative industries and the creative economy is the second largest regional business sector. *(Beacon Economics, 2019)*
- The arts can help engender respect for cultural differences and honor all voices, while helping students embrace create their own unique identity. *(CREATE CA, 2015)*
- Arts-based programs reinforce second language acquisition for English Language Learners. *(Catterall, 2006)*

"... the arts have been an inseparable part of the human journey; indeed, we depend on the arts to carry us toward the fullness of our humanity. We value them for themselves, and because we do, we believe knowing and practicing them is fundamental to the healthy development of our children's minds and spirits. That is why, in any civilization – ours included – the arts are inseparable from the very meaning of the term 'education.' We know from long experience that no one can claim to be truly educated who lacks basic knowledge and skills in the arts."

—National Standards for Arts Education

WHAT THE ARTS CAN TEACH

Claudine Camacho-Felix, a fifth grade teacher at the Jefferson Elementary School District's Woodrow Wilson Elementary School, was excited to implement a new standards-based lesson on documentary photography. After her students learned about American documentary photographers and basic vocabulary used in the industry, she gave her students disposable cameras to document their experiences outside of school.

Students took pictures of their surroundings, family, and friends to capture specific moments within their lives. Then, they chose their favorite photograph and wrote about it, considering prompts such as: Why did they choose the specific photograph? What does the photograph say about them, their feelings, or experiences? What does the photograph say about their culture or their family's traditions? What emotions were they able to capture in their photograph?

After her students presented their photographs and narratives at an end-of-year art show, Ms. Camacho-Felix shared how impressed she was by their work.

"Some of my students shared their humor. Some used the opportunity to heal," she said. "I was amazed with how much each of the students truly spoke from their heart."

"I was amazed by how much each of the students truly spoke from their heart."

San Mateo County Office of Education (SMCOE)
Visual, Performing, and Media Arts Strategic Plan

The Value of Arts Education

Research has repeatedly shown the important connections between an arts education and success in school, career, and life. Examples of this research include the following:

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- Arts-based programs reinforce second language acquisition for English Language Learners. (Spina, 2006)

Cabrillo Unified School District
Current VAPA Programs



Visual Arts

ELEMENTARY

Visual Arts

- Integrated Art Lessons
  - Community Schools of Arts and Music (CSMA)
  - TK-3rd |30 sessions of 30 min
  - 4th-5th | 30 sessions of 45 min
- Art In Action
- Schoolwide Projects
- PTO Support
- Summer School Band
- Integration of Visual Arts in CORE content areas

MIDDLE SCHOOL

Visual Arts

- Drama (2 sections)
  - 0 period - All grades
  - 6th Grade Drama
- Media Arts (2 sections)
  - 0 period
  - 7th Grade Drama
- Music (2 sections)
  - 6th Grade Music
  - 7th Grade Music
- Beginning Instruments (1 section)
  - All grades
- Symphonic Ensemble (1 section)
  - 0 period - All grades
- Band (1 section)
  - 0 period - All grades
- Integration of Visual Arts in CORE content areas

HIGH SCHOOL

Visual Arts

- Beginning Metal (4 sections)
- Advanced Metal (1 section)
- Art Spectrum (8 sections)
- Digital Illustration (1 section)
- Art II (2 sections)
- Art III (1 section)
- Art III/AP (1 section)
- Digital Illustration (1 section)
- Sculpture I (1 section)
- Integration of Visual Arts in CORE content areas

Performing Arts

ELEMENTARY

Performing Arts
Integrated Art Lessons
Community Schools of Arts and Music (CSMA)

Developing Literacy
- Reader's Theatre

Partnerships with Performing Arts Organizations
- ALAS and other

PTO Support

SECONDARY

Performing Arts
- Jazz Ensemble (1 section)
- Marching Band (1 section)
- Broadcasting (1 section)
- Fall and Spring Musical (after school)
- Integration of Performing Arts in CORE content areas



Cabrillo Unified School District

Visual and Performing Arts Master Plan

CUSD | Visual and Performing Arts Commitments

- *An inclusive and compassionate arts education program that addresses and rectifies* ***Access and Equity*** *issues.* We will begin with a survey that maps all the schools and arts instruction to look for gaps and begin to create a plan to provide arts education access for all students in the district.

- *An inspired arts education program for all students (TK-12) that is* ***Culturally Relevant****.* The ecosystem of students, teachers, parents, and community members is rich with the arts and through this plan we will work to ensure direct connections to school day learning.

- *A rigorous arts education program for all students that is* ***Embedded in the Core Curriculum****.* Arts integrated curriculum will be taught by classroom teachers across subject areas that builds and supports the foundations of creativity, collaboration, critical thinking, and communication.

- *An arts learning program that* ***Empowers Student Voice and Expression*** *via experiences in spoken, written, and artistic languages.* Students will have opportunities to make meaning of the world through the arts and to share their evolving understandings with the community.

Proposition 28

What is the purpose of Prop 28?

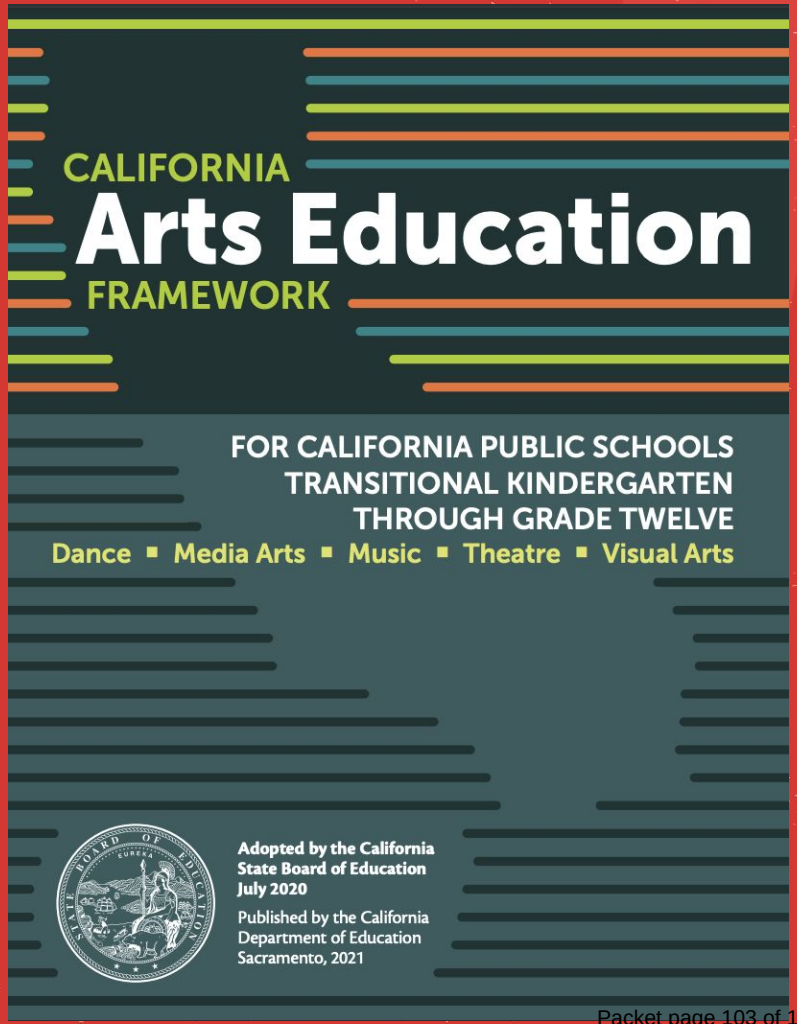


Details of Prop 28

- Passed 64.4% statewide on the November ‘22 ballot
- Vision is to build programs with all five art forms
- Almost $1 Billion will come from the state's general fund annually for arts and music in perpetuity
- Funding is allocated by site annually and based on enrollment numbers of prior year (ADA + a 30% bump for students who qualify for Title 1)
- 80% must be spent on staffing credentialed or classified arts teachers (if LEA has more than 500 students)

- The remaining 19% can be used for various arts education support (teaching artists, materials, training, etc)
- 1% can be used for Administrative costs
- Prop 28 funding must expand (*i.e., supplement*) arts education programs and not replace (*i.e., supplant*) existing funding for arts education programs
- Each school must submit an annual board-approved report detailing Prop 28 expenses, including the types of arts education programs offered, the number of staff, and the number of students served




CALIFORNIA
Arts Education
FRAMEWORK
FOR CALIFORNIA PUBLIC SCHOOLS
TRANSITIONAL KINDERGARTEN
THROUGH GRADE TWELVE
Dance ▪ Media Arts ▪ Music ▪ Theatre ▪ Visual Arts
Adopted by the California
State Board of Education
July 2020
Published by the California
Department of Education
Sacramento, 2021



CALIFORNIA ARTS EDUCATION FRAMEWORK

RESOURCES FOR IMPLEMENTATION

CUSD CABRILLO UNIFIED SCHOOL DISTRICT

A place where all children dream and achieve!

Long term VAPA Goals (by 2026)

NOTE: Let's use the same color gauge as CA Dashboard for measure of CUSD VAPA Goal implementation

In 5 years, CUSD's Arts Education Program will have:

- A District-wide, mission-aligned Integrated and Discrete Arts Education Program (TK-12)
- A funding plan comprising of multiple income streams to sustain high-quality Arts Teaching and Learning at every site. This includes Local Control Accountability Plan (LCAP), state/federal funding, and grants.
- A Professional Development Plan designed specially for Arts Specialists, General Education Teachers, and Administrators
- A fully articulated District-coordinated Vocal and Instrumental Music Pathway (TK-12)
- An elementary arts lead at every site to promote, coordinate, and support the CUSD Arts Education Program
- A scheduling process at Cunha and the HS that enables all students to participate in arts courses
- Multiple opportunities for all students to share their creative work with the community and for students to work with/learn from local artists in their professional settings

Key Recommendations:

- Confirm details on VAPA services 2022-2023, 2023-2024, and 2024-2025
- Hire site-based VAPA leaders via stipends
- Embed VAPA services within all site based plans, not limited to LCAP, SPSA, and local grants
- Explore a VAPA Career Technical Education (CTE) Pathways
- Increase VAPA Professional Development

Next Steps

- Continue VAPA Committee meetings
- Revisit VAPA Master Plan
- Redesign 24-25 and 25-26 Professional Development Plan for both Integrated and Designated VAPA
- Set aside LCAP funding for VAPA leaders via stipends
- Embed VAPA services within all site based plans, not limited to LCAP, SPSA, and local grants
- Define a VAPA Career Technical Education (CTE) Pathway
- Define Performing Arts and Music Courses with Elementary VAPA offerings (ex: Music and Band Pathways)


Questions?
Thank you!

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Kimberly Hines, Board President
Amber Lee-Alva, Superintendent
Walter Anderson, Half Moon Bay, High School, Music Teacher
CATEGORY: Presentation
ITEM TITLE: Lessons Learned Regarding Music Programming

BACKGROUND INFORMATION

Complementary to the Visual and Performing Arts (VAPA) presentation, Water Anderson will present current status on Music programming. Prior to the pandemic, Mr. Anderson conducted a year long assessment to help provide situational awareness of end to end programming for Music education.

This presentation will recap the findings and what has transpired since he last presented.

Note: The slide presentation will be uploaded on Monday, October 7, 2024, or made available on the night of the meeting.

FISCAL ANALYSIS

There is no financial impact as this item is presented for discussion only.

RECOMMENDATION

It is recommended that the Governing Board receive the presentation from Walter Anderson regarding the lessons learned and current status of Music programming, as part of the continued assessment of Visual and Performing Arts (VAPA) initiatives.

CABRILLO UNIFIED SCHOOL DISTRICT

A place where all children dream and achieve!

Teacher on Special Assignment - Music Report on Cabrillo Unified School District's Music Program

Walter Anderson,
High School Music Teacher and Band Director

Teacher on Special Assignment - Music Goals

To establish communication and coordination between music programs across the school district, to explore the challenges of implementing an equitable and robust music program at all levels, and to develop and present recommendations that address those challenges.

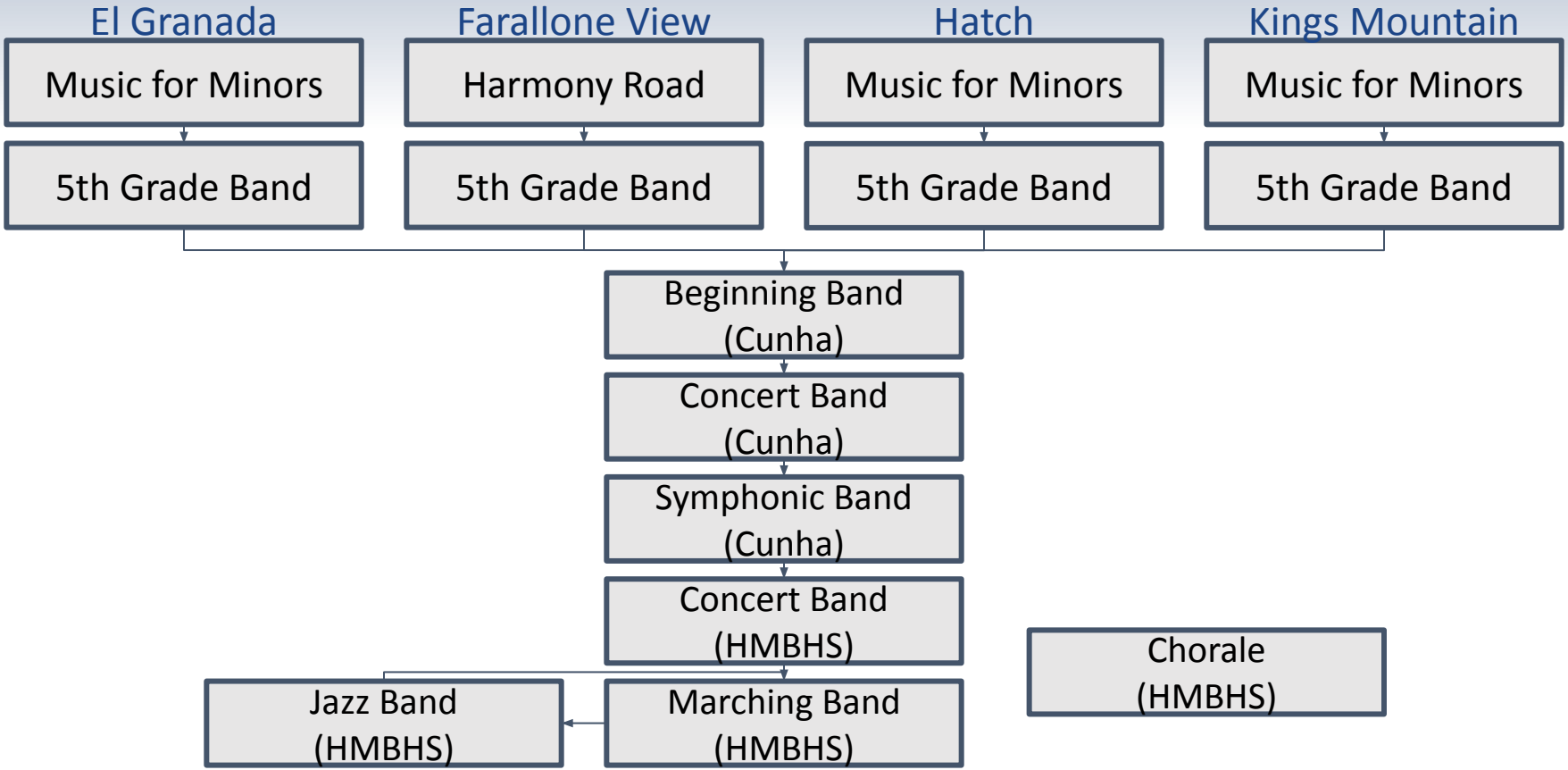
Essential Questions

What is the TK-12 CUSD music program?

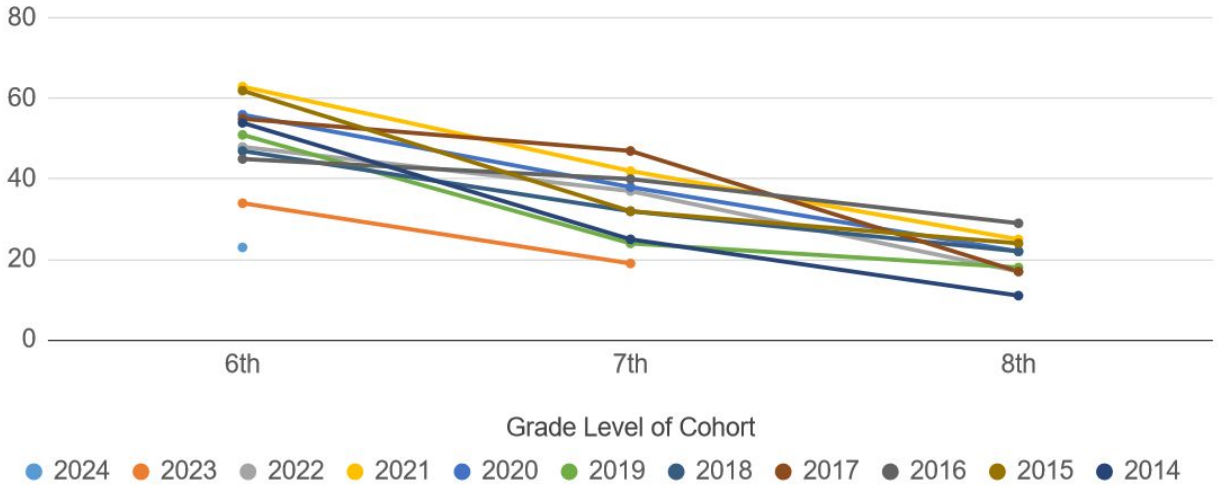
From a student's perspective, what affects participation in the music program?

From a school-based perspective, what affects participation in the music program?

What are some ideas to improve accessibility to the music program?

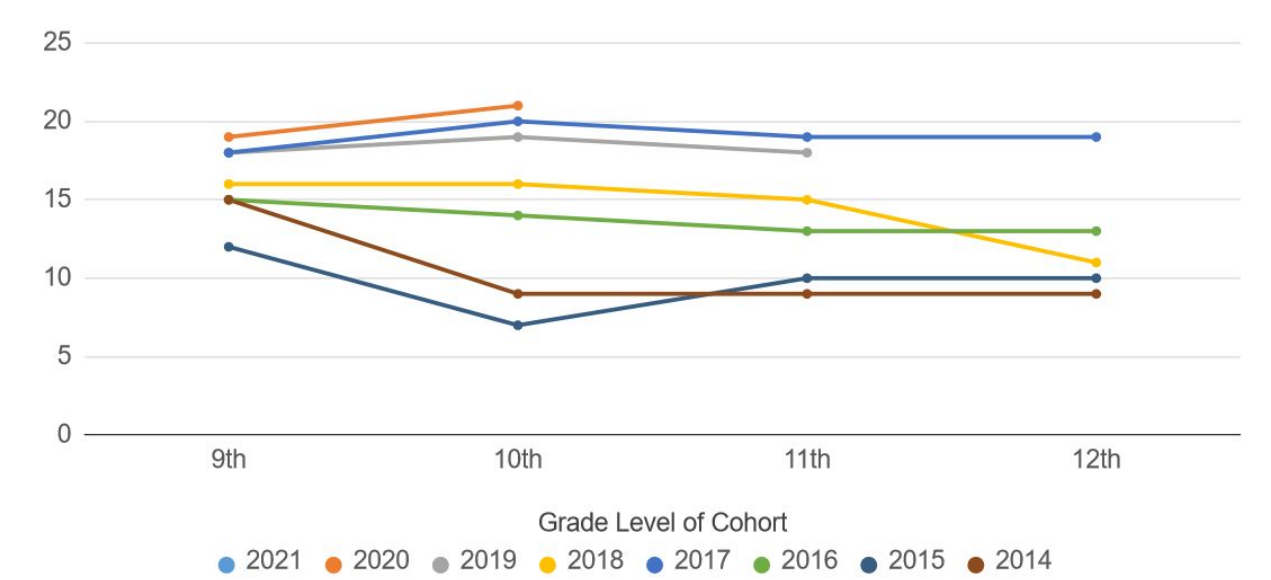

El Granada
Farallone View
Hatch
Kings Mountain
Music for Minors
Harmony Road
Music for Minors
Music for Minors
5th Grade Band
5th Grade Band
5th Grade Band
5th Grade Band
Beginning Band (Cunha)
Concert Band (Cunha)
Symphonic Band (Cunha)
Concert Band (HMBHS)
Jazz Band (HMBHS)
Marching Band (HMBHS)
Chorale (HMBHS)

Band Program Enrollment: Cunha



- Historically there has been a constant rate of attrition in Cunha
- In the past two years, there has been a significant dip in enrollment in 6th grade band.

Band Program Enrollment: HMBHS



- There is little to no attrition in the Half Moon Bay High School Band Program.
- Chorale is an additional point of access in the music program.

Anecdotal Evidence

- Perceived “lack of continuity” within the music program as a whole, with regards to curriculum, grade-level goals and standards, and a lack of a dedicated advocate for the music program at the elementary school level.

- California State Standards for Music are predicated on consistently implemented K-12 music program.

- Many educators and parents were disappointed by the relatively small amount of lesson time for 5th graders, usually 30 minutes once a week.

Anecdotal Evidence

- Some students chose not to continue in the music program because they were interested in trying other elective classes.
- Other students indicated frustration at the transition to band instruments in the 5th grade, and expressed interest in choir at the middle school or elementary schools.
- Many parents I spoke to lamented the choice that middle schoolers must make between band and other electives.

Ideas for Improving Accessibility

- Create a flexible, yet strong K-12 music program that is consistent with and informed by the California State Standards for Music, while still respecting the unique needs and culture of each school site.

- Expand implementation of the music program at elementary schools by increasing lesson time and hiring a music teacher to advocate for and focus upon a rigorous and positive elementary school music education experience.

Ideas for Improving Accessibility

- Increase flexibility of middle school programming by making it easier for students to take two electives.

- Add more points of access to the music program, so that students are able to successfully enroll in the band program after 6th grade.

- Expand the choral program, potentially culminating in a new parallel arts pathway with classes at multiple school sites.

Questions?

Thank you!

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Leticia Bhatia, Ed.D., Deputy Superintendent of Educational Services
Andrew Boysen, Principal, Half Moon Bay High School
Deanna Tower, Assistant Principal, Half Moon Bay High School
Lisa Longaker, CTE Coordinator
CATEGORY: Action
ITEM TITLE: Approval of Resolution 25-2024 Dual Enrollment and MOU Between Feather River College and Half Moon Bay High School (Non-CCAP Partnership for Animal Science Course)

BACKGROUND INFORMATION

Animal Science is a new board-approved course within the Half Moon Bay High School Agriscience Pathway being offered for the first time in the 24-25 school year. Agriculture courses are not offered within the San Mateo Community College District (SMCCD). In April of 2024, the SMCCD granted CUSD, by way of HMBHS, permission to work with Feather River College (FRC) to dual-enroll HMBHS's animal science course.

During the 23-24 school year, HMBHS agriculture teacher, Hana Lani Hanson, and CTE Coordinator, Lisa Longaker, put forth concerted outreach efforts to find community colleges that could provide dual enrollment opportunities within the agriculture pathway for HMBHS and found Feather River College responsive and willing to work with HMBHS to align curriculum. The animal science course outline and curriculum were designed to be analogous to the requirements of the FRC animal science course to develop a dual enrollment opportunity for the HMBHS Agriscience students.

Feather River College is a small community college in Northern California. As such, they are new to out-of-district CCAP agreements. Feather River has requested non-CCAP dual enrollment for the 24-25 school year, with the intent of establishing a College and Career Access Pathways (CCAP) agreement with CUSD, providing students with CCAP dual enrollment for the 25-26 school year. This arrangement will also assist in expediting the partnership, enabling HMBHS students to receive dual enrollment credit during the 24-25 school year rather than waiting until 25-26. Per AB 288, community colleges have CCAP and non-CCAP options for entering into dual enrollment agreements with high schools.

HMBHS teacher Hana Lani Hanson will be the instructor for the animal science course in collaboration with FRC. The HMBHS agriculture department is excited to work with FRC and to provide increased opportunities for students to achieve early college credit.

FISCAL ANALYSIS

There is no financial impact on the General Fund.

RECOMMENDATION

Staff recommends that the CUSD Governing Board approve the MOU and Resolution, a non-CCAP partnership between Feather River College and Half Moon Bay High School for the Animal Science course, beginning in the 2024-25 school year.

RESOLUTION NO. 26-2024
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

DUAL ENROLLMENT

WHEREAS, the Cabrillo Unified School District maintains a dual enrollment partnership with Feather River College (FRC), which benefits Cabrillo Unified School District students, FRC students, and the public at large; and

WHEREAS, various operational aspects of the dual enrollment partnership are incorporated in a Memorandum of Understanding, dated October 11, 2024, the provisions of which establish adherence to various Education Code requirements pertaining to, among other things, allowances, apportionments, and enrollment; and

WHEREAS, high schools hosting community college courses must comply with Education Code section 76002(a)(3), which provides that "[i]f a class is offered at a high school campus, the class shall not be held during the time the campus is closed to the general public, as defined by the governing board of the school district during a regularly scheduled board meeting"; and

WHEREAS, to fulfill the requirement of Education Code section 76002(a)(3) and to ensure the provision of access to members of the public for attendance of dual enrollment courses held on a Cabrillo Unified School District campus in California;

WHEREAS, provisions of Penal Code 627.2 do not apply to the Cabrillo Unified School District facilities where courses are being held during those times when courses are in session.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of Cabrillo Unified School District that for the 2023-24 school year, community college classes shall not be offered on a high school campus at any time in which the campus is closed to the general public. If a community college class is offered during the regular school day, any member of the general public enrolled in the community college class shall have access to the campus equal to the high school students attending the high school.

PASSED AND ADOPTED by the Governing Board of the Cabrillo Unified School District on the 10th day of October 2024 by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Carmen Daniel:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Sophia Lane:	_____	Aye	_____	No	_____	Abstain	_____ Absent

Certified by:

_____
Kimberly Hines
Governing Board President
Cabrillo Unified School District

Attest by:

_____

Amber Lee-Alva
Secretary to the Governing Board
Cabrillo Unified School District

Dual Enrollment Course Instructor Agreement
Feather River College

Whereas, (Hana Lani Hanson) ("INSTRUCTOR") desires to teach a college course as part of the Feather River College (FRC) dual enrollment program, and;

Whereas the FRC desires that INSTRUCTOR teach a college course as part of its dual enrollment program with the (Hana Lani Hanson) School District (Cabrillo Unified);

Therefore FRC and INSTRUCTOR (collectively known as the PARTIES) agree as follows:

1. INSTRUCTOR shall at all times during the term of this agreement be an employee of DISTRICT. The DISTRICT shall be solely responsible for **all** associated salaries, wages, and benefits due to the Instructor Instructor will be an employee of FRC for the purposes of the Attendance Accounting Standards of the Title V of the California Administrative Code, Sections 58050 et. seq., only.

2. INSTRUCTOR is not an employee of FRC INSTRUCTOR will be entitled to no compensation from FRC, but instead shall be compensated by the DISTRICT. FRC shall not be obliged to INSTRUCTOR for any benefits or consideration normally accorded to regular community college instructors under the statuses of the California Education Code or under the Feather River College Faculty Association Collective Bargaining Agreement.

3. INSTRUCTOR represents that at all times during the term of this agreement INSTRUCTOR shall meet the minimum qualifications for teaching a community college course as provided in 5 CCR 53400-53430 and applicable FRC policy.

4. INSTRUCTOR agrees that when they are providing instruction for a college course, FRC shall have the primary right to control and direct the instructional activities of INSTRUCTOR.

5. INSTRUCTOR agrees to present course content according to a planned schedule and consistent with approved course outline.

6. INSTRUCTOR agrees to:

A. Attend any Dual Enrollment annual training/orientations as scheduled on and meet with FRC faculty as necessary to be determined by FRC.

B. Participate in ongoing collegial interactions to address course content, course delivery, assessment, and evaluation.

C. Enrollment Facilitation:

i. Check college and high school rosters at time notified by the Feather River College Admissions and Records Office for accuracy and notify the Admissions and Records Office of any discrepancies.

ii. Adhere to the Feather River College add/drop deadlines as they pertain to specific dual enrollment courses.

D. Beginning and End of Term Reporting:

i. During the first week of class, submit the course syllabus electronically. Syllabi will include information as required by Title 5. These requirements will be provided in the Dual Enrollment Handbook. ii. Submit a census report or positive attendance roster to the Feather River College Admissions and Records Office, as requested.

iii. Submit course grades and required back-up in the manner specified by Feather River College.

iv. Record and Map Student Learning Outcomes (SLO's) in accordance with FRC and departmental guidelines.

E. Classroom Instruction

i. Instruct and/or supervise students during all class times.

ii. If ill, unavoidably detained, or engaged in approved professional, departmental, or school business, notify FRC who will make reasonable efforts to ensure continuity of course coverage by arranging for a qualified substitute or by other means.

iii. Notify Feather River College Instruction Office if class is cancelled.

iv. Observe the college course's meeting times as stipulated in the FRC schedule of classes

v. Adhere to the MOU signed by the School District's Superintendent that stipulates the college course is open to the general public.

7. INSTRUCTOR shall comply with all applicable policies and procedures of FRC in rendering instructional services under this agreement. INSTRUCTOR shall also comply with all applicable state and federal statutes and regulations in rendering services under this agreement Instructor will be deemed ineligible to teach Dual Enrollment Courses at the discretion of FRC for lack of compliance with the policies regulations, standards and expectations of FRC, including performance evaluation outcomes

8. TERMINATION: FRC shall reserve the right to terminate this Agreement with five (5) working days prior written notice or upon failure of the INSTRUCTOR to comply with the terms and intent of the Agreement. Discipline of INSTRUCTOR will be the sole responsibility of the DISTRICT pursuant to the relevant dismissal and discipline process for teachers employed by the DISTRICT

9. INSTRUCTOR understands and agrees that INSTRUCTOR's performance under this agreement shall be evaluated by FRC as provided in California Education Code Section 87663 (*a*) and will follow procedures as outlined in the current FRC faculty bargaining agreement.

10. INTELLECTUAL PROPERTY RIGHTS An INSTRUCTOR who is the creator of an academic work in his or her field of expertise owns the copyright in that work. Academic works include textbooks lecture notes and other course materials literary works artistic works, musical works, architectural works and software produced with no more than nominal or incidental use of the District's resources.

11. The Memorandum of Understanding for Dual Enrollment between FRC and District ("MOU") is incorporated by reference as if fully set forth herein. In the event of a conflict between this agreement and the MOU the provisions of the MOU shall prevail.

12. ASSIGNMENT: INSTRUCTOR shall not, under any circumstances, obtain a substitute or assign this Agreement or its duties without proper written authorization from FRC.

By: _____

Dean of Instruction

Feather River College

Date: _____

By: Hana Lani Hanson

Instructor, [redacted]

Cabrillo Unified School District

Date: 9/16/2024

Leticia ~~Bahtia~~ XB Bhatia, [redacted]

~~Assistant~~ Deputy Superintendent

Cabrillo Unified School District

Date: 9.19.24

Jennifer Marsh _____ Jennifer

Chief Business Official

Date: _____

SAN MATEO COUNTY COMMUNITY COLLEGE DISTRICT

3401 CSM Drive, San Mateo, CA 94402
P: (650) 574-6550 F: (650) 574-6574
www.smccd.edu

April 15, 2024

To: Cabrillo Unified School District

From: San Mateo County Community College District

Dear Superintendent McPhetridge,

It is my pleasure to submit this letter of support to Half Moon Bay High School's application for the Golden State Pathways Program (GSPP) grant opportunity. We understand that through this grant, Half Moon Bay High School will be able to strengthen pathways to career education programs that lead to thriving and sustainable wage careers.

One pathway in which Half Moon Bay High School is interested in expanding is within Agriculture. Currently, none of the San Mateo County Community College District (SMCCCD) colleges offer credentials nor coursework within Agriculture. As such, Cabrillo Unified School District, by way of Half Moon Bay High School, has the distinct permission of working with Feather River College in order to support the growth of this pathway for the purposes of the GSPP grant.

As a longstanding partner with Half Moon Bay High School, the SMCCCD colleges will continue to provide high potential students access to challenging academic programs, intentional student supports, and an opportunity to gain navigational capital needed to succeed in higher education. Through these intentionally collaborative efforts, we will work together to increase student success and completion and access to sustainable employment, because we recognize that the most important factor in improving the upward social and economic mobility for our students is through education.

We look forward to the opportunity to support the continued collaboration with Half Moon Bay High School in an effort to serve the students and the communities that we share.

Sincerely,

Melissa Moreno, JD
Interim Chancellor

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Official
CATEGORY: ~~Information~~ Action
ITEM TITLE: ~~Public Disclosure of Collective Bargaining FY 24-25~~ **Cabrillo USD Fiscal Year 2023-2024 Disclosure Collective Bargaining Revised**

BACKGROUND INFORMATION

The Cabrillo Unified School District's AB 1200 for Cabrillo Unified Teachers' Association (CUTA) consists of a 6% increase to the 2022-2023 certificated salary schedule, retroactive to July 1, 2023. Effective July 1, 2024, the maximum District contribution for health benefits for employees whose first date of paid service is on or after July 1, 2011, shall be equal to the annual cost of coverage for the employee only of the high plan of the lowest cost provider on a pro-rata basis per FTE. The District shall contribute $100 per month to those unit members whose first date of paid service is on or after July 1, 2011, and who elect the Employee+1 or full family plan.

Board approved CSEA and Management & Confidential 4% salary schedule increases on 8/8/24. An additional 2% salary schedule increase is reflected on AB 1200 per CSEA's "me-too" clause. Management & Confidential salary schedule has also been increased by an additional 2%.

FISCAL ANALYSIS

The fiscal impact on the General Fund will be $3,462,048. A letter from SMCOE may accompany these disclosure documents.

RECOMMENDATION

Staff recommends approval of the 2023-2024 Disclosure Collective Bargaining.

SAN MATEO COUNTY
PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT

in Accordance with AB 1200 (Chapter 1213/1991), AB 2756 (Statutes of 2004), GC 3547.5, and CCR, Title V, Section 15449

Name of School District: **Cabrillo Unified School District**

Name of Bargaining Unit: **Cabrillo Unified Teachers' Association**

Certificated, Classified, Other: **Certificated**

The proposed agreement covers the period beginning: **July 1, 2023** (date) and ending: **June 30, 2024** (date)

The Governing Board will act upon this agreement at its meeting on: 10/10/2024 (date)

(Note: This form, along with a copy of the proposed agreement, must be submitted to the county office at least ten (10) working days prior to the date the governing board will take action.)

A. Proposed Change in Compensation

	Compensation	Annual Cost Prior to Proposed Agreement FY 24 - 25	Fiscal Impact of Proposed Agreement: Year 1 Increase/(Decrease) FY 23 - 24	Year 2 Increase/(Decrease) FY 24 - 25	Year 3 Increase/(Decrease) FY ___ - ___
1	**Salary Schedule** Increase (Decrease)	$ 9,539,718	$ 572,383	$ 606,726	$ -
			6.0000%		0.0000%
2	**Step and Column** - Increase (Decrease) Due to movement plus any changes due to settlement	$ 210,367	$ 12,622	$ 13,379	$ -
			6.0000%		0.0000%
3	**Other Compensation** - Increase (Decrease) (Stipends, Bonuses, Longevity, overtime, etc.)	$ -	$ -	$ -	$ -
			%	%	%
	Description of other compensation:				
4	**Statutory Benefits** - STRS, PERS, FICA, WC, UI, Medicate etc.	$ 2,798,928	$ 167,936	$ 178,012	$ -
			6.0000%		0.0000%
5	**Health/Welfare Plans:**	$ -	$ -	$ -	$ -
			%	%	%
	Description of health & welfare plans:				
6	**Total Compensation** - Increase (Decrease) (Total Lines 1-5)	$ 12,549,013	$ 752,941	$ 798,117	$ -
7	**Total Number of Represented Employees** (Use FTEs if appropriate)	130.00			
8	**Total Compensation Average Cost per Employee**	$ 96,531	$ 5,792	$ 6,139	0
			6.00%	6.00%	0.00%

9. Please provide summary of negotiated agreement. For example, if the increase in "Year 1" was for less than a full year, what is the annualized percentage of that increase for "Year 1"?

Tentative agreement is for an on schedue increase of 6% for FY 23/24, retroactive to July 1, 2023.

10. Were any additional steps, columns, or ranges added to the schedules? (If yes, please explain.)

No

11. Does this bargaining unit have any recipients of life time benefits? If so, please indicate number of FTEs and health & welfare amounts.

No

12. A. Does this bargaining unit have a negotiated cap for Health and Welfare benefits? Yes ☐ No ☒
If yes, please describe the cap amount.

Effective July 1, 2024, the maximum District contribution for health benefits for employees whose first date of paid service is on or after July 1, 2011 shall be equal to the annual cost of coverage for the employee only of the high plan of the lowest cost provider on a pro rata basis per FTE. The District shall contribute $100 per month to those unit members whose first date of paid service is on or after July 1, 2011, and who elect the Employee+1 or full family plan.

B. Describe any negotiated changes in non-compensation items (i.e., class size adjustments, staff development days, teacher prep time, classified staffing ratios, etc.)

N/A

Does the negotiated changes in non-compensation items impact the TK-3rd grade average class size requirements for Grade Span Adjustment (GSA) Yes ☐ No ☒
If yes, please describe the affects and if there's an alternative agreement for the TK-3rd grade average class size in the contract.

C. Are reduction to budget or program necessary to accommodate the settlement?
Include the impact of changes such as staff reductions or increases, program reductions or increases, elimination or expansion of other services or programs (i.e., counselors, librarians, custodial staff, etc.)

N/A

D. What contingency language is included in the proposed agreement? Include specific areas identified reopeners, applicable fiscal years, and specific contingency language.

N/A

E. Will this agreement create, increase or decrease deficit spending in the current or subsequent year(s)? "Deficit Spending" is defined to exist when a fund's expenditures and other financing uses exceed its revenues and other financing sources in a given year. If yes, explain the amounts and justification for doing so.

Deficit spending will increase from the Adopted 24/25 budget.

F. Identify other major provisions that do not directly affect the district's costs, such as binding arbitrations, grievance procedures, etc.

N/A

G. Source of Funding for Proposed Agreement

1. Current Year

LCFF and other general revenues. District intends to seek Board approval for the permanent transfer of Fund 40 monies for the purposes of fiscal stabilization in the 24/25 FY.

2. If this is a single year agreement, how will the ongoing cost of the proposed agreement be funded in subsequent years (i.e. LCFF, COLA, property taxes, staffing reductions, staffing ratio changes, one-time sources, etc.?

LCFF and other general revenues. District intends to seek Board approval for the permanent transfer of Fund 40 monies for the purposes of fiscal stabilization in the 24/25 FY.

3. If this is a multiyear agreement, what is the source of funding, including assumptions used, to fund these obligations in subsequent years? (Remember to include compounding effects in meeting obligations.)

N/A

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Unrestricted General Fund

Enter Bargaining Unit: _____

	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 7/01/24)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 34,577,062	$ -	$ -	$ 34,577,062
Remaining Revenues (8100-8799)	$ 975,601	$ -	$ -	$ 975,601
TOTAL REVENUES	$ 35,552,663	$ -	$ -	$ 35,552,663
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 12,417,799	$ 1,292,819	$ 227,421	$ 13,938,039
Classified Salaries (2000-2999)	$ 3,681,505	$ 289,024	$ 796,645	$ 4,767,174
Employee Benefits (3000-3999)	$ 6,416,826	$ 498,471	$ 357,668	$ 7,272,965
Books and Supplies (4000-4999)	$ 542,452	$ -	$ -	$ 542,452
Services, Other Operating Expenses (5000-5999)	$ 3,560,145	$ -	$ -	$ 3,560,145
Capital Outlay (6000-6599)	$ -	$ -	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ 59,468	$ -	$ -	$ 59,468
Direct Support/Indirect Cost (7300-7399)	$ (55,520)	$ -	$ -	$ (55,520)
Other Adjustments				
TOTAL EXPENDITURES	$ 26,622,675	$ 2,080,314	$ 1,381,734	$ 30,084,723
OPERATING SURPLUS (DEFICIT)	$ 8,929,988	$ (2,080,314)	$ (1,381,734)	$ 5,467,940
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ 305,636	$ 305,636
TRANSFERS OUT & OTHER USES (7610-7699)	$ 290,144	$ -	$ -	$ 290,144
CONTRIBUTIONS (8980-8999)	$ (7,947,912)	$ -	$ -	$ (7,947,912)
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ 691,932	$ (2,080,314)	$ (1,076,098)	$ (2,464,480)
BEGINNING BALANCE	$ 3,552,650			$ 3,552,650
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 4,244,582	$ (2,080,314)	$ (1,076,098)	$ 1,088,170
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	$ 45,000	$ -	$ -	$ 45,000
Restricted (9730-9749)	$ -	$ -	$ -	$ -
Committed (9750-9769)	$ -	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -	$ -
Assigned (9770-9788)	$ -	$ -	$ -	$ -
Unassigned (9789-9790)	$ 4,199,582	$ (2,080,314)	$ (1,076,098)	$ 1,043,170

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Restricted General Fund

Enter Bargaining Unit: _____

	Column 1	Column 2	Column 3	Column 4
	Latest Board-Approved Budget Before Settlement (As of 7/01/24)	Adjustments as a Result of Settlement	Other Revisions	Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 2,122,094	$ -	$ -	$ 2,122,094
Remaining Revenues (8100-8799)	$ 7,449,301	$ -	$ -	$ 7,449,301
TOTAL REVENUES	$ 9,571,395	$ -	$ -	$ 9,571,395
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 4,141,158	$ -	$ -	$ 4,141,158
Classified Salaries (2000-2999)	$ 4,379,812	$ -	$ -	$ 4,379,812
Employee Benefits (3000-3999)	$ 5,840,065		$ -	$ 5,840,065
Books and Supplies (4000-4999)	$ 713,801	$ -	$ -	$ 713,801
Services, Other Operating Expenses (5000-5999)	$ 3,008,628	$ -	$ -	$ 3,008,628
Capital Outlay (6000-6599)	$ 75,000	$ -	$ -	$ 75,000
Other Outgo (7100-7299) (7400-7499)	$ 220,000	$ -	$ -	$ 220,000
Direct Support/Indirect Cost (7300-7399)	$ 46,108	$ -	$ -	$ 46,108
Other Adjustments				
TOTAL EXPENDITURES	$ 18,424,572	$ -	$ -	$ 18,424,572
OPERATING SURPLUS (DEFICIT)	$ (8,853,177)	$ -	$ -	$ (8,853,177)
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ -	$ -	$ -	$ -
CONTRIBUTIONS (8980-8999)	$ 7,947,912	$ -	$ -	$ 7,947,912
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (905,265)	$ -	$ -	$ (905,265)
BEGINNING BALANCE	$ 4,834,237			$ 4,834,237
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 3,928,972	$ -	$ -	$ 3,928,972
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	$ -	$ -	$ -	$ -
Restricted (9730-9749)	$ 3,928,972	$ -	$ -	$ 3,928,972
Committed (9750-9769)	$ -	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -	$ -
Assigned (9770-9788)	$ -	$ -	$ -	$ -
Unassigned (9789-9790)	$ -	$ -	$ -	$ -

H. IMPACT OF PROPOSED AGREEMENT ON CURRENT YEAR OPERATING BUDGET

Combined General Fund

Enter Bargaining Unit: _____

	Column 1 Latest Board-Approved Budget Before Settlement (As of 7/01/24)	Column 2 Adjustments as a Result of Settlement	Column 3 Other Revisions	Column 4 Total Current Budget (Columns 1+2+3)
REVENUES				
Revenue Limit Sources (8010-8099)	$ 36,699,156	$ -	$ -	$ 36,699,156
Remaining Revenues (8100-8799)	$ 8,424,902	$ -	$ -	$ 8,424,902
TOTAL REVENUES	$ 45,124,058	$ -	$ -	$ 45,124,058
EXPENDITURES				
Certificated Salaries (1000-1999)	$ 16,558,957	$ 1,292,819	$ 227,421	$ 18,079,197
Classified Salaries (2000-2999)	$ 8,061,317	$ 289,024	$ 796,645	$ 9,146,986
Employee Benefits (3000-3999)	$ 12,256,891	$ 498,471	$ 357,668	$ 13,113,030
Books and Supplies (4000-4999)	$ 1,256,253	$ -	$ -	$ 1,256,253
Services, Other Operating Expenses (5000-5999)	$ 6,568,773	$ -	$ -	$ 6,568,773
Capital Outlay (6000-6599)	$ 75,000	$ -	$ -	$ 75,000
Other Outgo (7100-7299) (7400-7499)	$ 279,468	$ -	$ -	$ 279,468
Direct Support/Indirect Cost (7300-7399)	$ (9,412)	$ -	$ -	$ (9,412)
Other Adjustments				
TOTAL EXPENDITURES	$ 45,047,247	$ 2,080,314	$ 1,381,734	$ 48,509,295
OPERATING SURPLUS (DEFICIT)	$ 76,811	$ (2,080,314)	$ (1,381,734)	$ (3,385,237)
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ -	$ -	$ 305,636	$ 305,636
TRANSFERS OUT & OTHER USES (7610-7699)	$ 290,144	$ -	$ -	$ 290,144
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (213,333)	* $ (2,080,314)	$ (1,076,098)	$ (3,369,745)
BEGINNING BALANCE	$ 8,386,887			$ 8,386,887
Prior-Year Adjustments/Restatements (9793/9795)	$ -			$ -
CURRENT-YEAR ENDING BALANCE	$ 8,173,554	$ (2,080,314)	$ (1,076,098)	$ 5,017,142
COMPONENTS OF ENDING BALANCE:				
Nonspendable (9711-9719)	$ 45,000	$ -	$ -	$ 45,000
Restricted (9730-9749)	$ 3,928,972	$ -	$ -	$ 3,928,972
Committed (9750-9769)	$ -	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -	$ -
Assigned (9770-9788)	$ -	$ -	$ -	$ -
Unassigned (9789-9790)	$ 4,199,582	$ (2,080,314)	$ (1,076,098)	$ 1,043,170

*** If the total amount of the Adjustment in Col. 2 does not agree with the amount of the Total Compensation Increase (Decrease) in Section A, Line 6, Page 1, explain the variance below:** _____

I. IMPACT OF PROPOSED AGREEMENT ON SUBSEQUENT FISCAL YEARS

Multiyear Projection - Combined General Fund

Enter Bargaining Unit: _____

	FY 24 - 25 Total Current Budget After Settlement	FY 25 - 26 First Subsequent Year After Settlement	FY 26 - 27 Second Subsequent Year After Settlement
REVENUES			
Revenue Limit Sources (8010-8099)	$ 36,699,156	$ 37,506,595	$ 38,338,275
Remaining Revenues (8100-8799)	$ 8,424,902	$ 8,044,575	$ 8,044,575
TOTAL REVENUES	$ 45,124,058	$ 45,551,170	$ 46,382,850
EXPENDITURES			
Certificated Salaries (1000-1999)	$ 18,079,197	$ 17,234,805	$ 17,260,885
Classified Salaries (2000-2999)	$ 9,146,986	$ 8,762,434	$ 8,929,200
Employee Benefits (3000-3999)	$ 13,113,030	$ 12,715,425	$ 12,917,082
Books and Supplies (4000-4999)	$ 1,256,253	$ 1,153,151	$ 1,040,730
Services, Other Operating Expenses (5000-5999)	$ 6,568,773	$ 6,265,317	$ 6,087,305
Capital Outlay (6000-6999)	$ 75,000	$ -	$ -
Other Outgo (7100-7299) (7400-7499)	$ 279,468	$ 279,468	$ 279,468
Direct Support/Indirect Cost (7300-7399)	$ (9,412)	$ (9,412)	$ (9,412)
Other Adjustments		$ -	$ -
TOTAL EXPENDITURES	$ 48,509,295	$ 46,401,187	$ 46,505,257
OPERATING SURPLUS (DEFICIT)	$ (3,385,237)	$ (850,017)	$ (122,407)
TRANSFERS IN & OTHER SOURCES (8910-8979)	$ 305,636	$ -	$ -
TRANSFERS OUT & OTHER USES (7610-7699)	$ 290,144	$ 290,144	$ 290,144
CONTRIBUTIONS (8980-8999)	$ -	$ -	$ -
CURRENT YEAR INCREASE (DECREASE) IN FUND BALANCE	$ (3,369,745)	$ (1,140,161)	$ (412,551)
BEGINNING BALANCE	$ 8,386,887	$ 5,017,142	$ 3,876,980
CURRENT-YEAR ENDING BALANCE	$ 5,017,142	$ 3,876,980	$ 3,464,429
COMPONENTS OF ENDING BALANCE:			
Nonspendable (9711-9719)	$ 45,000	$ 45,000	$ 45,000
Restricted (9730-9749)	$ 3,928,972	$ 3,509,248	$ 3,135,293
Committed (9750-9769)	$ -	$ -	$ -
Stabilization Arrangements (9750)	$ -	$ -	$ -
Assigned (9770-9788)	$ -	$ -	$ -
Unassigned (9789-9790)	$ 1,043,170	$ 322,732	$ 284,136

J. IMPACT OF PROPOSED AGREEMENT ON UNRESTRICTED RESERVES

1. State Reserve Standard

		FY 24 - 25	FY 25 - 26	FY 26 - 27
a.	Total Expenditures, Transfers Out, and Uses (Including Cost of Proposed Agreement)	$ 48,799,439	$ 46,691,331	$ 46,795,401
b.	State Standard Minimum Reserve Percentage for this District: **(enter percentage):**	3.00%	3.00%	3.00%
c.	State Standard Minimum Reserve Amount for this District (For districts with less than 1,001 ADA, this is the greater of Line a, times Line b. OR $50,000	$ 1,463,983	$ 1,400,740	$ 1,403,862

2. Budgeted Unrestricted Reserve (After Impact of Proposed Agreement)

a.	General Fund (Fund 01) Stabilization Arrangements, % Unassigned Fund Balance (includes Reserve for Economic Uncertainties)	$ 1,043,170	$ 322,732	$ 284,136
b.	Special Reserve Fund (Fund 17) Unassigned Fund Balance	$ 78,766	$ 80,266	$ 81,766
c.	Total Available Reserves	$ 1,121,936	$ 402,998	$ 365,902
d.	Reserve for Economic Uncertainties Percentage	2.30%	0.86%	0.78%

3. Do unrestricted reserves meet the state minimum reserve amount?

FY 24 - 25	Yes		No	X
FY 25 - 26	Yes		No	X
FY 26 - 27	Yes		No	X

4. If no, how do you plan to restore your reserves? Provide comments/explanations below:

District intends to seek Board approval for the permanent transfer of Fund 40 monies for the purposes of fiscal stabilization in FY 24/25 to restore 3% reserve and create positive fund balance. District leadership to develop Fiscal Stabilization Plan for Board review and approval. District antipates Fiscal Stabilization Plan to be presented to the Board in December or January. Fiscal Stabilization Plan will include ongoing reductios to staff and programs as well as realignment of class sizes in all grades, with an emphasis on secondary grades.

K. CERTIFICATION NO. 1: CERTIFICATION OF THE DISTRICT'S ABILITY TO MEET THE COSTS OF COLLECTIVE BARGAINING AGREEMENT

(The disclosure document must be signed by the district Superintendent and Chief Business Officer at the time of public disclosure.)

In accordance with the requirements of Government Code Section 3547.5, the Superintendent and the Chief Business Officer of Cabrillo Unified School District, hereby certify that the District can meet the costs incurred under the Collective Bargaining Agreement between the District and the Cabrillo Unified Teachers' Association, during the term of the agreement from July 1, 2023 to June 30, 2024.

Amber Lee-Alva [redacted] — 10/3/24

District Superintendent (Signature Over Printed Name) — **Date**

Jennifer Marsh [redacted] — 10/3/24

Chief Business Officer (Signature Over Printed Name) — **Date**

L. CERTIFICATION NO. 2

(The disclosure document must be signed by the district Superintendent or designee and by the President or Clerk of the Governing Board at the time of formal board action on the proposed agreement.)

The information provided in this document summarizes the financial implications of the proposed agreement and submitted to the Governing Board for public disclosure of the major provisions of the agreement (as provided in the "Public Disclosure of Proposed Bargaining Agreement") in accordance with the requirements of AB 1200 and Government Code Section 3547.5.

Amber Lee-Alva

District Superintendent (Signature Over Printed Name) — **Date**

Contact Person — Phone

President or Clerk of the Governing Board (Signature Over Printed Name) — **Date**

SAN MATEO COUNTY OFFICE OF EDUCATION

Excellence and Equity in Education

Nancy Magee • County Superintendent of Schools

October 8, 2024

Jennifer Marsh
Chief Business Official
Cabrillo Unified School District
498 Kelly Avenue
Half Moon Bay, CA 94019

RE: AB 2756 Review of CUTA 2023-24 Tentative Agreement

Dear Jennifer Marsh:

The San Mateo County Office of Education (SMCOE) has completed its review of the Public Disclosure of Collective Bargaining Agreement for the Cabrillo Unified Teachers' Association (Certificated).

The agreement covers the period from July 1, 2023, to June 30, 2024 and provides a 6% retroactive salary increase effective July 1, 2023 for Unit members in paid status as of July 1, 2024. The fiscal impact of this proposed agreement results in compensation increases of approximately $753,000 in 2023-24 and $798,000 in 2024-25. The district estimates the total fiscal impact due to the 2023-24 agreements for all units to be $3.5 million.

The SMCOE also notes that the 2023-24 ending balance in the 2023-24 Unaudited Actuals was lower than anticipated during the 2024-24 July 1 Budget Adoption. Because of this, the beginning balance in the Public Disclosure based on the last Adopted Budget is overstated by approximately $825,000.

Based on its projections, the district ***will not*** meet its required 3% Reserve for Economic Uncertainties for 2024-25, 2025-26, and 2026-27. The district plans to seek Board approval to permanently transfer funds from Fund 40 to restore the 3% reserve. However, a one-time transfer to cover the ongoing costs of this settlement is not sustainable. The district plans to develop a Fiscal Stabilization Plan for Board review and approval in December 2024 or January 2025. Per the district, the plan will include ongoing reductions to staff and programs and realignment of class sizes in all grades, with an emphasis on secondary grades.

Based on the review of the public disclosure and the multiyear projections provided by the district, our office has concerns over the district's ongoing fiscal solvency. The SMCOE notes that the district has a Board-Approved Fiscal Stabilization Plan and is interested in knowing its implementation status.

We appreciate the opportunity to review the Public Disclosure of the 2023-24 Collective Bargaining Agreement for CUTA prior to the board meeting. Please submit a copy of the certified final agreement, complete with the signatures of the Superintendent and Chief Business Official as soon as the district finalizes the disclosure agreement. These signatures certifying that the district can meet the costs incurred under the collective bargaining agreement are required under Government Code section 3547.5.

Please contact me if you have any questions or concerns regarding our review of the Public Disclosure of Collective Bargaining Agreement.

Sincerely,

Kevin J. Bultema 2024-10-08

Kevin J. Bultema
Deputy Superintendent Business Services
kbultema@smcoe.org
650-802-5511

Enclosures

c: Amber Lee-Alva, Superintendent, Cabrillo USD
Nancy Magee, County Superintendent of Schools, SMCOE
Dhanya Unni, Executive Director, District Business Services, SMCOE

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
CATEGORY: Presentation/Discussion
ITEM TITLE: Process and Development of the 2024-25 Fiscal Stabilization Plan

BACKGROUND INFORMATION

District staff recently updated its three-year Multi-year Fiscal Projection (MYP) as part of its statutorily required AB 1200/2756 public disclosure when approving collective bargaining agreements. The District recently reached a tentative agreement with its certificated bargaining unit. The Board item for the required public disclosure of this agreement is included on this meeting agenda. The District's updated MYP indicates that the District's General Fund faces significant challenges over the three-year projection. Addressing these challenges will require the development and subsequent Board adoption of a long-term Fiscal Stabilization Plan necessary to return the District to a positive fiscal certification. Development and adoption of this plan will be a requirement of the San Mateo County Office of Education as part of that agency's state appointed role of fiscal overseer for local education agencies in the county.

Note: The slide presentation will be uploaded on Monday, October 7, 2024, or made available on the night of the meeting.

FISCAL ANALYSIS

There is no financial impact on the General Fund. This will be an informational item. District staff will seek the Board's input regarding the process, development, and eventual adoption of a 2024-25 Fiscal Stabilization Plan.

RECOMMENDATION

Approve as submitted. This item is presented for information only.

CABRILLO UNIFIED SCHOOL DISTRICT

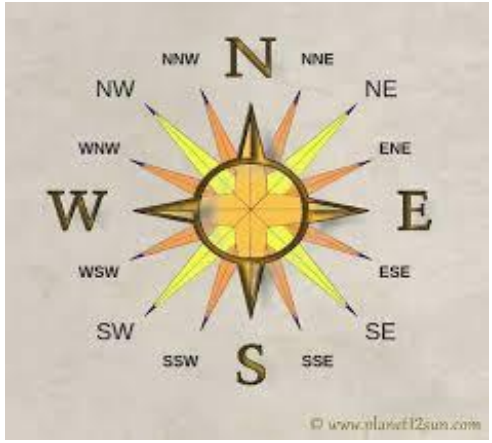
A place where all children dream and achieve!

Process and Development of the 2024-25 Fiscal Stabilization Plan

Jennifer Marsh, Chief Business Officer

October 10, 2024

What we will cover this evening



- Update on the District's Fiscal Outlook
- The need for an updated Fiscal Stabilization Plan
- Input and feedback from San Mateo County Office of Education
- Proposed timeline for plan development and adoption

Multi Year Projections

aka MYP

Multiyear projections are required by Assembly Bill (AB) 1200 and AB 2756



Projections are anchored in reliable information as of the date of the projection

Projections must be documented, because they will change

Projections will change any time the underlying factors change

District's Multiyear Outlook
(as of October 2024)

Unrestricted General Fund			
	2024-2025 Adopted Budget	2025-2026 Projected Budget	2026-2027 Projected Budget
Beginning Balance	2,664,010	199,530	(701,016)
Revenues	35,552,663	36,360,102	37,191,782
Expenditures	26,622,675	26,711,712	26,821,919
Costs of Salary and Benefit Increases			
CSEA 4% 7/1/23 + 2% 7/1/23("Me Too"Contract Clause)	493,558		
CSEA 6% Ongoing 24/25 ("Me Too" Contract Clause)	503,664	503,664	503,664
Admin 6% 7/1/23	291,343		
Admin 6% Ongoing 24/25	316,789	316,789	316,789
CUTA 6% 7/1/23	752,941		
CUTA 6% Ongoing 24/25	798,117	798,117	798,117
Total Projected Expenditures	29,779,087	28,330,282	28,440,489
Increase/Decrease rev. to expend.	(2,464,480)	(59,474)	452,720
Ending Balance	199,530	140,056	592,776
Revolving Cash	45,000	45,000	45,000
3% Reserve	1,454,814	1,380,911	1,389,123
Unappropriated funding balance	**(1,300,285)**	**(1,285,856)**	**(805,740)**

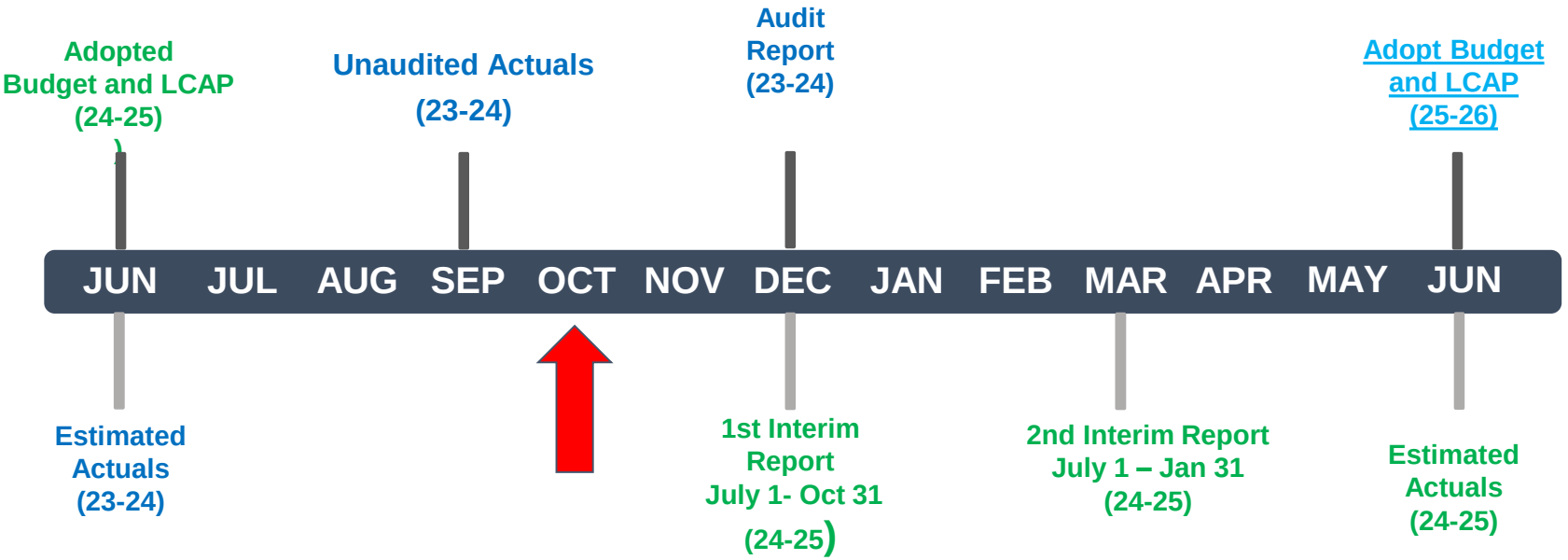
Fiscal outlook: Challenges Ahead



- Ongoing structural deficit in the General Fund
- Prior fiscal stabilization actions not implemented in current budget and MYP
- Reliance on the passage of the Parcel Tax (Measure N)
- Aging facilities / modernization needs
- Ongoing instructional and programmatic needs
- Recruitment and retention of staff

District's fiscal reporting calendar

(as required by the State)



Developing a Fiscal Stabilization Plan

- San Mateo COE (acting on behalf of the state) will require the District to develop and adopt a Fiscal Stabilization Plan:
  - ***The COE could declare the District a "lack of going concern" by First Interim (December)***
  - **This will put the District on the State's fiscal "watch list"**

- The Stabilization Plan must address the Districts ongoing structural deficit and restore the District to "positive" fiscal certification by the end of FY 2024-25.

Next steps for plan development

October

- Ratify CUTA TA
- Approve Public Disclosure
- Update MYPs
- Initiate plan development
- Hold Budget Advisory Comm meeting

November

- Budget Advisory Comm review draft plan / possible actions
- First Interim Budget development
- Report Fund 40 transfers to Board

December

- Present 1st Interim to Board
- Input from SMCOE
- Present draft plan to board
- Further input from Budget Advisory Comm
- Present 23-24 Audit to board

Jan. 2025

- Board adoption of 24-25 MY Fiscal Stabilization Plan
- Governor's 25-26 Budget Proposal
- Adopt prelim staffing resolutions for 25-26

For additional information:

Jennifer Marsh
Chief Business Officer
marshj@cabrillo.k12.ca.us

Thank you!

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
CATEGORY: Action
ITEM TITLE: Revision of Resolution 23-2024 Approving the GANN Limit Increase for the 2024-25 Fiscal Year

BACKGROUND INFORMATION

In November of 1979, California voters approved Proposition 4, an initiative that added Article XIII B to the California Constitution. This constitutional amendment, known as the Gann Initiative, placed limits on the growth of expenditures for publicly funded programs. Division 9 of Title 1, beginning with section 7900 of the Government Code, was added to the law to specify the process for calculating state and local governmental appropriation limits and appropriations subject to limitation under article XIIB of the Constitution. These constitutional and statutory sections explain and define the appropriations limit and appropriations subject to limitation as they apply to state and local government and require that each entity of government formally “adopt” its appropriations limit for a given fiscal year.

Education Code sections 1629 and 42132 specify that, by September 15 of each year, each county office and district governing board must adopt a resolution identifying their estimated appropriations limits for the current year and the actual appropriations limit for the preceding year. We needed to revise this document to reflect the increase in the GANN limit. The documentation supporting the adoption resolution shall be made available to the public.

FISCAL ANALYSIS

There is no financial impact on the General Fund.

RECOMMENDATION

Staff recommend the adoption of the revised Resolution 23-2024 Approving the Gann Limit.

RESOLUTION NO. 23-2024
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

ADOPTING THE "GANN" LIMIT FOR THE 2024-25 FISCAL YEAR

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution and

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and

WHEREAS, the district must establish a revised Gann limit for the 2023-2024 fiscal year and a projected Gann Limit for the 2024-2025 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

WHEREAS, Government Code Section 7902.1 provides that school districts may increase their Gann Limits under specified circumstances;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2023-2024 and 2024-2025 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this board does provide public notice that the attached calculations and documentation of the Gann Limits for the 2023-2024 and The 2024-2025 fiscal years include an increase of $ 3,459,624.07 to the Gann Limit pursuant to the provisions of the Government Code Section 7902.1;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2023-2024 and 2024-2025 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

PASSED AND ADOPTED by the Governing Board of the Cabrillo Unified School District on the 10th day of October 2024 by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Carmen Daniel:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____ Absent

Certified by:

_____
Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Amber Lee-Alva
Secretary to the Governing Board
Cabrillo Unified School District

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
A. PRIOR YEAR DATA	**2022-23 Actual**			**2023-24 Actual**		
Actual Appropriations Limit and Gann ADA are from district's prior year Gann data reported to the CDE						
1. FINAL PRIOR YEAR APPROPRIATIONS LIMIT (Preload/Line D11, PY column)	30,311,683.35		30,311,683.35			34,233,901.29
2. PRIOR YEAR GANN ADA (Preload/Line B3, PY column)	2,521.70		2,521.70			2,451.44
ADJUSTMENTS TO PRIOR YEAR LIMIT	**Adjustments to 2022-23**			**Adjustments to 2023-24**		
3. District Lapses, Reorganizations and Other Transfers						
4. Temporary Voter Approved Increases						
5. Less: Lapses of Voter Approved Increases						
6. TOTAL ADJUSTMENTS TO PRIOR YEAR LIMIT (Lines A3 plus A4 minus A5)			0.00			0.00
7. ADJUSTMENTS TO PRIOR YEAR ADA (Only for district lapses, reorganizations and other transfers, and only if adjustments to the appropriations limit are entered in Line A3 above)						
B. CURRENT YEAR GANN ADA	**2023-24 P2 Report**			**2024-25 P2 Estimate**		
Unaudited actuals data should tie to Principal Apportionment Data Collection attendance reports and include ADA for charter schools reporting with the district						
1. Total K-12 ADA (Form A, Line A6)	2,451.44		2,451.44	2,363.42		2,363.42
2. Total Charter Schools ADA (Form A, Line C9)	0.00		0.00	0.00		0.00
3. TOTAL CURRENT YEAR P2 ADA (Line B1 plus B2)			2,451.44			2,363.42
C. CURRENT YEAR LOCAL PROCEEDS OF TAXES/STATE AID RECEIVED	**2023-24 Actual**			**2024-25 Budget**		
TAXES AND SUBVENTIONS (Funds 01, 09, and 62)						
1. Homeowners' Exemption (Object 8021)	83,398.96		83,398.96	0.00		0.00
2. Timber Yield Tax (Object 8022)	29,107.78		29,107.78	0.00		0.00
3. Other Subventions/In-Lieu Taxes (Object 8029)	7,372.30		7,372.30	0.00		0.00
4. Secured Roll Taxes (Object 8041)	30,882,193.18		30,882,193.18	33,048,025.00		33,048,025.00
5. Unsecured Roll Taxes (Object 8042)	1,307,452.82		1,307,452.82	0.00		0.00
6. Prior Years' Taxes (Object 8043)	(19,624.58)		(19,624.58)	0.00		0.00
7. Supplemental Taxes (Object 8044)	2,415,940.14		2,415,940.14	0.00		0.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
8. Ed. Rev. Augmentation Fund (ERAF) (Object 8045)	2,065.78		2,065.78	0.00		0.00
9. Penalties and Int. from Delinquent Taxes (Object 8048)	0.00		0.00	0.00		0.00
10. Other In-Lieu Taxes (Object 8082)	0.00		0.00	0.00		0.00
11. Comm. Redevelopment Funds (objects 8047 & 8625)	0.00		0.00	0.00		0.00
12. Parcel Taxes (Object 8621)	1,592,627.60		1,592,627.60	1,610,000.00		1,610,000.00
13. Other Non-Ad Valorem Taxes (Object 8622) (Taxes only)	0.00		0.00	0.00		0.00
14. Penalties and Int. from Delinquent Non-LCFF Taxes (Object 8629) (Only those for the above taxes)	0.00		0.00	0.00		0.00
15. Transfers to Charter Schools in Lieu of Property Taxes (Object 8096)						
16. TOTAL TAXES AND SUBVENTIONS (Lines C1 through C15)	36,300,533.98	0.00	36,300,533.98	34,658,025.00	0.00	34,658,025.00
OTHER LOCAL REVENUES (Funds 01, 09, and 62)						
17. To General Fund from Bond Interest and Redemption Fund (Excess debt service taxes) (Object 8914)	0.00		0.00	0.00		0.00
18. TOTAL LOCAL PROCEEDS OF TAXES (Lines C16 plus C17)	36,300,533.98	0.00	36,300,533.98	34,658,025.00	0.00	34,658,025.00
EXCLUDED APPROPRIATIONS						
19a. Medicare (Enter federally mandated amounts only from objs. 3301 & 3302; do not include negotiated amounts)			363,496.00			347,436.00
19b. Qualified Capital Outlay Projects						
19c. Routine Restricted Maintenance Account (Fund 01, Resource 8150, Objects 8900-8999)	2,418,074.68		2,418,074.68	1,944,176.00		1,944,176.00
OTHER EXCLUSIONS						
20. Americans with Disabilities Act						
21. Unreimbursed Court Mandated Desegregation Costs						
22. Other Unfunded Court-ordered or Federal Mandates						
23. TOTAL EXCLUSIONS (Lines C19 through C22)	2,418,074.68	0.00	2,781,570.68	1,944,176.00	0.00	2,291,612.00
STATE AID RECEIVED (Funds 01, 09, and 62)						
24. LCFF - CY (objects 8011 and 8012)	1,562,385.00		1,562,385.00	1,529,037.00		1,529,037.00
25. LCFF/Revenue Limit State Aid - Prior Years (Object 8019)	0.00		0.00	0.00		0.00
26. TOTAL STATE AID RECEIVED (Lines C24 plus C25)	1,562,385.00	0.00	1,562,385.00	1,529,037.00	0.00	1,529,037.00
DATA FOR INTEREST CALCULATION						
27. Total Revenues (Funds 01, 09 & 62; objects 8000-8799)	50,531,513.42		50,531,513.42	45,124,058.00		45,124,058.00

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
28. Total Interest and Return on Investments (Funds 01, 09, and 62; objects 8660 and 8662)	574,405.80		574,405.80	125,000.00		125,000.00
D. APPROPRIATIONS LIMIT CALCULATIONS		**2023-24 Actual**			**2024-25 Budget**	
PRELIMINARY APPROPRIATIONS LIMIT						
1. Revised Prior Year Program Limit (Lines A1 plus A6)			30,311,683.35			34,233,901.29
2. Inflation Adjustment			1.0444			1.0362
3. Program Population Adjustment (Lines B3 divided by [A2 plus A7]) (Round to four decimal places)			0.9721			0.9641
4. PRELIMINARY APPROPRIATIONS LIMIT (Lines D1 times D2 times D3)			30,774,277.22			34,199,681.77
APPROPRIATIONS SUBJECT TO THE LIMIT						
5. Local Revenues Excluding Interest (Line C18)			36,300,533.98			34,658,025.00
6. Preliminary State Aid Calculation						
a. Minimum State Aid in Local Limit (Greater of $120 times Line B3 or $2,400; but not greater than Line C26 or less than zero)			294,172.80			283,610.40
b. Maximum State Aid in Local Limit (Lesser of Line C26 or Lines D4 minus D5 plus C23; but not less than zero)			0.00			1,529,037.00
c. Preliminary State Aid in Local Limit (Greater of Lines D6a or D6b)			294,172.80			1,529,037.00
7. Local Revenues in Proceeds of Taxes						
a. Interest Counting in Local Limit (Line C28 divided by [Lines C27 minus C28] times [Lines D5 plus D6c])			420,765.19			100,521.72
b. Total Local Proceeds of Taxes (Lines D5 plus D7a)			36,721,299.17			34,758,546.72
8. State Aid in Proceeds of Taxes (Greater of Line D6a, or Lines D4 minus D7b plus C23; but not greater than Line C26 or less than zero)			294,172.80			1,529,037.00
9. Total Appropriations Subject to the Limit						
a. Local Revenues (Line D7b)			36,721,299.17			
b. State Subventions (Line D8)			294,172.80			
c. Less: Excluded Appropriations (Line C23)			2,781,570.68			
d. TOTAL APPROPRIATIONS SUBJECT TO THE LIMIT (Lines D9a plus D9b minus D9c)			34,233,901.29			
10. Adjustments to the Limit Per Government Code Section 7902.1 (Line D9d minus D4)			3,459,624.07			
SUMMARY		**2023-24 Actual**			**2024-25 Budget**	
11. Adjusted Appropriations Limit						

	2023-24 Calculations			2024-25 Calculations		
	Extracted Data	Adjustments*	Entered Data/ Totals	Extracted Data	Adjustments*	Entered Data/ Totals
(Lines D4 plus D10)			34,233,901.29			34,199,681.77
12. Appropriations Subject to the Limit (Line D9d)			34,233,901.29			

"* Please provide below an explanation for each entry in the adjustments column."

Jennifer Marsh, CBO	marshj@cabrillo.k12.ca.us	650-376-4429
Gann Contact Person	Contact Email Address	Contact Phone Number

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
CATEGORY: Action/Resolution
ITEM TITLE: Adoption of Resolutions 27-2024 Redefining the Uses of Fund 40

BACKGROUND INFORMATION

On October 13, 2022, the Board of Trustees approved the establishment of a Special Reserve Fund for Capital Outlay Projects. The fund was titled “Fund 40” pursuant to requirements under state statutes regarding the creation and administration of specific monetary funds for local education agencies. The Board authorized that approximately $12 million dollars be deposited into the fund specifically for future capital facility improvement projects throughout the District. These funds were derived from a legal settlement between the District, a general contractor firm, its subcontractor firms, and other relevant parties regarding a dispute and claim for “defective work and products” related to a construction project at Cunha Intermediate School. The settlement was reached in June 2022.

The settlement terms did not direct nor instruct the District regarding how such monies were to be expended. The Board of Trustees, at that time, approved the deposit of the settlement funds into Fund 40 specifically for capital facility improvement purposes. Pursuant to Education Code Section 42841, the Board may specify additional purposes of Fund 40 or withdraw any purpose previously designated for the utilization of all, or a portion thereof, Fund 40 monies.

REPORT/PROPOSAL

The District faces significant financial challenges in the 2024-25 (current) fiscal year. The District’s updated three-year Multi-year Fiscal Projection (MYP) indicates that the District’s cash and budgetary condition is particularly acute. Absent an immediate infusion of cash into the General Fund, the District will not be able to meet its statutory and operational financial obligations in the current 2024-25 fiscal year.

District leadership strongly recommends the adoption of Resolution 27-2024 redefining uses of Fund 40 and approving the transfer of an appropriate amount of Fund 40 funds necessary for the immediate fiscal stabilization of the General Fund Unrestricted ending balance in 2024-25. The ending balance for Fund 40, as of June 30, is $11.7 million. Approval of this action will provide a temporary stabilization of the General Fund, thereby providing the time for the District to analyze, seek community and partner engagement, and subsequently adopt ongoing budgetary actions to address the District's structural deficit and return the District to a positive fiscal condition/certification over its MYP.

FINANCIAL IMPACT

This action will yield an immediate positive impact on the condition of the District’s General Fund. It will provide the Board of Trustees and Administration the time necessary to develop, adopt, and implement a long-term Fiscal Stabilization Plan. As part of this action, the Board authorizes the Superintendent to execute a fund transfer necessary to achieve a positive ending balance in the General Fund. The details and amount of such fund transfer will be reported to the Board in a subsequent fiscal update at a regularly scheduled meeting of the Board of Trustees.

RECOMMENDATION

Adoption of Resolutions 27-2024 Redefining the Uses of Fund 40 for purposes of fiscal stabilization in the 2024-25 fiscal year.

RESOLUTION NO. 27-2024
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

REDEFINING THE USES OF FUNDS FROM THE
SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS
FOR FISCAL STABILIZATION IN FISCAL YEAR 2024-25

WHEREAS, the Cabrillo Unified School District (the "District") is a school district duly organized under the laws of the State of California; and

WHEREAS, pursuant to California Education Code Section 42840, the District previously established a "special reserve fund for capital outlay projects" ("Fund 40"); and

WHEREAS, California Education Code Section 42842 authorizes school districts to use the unencumbered moneys in Fund 40 for general operating purposes, subject to certain conditions; and

WHEREAS, the District faces significant financial challenges in the current fiscal year, and the District's updated three-year Multi-Year Fiscal Projection indicates that the District may not be able to meet its financial obligations for the current or subsequent fiscal year,

WHEREAS, for purposes of fiscal stabilization, the Governing Board (the "Board") has determined that it is in the best interests of the District to expend money from the District's Fund 40 for general operating purposes,

WHEREAS, the board instructs the Superintendent and the Chief Business Officer, or their respective designees, to develop a long term plan for the repayment of such funds back into Fund 40 after the District has returned to a "positive" fiscal certification as determined by the San Mateo County Office of Education.

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the Cabrillo Unified School District that:

Section 1. **Recitals.** The Board hereby determines that the foregoing recitals are true and correct.

Section 2. **Authorization to Transfer Monies.** ~~The Board hereby authorizes, from time to time~~, **The Board hereby authorizes the transfer** of monies that are not actually encumbered for ongoing expenses from the District's Fund 40 to its general fund to be applied to general operating purposes of the District. ~~The Board further authorizes the Superintendent and the Chief Business Officer, or their respective designees, and each of them individually, to effectuate such transfers, at such times and as necessary, for the fiscal stabilization of the District.~~ **Such transfer is authorized for the 2024-25 Fiscal Year. The Board further authorizes the Superintendent and the Chief Business Officer, or their respective designees, and each of them individually, to effectuate such transfer, as necessary, for the fiscal stabilization of the District. The Board further instructs the Superintendent and Chief Business Officer, or their respective designees, to report on the amount and date of such transfer to the full Board at the next regularly scheduled meeting of the Board of Trustees.**

Section 3. **Effective Date.** This resolution shall take effect immediately upon its passage.

PASSED AND ADOPTED by the Board of Trustees of the Cabrillo Unified School District on this 10th day of October 2024, by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Carmen Daniel:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____	Absent

Certified by:

_____

~~Lizet Cortes~~
~~Clerk to the Governing Board~~
~~Cabrillo Unified School Distric~~**t**
Kimberly Hines
President to the Governing Board
Cabrillo Unified School District

Attest by:

_____

~~Amber Lee-Alva~~
~~Secretary to the Governing Board~~
~~Cabrillo Unified School District~~
Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
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Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Jennifer Marsh, Chief Business Officer
Roger Anchartechahar, Senior Project Manager, Vanir Construction Management
CATEGORY: Presentation
ITEM TITLE: Cabrillo Unified School District Bond Program Update

BACKGROUND INFORMATION

The Cabrillo Unified School District (CUSD) Bond Program Bond-funded projects across the district include the repair of a sinkhole at Half Moon Bay High School. The modernization projects at El Granada and Farallone View Elementary Schools are progressing as scheduled. Staff will continue to update the CUSD Governing Board on the Bond Program projects.

FISCAL ANALYSIS

The CUSD Bond Program is financed with Bond funds in Fund 21.

RECOMMENDATION

Receive the CUSD Bond Program presentation.

CABRILLO UNIFIED SCHOOL DISTRICT

Every Student, Every Day!

Bond Program Construction Update

Roger Anchartechahar,

Senior Project Manager, Vanir Construction Management

October 10, 2024

Measure M&S Bond Program Schedule

CUSD BOND PROGRAM	2024							2025												2026											
Update: 8/28/24	June	July	August	September	October	November	December	Jan	Feb	Mar	Apr	May	June	July	August	September	October	November	December	Jan	Feb	Mar	Apr	May	June	July	August	September	October	November	December
Projects	Summer												Summer												Summer						
Hatch Elementary School Early Education Addition																															
Design Phase /DSA Period																															
Construction Phase	ion		Closeout																												
Hatch Elementary School Security Gates																															
Design Phase /DSA Period																															
Construction Phase	ion		Closeout																												
Farallone View ES Modernization																															
Construction Phase	Construction															Closeout															
El Granada Elementary School .5 & Phase 1																															
Construction Phase	Construction															Closeout															
El Granada Elementary School Phase 2																															
Design Phase/DSA Period/Construction Phase		DSA Review						Bridge - Pending Swing Space from Phase 1					Construction															Closeout			
Procurement / LLBE Precon Activities									LLBE Bid/Award		Board																				
HMB High School Kitchen & Trainer's Room (DBB)																															
Design DSA / Construction Phase - Trainer's Room	ew	Bid/A	ON HOLD																												
Design DSA / Construction Phase - Kitchen Mod	eview		ON HOLD					Bid/Awd	Board	NTP	Construction				C/O																
					Today																										

Half Moon Bay High School Sinkhole

- Construction Company: Andreini Brothers Inc.
- Design Team: HMH Civil Engineers, Inc.
- Budget/Schedule: $600,000 **/** 9/12/2024 – 11/9/2024
- Status: **In Construction**

1. Notice of Award – 9/13/2024

2. Notice to Proceed – 9/20/2024

3. Construction Duration – 9/24/2024 - 11/15/2024

4. Contract & Project Closeout – 11/15/2024 - 11/29/2024

Sinkhole Existing Condition



Farallone View Elementary School

- Construction Company: CORE Construction Inc.
- Architects: Studio W Architects
- Total Project Budget: $28,151,503
- Schedule: 8/1/2023 – 8/1/2025
- Status: Construction Started:
    - > Building A Modernization Completed 8/2/2024
    - > Building B and MU Modernization 8/31/2025
    - > No Coastal Development Permit was Required

Farallone View Construction Progress Photos




FARALLONE VIEW ELEMENTARY SCHOOL










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El Granada Elementary School

- Construction Company:– Rodan Builders
- Architects: Quatrocchi Kwok Architects Firm (QKA)
- Budget/Schedule: $22,803,287 **/** 6/5/2024 – 8/31/2025
- Status: **DSA Approved of Phase 1 (1 and 2 below)**:

    1. Building 0.5 Complex – Completed 8/9/2024

    2. Playground and Play Structure – Completed 9/10/2024

    3. New Building C Construction – In Progress

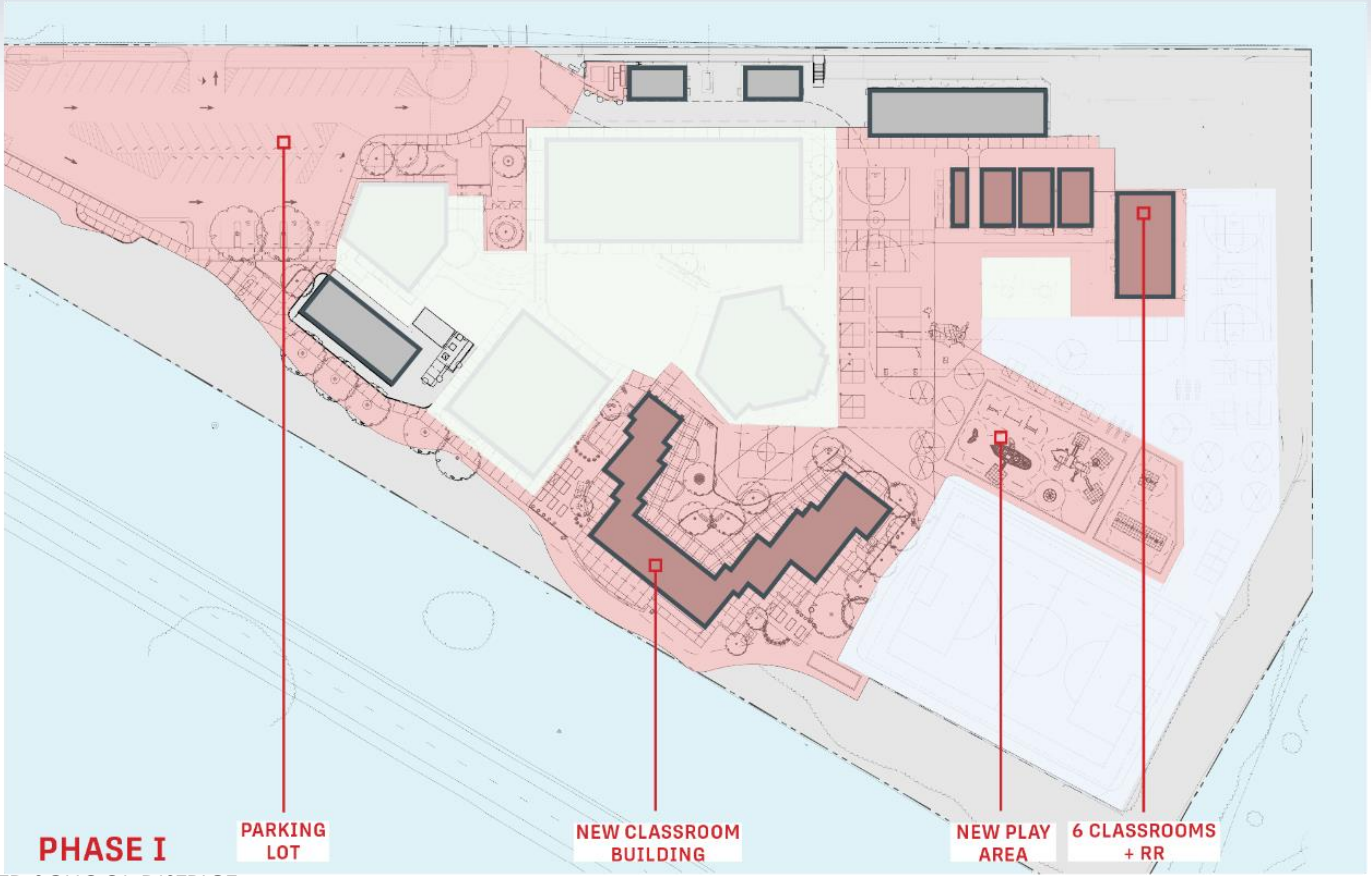
    4. Modernizing Buildings A,D, K, M – Design in Process

- Coastal Development Permit for Parking Lot Lighting: **August 2024 – March 2025**

CAMPUS SITE PLAN - PHASE I

EL GRANADA ELEMENTARY SCHOOL | PHASES I, II & FUTURE

QUATTROCCHI KWOK ARCHITECTS



El Granada Construction Progress Photos
















ARTS and SCIENCE day





Playground Opening Video



http://drive.google.com/file/d/1Cb_VudR-e1vGa_kda1AjN4YWnOfjdhq8/view

Questions?

Thank you!

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Amber Lee-Alva

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Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Kimberly Hines, Governing Board President
Amber Lee-Alva, Superintendent
Jennifer Marsh, Chief Business Officer
Roger Anchartechahar, Senior Project Manager, Vanir Construction Management
CATEGORY: Action
ITEM TITLE: El Granada School Parking Lot Review and Recommendation

BACKGROUND INFORMATION

The Coastal Design Permit review process is underway for the proposed parking lot design for El Granada School. Egress for the new building requires a lit path to a public walkway. Bollards are planned to be installed every 10 feet, running from the new building, behind the Coastside Children's Program building, and along the new sidewalk that will wrap the length of the parking lot all the way to the entrance near Santiago and The Alameda. (We might consider asking DSA to approve spacing at 15-foot intervals if the illumination is sufficient for meeting Title 24 requirements: 1 ft candle average along the path, and no less than .1 ft candles). It would be more in keeping with dark sky standards and interests of scenic corridor design principles and in keeping with Blue Ribbon Schools.

The Midcoast Community Council (MCC), at the review meeting Spring 2024 requested that all lights be turned off 30 minutes after normal campus activities, and allow an override to keep lights on for special events. There are roughly 8-12 events that end after twilight. At the time of this memo, the MCC has not commented on the parking lot plans from the most recent submission.

The lighting designer has also proposed five 25-foot light poles in the parking lot. While the five poles were recommended by a lighting designer, they are not required.

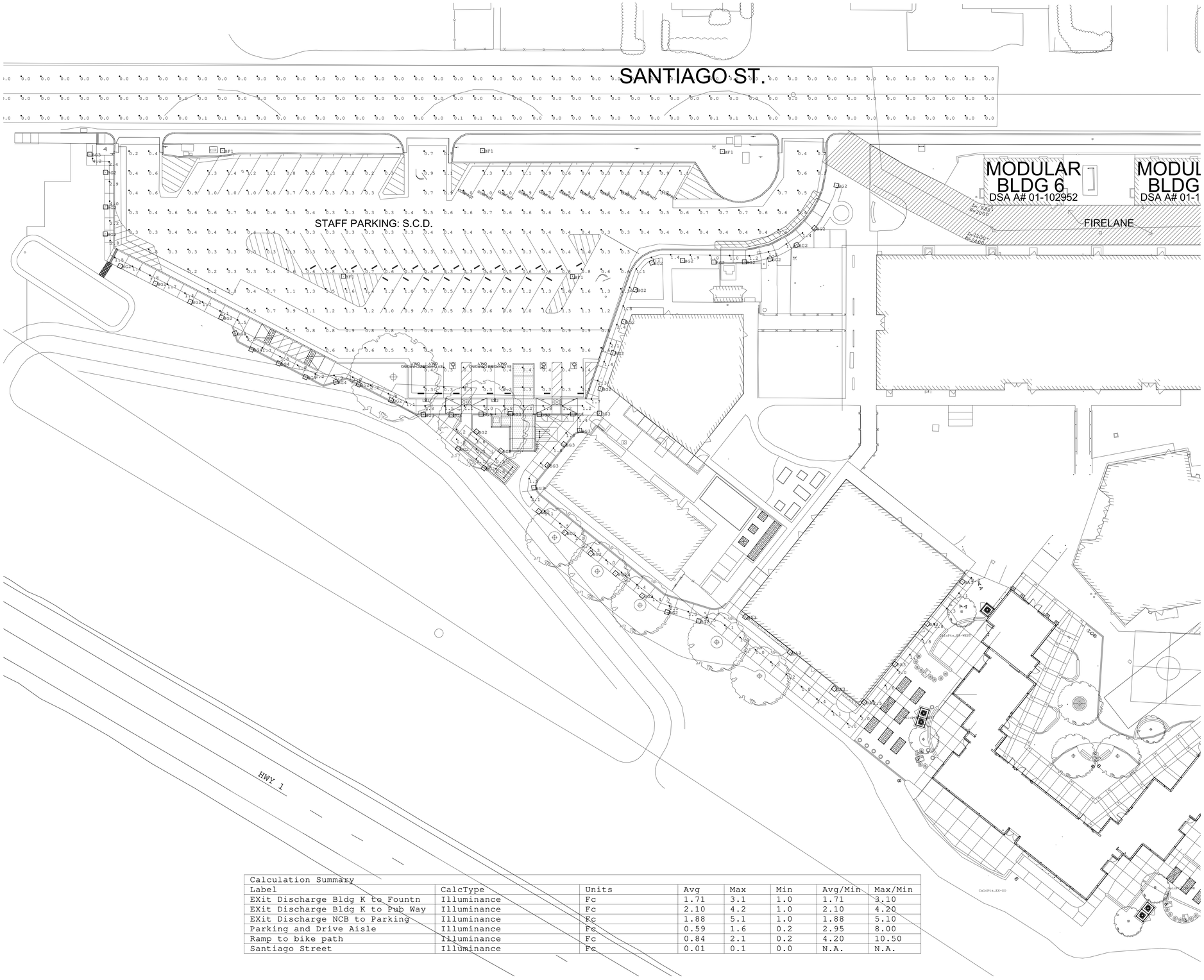
With bollards running the length of the parking lot and attention to exterior building and path lighting, it is believed that the last people to exit campus can do so comfortably and safely.

FISCAL ANALYSIS

Potentially saving the district at least $300,000 in Bond Funds.

RECOMMENDATION

Staff recommends removing the five 25 ft light poles from the submitted design to the county.



Calculation Summary							
Label	CalcType	Units	Avg	Max	Min	Avg/Min	Max/Min
EXit Discharge Bldg K to Fountn	Illuminance	Fc	1.71	3.1	1.0	1.71	3.10
EXit Discharge Bldg K to Pub Way	Illuminance	Fc	2.10	4.2	1.0	2.10	4.20
EXit Discharge NCB to Parking	Illuminance	Fc	1.88	5.1	1.0	1.88	5.10
Parking and Drive Aisle	Illuminance	Fc	0.59	1.6	0.2	2.95	8.00
Ramp to bike path	Illuminance	Fc	0.84	2.1	0.2	4.20	10.50
Santiago Street	Illuminance	Fc	0.01	0.1	0.0	N.A.	N.A.

PHOTOMETRIC PLAN - PARKING AND EXIT PATHS

SCALE: 1"= 20'-0"

1 / E-8.1

Illuminance Calculations Disclaimer:

Illuminance calculations are for lighting design aid purposes only. All calculations performed by O'Mahony & Myer, Inc. (OMM) are based upon the published methods and recommendations of the Illuminating Engineering Society of North America (IESNA).

Calculation accuracy is highly dependent upon the input data utilized in the calculations and variances greater than 20% may occur if there are variations in the input data or if equipment does not perform as published in IES Photometric files. Some input data is provided by others (i.e., manufacturer's photometric reports, lamp lumen ratings, room surface materials, and/or light reflectance values) and not all report data may be available for the exact luminaire characteristics specified. Some input data may be derived by OMM from industry standard methods (i.e., luminaire and room surface dirt depreciation factors). Some performance information may not be available for conditions outside of the norm (i.e., variations in temperature, humidity, vibration, or non-standard mounting conditions). OMM has made every effort to ensure the reliability of all data but is not responsible for data that is received from others, is unavailable, or for equipment that does not perform as published.

Field measurements may vary as much as 10%-20% from calculated results due to limitations associated with the calculation procedures utilized and referenced by the IESNA. Variations in results can occur from the use of non-professional grade illuminance meters or meters that are not calibrated correctly.

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Oakland, CA 94607
(707) 576-0829

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Half Moon Bay, CA
94019

CABRILLO UNIFIED SCHOOL DISTRICT

REVISIONS

2	10/1/23	REV #2

DSA APP NO. 01-120558

ARCH PROJECT NO: 1972.00
DRAWN BY:
DRAWING SCALE: SCALE
PTN: 68890-45

DSA BACKCHECK

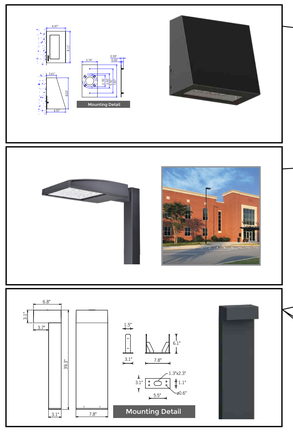
JUNE 23, 2023

SHEET TITLE

PHOTOMETRIC PLAN - PARKING AND EXIT PATHS

SHEET NUMBER

E-8.1

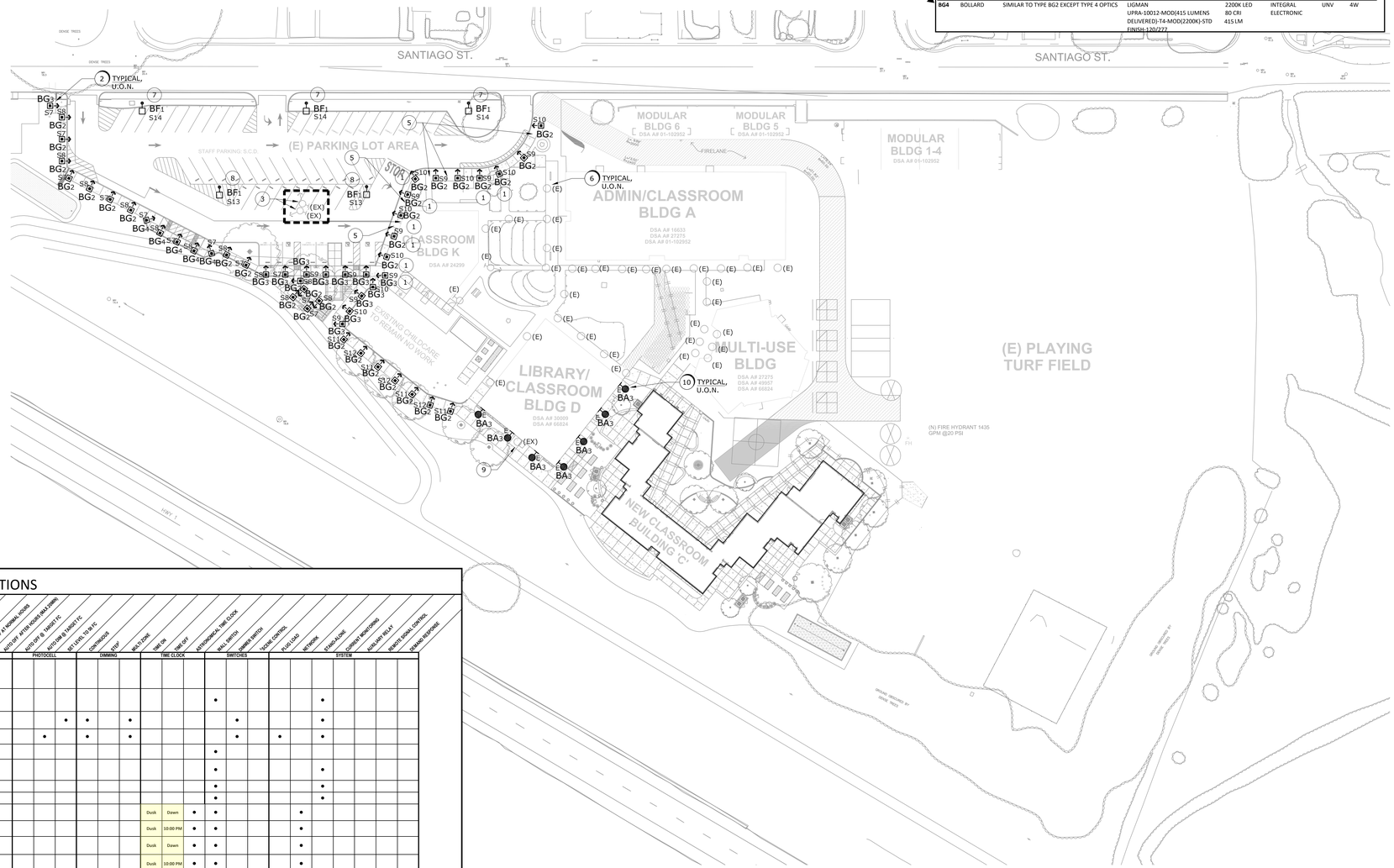


LUMINAIRE SCHEDULE

TYPE	MOUNTING	DESCRIPTION	MANUFACTURER CATALOG #	LIGHT SOURCE	POWER SUPPLY	VOLTS	INPUT WATTS
BA3	SURFACE	WALL MOUNTED LED AREA LIGHT, SUITABLE FOR USE IN EXTERIOR LOCATIONS; WEDGE SHAPE; SINGLE PIECE DIE-CAST ALUMINUM HOUSING NOM 8" WIDE X 8" HIGH X 5" DEEP; SURFACE CONDUIT BOX TRIM; TYPE 3 OPTICAL DISTRIBUTION WITH NO LIGHT ABOVE HORIZONTAL PLANE; UV STABILIZED POWDER COAT FINISH IN STANDARD COLOR AS SELECTED BY THE ARCHITECT. **CUSTOM DIODES AT 2200K COLOR TEMPERATURE.** 12LBS MAX	LIGMAN LILEW-30011-14W-T3-(MOD 2200K)-STD FINISH-UNV-SCBT	2200K LED 1500LM	INTEGRAL ELECTRONIC	UNV	14W
BF1	POLE	POLE MOUNTED SINGLE HEAD LED AREA LUMINAIRE; DIE CAST ALUMINUM HOUSING NOM. 15" W X 22" L X 4" H WITH 7' MOUNTING ARM; **TYPE 4 OPTICS WITH SPILL LIGHT CONTROL; HOUSE SIDE SHIELD; STANDARD 2200K COLOR TEMPERATURE. POLE MOUNTED TO NOMINAL 25' HIGH SQUARE, ALUMINUM POLE;** LUMINAIRE AND HEAD IN MATCHING 'COASTAL CLIMATE' FINISH AS SELECTED BY THE ARCHITECT. LUMINAIRE HEAD: 50LBS	MCGRAW EDISON GLEON-SA2A-722-U-SL4-FINISH-HSS-CC POLE SSA-SM25W- FINISH-MOUNTING-1	2200K LED 70 CRI 5600 LM	INTEGRAL DRIVER/NON-DIMMING	UNV	66 W
BG2	BOLLARD	LED BOLLARD LUMINAIRE; MARINE GRADE EXTRUDED ALUMINUM HOUSING NOM. 40" TALL X 8" WIDE X 3" DEEP WITH 3.7" PROJECTING HEAD; FULL CUT OFF, FULLY CONCEALED DIODES WITH WIDE TYPE 2 OPTICAL DISTRIBUTION; **CUSTOM 2200K DIODES WITH DRIVER SET TO 25% OF STANDARD OUTPUT FOR COMPLIANCE WITH STRICTIST 'INTERNATIONAL DARK SKY' COMPLIANCE RECOMMENDATION;** 1.3" X 2.3" CONDUIT ENTRY IN BOTTOM FOR CONDUIT IN AND OUT; STAINLESS STEEL HARDWARE; 8-STAGE PRE-FINISH TREATMENT WITH 'SUPER DURABLE' 4.9 MIL THICK POLUYRETHANE POWDER COAT FINISH IN STANDARD COLOR AS SELECTED BY THE ARCHITECT. 19.1 LBS.	LIGMAN UPRA-10012-MOD(415 LUMENS DELIVERED)-T2-MOD(2200K)-STD FINISH-120/277	2200K LED 80 CRI 415 LM	INTEGRAL ELECTRONIC	UNV	4W
BG3	BOLLARD	SIMILAR TO TYPE BG2 EXCEPT TYPE 3 OPTICS	LIGMAN UPRA-10012-MOD(415 LUMENS DELIVERED)-T3-MOD(2200K)-STD FINISH-120/277	2200K LED 80 CRI 415 LM	INTEGRAL ELECTRONIC	UNV	4W
BG4	BOLLARD	SIMILAR TO TYPE BG2 EXCEPT TYPE 4 OPTICS	LIGMAN UPRA-10012-MOD(415 LUMENS DELIVERED)-T4-MOD(2200K)-STD FINISH-120/277	2200K LED 80 CRI 415 LM	INTEGRAL ELECTRONIC	UNV	4W

NUMBERED SHEET NOTES

1. BOLLARD MOUNTED AT PLANTING AREA ON FLUSH CONCRETE BASE.
2. BOLLARD MOUNTED AT CONCRETE WALKWAY OR CURB.
3. REMOVE EXISTING EXTERIOR LIGHTING AT EXTERIOR WALL OF BUILDING 'K'. PROVIDE BLANK WEATHERPROOF COVERPLATE.
4. NOT USED.
5. SAW-CUT EXISTING CONCRETE WALKWAY, PATCH AND REPAIR AFTER UNDERGROUND CONDUIT IS INSTALLED.
6. TYPICAL - EXISTING BUILDING MOUNTED SITE LIGHTING TO REMAIN, PROTECT IN PLACE, U.O.N.
7. POLE MOUNTED AT PLANTING AREA ON FLUSH CONCRETE BASE.
8. POLE MOUNTED AT PARKING AREA ON RAISED CONCRETE BASE.
9. REMOVE EXISTING EXTERIOR LIGHTING AT BUILDING 'D'. PROVIDE BLANK WEATHERPROOF COVERPLATE.
10. INSTALL NEW EXTERIOR AREA LIGHTING AT BUILDING 'D'. CIRCUIT BACK TO NEW CLASSROOM BUILDING INVERTER. EXPOSED CONDUIT AT WALL OF BUILDING 'D' SHALL BE ALLOWED.



SEQUENCE OF OPERATIONS

ROOM TYPE	OCC SENSOR: AUTO ON	OCC SENSOR: MANUAL ON	OCC SENSOR: AUTO OFF	OCC SENSOR: PARTIAL OFF AT NORMAL HOME	OCC SENSOR: AUTO OFF AFTER HOURS (MAX 1 HRMIN)	PHOTOCELL: AUTO ON & SHADE TC	PHOTOCELL: AUTO ON & DAYLIGHT TC	PHOTOCELL: SET LIGHTS TO 10 FC	DIMMING: CONTINUOUS	DIMMING: STEP	DIMMING: MULTI-ZONE	TIME CLOCK: TIME ON	TIME CLOCK: TIME OFF	TIME CLOCK: ASTRONOMICAL TIME CLOCK	SWITCHES: WALL SWITCH	SWITCHES: DIMMER SWITCH	SWITCHES: TOUCH CONTROL	SYSTEM: PLUG LOAD	SYSTEM: NETWORK	SYSTEM: DETAMS-ALONE	SYSTEM: CONTINUOUS MONITORING	SYSTEM: AUXILIARY RELAY	SYSTEM: REMOTE SIGNAL CONTROL	SYSTEM: DEMAND RESPONSE
Areas w/ 1-2 lamp single luminaire (< 100 sq ft)		•	20 min												•				•					
Classroom (> 7 W per sq ft)		•	20 min					•	•		•					•			•					
Breakout		•	20 min			•		•	•		•					•		•	•					
Electrical Room (< 100 sq ft)	100%														•									
Janitor Closet/Small Storage		•	20 min												•				•					
Restroom Single Stall	•		20 min												•				•					
Restroom (> 100 sq ft)	•		20 min												•				•					
Exterior Building Zone S1 & S3	100%											Dusk	Dawn	•	•				•					
Exterior Building Zone S2, S4, S5,S6	100%											Dusk	10:00 PM	•	•				•					
Walkway, West Parking Zone S7	100%											Dusk	Dawn	•	•				•					
Walkway, West Parking Zone S8	100%											Dusk	10:00 PM	•	•				•					
Walkway, East Parking Zone S9	100%											Dusk	Dawn	•	•				•					
Walkway, East Parking Zone S10	100%											Dusk	10:00 PM	•	•				•					
Walkway, South Campus Zone S11	100%											Dusk	Dawn	•	•				•					
Walkway, South Campus Zone S12	100%											Dusk	10:00 PM	•	•				•					
Parking Lot, South Zone S13	100%											Dusk	Dawn	•	•				•					
Parking Lot, North Zone S14	100%											Dusk	10:00 PM	•	•				•					
Spare - For future use. Zones S15, S16																								

These times can be programmed however the district wishes, what is shown is typical boilerplate times. The zoning is set up so large areas of the campus can be turned off but critical areas can still be left on into the evening if needed. All times can be manually over-ridden by the school staff if needed.

SITE PLAN - LIGHTING
SCALE: 1"= 40'-0"

1 / E-1.2

QUATTROCCHI KWOK ARCHITECTS
Main:
636 Fifth Street, Santa Rosa, CA 95404
East Bay:
55 Harrison Street, Suite 525,
Oakland, CA 94607
(707) 576-0829

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ELECTRICAL ENGINEERS and TECHNICAL CONSULTANTS
490 REDWOOD HWY., SUITE 245
SAN RAFAEL, CALIFORNIA 94903
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EL GRANADA ELEMENTARY SCHOOL

NEW CLASSROOM BUILDING 'C'

400 Santiago Ave
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94019

CABRILLO UNIFIED SCHOOL DISTRICT

REVISIONS

2	10/1/23	REV #2

DSA APP NO. 01-120558
ARCH PROJECT NO: 1972.00
DRAWN BY:
DRAWING SCALE: SCALE
PTN: 68890-45
DSA BACKCHECK
JUNE 23, 2023

SHEET TITLE
SITE PLAN - LIGHTING

SHEET NUMBER
E-1.2

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.Ed., Associate Superintendent of Human Resources & Student Services
CATEGORY: Action
ITEM TITLE: Approval of Resolution 28-2024 to Repeal the Adoption of Emergency Resolution 25-2024

BACKGROUND INFORMATION

On or about September 10, 2024 the Board of Education ("Board") of the Cabrillo Unified School District adopted Emergency Resolution 25-2024. Resolution 26-2024 repeals this action.

FISCAL ANALYSIS

There is no fiscal impact of the approval of Resolution 28-2024

RECOMMENDATION

District staff recommend the adoption of Resolution 28-2024.

RESOLUTION NO. 28-2024
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

REPEALING RESOLUTION NO. 25-2024
RELATING TO THE EMERGENCY DELEGATION OF AUTHORITY

WHEREAS, Education Code section 35161 authorizes the Board of Education ("Board") of the Cabrillo Unified School District ("District") to delegate to an officer or employee of the District any of the Board's powers and duties, including those lawful powers and duties as may be necessary to prevent a strike, or to mitigate the impacts of a strike or other work stoppage or disruption;

WHEREAS, on or about September 10, 2024, the Board adopted Resolution No. 25-2024, which delegated emergency authority to the Superintendent to take any and all appropriate actions necessary to respond to a strike or other concerted refusal to work due to an imminent and substantiated likelihood at the time that a significant number of certificated employees intended to strike or engage in a work stoppage;

WHEREAS, Resolution No. 25-2024 is an emergency measure and became effective immediately upon its adoption, and by its terms provided that it would remain in effect until repealed by formal Board action; and

WHEREAS, with the District having resolved with its certificated bargaining unit the impasse and/or dispute that prompted said emergency measure, the delegation of authority by the Board to the Superintendent under Resolution No. 25-2024 is no longer necessary.

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby repeals Resolution No. 25-2024, including the authority delegated to the Superintendent as stated therein.

PASSED AND ADOPTED, by the Board of Education of the Cabrillo Unified School District this 10th day of October 2024, by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Carmen Daniel:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____ Absent

_____
President, Governing Board

I hereby certify that the foregoing is a true and correct copy of a Resolution of the Board of Education of the Cabrillo Unified School District of San Mateo County, California, adopted by said Board at its meeting on September 10, 2024.

_____
Secretary, Governing Board

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Kimberly Hines, Board President
Amber Lee-Alva, Superintendent
CATEGORY: Discussion
ITEM TITLE: Board Discussion on Governing Board Operations

BACKGROUND INFORMATION

Board President Kimberly Hines has introduced a standing item for discussion on Operations. This will provide a regular opportunity for the Board members to deliberate on operational matters as they arise and review best practices and governance.

Board President Kimberly Hines has introduced a standing item for discussion on Operations. This item will be addressed as needed, providing a flexible opportunity for Board members to deliberate on operational matters as they arise and review best practices and governance.

FISCAL ANALYSIS

There is no financial impact to the General Fund.

RECOMMENDATION

Governing Board members are encouraged to participate actively in the ongoing discussions on Operations as needed.

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Amber Lee-Alva

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: October 10, 2024
TO: Members of the Governing Board
FROM: Kimberly Hines, Board President
Amber Lee-Alva, Superintendent
CATEGORY: Discussion
ITEM TITLE: Board Discussion on Governing Board New Business

BACKGROUND INFORMATION

Board President Kimberly Hines has introduced a standing item for discussion on New Business for future meetings. This item will be addressed as needed, providing a flexible opportunity for Board members to explore future items and presentations and collaboratively consider and propose new ideas and initiatives related to the Cabrillo Unified School District's improvement goals.

FISCAL ANALYSIS

There is no financial impact to the General Fund.

RECOMMENDATION

Governing Board members are encouraged to participate actively in the ongoing discussions on New Business as needed.