Regular Governing Board Meeting

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, August 8, 2024 • Public Session: 6:30 p.m.

Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

Video Recording on Pacific Coast TV YouTube Channel:

https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr

1. Opening Items

A. Call Public Session to Order

President Hines called the meeting to order at 6:32 p.m.

B. Roll Call / Quorum

Board Members Present:	Kimberly Hines, President Carmen Daniel, Vice President Lizet Cortes, Clerk Mary Beth Alexander, Member Sophia Layne, Member Jamie Bikle, Student Board Member
Administrators Present:	Amber Lee-Alva, Superintendent Jennifer Marsh, Chief Business Officer Bianca Forrester, Associate Superintendent, Human Resources and Student Services

C. Pledge of Allegiance

President Kimberly Hines led the Pledge of Allegiance.

D. Approval of the Agenda

President Hines proposed amendments to the agenda:

- Postpone Item **III D**, Expanded Learning Services Fee-Based Pilot Program for 2024-25 School Year Ratification, to the September 12, 2024 Board meeting for further review.
- Move Item **III E**, EdTheory MOU Contract Services for 2024-25 School Year, to General Business for separate consideration.
- Move Item **III F**, SPG (Speech and Language Therapist) MOU for 2024-25 School Year to General Business for separate consideration.
- Move Item **III M** to General Business for separate consideration.
- Postpone Item **IV H**, Phase I Studio W Contract Amendment to the September 12, 2024, Regular Board meeting for further review.

Member Layne motioned to approve the agenda with these amendments. Member Cortes seconded the motion.

Motion (84): Approved by a 5-0 vote with Student Board Member voting aye.

3. Communications

A. Public Comments

The Board received three (3) comments on non-agenda topics or Consent Items during the in-person public comment session:

Dan Haggerty, Mid-Coast Community Council member, expressed concerns about excessive lighting and a reflective roof at Farallone View Elementary School, suggesting amber wildlife-friendly lights with dimming as a corrective measure.

Daniel Whitemore, Coastside citizen, expressed concerns regarding the proposed teacher salary increase being linked to a parcel tax, emphasizing the need for better budget management and support for teachers to prevent further loss to other districts.

Catrine Brown Katrina Brown, a CUSD parent, expressed concern about the high number of resignations at Hatch Elementary School. She urged the district to focus additional efforts on supporting Hatch, especially given the reliance on long-term substitutes this school year.

The Board received three (3) comments on nonagenda topics or Consent Items via the Google Public Comment Request form. For access, please refer to the link provided below:

https://drive.google.com/file/d/1LeesZg49AATQ34RMAbV4qNmKttNLgKrH/view?usp=drive_link

B. Employee Organizations Report

CUTA Representatives

CUTA President John Carey raised concerns about the district's failure to secure a cost of living adjustment for teachers for the third consecutive year. He criticized the district's budget management and negotiation processes, highlighted potential strike action, and urged leadership to negotiate in good faith to retain teachers and resolve ongoing issues.

CSEA Representatives

CSEA President Holly Lynne highlighted the high turnout at the recent meeting and noted that the proposal for a 4% raise and a one-time payment of $1,500 was accepted by an overwhelming majority. She emphasized the critical role of CSEA members in supporting education.

C. Board Members Report

Member Lizet Cortes welcomed everyone, especially new families and returning students. She acknowledged the challenges of school enrollment and expressed gratitude to those who assisted, including community members and family volunteers. She emphasized the impact of collective efforts on the community and wished everyone a successful new school year.

Member Sophia Layne welcomed new and returning staff and expressed excitement about starting the year fresh. She highlighted the importance of finalizing agreements for CSEA and management and unrepresented staff, acknowledged budget complexities, and appreciated the staff's efforts. She also emphasized the need for clear communication with the public and the Board's commitment to working together despite challenges.

Member Carmen Daniel Member Daniel thanked the staff for their efforts with summer school at Hatch, noting it was a positive experience. She also appreciated the support during the enrollment process and mentioned resolving a PowerSchool issue. She concluded by expressing gratitude to the staff and parents involved.

Member Mary Beth Alexander welcomed everyone back, expressed appreciation for all employees and their efforts, and emphasized the importance of teamwork and a positive start to the year.

President Kimberly Hines emphasized the importance of being good neighbors during construction and acknowledged Farallone View Elementary School's patience with challenges. President Hines also expressed appreciation for the superintendent's leadership during administrative workshops, noting optimism for the district's future, stable workforce, valued teachers, and improved facilities.

D. Student Board Member Report

Student Board Member Jamie Bikle reported that incoming freshmen students were welcomed at Half Moon Bay High School during orientation, where they met the principal, toured the campus, and received schedules and Chromebooks.

E. Superintendent Report

Superintendent Amber Lee-Alva welcomed Student Board Member Jamie Bikle to the governance team and emphasized her ongoing support for teachers. She reflected on her background as a teacher and expressed her eagerness to engage directly with students and staff in the classroom. She also highlighted the success of the new teacher orientation, noting that many new hires are former district students returning to teach.

Lee-Alva addressed challenges with PowerSchool and ongoing efforts to resolve registration issues. She also discussed recent leadership retreats, emphasizing teamwork and the need for healing within the district. Finally, she reassured families about preparations in case of a teacher strike.

4. Consent Agenda

A. Approval A. Cunha Intermediate School Outdoor Education Field Trip to YMCA Camp Jones Gulch, La Honda, California, September 16-20, 2024
B. Re-adoption of the Revised Local Control Accountability Plan (LCAP) 2024-27, LCFF Budget Overview for Parents (BOP), and LCAP Annual Update 2023-24
C. 2024-25 Consolidated Application
~~D. Expanded Learning Services Fee-Based Pilot Program for 2024-25 School Year Ratification~~ – POSTPONED.
~~E. EdTheory MOU Contract Services for 2024-25 School Year~~ – Moved to General Business
~~F. SPG (Speech and Language Therapist) MOU for 2024-25 School Year~~ – Moved to General Business
G. StarVista's Strengthen our Youth Program MOU for 2024-25 School Year
H. Gateway Community School Agreement for 2024-25 School Year
I. Certificated Personnel Report
J. Classified Personnel Report
K. Stanford University Agreement for Teacher Candidates
L. University of San Francisco MOU for Intern Credential Candidates
~~M. 2024-25 Management/Unrepresented Salary Schedules Update~~ – Moved to General Business
N. Warrant Register Report Processed
O. Excess Reserves Statement 08.08.2024
P. Quarterly Report on Williams Uniform Complaints
Q. Change in Board Meeting Starting Time from 6:00 p.m. to 6:30 p.m.
R. Regular and Special Governing Board Meetings Minutes

Member Layne motioned that the Consent Agenda be approved as amended. President Hines seconded the motion.

ROLLCALL VOTE
Kimberly Hines, President—aye
Carmen Daniel, Vice President—aye
Lizet Cortes, Clerk—aye
Mary Beth Alexander, Member—aye
Sophia Layne, Member—aye

PREFERENTIAL VOTE
Jamie Bikle, Student Board Member—aye

Motion (85): passed by a 5-0 vote.

5. General Business

A. Los Listos Early Learning Program 2024 Presentation

Graciela Krabbenschmidt, Early Childhood Education Supervisor, and Rosalva Segura, Coordinator of Community Engagement, Early Childhood, and Special Programs, provided an overview of the Los Listos Preschool's unique programs and services.

B. Summer School 2024 Presentation

Summer School Leaders Brenda de Jesús, Víctor Guzmán-Contreras, and Debbie Silveria presented an overview of our Summer School 2024 programs: Extended School Year, Migrant Education, Big Lift Inspiring Summers, Elementary STEAM Intervention/Enrichment, Middle School STEAM Intervention/Enrichment, and High School Credit Recovery.

C. Staffing Update 2024 Presentation

Bianca Forrester, Director of Personnel and Pupil Services, presented an overview of staffing challenges and progress.

D. CUSD Fiscal Update

Chief Business Officer Jennifer Marsh provided an update on the FCMAT recommendations and fiscal update.

At 8:55 p.m., President Hines motioned to recess. Motion seconded by Member Alexander.
President Hines reconvened the meeting at 9:09 p.m.

Motion (86): passed by a 4-0 vote with Student Board Member voting aye.

E. CSEA Tentative Agreement

Member Layne motioned to approve the CSEA Tentative Agreement. Motion seconded by Member Daniel.

Motion (87): passed by a 5-0 vote with Student Board Member voting aye.

F. Public Disclosure of Collective Bargaining Agreement for CSEA

Chief Business Officer Jennifer Marsh presented the AB 1200 and AB 2756 Public Disclosure of Collective Bargaining Agreement for CSEA.

G. Bond Program Construction Update

Roger Anchartechahar, Senior Project Manager, provided an update on the Measure M and S Bond program expenditures, construction, upcoming projects, and capital outlay projects.

~~H. Phase I Studio W Contract Amendment~~ - POSTPONED

I. Resolution 20-2024 Budgetary Increases and Transfers at Year-End 2024

Member Layne motioned to approve Resolution 20-2024 Budgetary Increases and Transfers at Year-End 2024. Motion seconded by Member Alexander.

ROLLCALL VOTE
Kimberly Hines, President—aye
Carmen Daniel, Vice President—aye
Lizet Cortes, Clerk—aye
Mary Beth Alexander, Member—aye
Sophia Layne, Member—aye

PREFERENTIAL VOTE
Jamie Bikle, Student Board Member—aye

Motion (88): passed by a 5-0 vote.

J. Resolution 21-2024 Authorized Representatives as Signatories

Member Daniel motioned to approve Resolution 21-2024 Authorized Representatives as Signatories. Motion seconded by Member Cortes.

ROLLCALL VOTE
Kimberly Hines, President—aye
Carmen Daniel, Vice President—aye
Lizet Cortes, Clerk—aye
Mary Beth Alexander, Member—aye
Sophia Layne, Member—aye

PREFERENTIAL VOTE
Jamie Bikle, Student Board Member—aye

Motion (89): passed by a 5-0 vote.

K. Associate Superintendent of Human Resources and Student Services Contract

Member Cortes motioned to approve the Associate Superintendent of Human Resources and Student Services Contract. Motion seconded by Member Layne.

Motion (90): passed by a 5-0 vote with Student Board Member voting aye.

At 9:36 p.m., President Hines motioned to extend the 10:00 p.m. curfew to 10:30 p.m. Motion not seconded.

Motion (91): Lost

Member Layne motioned to extend the 10:00 p.m. curfew to 10:45 p.m. Motion seconded by Member Alexander.

Motion (92): passed by a 5-0 vote with Student Board Member voting aye.

III E. EdTheory MOU Contract Services for 2024-25 School Year

Item moved from the Consent Agenda for separate consideration.

President Hines motioned to approve the EdTheory MOU Contract Services for the 2024-25 School Year. Motion seconded by Member Alexander.

Motion (93): passed by a 5-0 vote with Student Board Member voting aye.

III F. SPG (Speech and Language Therapist) MOU for 2024-25 School Year

Item moved from the Consent Agenda for separate consideration.

Member Layne motioned to approve the SPG (Speech and Language Therapist) MOU for the 2024-25 School Year. Motion seconded by Member President Hines.

Motion (94): passed by a 5-0 vote with Student Board Member voting aye.

III M. 2024-25 Management/Unrepresented Salary Schedules Update

Item moved from the Consent Agenda for separate consideration.

Member Layne motioned to approve the 2024-25 Management/Unrepresented Salary Schedules Update. Motion seconded by Member President Hines.

The Board received one (1) comment on this agenda topic during the in-person public comment session:

Brianna LaFontaine expressed appreciation for the discussion being pulled from the consent agenda. She highlighted concerns about approving management raises before reaching a contract agreement with CUTA, emphasizing the importance of considering employee input and timing for decisions on raises.

The Board received one (1) comment related to this agenda topic via the Google Public Comment Request form. For access, please refer to the link provided below:

https://drive.google.com/file/d/1LeesZg49AATQ34RMAbV4qNmKttNLgKrH/view?usp=drive_link

Motion (95): passed by a 5-0 vote with Student Board Member voting aye.

V. Governance Matters

A. Board Discussion on Governing Board Operations

This is a standing item on the agenda. No discussion was needed at this time.

B. Board Discussion on Governing Board New Business

During the discussion of new business, the Board and the administrator discussed future items and agreed on the following:

Presentation in Key Performance Indicators.

Presentation in Enrollment and Attendance.

Presentation in organizational charts.

VAPA update.

VI. Closing Items

A. Future Events

President Hines provided a report on CUSD's future events.

B. Adjourn Meeting

Member Cortes moved to adjourn the August 8, 2024, Board Meeting at 10:16 p.m. Motion seconded by Member Layne.

Motion (96): passed by a 5-0 vote with Student Board Member voting aye.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent.

Minutes presented by Amber Lee-Alva, Secretary to the Governing Board.

Certified by:

_____ _____

Lizet Cortes Date
Clerk to the Governing Board