



Regular Governing Board Meeting

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, September 12, 2024 • Public Session: 6:30 p.m.

Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

Video Recording on Pacific Coast TV YouTube Channel:

<https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKIPr>

1. Opening Items

a. Call Public Session to Order

President Hines called the meeting to order at 6:34 p.m.

b. Roll Call / Quorum

Board Members Present:

Kimberly Hines, President
Carmen Daniel, Vice President (arrived at 6:41 p.m.)
Lizet Cortes, Clerk
Mary Beth Alexander, Member
Sophia Layne, Member

Jamie Bikle, Student Board Member
Martin Juarez, Student Board Member

Administrators Present:

Amber Lee-Alva, Superintendent
Jennifer Marsh, Chief Business Officer
Leticia Bhatia, Deputy Superintendent of Educational Services

c. Pledge of Allegiance

Student Board Member Jamie Bikle led the Pledge of Allegiance.

d. Approval of the Agenda

President Hines requested an amendment to the agenda by adding the approval of the Half Moon Bay High Forestry Challenge Team to the Santa Cruz Forestry Challenge, Loma Mar, California, October 9-12, 2024, to the Consent Agenda.

Member Alexander made a motion to approve the agenda as amended. Motion not seconded.

Motion (105): Lost

President Hines requested another amendment to the agenda by removing Item 4i. Adoption of Resolution 26-2024 Last, Best, and Final Offer: Compensation Increase for Cabrillo Unified Teachers' Association Bargaining Unit for the 2023-2024 School Year

Member Alexander made a motion to approve the agenda as amended. Member Layne seconded the motion.

Motion (105): Passed by a 5-0 vote with Student Board Members Bikle and Juarez voting aye.

3. Communications

a. Public Comments

The Board received eight (8) comments on non-agenda topics or Consent Items during the in-person public comment session:

Claire Gould: Expressed gratitude to union leadership, the community, and the new superintendent, noting positive changes. She encouraged voters to elect competent, empathetic board candidates and emphasized the need for financial transparency.

Daniel Whitmore: Thanked the board and union for resolving the teacher contract. Suggested improving the budgeting process and prioritizing staff salaries in future budgets while welcoming the new superintendent.

Ann Mori: Addressed concerns over swimming lessons being canceled unexpectedly. She requested clear communication and permission to use the district's pool to continue offering the nonprofit's swim program.

Jordanna Galino: Spoke about her son's disappointment when swimming lessons were canceled. She urged the district to allow continued access to the pool, as her family cannot afford alternatives.

Pete Cerneka: Raised concerns about the pay gap between district teachers and those in other districts, urging the Board to develop a plan to address this. He also suggested improving fiscal transparency to build community trust.

Mary McDonald: Expressed concerns about the lack of transparency during the contract negotiations. She emphasized the importance of long-term solutions for retaining teachers and clearer communication with parents.

Breanna Lafontaine: Thanked the new superintendent and the teachers' union for their efforts in improving the district. She expressed excitement about future changes and emphasized the importance of continuing the momentum.

Chelsea Mickelsen: Thanked the board and district for resolving the contract but stressed the need for further strategies to attract and retain teachers. She advocated for increased funding and unity within the district.

The Board received two (2) comments on nonagenda topics or Consent Items via the Google Public Comment Request form. For access, please refer to the link provided below:

https://drive.google.com/file/d/1D9ScnyGveQkDtjrgb12UI5ltGabOemHh/view?usp=drive_link

b. Employee Organizations Report

CUTA Representatives

CUTA President John Carey: Reflected on the challenges faced during the week. He emphasized the importance of relationships in education, both between teachers and students and between district leaders and staff. He expressed hope that the new agreement would foster trust, transparency, and collaboration moving forward.

CSEA Representatives

CSEA President Holly Lynne: Expressed relief that the teachers' union reached an agreement with the district, acknowledging the fresh start under new leadership. She thanked her members for their

dedication and efforts in preparing for a possible strike. She emphasized the need for continued collaboration and a respectful approach moving forward to support students.

c. Board Members Report

Member Mary Beth Alexander: Voiced her satisfaction with the newly reached agreement, emphasizing the fresh start with talented new faces in the district. She highlighted the collective focus on students' best interests and encouraged learning about school funding through Ed100.org to better understand educational processes.

Member Carmen Daniel: Shared her gratitude for the union and staff's efforts in reaching an agreement. As a parent, she expressed relief at being able to send her children to school and thanked everyone involved for making it possible.

Member Sophia Layne: Celebrated the agreement reached after a challenging process, acknowledging the hard work and collaboration from district leaders, the community, and external support. She praised Superintendent Amber Lee-Alva and Chief Business Officer Jennifer Marsh for their leadership. She emphasized the importance of building relationships, improving communication, and tackling systemic issues to ensure district progress. Layne also encouraged continued efforts to increase resources and foster positive change for the future and expressed optimism about the district's path forward.

Member Lizet Cortes: Thanked district leaders, teachers, and the community for their collaboration. As a parent, she acknowledged the challenges, including her daughter's reluctance to return to school, but appreciated that learning was not disrupted. Cortes emphasized the importance of continuing to work together and building on the progress made for the future. She apologized for any inconvenience caused and stressed the need to maintain and strengthen relationships moving forward.

President Kimberly Hines: Conveyed her gratitude to Superintendent Amber Lee-Alva and acknowledged the contributions of teachers and community members during the selection process. She highlighted the relief following the strike's resolution but stressed the challenges ahead due to tight finances. President Hines called for collaboration, flexibility, and input from all parties to develop solutions. She addressed misconceptions about workforce housing funding and emphasized the need to unite and address the district's financial struggles and state funding formula issues. Finally, she encouraged cooperation with other districts for long-term gains.

d. Student Board Member Report

Student Board Member Martin Juarez: Expressed joy at seeing familiar teachers after the strike resolution. He shared highlights from Pilarcitos High School, including welcome circles, painting with Bob Ross, a mural field trip in San Francisco, and an introduction to horses class where students met Calvin, the pony.

Student Board Member Jamie Bikle: Shared Half Moon Bay High School updates highlighting fall athletics and spirit week activities. Bikle voiced strong support for teachers, emphasizing their crucial role in student success. She raised concerns about the communication of the potential strike's impact and advocated for better direct communication with students in the future.

e. Superintendent Report

Superintendent Amber Lee-Alva: Expressed deep gratitude to teachers, leadership, and staff for their hard work and collaboration in reaching an agreement. She stressed the importance of building a more transparent and collaborative relationship moving forward, particularly with the creation of the Student Advisory Committee to prioritize student voices.

Lee-Alva also addressed the district's budget development, acknowledging challenges and outlining plans for more transparent processes. She clarified that they are borrowing against Fund 40 for financial stabilization and invited the community to participate in budget discussions, highlighting the need for ongoing collaboration and communication improvements.

4. Consent Agenda

- a. Proclamation Endorsing September 15, 2024, to October 15, 2024, as Hispanic Heritage Month
- b. Proclamation Designating October of 2024 as LGBTQ History Month
- c. Approval of Half Moon Bay High Future Farmers of America Field Trip to Chapter Leadership Conference at Mendocino College, Ukiah, California, September 20-21, 2024
- d. Approval of Boys and Girls Club MOU for 5th/6th Grade After-School Programs 2024-25
- e. Adoption of Modern World History Textbook for Half Moon Bay High School
- f. Approval of Certificated Personnel Report
- g. Approval of Classified Personnel Report
- h. Approval of Agreement with Grand Canyon University
- i. Approval of Donations to Cabrillo Unified School District
- j. Enrollment Report
- k. Approval of Warrant Register Report Processed
- l. Appointment of New Member to Bond & Parcel Tax Oversight Committee
- m. Approval of the Bid Award for HMBHS Drainage & Hillside Remediation Project
- n. Approval of Regular and Special Governing Board Meetings Minutes
- o. Approve the Contract with Aya Healthcare, Inc.
- p. Approval of the Half Moon Bay High Forestry Challenge Team to the Santa Cruz Forestry Challenge, Loma Mar, California, October 9-12, 2024 – This item was added, as requested by President Hines during the approval of the agenda.

Member Cortes made a motion that the Consent Agenda be approved as amended. Member Daniel seconded the motion.

ROLLCALL VOTE

Kimberly Hines, President—aye
Carmen Daniel, Vice President—aye
Lizet Cortes, Clerk—aye
Mary Beth Alexander, Member—aye
Sophia Layne, Member—aye

PREFERENTIAL VOTE

Jamie Bikle, Student Board Member—aye
Martin Juarez, Student Board Member—aye

Motion (106): Passed by a 5-0 vote.

5. General Business

- a. Public Hearing and Adoption of Resolution 22-2024 Regarding Sufficiency of Instructional Materials for the 2024-25 School Year

Member Alexander motioned to approve the Resolution 22-2024 Regarding Sufficiency of Instructional Materials for the 2024-25 School Year. Motion seconded by Member Daniel.

At 7:28 p.m., President Hines opened the public hearing. With no public comments, the hearing was closed at 7:28 p.m.

ROLLCALL VOTE

Kimberly Hines, President—aye
Carmen Daniel, Vice President—aye
Lizet Cortes, Clerk—aye
Mary Beth Alexander, Member—aye
Sophia Layne, Member—aye

PREFERENTIAL VOTE

Jamie Bikle, Student Board Member—aye
Martin Juarez, Student Board Members—aye

Motion (107): Passed by a 5-0 vote.

- b. Approval of Community Schools of Music and Art MOU for 2024-25 School Year
Member Cortes motioned to approve the Community Schools of Music and Art MOU for the 2024-25 School Year. Motion seconded by Member Layne.

Motion (108): Passed by a 5-0 vote with Student Board Member Bikle voting aye.
Student Board Member Juarez—abstained.

At 7:56 p.m., Student Board Members Bikle and Juarez left the meeting.

- c. Enrollment and Staffing Update

Director of Student Support Services, James Barnes, presented an update on the district's staffing and enrollment.

- d. Approval of Unaudited Actuals 2023-24

Member Layne motion to approve Unaudited Actuals 2023-24 as presented. Member Daniel seconded the motion.

Motion (108): Passed by a 5-0 vote
Jamie Bikle, Student Board Member—absent
Martin Juarez, Student Board Members—absent

- e. Adoption of Resolution 23-2024 Approving the GANN Limit for the 2024-25 Fiscal Year

Member Alexander made a motion to approve Resolution 23-2024, Approving the GANN Limit for the 2024-25 Fiscal Year. Member Layne seconded the motion.

ROLLCALL VOTE

Kimberly Hines, President—aye
Carmen Daniel, Vice President—aye
Lizet Cortes, Clerk—aye
Mary Beth Alexander, Member—aye
Sophia Layne, Member—aye

PREFERENTIAL VOTE

Jamie Bikle, Student Board Member—absent
Martin Juarez, Student Board Members—absent

Motion (109): Passed by a 5-0 vote.

- f. Adoption of Resolutions 24-2024 for Temporary Interfund Borrowing for Fiscal Year 2024-25

Member Layne made a motion to adopt Resolution 24-2024 for Temporary Interfund Borrowing for Fiscal Year 2024-25. Member Cortes seconded the motion.

ROLLCALL VOTE

Kimberly Hines, President—aye
Carmen Daniel, Vice President—aye
Lizet Cortes, Clerk—aye
Mary Beth Alexander, Member—aye
Sophia Layne, Member—aye

PREFERENTIAL VOTE

Jamie Bikle, Student Board Member—absent
Martin Juarez, Student Board Members—absent

Motion (110): Passed by a 5-0 vote.

- g. Approval of Studio W Architectural Services Agreement Amendment 7 for Farallone View School Modernization
Member Cortes made a motion to approve Studio W Architectural Services Agreement Amendment 7 for Farallone View School Modernization. Member Daniel seconded the motion.

Motion (111): Passed by a 5-0 vote.
Jamie Bikle, Student Board Member—absent
Martin Juarez, Student Board Members—absent

- h. Approval of Budget and Fiscal Consulting Services Agreement with Total School Solutions

Member Cortes made a motion to approve the Budget and Fiscal Consulting Services Agreement with Total School Solutions. Member Alexander seconded the motion.

Motion (112): Passed by a 5-0 vote.
Jamie Bikle, Student Board Member—absent
Martin Juarez, Student Board Members—absent

- ~~i. Adoption of Resolution 26-2024 Last, Best, and Final Offer: Compensation Increase for Cabrillo Unified Teachers' Association Bargaining Unit for the 2023-2024 School Year~~

The item was removed, as requested by President Hines during the approval of the agenda.

V. Governance Matters

- A. Board Discussion on Governing Board Operations

The Board discussed resuming 2x2 meetings between the district and the Half Moon Bay City Council. The Board expressed support, with a consensus to re-establish the 2x2 format. It was noted that the President and Vice President would represent the Board.

- B. Board Discussion on Governing Board New Business

A potential feasibility study for a high school swimming pool was introduced, requiring the Board's concurrence. It was agreed to add the study to the October consent agenda.

VI. Closing Items

- A. Future Events

President Hines provided a report on CUSD's future events.

- B. Adjourn Meeting

Member Cortes moved to adjourn the September 12, 2024, Board Meeting at 8:53 p.m. Motion seconded by Member Daniel.

Motion (113): Passed by a 5-0 vote.
Jamie Bikle, Student Board Member—absent
Martin Juarez, Student Board Members—absent

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent.

Minutes presented by Amber Lee-Alva, Secretary to the Governing Board.

Certified by:

Lizet Cortes
Clerk to the Governing Board

Date