Governing Board Retreat & Closed Session

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Sunday, August 11, 2024 • 8:30 a.m.

Seal Cove Inn, 221 Cypress Avenue, Moss Beach, CA 94038

I. Opening Items

A. Call Public Session to Order

President Hines called the meeting to order at 8:57 a.m.

B. Roll Call / Quorum

Board Members Present:	Kimberly Hines, President Carmen Daniel, Vice President Lizet Cortes, Clerk Mary Beth Alexander, Member Sophia Layne, Member
Administrators Present	Amber Lee-Alba, Superintendent

C. Pledge of Allegiance

President Kimberly Hines led the Pledge of Allegiance.

D. Approval of Agenda

Member Alexander motioned to approve the agenda as presented. Motion seconded by President Hines.

Motion (97): passed by a 5-0 vote.

II. Closed Session

A. Identification of Closed Session Topics of Discussion

B. Public Comments on Closed Session Topics

None.

C. Adjourn to Closed Session – 9:00 a.m.

Board Members met privately for a Closed Session. Actions taken during the Closed Session are reported under the "Closed Session Action Report."

1. Confidential Student Matter

Approval of the Following Individual Service Agreements:

- Student 81124A (student name withheld to protect confidentiality)
- Student 81124B (student name withheld to protect confidentiality)
- Student 81124C (student name withheld to protect confidentiality)
- Student 81124D (student name withheld to protect confidentiality)

2. Conference with Legal Counsel - Existing Litigation (Government Code §54956.9(d)(2)

   - Case 1: Student 81124E / Cabrillo Unified School District (student name withheld to protect confidentiality)
   - Case 2: Student 81124F / Cabrillo Unified School District (student name withheld to protect confidentiality)

3. Conference with Labor Negotiators (Government Code §54957.6)

   - District-designated representatives: Amber Lee-Alva, Superintendent
   - Employee organizations: Cabrillo Unified Teachers Association

D. Adjourn Closed Session and Reconvene Open Session

III. Open Session

a. Closed Session Action Report

Superintendent Lee-Alva reported the following action taken in Closed Session:

Item IIC1 Approval of the Following Individual Service Agreements:

- Student 81124A (student name withheld to protect confidentiality)

  Motion: Member Alexander
  Seconded: Member Layne
  Motion (98): passed by a 5-0 vote.

- Student 81124B (student name withheld to protect confidentiality)

  Motion: President Hines
  Seconded: Member Daniel
  Motion (99): passed by a 5-0 vote.

- Student 81124C (student name withheld to protect confidentiality)

  Motion: Member Alexander
  Seconded: Member Cortes
  Motion (99): passed by a 5-0 vote.

- Student 81124D (student name withheld to protect confidentiality)

  Motion: Member Layne
  Seconded: President Hines
  Motion (100): passed by a 5-0 vote.

Item IIC2:

Case 1: Student 81124E / Cabrillo Unified School District (student name withheld to protect confidentiality)

A majority of the board voted 5 to 0 to approve a compromise agreement with the parents of a student to resolve potential and threatened claims against the District in exchange for approximately $180,251.50 in funding for a student's private placement and compensatory education for the 2024-2025 school year and the 2025 extended school year.

Case 2: Student 81124F / Cabrillo Unified School District (student name withheld to protect confidentiality)

A majority of the board voted 5 to 0 to approve a compromise agreement with the parents of a student to resolve potential and threatened claims against the District in exchange for approximately $51,400.00 in funding for a student's private placement and compensatory education for the 2024-2025 school year and 2025 extended school year.

IV. Effective Governance Retreat

The Effective Governance Retreat, led by SimpleWins, focused on enhancing board collaboration and effectiveness. Key topics included roles and responsibilities, supporting the superintendent, and identifying areas for improvement. Participants also discussed integrating key metrics into a draft calendar of board meetings, aiming to align district priorities with measurable goals for future progress.

5. Closing Items

At 4:43 p.m., President Hines moved to adjourn the Board Retreat. Member Cortes seconded the motion.

Motion (101): passed by a 5-0 vote.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent.

Minutes presented by Amber Lee-Alva, Secretary to the Governing Board.

Certified by:

_____ _____

Lizet Cortes
Clerk to the Governing Board

Date