Special Governing Board Meeting Closed Session

(Adopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Wednesday, June 26, 2024 • 7:00 p.m.

Cabrillo Unified School District Board Room, 498 Kelly Avenue, Half Moon Bay, California 94019

1. OPENING BUSINESS

a. Call Public Session to Order

Vice President Daniel called the meeting to order at 7:00 p.m.

b. Roll Call / Quorum

Board Members Present:	Kimberly Hines, President Lizet Cortes, Clerk Mary Beth Alexander, Member Sophia Layne, Member
Administrators Present	Amber Lee-Alba, Superintendent Bianca Forrester, Director of Personnel and Pupil Services Jennifer Marsh, Fiscal Director

c. Pledge of Allegiance

President Kimberly Hines led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Layne motioned to approve the agenda as presented. Motion seconded by Member Cortes.

Motion (72) passed by a 4-0 vote.
Member Daniel—absent.

3. CLOSED SESSION

a. Identification of Closed Session Topics of Discussion

b. Public Comments on Closed Session Topics

None.

c. Adjourn to Closed Session – 7:05 p.m.

Board Members met privately for a Closed Session. Actions taken during the Closed Session are reported under the "Closed Session Action Report."

1. Conference with Labor Negotiators (Government Code §54957.6)

- **District-designated representatives:** Amber Lee Alva, Superintendent, Superintendent
- **Employee organizations:** Cabrillo Unified Teachers Association

2. Public Employee Performance Evaluation (Government Code §54957)

- Title: Superintendent

d. Adjourn Closed Session and Reconvene Open Session – 8:55 p.m.

4. RECONVENING OF OPEN SESSION

a. Closed Session Action Report

Superintendent Lee-Alva reported that no action was taken in Closed Session.

5. ADJOURNMENT

At 9:00 p.m., Member Layne motioned to adjourn the Special Board Meeting. Member Alexander seconded the motion.

Motion (73) passed by a 5-0 vote.
Member Daniel—absent.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent.

Minutes presented by Amber Lee-Alva, Secretary to the Governing Board.

Certified by:

_____ _____
Lizet Cortes Date
Clerk to the Governing Board