Regular Governing Board Meeting

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, May 9, 2024 • Public Session: 6:00 PM

Cunha Intermediate School Multi-Purpose Room, 600 Church Street, Half Moon Bay, California 94019

Governing Board Meeting Broadcast Live on PacificCoast.TV

In compliance with the Americans with Disabilities Act, individuals who require special accommodations (Spanish interpreter, accessible seating, documentation in an accessible format, etc.) should contact the Administrative Assistant to the Superintendent at acostar@cabrillo.k12.ca.us. Notification at least 48 hours before the meeting will enable the District to make reasonable arrangements to ensure accessibility to the Board meeting and to provide any required accommodations, auxiliary aids, or services.

Documents provided to a majority of the Governing Board regarding an open session item on the agenda will be made available for public inspection in the District Office located at 498 Kelly Avenue, Half Moon Bay, California, during regular business hours. In addition, such writings and documents are posted on the District's website, www.cabrillo.k12.ca.us.

PUBLIC COMMENTS GUIDELINES

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. There are two ways in which members of the public may provide comments:

1. Submit Written Comments in Advance: Members of the public may submit written comments in advance of the meeting using the Google Public Comments form, which can be accessed at http://cusd.info/comments**.** Written comments are accepted from the time the agenda is posted until 3:00 p.m. on the day of the meeting. Comments will be read out loud by the Board President or a Designee. Written comments should be limited to no more than 300 words; longer comments might not be shared publicly during the meeting. However, all comments received, whether or not they are shared publicly during the meeting, will be made available to all Board members and the public.

2. Provide Comments In-Person During Meeting: A person wishing to be heard by the Board during the meeting should submit a "Request to Address the Board" slip to the Administrative Assistant to the Superintendent prior to the introduction of the item. For meeting facilitation, please submit the slip at your earliest possible convenience. Upon recognition by the Board President, please proceed to the podium and comment as briefly as the subject permits.

Individual speakers will be allowed three (3) minutes to address the Board on each agenda or nonagenda item, and the Board will limit the total time for public input on each item to 20 minutes. However, in exceptional circumstances, when necessary to ensure full opportunity for public input, the Board president may, with Board consent, adjust the amount of time allowed for public input and/or the time allotted for each speaker. Any such adjustment shall be done equitably so as to allow a diversity of viewpoints. The president may also ask members of the public with the same viewpoint to select a few individuals to address the Board on behalf of that viewpoint. The Administrative Assistant will keep the time and advise the speaker when there are 30 seconds left and again when the time is up. We ask speakers to keep within the time limits.

- Nonagenda and Consent Items may be addressed under Public Comments.
- Agenda Items may be addressed after the conclusion of the staff presentation on the item.
- Closed Session Items may be addressed under Public Comment on Closed Session Topics.

IMPORTANT BOARD PROTOCOLS REGARDING PUBLIC COMMENTS

The Cabrillo Unified School District Governing Board does not act upon any matter that has not been agendized except under limited circumstances as permitted by law. It is the policy of the Cabrillo Unified School District Governing Board to refer matters raised in this forum to staff for further examination and/or action where appropriate.

All Regular Governing Board meetings are broadcast live on PacificCoast.TV. If available, video recordings will be uploaded to the CUSD Governing Board Meetings YouTube channel in the next few days following the meeting.

1. OPENING BUSINESS

a. Call Public Session to Order

b. Roll Call / Quorum

c. Pledge of Allegiance

2. APPROVAL OF AGENDA

3. COMMUNICATIONS

a. Public Comments

b. Employee Organizations Report

1. CUTA Representatives
2. CSEA Representatives

c. Board Members Report

d. Student Board Member Report

e. Superintendent Report

4. CONSENT AGENDA

Items listed under the Consent Agenda are items of a routine nature and items for which Board discussion is not anticipated and for which the Superintendent recommends approval. When any Board member requests the removal of an item from the consent agenda, the item shall be removed and given individual consideration for action as a regular agenda item. The

Consent Agenda requires a motion and a second and must be approved by a roll call vote. Each item on the Consent Agenda approved by the Governing Board shall be deemed to have been considered in full and adopted as recommended.

a. Proclamation Recognizing June 2024 as LGBTQ+ Pride Month

4.a Board Memo Proclamation LGBTQ Pride Month.pdf (p. 6)

4.a.1 Proclamation LGBTQ Pride Month.pdf (p. 7)

b. Representatives to the California Interscholastic Federation League 2024-25

4.b Board Memo CIF League Representatives 2024-25.pdf (p. 9)

4.b.1 CIF Representatives to League Form 2024-25.pdf (p. 10)

c. The HEAL Project FALL 2024 Environmental Sustainability Farm Field Trips Memorandum of Understanding

4.c Board Memo THP_FALL_Environmental_Sustainability_Farm FT_MOU_05.09.2024.pdf (p. 12)

4.c.1 THP-CUSD_Farm_FT_MOU_2024-27.pdf (p. 13)

d. The HEAL Project Intensive Garden Program on Elementary Campuses Memorandum of Understanding

4.d Board Memo The HEAL Project Intensive Garden Program 05.09.2024.pdf (p. 16)

4.d.1 THP CUSD_IGP_2024-27.pdf (p. 17)

e. Ayudando Latinos a Soñar (ALAS) 2024 Summer School Services Agreement

4.e Board Memo ALAS MOU Summer Program 2024_05.09.2024.pdf (p. 20)

4.e.2 ALAS_Summer_Program_Proposal_2024.pdf (p. 21)

f. Certificated Personnel Report

4.f Board Memo Certficated Personnel Report_05.09.2024.pdf (p. 26)

g. Classified Personnel Report

4.g Board Memo Classified Personnel Report_05.09.2024.pdf (p. 27)

h. Enrollment Report

4.h Board_Memo_Enrollment_Report_05.09.2024.pdf (p. 28)

4.h.1 Enrollment_Report Period_9.pdf (p. 29)

i. Donations to Cabrillo Unified School District

4.i Board_Memo_Donations_05.09.2024.pdf (p. 30)

4.i.1 Summary_Site_Donations_05.09.2024.pdf (p. 31)

j. Warrant Register Report

4.j Board_Memo_Warrant_Register_05.09.2024.pdf (p. 32)

4.j.1 040124-043024 Warrant Register.pdf (p. 33)

k. Regular and Special Governing Board Meetings Minutes

4.k Board Memo Minutes.pdf (p. 53)

4.k.1 2024-04-06 Special Board Meeting Minutes_DRAFT.pdf (p. 54)

4.k.2 2024-04-11 Regular Board Meeting Minutes_DRAFT.pdf (p. 56)

4.k.3 2024-04-28 Special Board Meeting Minutes_DRAFT.pdf (p. 62)

4.k.3 2024-04-13 Special Board Meeting Minutes_DRAFT.pdf (p. 64)

5. GENERAL BUSINESS

a. Farallone View Elementary School Presentation (Presentation)

5.a Board Memo Farallone View Elementary School Presentation_05.09.2024.pdf (p. 66)

5.a.1 Farallone View Elementary Presentation 2024.pdf (p. 67)

b. The Heal Project Overview Presentation (Presentation)

5.b Board Memo The Heal Project Presentation_05.09.2024.pdf (p. 81)

5.b.1 THP-CUSDBoard Presentation 2024.pdf (p. 82)

c. Dyslexia Plan Update (Presentation)

5.c Board Memo Dyslexia Plan Update.pdf (p. 90)

5.c.1 Dyslexia Plan Update Presentation 2024.pdf (p. 91)

d. Cabrillo Unified Teachers Association (CUTA) Initial Proposals for Reopener Negotiations (2024-25) (Action)

5.d Board Memo CUTA Sunshine Reopeners.pdf (p. 100)

e. Resolution 14-2024 Non-Reemployment of Certificated Employees (Action)

5.e Board Memo Final Certificated Layoff Resolution.pdf (p. 101)

5.e.1 Resolution_14-2024_Certificated_Employees_Non-Reemployment.pdf (p. 102)

f. CUSD Fiscal Update (Information)

5.f Board_Memo_Fiscal_Update_05.09.2024.pdf (p. 104)

5.f.1 Fiscal_Update_Presentation_2023-24_05.09.2024_v2.pdf (p. 105)

g. Modernization of CUSD Central Kitchen and CTE Sports Medicine Concepts (Presentation)

5.g Board_Memo_Central_Kitchen_&_CTE_Sports_Medicine_05.09.2024.pdf (p. 113)

5.g.1 CUSD_HMBHS_Kitchen_Servery_Presentation_05.09.2024.pdf (p. 114)

h. Proposal for Ongoing Construction Management Services Agreement with VANIR Construction Management, Inc. (Action)

5.h Board_Memo_Bond_Construction_Management_Services _Agreement_05.09.2024.pdf (p.

126)

5.h.1 VANIR Proposal for Extended Program and Project Management Services 2024.pdf (p. 127)

5.h.2 CUSD Bond Program Master Schedule 2024-26 Updated 04.12.24.pdf (p. 129)

5.h.3 Vanir Staffing Workbook_Ext #3 Jul 2024 - Dec 2025_042424.pdf (p. 130)

i. Approval of Superintendent Contract (Action)

5.i Board Memo Superintendent Contract 2024.pdf (p. 131)

5.i.1 2024-27_Superintendent_Contract_Lee-Alva.pdf (p. 132)

6. END OF THE SCHOOL YEAR CEREMONIES

a. Farallone View Elementary School Promotion - June 5, 11:00 a.m.

b. El Granada Elementary School Promotion - June 5, 1:30 p.m.

c. Cunha Intermediate School Promotion - June 5, 6:00 p.m.

d. Hatch Elementary School Promotion - June 6, 9:00 a.m.

e. Kings Mountain Elementary School Promotion - June 6, 10:00 a.m.

f. Half Moon Bay High School Graduation - June 6, 6:00 p.m.

g. Pilarcitos High School and La Costa Adult School Graduation - June 7, 11:00 a.m.

h. Los Listos Preschool Graduation - June 25, 5:00 p.m.

7. FUTURE EVENTS

a. May 15 - DELAC Meeting, El Granada Elementary School, 6:00 p.m.

b. May 23 - Farallone View Elementary Open House, 6:00 p.m.

c. May 27 - Memorial Day Holiday, All Sites Closed

d. June 6 - Last Day of School

e. June 13 - Regular Board Meeting, Cunha Intermediate School, 6:00 p.m.

8. ADJOURNMENT

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Consent/Action
ITEM TITLE: Proclamation Recognizing June 2024 as LGBTQ+ Pride Month

BACKGROUND INFORMATION

The CUSD Governing Board continues to supports the rights, freedoms, and equality of all people, including those who identify themselves as lesbian, gay, bisexual, transgender, queer, and/or questioning (LGBTQ+). The Governing Board believes all students, staff, and families deserve to feel safe and welcome in their schools; to be known by their preferred name, gender identity, and story; and to see themselves represented in our curricula, our staff, and our community.

The District recognizes that our students, staff, and families are legally entitled to a safe environment and community where their rights to be free from the harm of discrimination are guaranteed and upheld. June has become a symbolic month in which LGBTQ+ persons and allies come together in various celebrations of pride to support the community's right to live their lives out loud. We are proud of the ongoing work done by CoastPride representatives with CUSD staff to continue our important work of helping all people feel safe in CUSD schools and in the Coastside community.

The Cabrillo Unified Governing Board, district leadership, faculty, students, and staff recognize and understand that creating an inclusive environment to increase understanding and acceptance requires daily diligence. The Cabrillo Unified School District recognizes the month of June as LGBTQ+ Pride Month in our schools, and CUSD's Governing Board and staff invite everyone to reflect during this month, particularly on the ways we all can live and work together with a commitment to mutual respect and understanding. The Governing Board is committed to these efforts beyond June to ensure all students can learn and thrive in our inclusive schools.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

RECOMMENDATION

Adopt CUSD's Proclamation Recognizing June as LGBTQ+ Pride Month.

CABRILLO UNIFIED SCHOOL DISTRICT
HALF MOON BAY, CALIFORNIA

PROCLAMATION

Recognizing June 2024 as LGBTQ+ Pride Month in the Cabrillo Unified School District

WHEREAS, Cabrillo Unified School District is committed to supporting dignity, equity, and visibility for all people in the community; and

WHEREAS, the Cabrillo Unified School District and Coastside region have a diverse Lesbian, Gay, Bisexual, Transgender, Queer, and/or Questioning (LGBTQ+) community; and

WHEREAS, many residents, students, family members, and school personnel are part of the lesbian, gay, bisexual, transgender, queer, and/or questioning community, and we acknowledge that they contribute greatly to the enrichment of our CUSD schools and Coastside community; and

WHEREAS, although advancements have been made with respect to equitable treatment of LGBTQ+ persons, LGBTQ+ persons still face discrimination simply for being who they are, thus making it important for all districts and all communities to stand up and show support for all our students, staff, and families who are affected; and

WHEREAS, many cities across the United States recognize and celebrate June as LGBTQ+ Pride Month; and

WHEREAS, June has historically become a symbolic month in America in which LGBTQ+ persons and allies come together in various celebrations of pride to support the community's right to live their lives out loud; and

WHEREAS, we have worked closely over recent years with our partner CoastPride on our shared goals of developing and implementing ongoing educational, equity, and visibility projects for our LGBTQ+ students; and

WHEREAS, in June of 2021, we celebrated CoastPride's second birthday at the opening of the CoastPride Center and strongly endorsed such a community center for all LGBTQ+ persons and allies; and

WHEREAS, this June, we will again be raising the LGBTQ+ flag at our school campuses and district office because we proudly stand in solidarity with CoastPride to signal to all who are fortunate to live or visit the Coastside that people of all sexual orientations, gender identities, and gender expressions are welcome; and

WHEREAS, the Rainbow Flag, created in 1978, is a flag with six distinct colors (red, orange, yellow, green, blue, and violet) that has come to be known as the internationally recognized symbol of the LGBT community; and

WHEREAS, the Progress Flag, created in 2018, has added five arrow-shaped lines to the Rainbow Flag (including black and brown stripes to represent LGBTQ+ communities of color along with the colors pink, light blue, and white, which are used on the Transgender Pride Flag), and the Progress Flag is now recognized as underscoring the intersections within the LGBTQ+ community and honoring LGBTQ+ people of color (whose activism inspired the very first Pride Month) as well as people of different gender identities; and

WHEREAS, flying the Progress Flag at the District Office throughout the month of June further symbolizes the District's celebration of diversity and support for all the LGBTQ+ students, families, and staff in our community;

NOW, THEREFORE, the Cabrillo Unified School District does hereby declare the month of June as LGBTQ+ Pride Month in our schools and invites everyone to reflect on ways we all can live and work together with a commitment to mutual respect and understanding; and

FURTHERMORE, CUSD will recognize June as LGBTQ+ Pride Month by flying the Rainbow Flag and/or the Progress Flag at the District Office and at our schools during the month of June.

PASSED AND ADOPTED this 9th day of May, 2024, at a regular meeting of the Governing Board of Cabrillo Unified School District by the following vote.

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Carmen Daniel	_____	Aye	_____	No	_____	Abstain	_____	Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____	Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____	Absent

Certified by:

_____
Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Board Governing
FROM: Sean McPhetridge, Ed.D., Superintendent
James Barnes, Coordinator of Student Services and Special Projects
Andrew Boysen, Principal, Half Moon Bay High School
CATEGORY: Consent/Action
ITEM TITLE: Representatives to the California Interscholastic Federation League 2024-25

BACKGROUND INFORMATION

The Education Code gives the authority for high school athletics to Governing Boards and requires that the Boards designate their representatives to California Interscholastic Federation (CIF) leagues (Ed. Code 33353(a)(1)).

REPORT/PROPOSAL

Designation/appointment of representatives to the CIF league is required each year. The Half Moon Bay High School representatives to the CIF league for the 2024-25 school year are Principal Andrew Boysen, Assistant Principal Deanna Tower, Assistant Principal David Jones, and Athletic Director Mike Barragan.

FISCAL ANALYSIS

There is no financial impact to the General Fund.

RECOMMENDATION

Staff now recommends approval of representatives to the California Interscholastic Federation League for the 2024-25 school year.

TO: SUPERINTENDENT OF PUBLIC SCHOOLS
PRINCIPAL OF PRIVATE SCHOOLS

FROM: RON NOCETTI, EXECUTIVE DIRECTOR

RE: FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO LEAGUES

DATE: March 18, 2024

Enclosed is a form upon which to record your district and/or school representatives to leagues for **next year, 2024-2025**. It is a form sent every year to you in order to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by school district or school governing boards. **It is a legal requirement that league representatives be so designated.**

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We are asking that, after action by the governing board, you **send the names of league representatives to your CIF Section office**. Obviously, the presumption behind this code section is that the representatives of boards are the only people who will be voting on issues, at the league and section level, that impact athletics.

If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p. 18) for the affected schools.

At the State Federated Council level, we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools, and we appreciate the support you give to the program and to CIF.

Please return the enclosed form no later than June 28, 2024, directly to your CIF Section Office.

2024-2025 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE no later than June 28, 2024.**

Cabrillo Unified School District/Governing Board at its May 9, 2024 meeting,
(Name of school district/governing board) (Date)

appointed the following individual(s) to serve for the 2024-2025 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Half Moon Bay High School
NAME OF REPRESENTATIVE Andrew Boysen POSITION Principal
ADDRESS 1 Lewis Foster Drive CITY Half Moon Bay ZIP 94019
PHONE (650) 712 7200 FAX (650) 712 7232 E-MAIL boysen@cabrillo.k12.ca.us

****

NAME OF SCHOOL Half Moon Bay High School
NAME OF REPRESENTATIVE Deanna Tower POSITION Assistant Principal
ADDRESS 1 Lewis Foster Drive CITY Half Moon Bay ZIP 94019
PHONE (650) 712-7200 FAX (650) 712 7232 E-MAIL Towerd@cabrillo.k12.ca.us

****

NAME OF SCHOOL Half Moon Bay High School
NAME OF REPRESENTATIVE David Jones POSITION Assistant Principal
ADDRESS 1 Lewis Foster Drive CITY Half Moon Bay ZIP 94019
PHONE (650) 712 7200 FAX (650) 712 7232 E-MAIL Jonesd@cabrillo.k12.ca.us

****

NAME OF SCHOOL Half Moon Bay High School
NAME OF REPRESENTATIVE Mike Barragan POSITION Athletic Director
ADDRESS 1 Lewis Foster Drive CITY Half Moon Bay ZIP 94019
PHONE (650) 712 7200 FAX (650) 712 7232 E-MAIL barraganm@cabrillo.k12.ca.us

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's or Principal's Name Andrew Boysen Signature [signature]

Address 1 Lewis Foster Dr. City Half Moon Bay Zip 94037

Phone 650-638-8674 FAX

PLEASE RETURN THIS FORM DIRECTLY TO THE CIF SECTION OFFICE.

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
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Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: Leticia Bhatia, Ed.D., Deputy Superintendent of Educational Services
Donya Foley, Farm Programs Manager, The Heal Project
CATEGORY: Consent/Action
ITEM TITLE: The HEAL Project (THP) Fall 2024 Environmental Sustainability Farm Field Trips Memorandum of Understanding (MOU)

BACKGROUND INFORMATION

As part of our goal to embed additional enrichment opportunities and have gardens on every campus, we are engaging in an expanded partnership with The HEAL Project. THP is a local nonprofit organization that educates and inspires students to make healthy choices for themselves and their world. THP offers lessons on health, environment, and agriculture at school sites, in the classroom, and at the San Mateo County School Farm. This includes the incorporation of Next Generation Science Standards (NGSS) and Common Core State Standards in high-impact programs for environmental literacy and nutrition education.

Using LCAP funding, we are partnering with THP to support us with the services described in the THP MOU, which include the following:

- Provide Environmental Education in support of CUSD's Environmental Literacy Scope of Experience via Field Trips to the San Mateo County School Farm (farm) for all CUSD students in TK, K, and first grade in fall 2024, 2025, and 2026 between the start of school and September 15 each year.
- THP will host all TK classes on one-hour field trips within the dates of August 26 to Sept. 15 each year.
- THP will host all Kindergarten and first-grade classes on two-hour field trips within the dates of August 26 to Sept. 15 each year.

FISCAL ANALYSIS

The cost for school years 2024-25, 2025-26, and 2026-27 contract will not exceed $36,000 total or $12,000 allocated for each year. This service will be paid using Local Control Accountability Program funding.

RECOMMENDATION

It is recommended that our CUSD Governing Board approve this MOU governing partnership with The HEAL Project for implementation of services during the 2024-25, 2025-26, and 2026-27 school years.

MEMORANDUM OF UNDERSTANDING (MOU)AGREEMENT FOR SERVICE BETWEEN THE CABRILLO UNIFIED SCHOOL DISTRICT AND THE HEAL PROJECT FALL 2024 Environmental Sustainability Farm Field Trips

This agreement is made as of this day of May 9, 2024, by and between the Cabrillo Unified School District ("CUSD") and The HEAL Project ("THP") to provide field trip services to the San Mateo County School Farm (farm) for CUSD students in Transitional Kindergarten (TK), Kindergarten (K), and Grade One in fall of School Years 2024-2025, 2025-2026 and 2026-2027 to align with CUSD's LCAP term.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. SERVICES in consideration of the payments hereinafter set forth, CONTRACTOR shall perform services for CUSD in accordance with the terms, conditions, and specifications set forth herein:

   The CONTRACTOR agrees to provide

   A. Scope of Services: THP will provide Environmental Education in support of *CUSD's Environmental Literacy Scope of Experience* via Field Trips to the San Mateo County School Farm (farm) for all CUSD students in TK, K, and first grade in fall 2024, 2025 and 2026 between the start of school and **Sept 15, each year**.

   B. Deliverables: See the Scope of Work Above
      1. THP will host all TK classes on one-hour field trips within the dates of August 26-Sept 15 each year.
      2. THP will host all Kinder and first-grade classes on two-hour field trips within the dates of August 26-Sept 15 each year.
      3. One THP staff member/educator will be assigned to each CUSD class on a field trip and two CUSD classes will participate in farm field trips at a time.
      4. THP staff will coordinate with CUSD staff in scheduling field trip dates and times over spring/summer each year for farm field trips in the fall of the next school year.
      5. THP staff will communicate directly with CUSD teachers about details of their visits after the field trip dates are confirmed.

   CUSD agrees to provide the following deliverables:
      1. Student transportation to and from the farm for the scheduled field trip dates/times.
      2. Access to CUSD teachers to coordinate and schedule two classes per day (unless there is an odd number of classes) in spring/summer, for fall farm field trips.
      3. TK classes are to visit the farm with 2 classes per day receiving early lessons from 9-10 am and fifteen-minute snack time before or after the lessons if requested.
      4. Kinder-1st grade classes are to visit the farm with 2 classes per day receiving lessons from 9 am-11 pm and one half-hour afterward to eat their lunches at the farm if requested.
      5. CUSD classroom teachers will provide a signed THP liability and media waiver from each student participating in the farm field trip.

2. TERM OF AGREEMENT: The term of this agreement is from **May 9, 2024 to September 30, 2027**

3. COMPENSATION: The CONTRACTOR agrees to perform all the services of this agreement not to exceed $36,000 ($12,000 per year) for roughly 5 TK classes and 18 K and/or 1st-grade classes.

4. PAYMENT: The CONTRACTOR shall submit an invoice detailing the services performed during the billing period in August each year of the contract. The contractor is responsible to comply with all state and federal tax requirements and is the CONTRACTOR'S sole responsibility.

5. EQUIPMENT AND MATERIALS: CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of the Agreement.

6. USE OF SUBCONTRACTORS: CONTRACTOR shall not assign this Agreement or any portion thereof to a third party without the prior written consent of CUSD.

7. LICENSES AND PERMITS: It shall be the CONTRACTOR's responsibility to obtain and keep in force any license, permit or approval required from any agency for work/services to be performed at his/her own expense, prior to commencement of said work/services or forfeit any right to compensation under this Agreement.

8. COMPLIANCE WITH STATE, FEDERAL, AND LOCAL LAWS, REGULATIONS, AND ORDINANCES: CONTRACTOR and all subcontractors shall ensure compliance with all state, federal and local laws or rules applicable to performance of the work required under this agreement, and shall execute all necessary certifications of compliance therewith.

9. RELATIONSHIP OF THE PARTIES: CONTRACTOR agrees and understands that the work/services performed under this Agreement are performed as an Independent Contractor and not as an employee of CUSD and that CONTRACTOR acquires none of the rights, privileges, powers or advantages of CUSD employees.

10. INSURANCE: CONTRACTOR shall take out and maintain during the term of this Agreement such bodily injury liability and property damage liability insurance as shall protect CONTRACTOR and all of its employees/officers/agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all claims for property damage which may arise from CONTRACTOR's operations under this Agreement, whether such operations be by CONTRACTOR, any subcontractor, anyone directly or indirectly employed by either of them, or by an agent of either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall not be less than the amount(s) specified below:

☒ Comprehensive General Liability... $1,000,000 (applies to all agreements)
____ Motor Vehicle Liability Insurance.. $1,000,000 (to be checked if motor vehicle used in performing services)
____ Professional Liability..... $1,000,000 (to be checked if Contractor is a licensed professional)

The CONTRACTOR will provide proof of insurance and will identify CUSD as an additional insured.

11. WAIVER: No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

12. EQUAL EMPLOYMENT OPPORTUNITY: In connection with the performance of this Agreement, the CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, physical handicap, or national origin.

13. HOLD HARMLESS: CONTRACTOR agrees to indemnify and defend the District, its employees, and agents from any and all claims, damages, and liability in any way occasioned by or arising out of the performance of this agreement.

14. DISPUTE RESOLUTION: Should any dispute arise out of this Agreement, the Parties should meet in mediation and attempt to reach a resolution with the assistance of a mutually acceptable mediator. The costs of the mediator, if any, shall be shared by the CONTRACTOR and CUSD. If a mediated settlement is reached, neither party shall be the prevailing party for the purposes of this settlement. Neither party shall be permitted to file legal action without first meeting in mediation and maintaining a good faith attempt to reach a mediated resolution.

15. GOVERNING LAW: This Agreement, including any exhibits, shall for all purposes be deemed subject to the laws of the State of California, and in the event of a lawsuit concerning this Agreement, shall be venued in the County of San Mateo.

16. TERMINATION: CUSD may at any time terminate this Agreement upon written notice to CONTRACTOR. CUSD shall compensate CONTRACTOR for services satisfactorily provided through the date of termination. In addition, CUSD may terminate this agreement for cause should CONTRACTOR fail to perform any part of this Agreement. In the event of termination for cause, CUSD may secure the required services from another contractor. If the cost to CUSD exceeds the cost of providing the services pursuant to this Agreement, CONTRACTOR shall pay the additional cost.

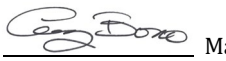
17. COMPLETENESS OF AGREEMENT: This Agreement constitutes the entire understanding of the parties and any changes shall be agreed to in writing.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized officers:

Cabrillo Unified School District

_____May 9, 2024
J Jesús Contreras Date
Deputy Superintendent of Business Services

Contractor

 May 9, 2024

Contractor: Amy Bono (THP Executive Director)
Address: 498 Kelly Ave, HMB, CA 94019

_____May 9, 2024

Sean McPhetridge, Ed.D Date
Superintendent

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: Leticia Bhatia, Ed.D., Deputy Superintendent of Educational Services
Fiona Benjamin, Associate Director, The Heal Project
CATEGORY: Consent/Action
ITEM TITLE: The HEAL Project (THP) Intensive Garden Program on Elementary Campuses Memorandum of Understanding (MOU)

BACKGROUND INFORMATION

As part of our goal to embed additional enrichment opportunities and have gardens on every campus, we are engaging in an expanded partnership with The HEAL Project. THP is a local nonprofit organization that educates and inspires students to make healthy choices for themselves and their world. THP offers health, environment, and agriculture lessons at school sites, in the classroom, and at the San Mateo County School Farm. This includes the incorporation of Next Generation Science Standards (NGSS) and Common Core State Standards in high-impact programs for environmental literacy and nutrition education.

Using LCAP funding, we are partnering with THP to support us with the services described in THP MOU, which include the following:

- Provide an instructor to deliver THP California standards-based curriculum to second and third-grade students for 26 weeks of the school year (3rd grade in Fall, 2nd Grade in Spring) during regular school hours for three school years: 2024-25, 2025-26, and 2026-27
- Supervise and maintain a dynamic learning environment that is fun, productive, manages behaviors, and ensures an optimal learning environment

FISCAL ANALYSIS

The cost for school years 2024-25, 2025-26, and 2026-27 contract will not exceed $210,000 total or $70,000 allocated for each year. This service will be paid using Local Control Accountability Program funding.

RECOMMENDATION

It is recommended that our CUSD Governing Board approve this MOU governing partnership with The HEAL Project for implementation of services during the 2024-25, 2025-26, and 2026-27 school years.

MEMORANDUM OF UNDERSTANDING AGREEMENT FOR SERVICE BETWEEN THE CABRILLO UNIFIED SCHOOL DISTRICT AND THE HEAL PROJECT
The Intensive Garden Program On Elementary Campuses

This agreement is made as of this day of May 9, 2024, by and between the Cabrillo Unified School District ("CUSD") and The HEAL Project ("THP") to provide the Intensive Garden Program (IGP) to be offered to all Second and Third Grades at Hatch, El Granada, Farallone View, and Kings Mountain Elementary Schools in School Years 2024-2025, 2025-2026, 2026-2027 to align with CUSD's LCAP.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. SERVICES in consideration of the payments hereinafter set forth, CONTRACTOR shall perform services for CUSD in accordance with the terms, conditions, and specifications set forth herein:

The CONTRACTOR agrees to provide

A. Scope of Services: THP will provide Environmental Education in support of *CUSD's Environmental Literacy Scope of Experience* via THP's Intensive Garden Program (IGP) for 26-weeks each year for all CUSD students in Second and Third grade in School Years 2024-25, 2025-26, and 2026-27.

B. Deliverables: See the Scope of Work Above.

THP will:

1. Provide an instructor to deliver THP California standards-based curriculum for one hour per week to second and third grade students for 26 weeks of the school year (3rd grade in Fall, 2nd Grade in Spring) during regular school hours for three school years: 2024-25, 2025-26, and 2026-27.
2. Supervise and maintain a dynamic learning environment that is fun, productive, manages behaviors, and ensures an optimal learning environment.
3. Use the CUSD Online Registration (OLR) media permission release question OR THP's Media Release form as permission of student's media release for THP media publication purposes. Periodically photograph or record students in THP activities for use in THP media publication material. Images showing student faces and first names will only be published for students who have either a CUSD or THP media release on file. More detailed identifying information of students will not be included with media recordings unless the school principal is first notified and the student parent or guardian gives written permission.
4. Deliver and collect student and/or parent surveys as developed for IGP.

Implement routine recording, tracking, and reporting procedures; participate in meetings with parents, teachers, and administrators as required.

5. Adhere to CUSD policies and procedures while on campus.
6. In addition, as required by the California State Education Code, THP staff, contractors, and volunteers shall be required to undergo fingerprinting and background checks before working directly with students. At THP's cost, all THP contractors, interns, or volunteers over the age of 18 years will schedule a DOJ background check through CUSD so that CUSD is the recipient of the background notifications. Once a contractor, intern, and/or volunteer passes the check, the District shall notify THP that the individual may begin to work with students. In no case shall any individual supplied by THP work with students prior to District approval. CUSD shall also be the recipient of any possible future notification, and CUSD retains authority to require a contractor or volunteer be removed from any District school based on subsequent notifications.

CUSD agrees to provide the following deliverables:

1. Provide classroom and garden space, students, and mutually agreed instruction time for THP programming during the regular school day.
2. Provide access to teachers and parents at mutually agreed times.
3. Share enrollment numbers and class lists for the current and next year when available.
4. Update CUSD's Online Registration (OLR) media permission release question to also serve as permission of students' media release for THP publication purposes. Images showing student faces and first names will only be published for students who have either a CUSD or THP media release on file.
5. Keep THP as a *CUSD Partner* on CUSD's OLR and share records of parents/guardians names and email addresses for those who have opted in to have their contact info shared with THP as a CUSD Partner.
6. Share records of students who have given permission on CUSD's Online Registration (OLR) media permission release question for publication by CUSD Partners.
7. Provide translation services for THP programs offered during the school day to CUSD students.
8. Allow THP to post notices of THP activities in PTO newsletters when space allows.
9. Allow THP to share CUSD approved, bilingual information, including direct donation requests, with parents.

1. TERM OF AGREEMENT: The term of this agreement is for three School Years: 2024-25, 2025-26 and 2026-27

2. COMPENSATION: The CONTRACTOR agrees to perform all the services of this agreement not to exceed $210,000 ($70,000 per year) for all CUSD Second and Third Graders.

3. PAYMENT: The CONTRACTOR shall submit an invoice detailing the services performed during the billing period in September each year of the contract. The contractor is responsible to comply with all state and federal tax requirements and is the CONTRACTOR'S sole responsibility.

4. EQUIPMENT AND MATERIALS: CONTRACTOR shall provide all equipment, materials, and supplies necessary for the performance of the Agreement.

5. USE OF SUBCONTRACTORS: CONTRACTOR shall not assign this Agreement or any portion thereof to a third party without the prior written consent of CUSD.

6. LICENSES AND PERMITS: It shall be the CONTRACTOR's responsibility to obtain and keep in force any license, permit or approval required from any agency for work/services to be performed at his/her own expense, prior to commencement of said work/services or forfeit any right to compensation under this Agreement.

7. COMPLIANCE WITH STATE, FEDERAL, AND LOCAL LAWS, REGULATIONS, AND ORDINANCES: CONTRACTOR and all subcontractors shall ensure compliance with all state, federal and local laws or rules applicable to performance of the work required under this agreement, and shall execute all necessary certifications of compliance therewith.

8. RELATIONSHIP OF THE PARTIES: CONTRACTOR agrees and understands that the work/services performed under this Agreement are performed as an Independent Contractor and not as an employee of CUSD and that CONTRACTOR acquires none of the rights, privileges, powers or advantages of CUSD employees.

9. INSURANCE: CONTRACTOR shall take out and maintain during the term of this Agreement such bodily injury liability and property damage liability insurance as shall protect CONTRACTOR and all of its employees/officers/agents while performing work covered by this Agreement from any and all claims for damages for bodily injury, including accidental death, as well as any and all claims for property damage which may arise from CONTRACTOR's operations under this Agreement, whether such operations be by CONTRACTOR, any subcontractor, anyone directly or indirectly employed by either of them, or by an agent of either of them. Such insurance shall be combined single limit bodily injury and property damage for each occurrence and shall not be less than the amount(s) specified below:

   ☒ Comprehensive General Liability... $1,000,000 (applies to all agreements)
   ____ Motor Vehicle Liability Insurance.. $1,000,000 (to be checked if motor vehicle used in performing services)
   ____ Professional Liability..... $1,000,000 (to be checked if Contractor is a licensed professional)

   The CONTRACTOR will provide proof of insurance and will identify CUSD as an additional insured.

10. WAIVER: No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right or prevent a similar subsequent act from constituting a violation of the Agreement.

11. EQUAL EMPLOYMENT OPPORTUNITY: In connection with the performance of this Agreement, the CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, physical handicap, or national origin.

12. HOLD HARMLESS: CONTRACTOR agrees to indemnify and defend the District, its employees, and agents from any and all claims, damages, and liability in any way occasioned by or arising out of the performance of this agreement.

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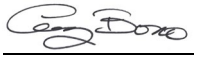
IN WITNESS WHEREOF, the parties hereto have executed this Agreement by their duly authorized officers:

Cabrillo Unified School District

_____May 9, 2024
J Jesus Contreras Date
Deputy Superintendent of Business Services

_____May 9, 2024
Sean McPhetridge, Ed.D Date
Superintendent

Contractor

 May 9, 2024

Contractor: Amy Bono - THP Executive Director
Address: 498 Kelly Ave, HMB, CA 94019

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: Leticia Bhatia, Ed.D., Deputy Superintendent of Educational Services
Israel Castillo, Coordinator of Instruction, Categorical/Grants, and Special Projects
CATEGORY: Consent/Action
ITEM TITLE: Ayudando Latinos a Soñar (ALAS) 2024 Summer School Services Agreement

BACKGROUND INFORMATION

As part of our efforts in serving students to avoid the Summer Achievement gap, we would like to extend our partnership with Ayudando Latinos A Soñar (ALAS). ALAS will provide our summer programs with additional Social-Emotional Learning (SEL) services and culturally relevant Visual Arts and Performing Arts (VAPA) opportunities. **ALAS** is a Latino-centered nonprofit that began as a grassroots program in 2011. ALAS serves and honors the cultural strengths that thrive in our Latino Coastside community. ALAS believes that "cultura" inspires and heals the soul, opening doors for community leadership and engagement. ALAS programs initiated with cultural arts programs and have grown services to include culturally centered mental health services, wrap-around case management, and immigration and social justice advocacy, as well as a robust educational program. ALAS is committed to working with children, youth, families, farmworkers, asylum seekers, seniors, and the Coastside community.

Using state/federal funding, we are partnering with ALAS to support us with two main services:

- Arts In the Classroom program will provide an in-depth experience of art, culture, and education in areas of music, dance, visual arts, drumming, and voice to increase cultural sensory experience, advance learning in the arts, and support creative expression and education.
- Mental Health Supports

FISCAL ANALYSIS

The funding cost will be $26,500 paid with the SMC Summer Enrichment Grant and state/federal grant funding.

RECOMMENDATION

Approve as submitted.

ALAS

AYUDANDO A LATINOS A SOÑAR

CABRILLO DISTRICT SUMMER PROGRAM PROPOSAL 2024

ALAS- Ayudando a Latinos a Soñar Proposal:
The “Ayudando Latinos A Soñar” Summer School is a project that is centered on bringing out the best in our youth and igniting the cultural arts to stimulate their learning. ALAS believes that the arts are critical to restoring and growing creativity to youth as a critical part of education and development. Our program is infused in centering care and support to respond to the emotional and academic needs of the students to support programming for them during their school vacation while parents work. This program is a bridge to help the student and family during the summer months when they often find themselves with limited activities.

With years of teaching and using the arts as the focus of learning, our camp is an educational model and a methodology that develops in children, a series of values through the performance of arts and educational activities.

General Objectives
The objectives pursued in the Summer School are:
● Have youth participate in a dynamic summer school program to support them in activity during summer while many parents work, giving our youth a continued opportunity for activity and learning.

● Develop a program of arts classes,, sport, and psychomotor

activities that inspire youth development as well as having fun.

● Create opportunity for individual and group learning, growing relationships and inspiring the creation of community

● Create an environment of inclusivity and team work, teaching the values of coming together to share in learning and growing as leaders in our school and community

● Inculcate in children activities such as order,
cleanliness, responsibility in the care of the materials and space they
use, creativity, aesthetics, teamwork, self control, etc.

● Develop new opportunities for youth to engage in the cultural arts and open a pipeline of programming that they can immerse themselves in throughout the year that connects to identity, family, community and self. Help to grow and heal through the arts.

Workshops
Our ALAS workshops are varied with different art forms that are directed at inspiring youth development, performance, personal growth and creativity. Connecting with teachers from around the Bay Area and Professors from the University of San Francisco, our camp is energized to offer programming that is dynamic and engaging. Classes are appropriate for each age group that are in the workshops, adjusting to developmental stages of learning. Workshops are creative and led by innovative faculty and ALAS Arts Director, Zenon Barron.

Proposal
Ayudando Latinos A Soñar, under Executive Director, Dr. Belinda Arriaga and Director of Arts and Culture, Zenon Barron Lopez, would like to propose the development of the following Summer Program 2024 for the Cabrillo Unified District:

We would follow a one month calendar model program of rotating arts that would include:

Latin American Folk Dance
Latin American Visual Arts
Guitar and Vocal
Afro Peruvian Dance and Percussion
Hip-Hop
Fashion Design & Arts and Crafts

Classes will be held Monday to Friday on campus for one month starting June 11 - July 12, 2024.

Visual Arts
The visual arts will offer a trip through the culture of Latin America. The students will learn the traditions and arts of different countries. On this occasion we will make a trip

through the visual arts of Mexico and Guatemala, because through them our students will learn different techniques of visual arts.

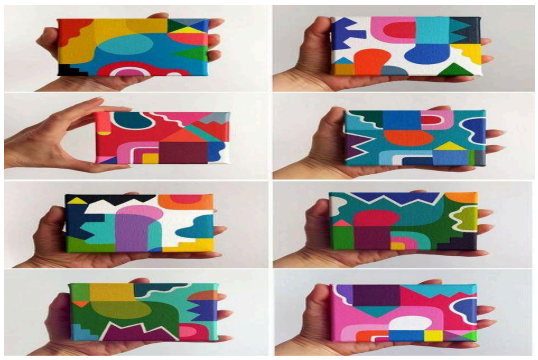
Arts and Crafts

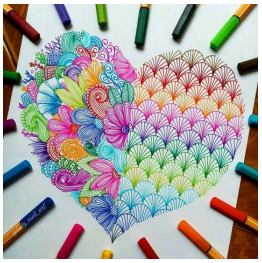
We will make a rescue of the crafts of the craftsmen of the state of Yucatan, Michioacan,Oaxaca and Guerrero Mexico





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Budget

Director Zenon Barron
$5,000.00

Artists for Program
$220.00 per day @ $55.00 per hour
3 days a week/ 4 hours per day= $660.00 /week per artist

Total of 5 artists to include:

Percussion, Musical Theatre, Hip hop and ballet, Sewing, Latin American Visual Arts
@ $3,300.00 per week (4 weeks and 3 days) x 5 artists= $16,500.00

Materials for the arts $2,500.00
Administrative $2,500.00

Director Zenon Barron	$ 5,000.00
Artists	$16,500.00
Supplies	$2,500.00
Administrative	$2,500.00

Total = $26,500.00

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Services
CATEGORY: Consent/Action
ITEM TITLE: Certificated Personnel Report

BACKGROUND INFORMATION

1. RESIGNATION

Brittany Jolivette, Counselor, Half Moon Bay High School, effective June 7, 2024.

Sonja Myers, Science Teacher, Cunha Intermediate, effective June 7, 2024.

Michael Peimani, Science Teacher, Half Moon Bay High School, effective June 7, 2024.

Elise Scher, Education Specialist, District Office, effective June 7, 2024.

2. OFFERS OF PROBATIONARY EMPLOYMENT FOR 2024-2025

Estefanía Fernández González, Elementary Immersion Teacher, Hatch Elementary School, effective August 15, 2024.

3. RETIREMENT

Rafael Dubon, Spanish Teacher, Half Moon Bay High School, effective June 7, 2024. Mr. Dubon was hired by the District on August 25, 1997.

FISCAL ANALYSIS

The financial impact is included in the budget.

RECOMMENDATION

Approve as submitted.

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MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Services
CATEGORY: Consent/Action
ITEM TITLE: Classified Personnel Report

BACKGROUND INFORMATION

1. RESIGNATION

Jaime Wilfredo Lopez Torres, Custodian II, Cunha Intermediate School, effective April 26, 2024.

2. RETIREMENT

Karla Bullene, Food Service Assistant II, Farallone View Elementary School, effective June 6, 2024. Ms. Bullene was hired by the District on December 12, 1995.

3. REDUCTION IN FORCE

Morgan Dundas, Paraprofessional Special Education II, effective June 6, 2024.

FISCAL ANALYSIS

The financial impact is included in the budget.

RECOMMENDATION

Approve as submitted.

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MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: J Jesús Contreras, Ed.D, Deputy Superintendent of Business Services
CATEGORY: Consent/Information
ITEM TITLE: CUSD Enrollment Report

BACKGROUND INFORMATION

School district funding is directly related to the number and type of students each district serves. Under the Local Control Funding Formula (LCFF) funding mechanism, funding targets are based on student characteristics and overall enrollment. The LCFF funding targets consist of grade span-specific base grants plus supplemental and concentration grants calculated based on student demographic factors. The chart presented depicts the CUSD enrollment and is provided for information purposes only.

FISCAL ANALYSIS

Enrollment data is entered into the LCFF calculator for funding purposes.

RECOMMENDATION

Receive the CUSD Enrollment Report as submitted.

CABRILLO UNIFIED SCHOOL DISTRICT
2023-2024 SCHOOL YEAR
ENROLLMENT REPORT

School Month No. **9** **Date:** **4/19/2024**

Grade	El Granada	Farallone View	Hatch	Kings Mountain	Cunha	Half Moon Bay High	Pilarcitos	Home & Independent Study	TOTALS
TK	38	0	24	0	-	-	-	0	62
K	60	25	96	10	-	-	-	0	191
1	49	24	96	9	-	-	-	0	178
2	43	23	84	9	-	-	-	0	159
3	51	30	86	4	-	-	-	0	171
4	48	23	81	3	-	-	-	0	155
5	50	30	82	9	-	-	-	1	172
6	-	-	-	-	160	-	-	0	160
7	-	-	-	-	190	-	-	0	190
8	-	-	-	-	195	-	-	0	195
9	-	-	-	-	-	212	0	1	213
10	-	-	-	-	-	253	3	3	259
11	-	-	-	-	-	234	16	4	254
12	-	-	-	-	-	262	19	8	289
TOTAL ENROLLMENT	**339**	**155**	**549**	**44**	**545**	**961**	**38**	**17**	**2648**
Total Enrollment as of 04/14/2023	321	164	533	50	575	1009	38	23	2713
Difference between 04/14/23 Total Enrollment and 04/19/24 Total Enrollment	**18**	**-9**	**16**	**-6**	**-30**	**-48**	**0**	**-6**	**-65**
Total Enrollment as of 03/22/2024	338	155	545	44	543	962	42	17	2646
Difference between 03/22/24 Total Enrollment and 04/19/24 Total Enrollment	**1**	**0**	**4**	**0**	**2**	**-1**	**-4**	**0**	**2**

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MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: J Jesús Contreras, Ed.D., Deputy Superintendent of Business Services
CATEGORY: Consent/Action
ITEM TITLE: Approval of Donations to Cabrillo Unified School District

BACKGROUND INFORMATION

The Governing Board routinely reviews the monthly donation reports.

REPORT/PROPOSAL

Pursuant to Governing Board Policy 3290, the Governing Board is to accept donations on behalf of the district or any school in the district.

FISCAL ANALYSIS

There is no financial impact to the General Fund.

RECOMMENDATION

Approve as submitted.

May 9, 2024 Board Meeting
Summary Site Donations

Site	Items	Donor	Amount	Site Total Donations
HMBHS	Donation to HMBHS Art Department of a Flat Art File and Table Surface	Betsy Gallagher	$250	
HMBHS	Donation to HMBHS Art Department of a Lighted Tracing Box with Glass Surface	Betsy Gallagher	$50	
HMBHS	Money for the Coastside Running Club Scholarship	Mark Nachlis Dba Zack's Performance Bikes	$50	
HMBHS	Money for the Oddfellows Scholarship(s)	Ocean View Lodge No.143	$15,000	
HMBHS	Money for the Seth Koller Scholarship	Mary Sanders	$900	
				$16,250

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MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: J Jesús Contreras, Ed.D., Deputy Superintendent of Business Services
CATEGORY: Consent/Action
ITEM TITLE: Approval of Warrant Register Report Processed from April 1, 2024, to April 30, 2024

BACKGROUND INFORMATION

In alignment with Education Code 52631, Cabrillo USD presents all payments from the CUSD funds on forms prescribed by the San Mateo County Superintendent of Schools (Financial 2000). Staff hereby presents to the CUSD Board the warrants processed from April 1, 2024, to April 30, 2024.

FISCAL ANALYSIS

The register of warrants processed by CUSD indicates all CUSD financial activity.

RECOMMENDATION

Approve as submitted.

ACCOUNTS PAYABLE WARRANT/EFT REPORT

Report Cover Sheet

General Settings

Report Name	ACCOUNTS PAYABLE WARRANT/EFT REPORT
Printed	4/30/2024 2:09:13 PM
District	41
Logon	MarshJ
Fiscal Year	2024

Options

Report Title	040124-043024 WARRANT REGISTER

Sorting

Sort By	Warrant/EFT#

Filters

Payment Type	District
Form of Payment	ALL
From Date Paid	04/01/2024
To Date Paid	04/30/2024
Year	2024
District	41

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-930828	011909-01 ARCADIO'S PRODUC	04/02/2024	199.80	PO240193-028	199.80	13-5466-0-0000-3700-4710-331	296777
W-930829	008911-01 DAVID'S BAGELS	04/02/2024	142.50	PO240191-049	55.00	13-5310-0-0000-3700-4712-331	39778
			142.50	PO240191-050	87.50	13-5310-0-0000-3700-4712-331	39788
W-930830	009571-01 GOLD STAR FOODS	04/02/2024	559.15	PO240188-123	35.10	13-5310-0-0000-3700-4790-331	7295023
			559.15	PO240188-124	64.68	13-5310-0-0000-3700-4710-331	72314899
			559.15	PO240188-126	459.37	13-5310-0-0000-3700-4710-331	7231519
W-930831	004891-01 ORKIN EXTERMINAT	04/02/2024	155.99	PO240196-006	155.99	13-5310-0-0000-8205-5504-331	259096859
W-930832	004981-01 STRAW HAT PIZZA	04/02/2024	503.64	PO240186-025	503.64	13-5310-0-0000-3700-4710-331	38497
W-930833	009571-01 GOLD STAR FOODS	04/02/2024	845.38	PO240188-125	456.78	13-5310-0-0000-3700-4710-331	7205170
			845.38	PO240188-127	5.48	13-5310-0-0000-3700-4711-331	7274292
			845.38	PO240188-127	383.12	13-5310-0-0000-3700-4710-331	7274292
W-930834	005163-01 SYSCO FOOD SERVI	04/02/2024	1,893.84	PO240183-044	787.76	13-5310-0-0000-3700-4712-331	650430872
			1,893.84	PO240183-044	199.53	13-5310-0-0000-3700-4710-331	650430872
			1,893.84	PO240183-044	254.45	13-5310-0-0000-3700-4790-331	650430872
			1,893.84	PO240183-045	652.10	13-5310-0-0000-3700-4712-211	650416000
W-930835	008058-06 AT&T	04/02/2024	46.70	PO240212-002	46.70	01-0000-0-0000-8205-5901-720	051 935 2632 001
W-930836	011264-01 BLACK TIE TRANSP	04/02/2024	1,354.41	PO240749-002	1,025.00	01-3060-0-7110-2490-4300-745	6189540
			1,354.41	PO240749-002	329.41	01-2600-0-0000-2490-4300-000	6189540
W-930837	007546-01 BOYSEN, ANDREW	04/02/2024	438.91	TC240087-001	272.02	01-0331-0-1349-1000-5200-331	ATHLETICS MILEAG
			438.91	TC240088-001	166.89	01-6387-0-1110-1000-5200-331	FFA MILEAGE CLAI
W-930838	012133-01 CARRILLO CARDENA	04/02/2024	1,283.40	PV240622-001	1,283.40	01-0000-0-0000-8220-4300-785	032824 REIMB.
W-930839	010866-01 FELTS, BRYAN	04/02/2024	283.81	TC240089-001	283.81	01-9538-0-6001-1000-5200-000	MAR24 MILEAGE

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-930840	000128-02 FOLLETT SCHOOL S	04/02/2024	137.08	PO240705-001	137.08	01-0111-0-1110-1000-4300-740-201	1534388
W-930841	012023-01 HALO BRANDED SOL	04/02/2024	573.99	PO240854-001	573.99	01-0331-0-1210-1000-4300-331	7207631
W-930842	010903-01 ILOBBY CORP.	04/02/2024	4,080.00	TC240091-001	4,080.00	01-0000-0-0000-2421-4300-790	INV14312
W-930843	012067-01 PIONEER HEALTHCA	04/02/2024	7,440.00	PO240414-027	3,720.00	01-6500-0-5750-1180-5867-730	68265
			7,440.00	PO240414-028	3,720.00	01-6500-0-5750-1180-5867-730	68385
W-930844	012108-02 RELIAS LLC	04/02/2024	115.04	PO240738-003	115.04	11-3926-0-4110-1000-4300-561	SI-371051
W-930845	000349-05 SCHOLASTIC	04/02/2024	497.48	PO240781-001	497.48	01-0111-0-1110-2495-4300-103-303	57958739
W-930846	012134-01 SHAW LAW GROUP	04/02/2024	5,000.00	PV240624-001	5,000.00	01-0000-0-0000-7400-5800-750	44993
W-931465	007426-01 BOYS & GIRLS CLU	04/04/2024	2,258.51	PV240637-001	1,383.51	01-8150-0-0000-8110-5603-780	BGCC2024175
			2,258.51	PV240638-001	455.00	01-8150-0-0000-8110-5603-780	BGCC2024178
			2,258.51	PV240639-001	420.00	01-8150-0-0000-8110-5603-780	BGCC2024179
W-931466	002112-01 CA DEPT OF TAX &	04/04/2024	31.00	PV240631-001	31.00	01-0000-0-0000-0000-9580-000	020-628493
W-931467	011715-01 EARTH SYSTEMS	04/04/2024	1,499.00	PV240642-001	1,499.00	21-9711-0-9650-8520-5800-211	846529
W-931468	012127-01 PENINSULA TREE C	04/04/2024	750.00	PV240646-001	750.00	21-9711-0-9645-8520-5603-103	2024-0241
W-931469	001352-01 RICE TRUCKING-SO	04/04/2024	735.00	PV240643-001	735.00	01-9547-0-1361-1000-4300-211	60014
W-931470	011982-01 COUNTY OF SAN MA	04/04/2024	23,233.16	PO240546-004	8,285.16	01-3327-0-5760-3140-5800-730	CABRILLO1023
			23,233.16	PO240546-005	14,948.00	01-3327-0-5760-3140-5800-730	CABRILLO1123
W-931471	012071-01 E-THERAPY	04/04/2024	7,417.50	PO240455-028	4,657.50	01-6500-0-5760-1180-5867-730	37012
			7,417.50	PO240455-029	2,760.00	01-6500-0-5760-1180-5867-730	37015
W-931472	007160-01 LYNNE, HOLLY	04/04/2024	21.44	TC240086-001	21.44	01-0000-0-0000-7400-5200-760	022624 MILEAGE
W-931473	011766-01 NELLES, JANET	04/04/2024	1,200.00	PO240729-002	1,200.00	01-6500-0-5001-3161-5800-730	13
W-931474	010723-01 PALO ALTO PREP	04/04/2024	33,629.00	PO240808-001	3,380.00	01-6500-0-5760-1180-5100-730	030524-EM

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			33,629.00	PO240808-002	4,394.00	01-6500-0-5760-1180-5100-730	031824-EM
			33,629.00	PO240808-002	777.00	01-6500-0-5750-1180-5861-730	031824-EM
			33,629.00	PO240548-006	5,746.00	01-6500-0-5750-1180-5100-730	030524-AA
			33,629.00	PO240548-006	888.00	01-6500-0-5750-1180-5861-730	030524-AA
			33,629.00	PO240548-007	5,408.00	01-6500-0-5750-1180-5100-730	031824-AA
			33,629.00	PO240548-007	666.00	01-6500-0-5750-1180-5861-730	031824-AA
			33,629.00	PO240547-007	5,408.00	01-6500-0-5750-1180-5100-730	030524-XS
			33,629.00	PO240547-007	666.00	01-6500-0-5750-1180-5861-730	030524-XS
			33,629.00	PO240547-008	5,408.00	01-6500-0-5750-1180-5100-730	031824-XS
			33,629.00	PO240547-008	888.00	01-6500-0-5750-1180-5861-730	031824-XS
W-931475	008443-01 RECOLOGY OF THE	04/04/2024	2,958.35	PO240199-004	2,958.35	01-0000-0-0000-8205-5504-101	8010
W-931476	011566-01 SPURR	04/04/2024	23,804.95	PO240214-010	2,569.31	01-0000-0-0000-8205-5502-720	136156
			23,804.95	PO240214-010	3,027.58	01-0000-0-0000-8205-5502-101	136156
			23,804.95	PO240214-010	838.19	01-0000-0-0000-8205-5502-103	136156
			23,804.95	PO240214-010	1,619.75	01-0000-0-0000-8205-5502-105	136156
			23,804.95	PO240214-010	3,065.72	01-0000-0-0000-8205-5502-211	136156
			23,804.95	PO240214-010	9,146.50	01-0000-0-0000-8205-5502-331	136156
			23,804.95	PO240214-010	4,654.97	01-0000-0-8120-8120-5502-331	136156
			23,804.95	PO240214-011	(1,117.07)	01-0000-0-8120-8120-5502-331	136156
W-931477	011358-01 TAFT, ERINN	04/04/2024	125.76	TC240090-001	125.76	01-6500-0-5750-1190-5200-730	JAN24-MAR24 MILE
W-931478	011141-01 THE AVALON ACADE	04/04/2024	44,037.75	PO240540-008	11,070.00	01-6500-0-5750-1180-5100-730	5876
			44,037.75	PO240540-008	1,920.00	01-6500-0-5750-1180-5867-730	5876

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			44,037.75	PO240540-008	1,252.00	01-6500-0-5750-1180-5864-730	5876
			44,037.75	PO240540-008	1,840.00	01-6500-0-5750-1180-5800-730	5876
			44,037.75	PO240809-002	10,206.00	01-6500-0-5750-1180-5100-730	5875
			44,037.75	PO240809-002	800.00	01-6500-0-5750-1180-5867-730	5875
			44,037.75	PO240809-002	893.75	01-6500-0-5750-1180-5864-730	5875
			44,037.75	PO240809-002	480.00	01-6500-0-5750-1180-5800-730	5875
			44,037.75	PO240543-008	10,206.00	01-6500-0-5750-1180-5100-730	5874
			44,037.75	PO240543-008	1,760.00	01-6500-0-5750-1180-5867-730	5874
			44,037.75	PO240543-008	2,090.00	01-6500-0-5750-1180-5864-730	5874
			44,037.75	PO240543-008	1,520.00	01-6500-0-5750-1180-5800-730	5874
W-931479	008523-01 THE SPEECH PATHO	04/04/2024	44,550.96	PO240468-009	32,397.36	01-6500-0-5760-1180-5867-730	INV027540
			44,550.96	PO240468-010	12,153.60	01-6500-0-5760-1180-5867-730	INV027472
W-931480	008938-01 AMAZON CAPITAL S	04/04/2024	423.49	PV240623-001	423.49	13-5310-0-0000-3700-4300-331	1DVYWLN94HKM
W-931481	011909-01 ARCADIO'S PRODUC	04/04/2024	79.00	PO240193-029	79.00	13-5466-0-0000-3700-4710-331	298292
W-931482	008911-01 DAVID'S BAGELS	04/04/2024	132.00	PO240191-051	55.00	13-5310-0-0000-3700-4712-331	39810
			132.00	PO240191-052	77.00	13-5310-0-0000-3700-4712-331	39816
W-931483	009571-01 GOLD STAR FOODS	04/04/2024	1,534.58	PO240188-129	122.24	13-5310-0-0000-3700-4712-211	7111053
			1,534.58	PO240188-130	713.05	13-5310-0-0000-3700-4712-211	7248518
			1,534.58	PO240188-135	434.80	13-5310-0-0000-3700-4712-331	7205368
			1,534.58	PO240188-132	142.25	13-5310-0-0000-3700-4712-331	7274347
			1,534.58	PO240188-133	122.24	13-5310-0-0000-3700-4712-331	7111047
W-931484	004891-01 ORKIN EXTERMINAT	04/04/2024	155.99	PO240196-007	155.99	13-5310-0-0000-8205-5504-331	257597374

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-931485	009571-01 GOLD STAR FOODS	04/04/2024	2,839.35	PO240188-128	1,438.84	13-5310-0-0000-3700-4712-211	7111043
			2,839.35	PO240188-131	98.40	13-5310-0-0000-3700-4712-331	7248569
			2,839.35	PO240188-134	385.31	13-5310-0-0000-3700-4710-331	728558
			2,839.35	PO240188-134	916.80	13-5310-0-0000-3700-4712-331	728558
W-931486	005163-01 SYSCO FOOD SERVI	04/04/2024	1,485.32	PO240183-046	450.16	13-5310-0-0000-3700-4712-211	650445683
			1,485.32	PO240183-047	565.82	13-5310-0-0000-3700-4712-331	650445681
			1,485.32	PO240183-047	22.42	13-5310-0-0000-3700-4710-331	650445681
			1,485.32	PO240183-047	446.92	13-5310-0-0000-3700-4790-331	650445681
W-931487	009571-01 GOLD STAR FOODS	04/04/2024	1,537.80	PO240188-136	939.96	13-5310-0-0000-3700-4712-211	7111036
			1,537.80	PO240188-137	597.84	13-5310-0-0000-3700-4712-211	7100797
W-931488	009405-01 ANTONIO, ERIC	04/04/2024	151.55	TC240095-001	151.55	01-0000-0-0000-2140-5200-790	MAR24 MILEAGE
W-931489	011951-01 CESILIA GUTIERRE	04/04/2024	93.26	TC240094-001	93.26	01-2600-0-0000-2140-5200-000	FEB/MAR24 MILEAG
W-931490	008947-01 KMAP	04/04/2024	178.00	PO240891-001	178.00	01-0107-0-1210-2700-4300-107	040124 REIMB.
W-931491	007701-01 LONGAKER, LISA	04/04/2024	137.28	TC240093-001	137.28	01-6387-0-1110-1000-5200-331	FFA ADMIN. EXP.
W-931492	000550-01 PACIFIC GAS AND	04/04/2024	31,191.28	PO240222-018	3,629.15	01-0000-0-0000-8205-5502-720	0130358105-0/031
			31,191.28	PO240222-018	8,022.66	01-0000-0-0000-8205-5502-101	0130358105-0/031
			31,191.28	PO240222-018	5,116.12	01-0000-0-0000-8205-5502-103	0130358105-0/031
			31,191.28	PO240222-018	5,926.77	01-0000-0-0000-8205-5502-105	0130358105-0/031
			31,191.28	PO240222-018	3,438.96	01-0000-0-0000-8205-5502-107	0130358105-0/031
			31,191.28	PO240222-018	1,423.22	01-0000-0-0000-8205-5502-211	0130358105-0/031
			31,191.28	PO240222-018	3,634.40	01-0000-0-0000-8205-5502-331	0130358105-0/031
W-931493	012135-01 RAGOZIN, HARRIET	04/04/2024	3,957.93	PV240627-001	3,957.93	01-0000-0-0000-0000-8699-000	CK#268774 REISSU

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-931494	000749-01 SEGURA, ROSALVA	04/04/2024	215.82	PV240630-001	215.82	01-2600-0-0000-2490-4300-000	040224 REIMB.
W-931495	012068-01 ALMEDA, MICHAEL	04/04/2024	101.30	TC240092-001	101.30	01-0000-0-0000-2140-5200-790	JAN24-FEB19 MILE
W-931496	007860-01 BARBOSA, CARLOS	04/04/2024	22.96	PV240626-001	22.96	01-8150-0-0000-8110-4300-780	REIMB. FOR #3232
W-931497	011031-02 HERNANDEZ, LUISA	04/04/2024	305.80	PV240628-001	100.00	01-3010-0-1110-1000-4300-105	032624 REIMB.
			305.80	PV240629-001	205.80	01-6266-0-1110-2140-5200-105	TRAINING REIMB.
W-931498	008507-01 HMBHS ASB	04/04/2024	835.75	PO240900-001	835.75	01-0111-0-1110-1000-5210-740-107	21
W-931499	011722-01 HOFFMAN, KAREN	04/04/2024	6,000.00	PO240487-004	6,000.00	01-9538-0-1110-1000-5800-740	2024-02
W-931500	008058-04 AT&T	04/04/2024	1,948.85	PV240634-001	29.35	01-0000-0-0000-2100-5901-740	FEBRUARY 2024
			1,948.85	PV240634-001	155.55	01-0000-0-0000-2421-5902-790	FEBRUARY 2024
			1,948.85	PV240634-001	29.35	01-0000-0-0000-8205-5901-101	FEBRUARY 2024
			1,948.85	PV240634-001	57.67	01-0000-0-0000-8205-5901-103	FEBRUARY 2024
			1,948.85	PV240634-001	88.05	01-0000-0-0000-8205-5901-105	FEBRUARY 2024
			1,948.85	PV240634-001	1,007.36	01-0000-0-0000-8205-5901-211	FEBRUARY 2024
			1,948.85	PV240634-001	27.79	01-0000-0-0000-8205-5901-331	FEBRUARY 2024
			1,948.85	PV240634-001	495.03	01-0000-0-0000-8205-5901-720	FEBRUARY 2024
			1,948.85	PV240634-001	29.35	01-0000-0-1455-2420-5901-331	FEBRUARY 2024
			1,948.85	PV240634-001	29.35	01-3315-0-5730-1110-5901-730	FEBRUARY 2024
W-931501	002112-01 CA DEPT OF TAX &	04/04/2024	7.00	PV240633-001	7.00	01-9723-0-0000-3600-4300-788	057-415036
W-931502	012011-01 SMCSIG-HEALTH CA	04/04/2024	380,640.74	PV240635-001	357,878.01	01-0000-0-0000-0000-9564-000	APRIL 2024
			380,640.74	PV240635-001	22,762.73	01-0000-0-0000-0000-9553-000	APRIL 2024
W-931503	008058-04 AT&T	04/04/2024	3,327.61	PV240632-001	3,327.61	01-0000-0-0000-8205-5901-720	9391000531
W-931504	012054-01 CORE WEST INC	04/04/2024	557,879.21	PO240380-008	557,879.21	21-9711-0-9645-8520-6200-103	8

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-931505	000061-01 DANNIS WOLIVER K	04/04/2024	20,502.45	PV240640-001	2,124.00	01-0000-0-0000-7400-5810-750	FEB 2024-1675
			20,502.45	PV240640-001	402.00	01-0000-0-0000-7300-5810-720	FEB 2024-1675
			20,502.45	PV240640-001	8,406.58	01-0000-0-0000-7111-5810-750	FEB 2024-1675
			20,502.45	PV240640-001	4,264.37	01-0000-0-0000-7112-5810-750	FEB 2024-1675
			20,502.45	PV240640-001	5,305.50	21-9711-0-9006-8500-5810-000	FEB 2024-1675
W-931506	009739-01 F.I.T. ENVIRONME	04/04/2024	3,484.00	PV240644-001	3,484.00	21-9711-0-9623-8520-5603-331	24-021
W-931507	012125-01 HILLTOP ASBESTOS	04/04/2024	6,980.00	PV240641-001	6,980.00	21-9711-0-9623-8520-5603-331	1255
W-931508	011744-01 STUDIO W ARCHITE	04/04/2024	62,386.90	PO240230-018	16,537.40	21-9711-0-9645-8520-6210-103	47120
			62,386.90	PO240880-001	5,118.30	21-9711-0-9658-8520-6210-331	47159
			62,386.90	PO240880-002	40,731.20	21-9711-0-9658-8520-6210-331	47224
W-931509	012126-01 THE INSTITUTE FO	04/04/2024	12,000.00	PV240645-001	12,000.00	01-0000-0-0000-0000-8699-000	17-783 EB
W-931510	011622-01 VALENCIA'S PAINT	04/04/2024	9,600.00	PV240636-001	9,600.00	21-9711-0-9661-8520-5603-000	02242024
W-931511	012129-01 SCHREDER AND BRA	04/04/2024	170,204.00	PO240878-001	170,204.00	21-9711-0-9661-8520-6170-000	1
W-932251	011898-01 APPROACH LLC	04/09/2024	4,216.00	PO240082-011	4,216.00	11-6391-0-4110-2700-5100-561	4318
W-932252	010782-01 BENDANA, LIZETH	04/09/2024	164.01	PO240432-006	164.01	01-9665-0-1110-2140-4300-000	040224 REIMB.
W-932253	005837-01 BIG CREEK LUMBER	04/09/2024	2,851.47	PO240075-015	329.76	01-8150-0-0000-8110-4300-780	2127742
			2,851.47	PO240340-004	1,971.67	01-6387-0-1110-1000-4300-331	2116785
			2,851.47	PO240340-005	(44.83)	01-6387-0-1110-1000-4300-331	214191
			2,851.47	PO240075-013	141.22	01-8150-0-0000-8110-4300-780	2086189
			2,851.47	PO240075-014	16.93	01-8150-0-0000-8110-4300-780	2089401
			2,851.47	PO240340-006	436.72	01-6387-0-1110-1000-4300-331	2135354
W-932254	008304-01 CALIFORNIA WATER	04/09/2024	379.08	PO240287-009	379.08	01-0000-0-0000-8205-5503-107	2188039386-0324

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-932255	011152-01 CLINTON, JEFF	04/09/2024	63.99	PO240899-001	63.99	01-0111-0-1110-2143-4300-740-210	022824 REIMB.
W-932256	009354-02 CRESCO EQUIPMENT	04/09/2024	194.63	PO240148-002	194.63	01-8150-0-0000-8110-5604-780	6117600-0001
W-932257	011927-01 JW PEPPER & SON	04/09/2024	69.52	PO240894-001	12.02	01-9547-0-1345-1000-4300-211	366124248
			69.52	PO240894-002	57.50	01-9547-0-1345-1000-4300-211	366297131
W-932258	006767-01 KRABBENSCHMIDT,	04/09/2024	103.94	PV240647-001	103.94	01-2600-0-0000-2490-4300-000	040224 REIMB.
W-932259	007160-01 LYNNE, HOLLY	04/09/2024	8.95	PV240649-001	8.95	01-0000-0-0000-7300-5903-720	032624 REIMB.
W-932260	011597-01 MARIA EUGENIA YO	04/09/2024	333.53	TC240096-001	333.53	01-0700-0-1460-3140-5200-000	MAR24 MILEAGE
W-932261	010689-01 MCVICKER, AMY	04/09/2024	92.83	PO240888-001	92.83	01-0111-0-1110-2495-4300-103-303	040124 REIMB.
W-932262	000550-01 PACIFIC GAS AND	04/09/2024	3,339.47	PO240222-017	3,339.47	01-0000-0-0000-8205-5502-601	5189451218-8/032
W-932263	012108-02 RELIAS LLC	04/09/2024	115.04	PO240738-004	115.04	11-3926-0-4110-1000-4300-561	SI-374510
W-932264	004143-02 RICOH USA INC	04/09/2024	355.76	PO240312-011	355.76	01-0000-0-0000-7300-5601-720	5069226338
W-932265	009413-02 SOUTHERN COUNTIE	04/09/2024	2,442.45	PO240056-014	2,442.45	01-9723-0-0000-3600-4300-788	332905
W-932266	009175-01 UPS STORE #1604	04/09/2024	35.00	PV240648-001	35.00	21-9711-0-9205-8520-4300-105	4-24X36 COLOR BL
W-932267	009236-01 AU, YULANDA	04/09/2024	186.56	PO240892-001	186.56	01-9547-0-1210-1000-4300-211	040124 REIMB.
W-932268	010851-02 CORTES, JUDITH	04/09/2024	4,050.00	PO240266-014	4,050.00	01-6547-0-5730-2490-5800-000	03292024
W-932269	012083-01 GUZMAN, VICTOR	04/09/2024	63.51	PO240896-001	63.51	01-3010-0-1110-1000-4300-211	030424 REIMB.
W-932270	008337-02 JONES, DAVID	04/09/2024	205.56	PO240867-001	205.56	01-0331-0-1210-1000-4300-331	0318224 REIMB.
W-932271	008971-01 LEADERSHIP ASSOC	04/09/2024	12,250.00	PO240812-001	12,250.00	01-0000-0-0000-7150-5800-710	3468
W-932272	011308-01 MCPHETRIDGE, SEA	04/09/2024	221.17	PO240863-001	221.17	01-0000-0-0000-7150-5200-710	AASA CONF. REIMB
W-932273	010927-02 METLIFE SMALL MA	04/09/2024	425.78	PV240625-001	425.78	01-0000-0-0000-0000-9564-000	05372885-APR24
W-932274	011171-01 ON POINT LANGUAG	04/09/2024	3,230.96	PO240349-006	3,230.96	01-0111-0-4760-2495-5800-740-403	03-2024
W-932275	011738-01 POWERSCHOOL GROU	04/09/2024	19,648.00	PO240869-001	19,648.00	01-0000-0-0000-2421-4300-790	INV390891

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-932276	010760-01 THE LUNCH MASTER	04/09/2024	52,175.50	PO240192-043	23,520.00	13-5310-0-0000-3700-4710-105	CUAH032924
			52,175.50	PO240192-044	8,529.75	13-5310-0-0000-3700-4710-101	CUEG032924
			52,175.50	PO240192-045	5,332.50	13-5310-0-0000-3700-4710-103	CUFV032924
			52,175.50	PO240192-046	2,516.25	13-5310-0-0000-3700-4710-107	CUKM032924
			52,175.50	PO240192-047	10,567.50	13-5310-0-0000-3700-4710-211	CUMC032924
			52,175.50	PO240192-048	1,709.50	13-5310-0-0000-3700-4710-105	CUPH032924
W-932870	009750-01 CINTAS	04/11/2024	263.49	PO240137-038	61.84	01-8150-0-0000-8110-5603-780	4188070350
			263.49	PO240137-039	61.84	01-8150-0-0000-8110-5603-780	4186620465
			263.49	PO240137-041	77.97	01-8150-0-0000-8110-5603-780	4182291930 BAL
			263.49	PO240137-042	61.84	01-8150-0-0000-8110-5603-780	4187347969
W-932871	011550-01 EICHLER ASSOCIAT	04/11/2024	1,520.00	PO240777-001	1,520.00	01-9663-0-0000-8520-5800-000	1952
W-932872	011630-01 ENABLING DEVICES	04/11/2024	252.60	PV240650-001	252.60	01-6500-0-5750-1120-4300-730	0493299-IN
W-932873	011431-01 KIS	04/11/2024	911.62	PO240181-003	911.62	01-0000-0-0000-2421-4300-790	80081
W-932874	006767-02 KRABBENSCHMIDT,	04/11/2024	60.30	TC240098-001	60.30	12-6105-0-0001-1000-5200-100	040324 MILEAGE
W-932875	005398-01 MOBILE MODULAR M	04/11/2024	957.00	PO240205-010	957.00	25-9010-0-9100-8700-5600-331	2546320
W-932876	012122-01 PLUSHY FEELY COR	04/11/2024	615.25	PO240895-001	615.25	01-3010-0-1110-1000-4300-105	26829
W-932877	008443-01 RECOLOGY OF THE	04/11/2024	1,502.72	PO240199-005	1,502.72	01-0000-0-0000-8205-5504-103	8410
W-932878	000105-03 REPUBLIC SERVICE	04/11/2024	915.40	PO240173-022	457.70	01-0000-0-0000-8205-5504-331	0925-001675674
			915.40	PO240173-023	457.70	01-0000-0-0000-8205-5504-331	0925-001676522
W-932879	009453-01 SMITH, GAYLE	04/11/2024	49.00	PV240656-001	49.00	01-9400-0-1110-1000-4300-331	032124 REIMB.
W-932880	009346-01 U S BANK CORP PA	04/11/2024	812.41	PV240657-001	41.14	01-6266-0-1110-1000-4300-740	4246 0446 2279 1
			812.41	PV240658-001	93.26	01-0000-0-0000-7112-4300-750	4246 0446 2279 1

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			812.41	PV240659-001	67.61	01-0000-0-0000-7111-4300-750	4246 0446 2279 1
			812.41	PV240660-001	25.18	01-0000-0-0000-7111-4300-750	4246 0446 2279 1
			812.41	PV240661-001	20.00	01-0000-0-0000-7111-4300-750	4246 0446 2279 1
			812.41	PV240662-001	71.62	01-0000-0-0000-7400-4300-750	4246 0446 2279 1
			812.41	PV240663-001	199.10	01-4035-0-1110-2140-5200-740	4246 0446 2279 1
			812.41	PV240664-001	199.10	01-4035-0-1110-2140-5200-740	4246 0446 2279 1
			812.41	PV240655-001	95.40	01-6266-0-1110-1000-4300-740	4246 0446 2279 1
W-932881	011909-01 ARCADIO'S PRODUC	04/11/2024	146.40	PO240193-030	146.40	13-5466-0-0000-3700-4710-331	299572
W-932882	008911-01 DAVID'S BAGELS	04/11/2024	132.00	PV240652-001	55.00	13-5310-0-0000-3700-4712-331	39832
			132.00	PV240653-001	77.00	13-5310-0-0000-3700-4712-331	39842
W-932883	009571-01 GOLD STAR FOODS	04/11/2024	404.18	PO240188-139	305.78	13-5310-0-0000-3700-4710-331	7300499
			404.18	PO240188-139	98.40	13-5310-0-0000-3700-4712-331	7300499
W-932884	004981-01 STRAW HAT PIZZA	04/11/2024	503.64	PO240186-026	503.64	13-5310-0-0000-3700-4710-331	38499
W-932885	009571-01 GOLD STAR FOODS	04/11/2024	425.76	PO240188-140	5.48	13-5310-0-0000-3700-4711-331	7323586
			425.76	PO240188-140	420.28	13-5310-0-0000-3700-4710-331	7323586
W-932886	004981-01 STRAW HAT PIZZA	04/11/2024	503.64	PO240186-027	503.64	13-5310-0-0000-3700-4710-331	4980
W-932887	005163-01 SYSCO FOOD SERVI	04/11/2024	1,436.70	PO240183-048	836.00	13-5310-0-0000-3700-4712-331	650462751
			1,436.70	PO240183-048	480.04	13-5310-0-0000-3700-4710-331	650462751
			1,436.70	PO240183-048	120.66	13-5310-0-0000-3700-4300-331	650462751
W-932888	008758-01 AMERICAN PORTABL	04/11/2024	132.34	PO240067-010	132.34	01-8150-0-0000-8110-5603-780	110882
W-932889	011810-02 ANDRADE SARTOR,	04/11/2024	70.62	TC240097-001	70.62	01-6500-0-5750-1190-5200-730	MAR24 MILEAGE
W-932890	009750-01 CINTAS	04/11/2024	61.84	PO240137-040	61.84	01-8150-0-0000-8110-5603-780	4185896689

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-932891	000194-01 COASTSIDE COUNTY	04/11/2024	3,551.09	PV240654-001	3,551.09	21-9711-0-9640-8520-6170-101	EG SCHOOL WATER
W-932892	011363-01 EIDE BAILLY LLP	04/11/2024	1,300.00	PV240651-001	1,300.00	01-0000-0-0000-7190-5820-720	EI01657774
W-932893	000312-01 HALF MOON BAY BU	04/11/2024	187.52	PO240108-004	30.02	01-8150-0-0000-8110-4300-780	275611
			187.52	PO240108-005	157.50	01-8150-0-0000-8110-4300-780	274274
W-932894	011431-01 KIS	04/11/2024	8,204.63	PO240181-002	8,204.63	01-0000-0-0000-2421-4300-790	80080
W-932895	009779-02 PETERSON	04/11/2024	74.15	PO240792-003	74.15	01-8150-0-0000-8110-5603-780	PD14680 BAL.
W-932896	012029-01 TAYLOR TAFT	04/11/2024	19.56	TC240099-001	19.56	01-3410-0-5770-1190-5200-331	MAR24 MILEAGE
W-932897	012019-01 VANIR CONSTRUCTI	04/11/2024	88,502.00	PO240666-003	88,502.00	21-9711-0-9006-8520-5800-000	177939
W-933440	012076-01 CIS INC	04/16/2024	24,300.00	PO240495-006	11,850.00	21-9711-0-9645-8520-6290-103	05
			24,300.00	PO240495-007	12,450.00	21-9711-0-9645-8520-6290-103	6
W-933441	011153-01 CONSOLIDATED ENG	04/16/2024	4,242.24	PO240381-005	4,242.24	21-9711-0-9645-8520-6240-103	218100
W-933442	012054-01 CORE WEST INC	04/16/2024	940,690.83	PO240380-009	940,690.83	21-9711-0-9645-8520-6200-103	9
W-933443	012036-01 GLOBAL MODULAR I	04/16/2024	65,667.07	PO240704-002	22,016.27	21-9711-0-9634-8520-6200-101	12599
			65,667.07	PO240703-002	43,650.80	21-9711-0-9634-8520-6200-101	12600
W-933444	005398-01 MOBILE MODULAR M	04/16/2024	153,518.75	PO240885-001	153,518.75	01-2600-0-9657-8520-6200-100	R10754697
W-933445	011744-01 STUDIO W ARCHITE	04/16/2024	10,168.25	PO240880-003	10,168.25	21-9711-0-9658-8520-6210-331	47320
W-933446	010685-01 TMP SERVICES	04/16/2024	124,836.25	PO240918-001	124,836.25	01-9610-0-0001-8500-6400-100	48791
W-934087	006563-02 CAPITAL ONE TRAD	04/18/2024	131.22	PO240062-002	131.22	01-8150-0-0000-8110-4300-780	53388844
W-934088	006312-02 COUNTY OF SAN MA	04/18/2024	3,150.00	PV240665-001	3,150.00	01-0000-0-0000-7400-5810-750	4279
W-934089	004941-01 DEHNAD, YAJAIRA	04/18/2024	50.00	PV240667-001	50.00	01-6266-0-1110-1000-5200-105	040824 REIMB.
W-934090	011947-01 HANA L. HANSON	04/18/2024	89.05	PO240877-001	89.05	01-3550-0-3800-1000-5200-331	032824 REIM.
W-934091	011905-01 LESLYE VALENCIA	04/18/2024	284.88	TC240101-001	284.88	01-6010-0-1110-4000-5200-101	MAR24-APR8/24 MI

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-934092	000380-01 ODP BUSINESS SOL	04/18/2024	202.10	PO240868-001	155.86	01-0331-0-1455-1000-4300-331	352371687001
			202.10	PO240868-002	17.48	01-0331-0-1455-1000-4300-331	354077558001
			202.10	PO240868-003	5.82	01-0331-0-1455-1000-4300-331	354077674001
			202.10	PO240219-017	10.58	01-0000-0-0000-7300-4300-720	359525833001
			202.10	PO240219-018	12.36	01-0000-0-0000-7300-4300-720	359525842001
W-934093	011738-01 POWERSCHOOL GROU	04/18/2024	843.50	PO240776-001	843.50	01-6266-0-1110-2421-5800-790	INV386671
W-934094	009206-01 TRADE CREDIT SER	04/18/2024	3,358.77	PO240361-001	37.38	01-3550-0-3800-1000-4300-331	L99894
			3,358.77	PO240361-002	66.78	01-3550-0-3800-1000-4300-331	L00238
			3,358.77	PO240361-003	10.38	01-3550-0-3800-1000-4300-331	I09988
			3,358.77	PO240059-031	2,903.91	01-8150-0-0000-8110-4300-780	347212-032524
			3,358.77	PO240059-031	300.86	01-0000-0-0000-8220-4300-785	347212-032524
			3,358.77	PV240666-001	39.46	21-9711-0-9006-8520-4300-000	I14847
W-934095	011933-01 CARY, NICHOLAS	04/18/2024	112.56	TC240100-001	112.56	01-0000-0-0000-2140-5200-790	MAR24 MILEAGE
W-934096	007874-01 CUNHA ATHLETIC B	04/18/2024	1,155.00	PO240917-001	1,155.00	01-9547-0-1210-1000-4300-211	REIMB. FOR YETI'
W-934097	011031-01 HERNANDEZ, LUISA	04/18/2024	50.00	PV240668-001	50.00	01-6266-0-1110-1000-5200-105	040824 REIMB.
W-934098	000380-01 ODP BUSINESS SOL	04/18/2024	13.11	PO240219-016	13.11	01-0000-0-0000-7300-4300-720	359516406001
W-934099	000105-03 REPUBLIC SERVICE	04/18/2024	2,566.15	PO240201-019	1,224.95	01-0000-0-0000-8205-5504-720	0925-001676743
			2,566.15	PO240201-019	82.99	01-0000-0-0000-8205-5504-105	0925-001676743
			2,566.15	PO240201-019	575.95	01-0000-0-0000-8205-5504-211	0925-001676743
			2,566.15	PO240201-019	682.26	01-0000-0-0000-8205-5504-331	0925-001676743
W-934100	008871-01 UNITED COACH TOU	04/18/2024	1,335.00	PV240687-001	1,335.00	01-0111-0-1110-1000-5210-740-107	21970LF
W-934101	008871-01 UNITED COACH TOU	04/18/2024	1,859.00	PV240688-001	1,859.00	01-0111-0-1110-1000-5210-740-107	21971LF

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-936706	011667-02 FOG CITY AUDIO V	04/25/2024	7,367.50	PO240921-001	7,367.50	01-0331-0-1330-2700-4300-331	24-0009
W-936707	011601-01 HMB SMOG	04/25/2024	687.51	PO240155-007	687.51	01-9723-0-0000-3600-5603-788	6973
W-936708	005224-01 OPENING TECHNOLO	04/25/2024	167.88	PO240064-004	167.88	01-8150-0-0000-8110-4300-780	2212291
W-936709	009761-02 PANORAMA EDUCATI	04/25/2024	5,333.44	PO240754-001	2,666.72	01-0111-0-0000-2495-4300-740-303	INV11691
			5,333.44	PO240754-001	2,666.72	01-0111-0-0000-2495-4300-740-301	INV11691
W-936710	009491-01 SOUND AND SIGNAL	04/25/2024	951.16	PO240149-012	426.08	01-8150-0-0000-8110-5603-780	42145
			951.16	PO240149-013	525.08	01-8150-0-0000-8110-5603-780	42045
W-936711	009346-01 U S BANK CORP PA	04/25/2024	185.06	PO240714-002	20.00	11-6391-0-4110-2700-5100-561	4246 0470 0103 6
			185.06	PV240681-001	165.06	12-6105-0-0001-1000-4300-100	4246 0470 0103 6
W-936712	011438-01 ACSIG	04/25/2024	1,092.18	PV240694-001	1,092.18	01-0000-0-0000-0000-9572-000	30098994-0390 MA
W-936713	011427-01 COLBI TECHNOLOGI	04/25/2024	2,645.00	PV240692-001	2,645.00	21-9711-0-9006-8520-5800-000	10782
W-936714	012054-01 CORE WEST INC	04/25/2024	1,500.00	PO240380-010	1,500.00	21-9711-0-9645-8520-6200-103	2
W-936715	011715-01 EARTH SYSTEMS	04/25/2024	907.00	PV240698-001	907.00	21-9711-0-9650-8520-5800-211	845984
W-936716	010763-01 QUATTROCCHI KWOK	04/25/2024	57,555.51	PV240690-001	411.25	21-9711-0-9654-8520-6210-101	25790
			57,555.51	PO240234-002	2,981.66	21-9711-0-9607-8520-6210-100	25792
			57,555.51	PO240379-007	54,162.60	21-9711-0-9640-8520-6210-101	25791
W-936717	012129-01 SCHREDER AND BRA	04/25/2024	137,058.40	PO240878-002	137,058.40	21-9711-0-9661-8520-6170-000	2
W-936718	000061-01 DANNIS WOLIVER K	04/25/2024	15,831.89	PV240689-001	2,765.43	01-0000-0-0000-7400-5810-750	1675-MARCH 2024
			15,831.89	PV240689-001	1,609.00	01-0000-0-0000-7300-5810-720	1675-MARCH 2024
			15,831.89	PV240689-001	5,370.48	01-0000-0-0000-7111-5810-750	1675-MARCH 2024
			15,831.89	PV240689-001	3,236.48	01-0000-0-0000-7112-5810-750	1675-MARCH 2024
			15,831.89	PV240689-001	2,177.50	40-9012-0-0000-8500-5810-000	1675-MARCH 2024

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			15,831.89	PV240689-001	673.00	21-9711-0-9006-8500-5810-000	1675-MARCH 2024
W-936719	011438-02 ACSIG	04/25/2024	34,007.57	PV240693-001	34,007.57	01-0000-0-0000-0000-9571-000	20441
W-936720	CELIA SANCHEZ-CA	04/25/2024	41.42	MV240002-001	41.42	01-0000-0-0000-0000-9589-000	STRS REFUND
W-936721	OLIVIA JANTUNEN	04/25/2024	139.53	MV240003-001	139.53	01-0000-0-0000-0000-9589-000	STRS REFUND
W-936722	JARED MILHOUS	04/25/2024	112.39	MV240004-001	112.39	01-0000-0-0000-0000-9589-000	STRS REFUND
W-936723	MARIA VALLE	04/25/2024	80.91	MV240005-001	80.91	01-0000-0-0000-0000-9589-000	PERS REFUND
W-936724	005061-01 SULLIVAN, JACKIE	04/25/2024	43.63	PV240695-001	43.63	01-0000-0-0000-0000-9589-000	PERS REFUND
W-936725	LUCINDA HITCHNER	04/25/2024	254.90	MV240006-001	254.90	01-0000-0-0000-0000-9589-000	STRS REFUND
W-936726	011070-01 FERGUSON, STACY	04/25/2024	208.93	PV240696-001	208.93	01-0000-0-0000-0000-9589-000	STRS REFUND
W-936727	011616-01 CONTRERAS, J JES	04/25/2024	101.52	PV240697-001	101.52	01-0000-0-0000-0000-9589-000	PERS REFUND
W-936728	009571-01 GOLD STAR FOODS	04/25/2024	1,622.51	PO240188-141	354.65	13-5310-0-0000-3700-4712-331	7300515
			1,622.51	PO240188-143	43.84	13-5310-0-0000-3700-4711-331	7329806
			1,622.51	PO240188-144	811.75	13-5310-0-0000-3700-4712-331	7329860
			1,622.51	PO240188-146	412.27	13-5310-0-0000-3700-4712-331	7348589
W-936729	004981-01 STRAW HAT PIZZA	04/25/2024	503.64	PO240186-028	503.64	13-5310-0-0000-3700-4710-331	4981
W-936730	012136-01 AMERICAN HEART A	04/25/2024	903.12	PO240902-001	903.12	11-3926-0-4110-1000-4300-561	SCPR165124
W-936731	000380-01 ODP BUSINESS SOL	04/25/2024	101.46	PO240830-001	75.95	01-0335-0-3250-1000-4300-335	358083233001
			101.46	PO240830-002	25.51	01-0335-0-3250-1000-4300-335	358084811001
W-936732	007570-01 PENINSULA BACKFL	04/25/2024	360.00	PO240109-006	360.00	01-8150-0-0000-8110-5603-780	0315024-CAB
W-936733	009508-01 RESOURCE SOLUTIO	04/25/2024	9,602.66	PO240100-024	362.58	01-8150-0-0000-8110-4300-780	30579
			9,602.66	PO240100-025	8,256.30	01-8150-0-0000-8110-4300-780	30560
			9,602.66	PO240100-026	983.78	01-8150-0-0000-8110-4300-780	28201

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-936734	010725-01 SVSOA	04/25/2024	1,656.00	PO240922-001	1,656.00	01-9335-0-1110-4200-5800-331	SOFT--3415
W-936735	009346-01 U S BANK CORP PA	04/25/2024	11,011.20	PV240682-001	138.38	12-6105-0-0001-1000-4300-100	4246 0470 0103 6
			11,011.20	PV240682-001	553.54	01-2600-0-0000-2490-4300-000	4246 0470 0103 6
			11,011.20	PV240683-001	108.53	01-9667-0-1110-4000-4300-101	4246 0470 0103 6
			11,011.20	PV240684-001	28.03	01-0000-0-0000-7150-5200-710	4246 0446 2279 1
			11,011.20	PV240685-001	355.15	01-0000-0-0000-7150-5200-710	4246 0446 2279 1
			11,011.20	PO240836-001	641.37	01-2600-0-0000-2490-4300-000	4246 0470 0103 6
			11,011.20	PO240836-001	6.87	01-9664-0-0001-2140-5200-000	4246 0470 0103 6
			11,011.20	PO240331-006	99.91	01-0420-0-3350-1000-4300-420	4246 0470 0103 6
			11,011.20	PO240646-004	107.67	01-6010-0-1110-4000-4300-101	4246 0470 0103 6
			11,011.20	PO240646-005	201.26	01-6010-0-1110-4000-4300-101	4246 0470 0103 6
			11,011.20	PO240801-001	230.00	01-3060-0-7110-2490-4300-745	4246 0470 0103 6
			11,011.20	PV240686-001	17.70	01-0000-0-0000-2421-4300-790	4246 0470 0103 6
			11,011.20	PV240699-001	78.50	01-9723-0-0000-3600-4300-788	4246 0470 0103 6
			11,011.20	PV240699-001	31.50	01-3550-0-3800-1000-5200-331	4246 0470 0103 6
			11,011.20	PV240679-001	549.00	01-0000-0-0000-7400-5200-750	4246 0470 0103 6
			11,011.20	PV240680-001	315.00	01-0000-0-0000-7300-5200-720	4246 0470 0103 6
			11,011.20	PV240669-001	30.59	01-3010-0-1110-1000-4300-105	4246 0470 0103 6
			11,011.20	PV240670-001	125.00	01-0000-0-0000-7300-5200-720	4246 0470 0103 6
			11,011.20	PV240671-001	67.64	01-0000-0-0000-2421-4300-790	4246 0470 0103 6
			11,011.20	PV240672-001	210.00	01-0000-0-0000-7300-5200-720	4246 0470 0103 6
			11,011.20	PV240673-001	410.00	01-0000-0-0000-7300-4300-720	4246 0470 0103 6

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			11,011.20	PV240674-001	157.16	01-3010-0-1110-1000-4300-105	4246 0470 0103 6
			11,011.20	PV240675-001	315.00	01-0000-0-0000-7300-5200-720	4246 0470 0103 6
			11,011.20	PV240676-001	4,240.80	21-9711-0-9006-8520-5800-000	4246 0470 0103 6
			11,011.20	PV240677-001	215.00	01-0000-0-0000-7400-5200-750	4246 0470 0103 6
			11,011.20	PV240678-001	102.78	01-2600-0-0000-2490-4300-000	4246 0470 0103 6
			11,011.20	PV240700-001	1,674.82	01-8150-0-0000-8110-4300-780	4246 0470 0103 6
W-936736	009571-01 GOLD STAR FOODS	04/25/2024	808.59	PO240188-145	487.05	13-5310-0-0000-3700-4712-331	7331783
			808.59	PO240188-142	321.54	13-5310-0-0000-3700-4712-331	7323634
W-936737	005163-01 SYSCO FOOD SERVI	04/25/2024	1,379.45	PO240183-049	1,106.34	13-5310-0-0000-3700-4712-331	605477562
			1,379.45	PO240183-049	91.28	13-5310-0-0000-3700-4710-331	605477562
			1,379.45	PO240183-049	23.13	13-5310-0-0000-3700-4790-331	605477562
			1,379.45	PO240183-049	158.70	13-5310-0-0000-3700-4300-331	605477562
W-936738	011934-01 MYERS, SONIA	04/25/2024	1,114.05	PV240691-001	1,114.05	01-9547-0-1361-1000-4300-211	REIMB
W-936739	012069-01 AYA HEALTHCARE I	04/25/2024	11,550.00	PO240418-030	4,125.00	01-6500-0-5750-1180-5800-730	4147839
			11,550.00	PO240418-031	4,125.00	01-6500-0-5750-1180-5800-730	4131735
			11,550.00	PO240418-032	3,300.00	01-6500-0-5750-1180-5800-730	4104704
W-936740	009617-01 BRIGGS OT	04/25/2024	3,200.00	PO240533-003	3,200.00	01-6500-0-5750-1180-5864-730	3542
W-936741	012071-01 E-THERAPY	04/25/2024	6,382.50	PO240455-030	3,622.50	01-6500-0-5760-1180-5867-730	37371
			6,382.50	PO240455-031	2,760.00	01-6500-0-5760-1180-5867-730	37374
W-936742	011958-01 NICOLE WALTERS	04/25/2024	2,305.00	PO240466-008	2,305.00	01-6500-0-5750-1180-5864-730	8
W-936743	011171-01 ON POINT LANGUAG	04/25/2024	3,206.00	PO240469-008	3,206.00	01-6500-0-5001-2100-5800-730	SPED/03-2024
W-936744	007457-01 PACIFIC AUTISM L	04/25/2024	10,931.59	PO240261-011	10,931.59	01-6500-0-5750-1180-5861-730	7639230

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
W-936745	008259-01 ACHIEVEKIDS	04/25/2024	15,330.00	PO240353-009	10,560.00	01-6500-0-5750-1180-5100-730	32872
			15,330.00	PO240353-009	412.00	01-6500-0-5750-1180-5867-730	32872
			15,330.00	PO240353-009	618.00	01-6500-0-5750-1180-5864-730	32872
			15,330.00	PO240353-009	776.00	01-6500-0-5750-1180-5861-730	32872
			15,330.00	PO240353-009	2,380.00	01-6500-0-5750-1180-5863-730	32872
			15,330.00	PO240353-009	584.00	01-6500-0-5750-1180-5800-730	32872
W-936746	009663-01 ATKINSON ANDELSO	04/25/2024	5,542.68	PV240701-001	5,542.68	01-0000-0-0000-2100-5810-730	711124
W-936747	011323-01 DOOLEY CORPORATI	04/25/2024	931.00	PO240421-008	931.00	01-6500-0-5760-1180-5800-730	9210
W-936748	007476-01 ESTHER B CLARK S	04/25/2024	13,932.38	PO240588-008	8,070.00	01-6500-0-5750-1180-5100-730	124406
			13,932.38	PO240588-008	3,126.38	01-6500-0-5750-1180-5861-730	124406
			13,932.38	PO240588-008	2,736.00	01-6500-0-5750-1180-5863-730	124406
W-936749	011562-01 HOPSKIPDRIVE INC	04/25/2024	9,845.59	PO240417-009	9,845.59	01-6500-0-5750-1180-5863-730	20080
W-936750	011766-01 NELLES, JANET	04/25/2024	900.00	PO240729-003	900.00	01-6500-0-5001-3161-5800-730	14
W-936751	012067-01 PIONEER HEALTHCA	04/25/2024	11,160.00	PO240414-029	3,720.00	01-6500-0-5750-1180-5867-730	68782
			11,160.00	PO240414-030	3,720.00	01-6500-0-5750-1180-5867-730	68496
			11,160.00	PO240414-031	3,720.00	01-6500-0-5750-1180-5867-730	68628
W-936752	007442-01 SAN JOAQUIN C.O.	04/25/2024	143.00	PO240551-010	143.00	01-6500-0-5001-2100-5800-730	ARD24-03522
W-936753	011141-01 THE AVALON ACADE	04/25/2024	42,461.25	PO240543-009	9,342.00	01-6500-0-5750-1180-5100-730	5911
			42,461.25	PO240543-009	1,280.00	01-6500-0-5750-1180-5867-730	5911
			42,461.25	PO240543-009	1,678.00	01-6500-0-5750-1180-5864-730	5911
			42,461.25	PO240543-009	1,080.00	01-6500-0-5750-1180-5800-730	5911
			42,461.25	PO240809-003	10,782.00	01-6500-0-5750-1180-5100-730	5929

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			42,461.25	PO240809-003	880.00	01-6500-0-5750-1180-5867-730	5929
			42,461.25	PO240809-003	817.25	01-6500-0-5750-1180-5864-730	5929
			42,461.25	PO240809-003	600.00	01-6500-0-5750-1180-5800-730	5929
			42,461.25	PO240540-009	11,070.00	01-6500-0-5750-1180-5100-730	5912
			42,461.25	PO240540-009	2,240.00	01-6500-0-5750-1180-5867-730	5912
			42,461.25	PO240540-009	1,412.00	01-6500-0-5750-1180-5864-730	5912
			42,461.25	PO240540-009	1,280.00	01-6500-0-5750-1180-5800-730	5912
W-936754	008523-01 THE SPEECH PATHO	04/25/2024	57,054.07	PO240468-011	41,625.75	01-6500-0-5760-1180-5867-730	INV027851
			57,054.07	PO240468-012	15,428.32	01-6500-0-5760-1180-5867-730	INV027795
W-936755	006128-03 SAN MATEO COUNTY	04/25/2024	1,494.00	PV240702-001	747.00	01-0000-0-0000-8210-5800-782	102918
			1,494.00	PO240194-010	747.00	13-5310-0-0000-3700-5800-331	102908
W-936756	000719-02 GRAINGER INC.	04/25/2024	123.64	PO240058-003	123.64	01-8150-0-0000-8110-4300-780	9065827777
W-936757	008883-01 PACIFICA COMMUNI	04/25/2024	800.00	PO240297-005	800.00	01-0000-0-0000-7150-5800-710	PCTCUSD0224
W-936758	011178-01 PAULO'S AUTO CAR	04/25/2024	312.31	PO240136-008	312.31	01-8150-0-0000-8110-5603-780	72712
W-936759	011849-01 PHILANTHROPIC VE	04/25/2024	5,100.00	PO240939-001	5,100.00	01-6388-0-1110-1000-5200-331	20240418B-SFOA
W-936760	009508-01 RESOURCE SOLUTIO	04/25/2024	965.74	PO240100-027	703.76	01-8150-0-0000-8110-4300-780	30736
			965.74	PO240100-028	261.98	01-8150-0-0000-8110-4300-780	30561
W-936761	011521-01 RODRIGUEZ-RUIZ,	04/25/2024	17.42	TC240103-001	17.42	01-0700-0-1460-3140-5200-000	031124 MILEAGE
W-936762	011160-01 SALCIDO, ASH	04/25/2024	78.59	TC240102-001	78.59	01-6500-0-5750-1190-5200-730	MAR24 MILEAGE
W-936763	000749-01 SEGURA, ROSALVA	04/25/2024	79.46	PV240705-001	79.46	01-2600-0-0000-2490-4300-000	042224 REIMB.
W-936764	009565-01 BUS & EQUIPMENT	04/25/2024	780.20	PO240291-007	780.20	01-9723-0-0000-3600-5603-788	77889
W-936765	011951-01 CESILIA GUTIERRE	04/25/2024	309.39	PV240704-001	262.98	01-2600-0-0000-2490-4300-000	042324 REIMB.

040124-043024 WARRANT REGISTER
41 Cabrillo Unified School District **Fiscal Year: 2024**

Warrant/EFT	Vendor	Date	Amount	Reference	Payment	Fu Rs Y Goal Func Obj Sch Mgmt	Invoice #
			309.39	PV240704-001	46.41	12-6105-0-0001-1000-4300-100	042324 REIMB.
W-936766	006807-01 GRAPHICWORKS	04/25/2024	4,823.06	PO240901-001	4,823.06	11-6391-0-4110-1000-4300-561	05-16431
W-936767	004891-03 ORKIN	04/25/2024	435.00	PO240254-011	145.00	01-8150-0-0000-8110-5800-780	259098097
			435.00	PO240254-012	145.00	01-8150-0-0000-8110-5800-780	259098096
			435.00	PO240254-013	145.00	01-8150-0-0000-8110-5800-780	260463517
W-936768	011390-02 SAFETY-KLEEN SYS	04/25/2024	1,688.68	PO240146-001	1,688.68	01-8150-0-0000-8110-5603-780	94273175
W-936769	004484-01 SERVICE UNLIMITE	04/25/2024	20,912.46	PO240073-001	4,302.67	01-8150-0-0000-8110-5603-780	33644
			20,912.46	PO240073-002	863.38	01-8150-0-0000-8110-5603-780	33645
			20,912.46	PO240073-003	1,338.81	01-8150-0-0000-8110-5603-780	33647
			20,912.46	PO240073-004	390.00	01-8150-0-0000-8110-5603-780	33646
			20,912.46	PO240073-005	5,220.70	01-8150-0-0000-8110-5603-780	33648
			20,912.46	PO240073-006	585.00	01-8150-0-0000-8110-5603-780	33649
			20,912.46	PO240073-007	390.00	01-8150-0-0000-8110-5603-780	33650
			20,912.46	PO240073-008	1,969.10	01-8150-0-0000-8110-5603-780	33651
			20,912.46	PO240073-009	5,852.80	01-8150-0-0000-8110-5603-780	33643
W-936770	009491-01 SOUND AND SIGNAL	04/25/2024	38,860.00	PO240150-001	38,860.00	01-8150-0-0000-8110-5603-780	12520
W-936771	011588-01 TRAFERA LLC	04/25/2024	7,937.82	PO240786-001	3,968.91	11-6391-0-4110-1000-4400-561	I000967229
			7,937.82	PO240786-001	3,968.91	11-3926-0-4110-1000-4400-561	I000967229
W-936772	008088-01 VILLALOBOS, JAIM	04/25/2024	48.40	PV240703-001	48.40	01-8150-0-0000-8110-4300-780	041724 REIMB.

Warrant/EFT Count: 209 **Total Warrant/EFT Amount:** 3,626,482.26

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: Sean McPhetridge, Ed.D., Superintendent
CATEGORY: Consent/Action
ITEM TITLE: Approval of Regular and Special Governing Board Meetings Minutes

BACKGROUND INFORMATION

The Governing Board routinely reviews and approves minutes from all regular meetings and special sessions.

REPORT/PROPOSAL

This board packet includes the unadopted minutes of the April 11, 2024 Regular Board Meeting and the April 6, 2024, April 13, 2024, and April 28, 2024 Special Board Meetings for consideration.

FISCAL ANALYSIS

There is no financial impact to the General Fund.

RECOMMENDATION

Staff recommends approval of Regular and Special Governing Board meeting minutes as submitted.

Special Governing Board Meeting Closed Session

(Unadopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Saturday, April 6, 2024 • 8:00 a.m.

Cabrillo Unified School District Board Room, 498 Kelly Avenue, Half Moon Bay, California 94019

1. OPENING BUSINESS

a. Call Public Session to Order

President Hines called the meeting to order at 8:05 a.m.

b. Roll Call / Quorum

Board Members Present: Kimberly Hines, President
Carmen Daniel, Vice President
Mary Beth Alexander, Member
Lizet Cortes, Clerk
Sophia Layne, Member

c. Pledge of Allegiance

President Hines led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Alexander motioned to approve the agenda as presented. Motion seconded by Member Daniel.

Motion (30) passed by a 5-0 vote.

3. GENERAL BUSINESS

a. Board Retreat to Discuss Governing Board Goals and Self-Evaluation Process Ahead

The Governing Board convened in a retreat-style meeting to discuss their work and reflect on governance best practices and values. No action was taken.

8. ADJOURNMENT OF THE MEETING

At 10:12 a.m., Member Layne motioned to adjourn the Special Board Meeting. The Motion was seconded by Member Alexander.

Motion (31) passed by a 5-0 vote.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Lizet Cortes Date
Clerk to the Governing Board

DRAFT

Regular Governing Board Meeting

(Unadopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, April 11, 2024 • Public Session: 6:00 p.m. • Closed Session: Immediately after Public Session
Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019
Video Recording on Pacific Coast TV YouTube Channel:
https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr

1. OPENING BUSINESS

a. Call Public Session to Order

President Hines called the meeting to order at 6:00 p.m.

b. Roll Call / Quorum

Board Members Present:	Kimberly Hines, President Carmen Daniel, Vice President Lizet Cortes, Clerk – Arrived at 6:11 p.m. Mary Beth Alexander, Member Sophia Layne, Member
Student Board Member Present:	Catalina Gonzalez-Johnston – Left the meeting at 9:22 p.m.
Administrators Present:	Sean McPhetridge, Ed.D., Superintendent Leticia Bhatia, Ed.D., Deputy Superintendent of Educational Services J Jesús Contreras, Ed.D., Deputy Superintendent of Business Services

c. Pledge of Allegiance

Student Board Member Catalina Gonzalez-Johnston led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Superintendent McPhetridge requested an amendment to the agenda, postponing Items 4f, Approval of The HEAL Project Intensive Garden Program on Elementary, and 4g, Approval of The HEAL Project FALL 2024 Environmental Sustainability Farm Field Trips Campuses for updates.

Member Layne motioned to approve the agenda as amended. Motion seconded by Member Alexander.

Motion (31) passed by a 4-0 vote, with Student Board Member Gonzalez-Johnston voting aye.

4. COMMUNICATIONS

a. Public Comments

Sophia Riley, a Half Moon Bay High School student, expressed concerns about ongoing issues within the district, including teacher pay. She emphasized the importance of respecting teachers and urged the Board to address these issues to ensure students receive a quality education.

Lisa Zanette, a community member and parent, emphasized the importance of a qualified teaching staff amid budget challenges. She advocated for fair spending scrutiny to prioritize students and staff equitably, highlighting concerns about district committee representation and decision-making transparency.

Sam Briggs expressed concern about teacher pay, suggesting they deserve more for their valuable work compared to some other professions.

Isabeau Eisenberg was absent during the comments section for this agenda item.

Morgan Pastorino was absent during the comments section for this agenda item.

Anne Ryckebusch expressed concern about the community's disintegration due to teacher turnover and insufficient counseling services. She highlighted the impact on students and urged measures to retain quality teachers and support students' stability within the district.

Kate Walera yielded her time to Ely Cristol-Deman, a Half Moon Bay High School senior. Ely voiced support for recognizing May as Employee Appreciation Month but urged the Board to back up words with action by providing fair compensation and healthcare benefits. He highlighted the dissatisfaction among students and the need for improved governance.

The Board received one (1) comment regarding nonagendized topics or Consent Items via the Google Public Comment Request form. However, this comment was received after the cutoff time and, thus, was not read during the meeting. For access to the public comment, please refer to the link provided below:

https://drive.google.com/file/d/1Jo0jphNcHo4v5Wt94WIBXf8gjNTpdv2O/view?usp=drive_link

b. Employee Organizations Report

CUTA Representatives

Tom Cox, CUTA co-president, raised concerns about teacher absences and urged action on bargaining issues. He emphasized leadership accountability, fair compensation, and respect for teachers' dedication to students' well-being. He visualized potential outcomes, including staff focused solely on students, a strike, or losing valued educators, urging the Board to heed teachers' concerns and avoid further inaction.

CSEA Representatives

None.

c. Board Members Report

President Kimberly Hines thanked teachers for their advocacy amidst negotiations and emphasized the need for collaboration to address systemic funding disparities. Referencing Michael Kirst's call for a locality adjustment, she urged collective advocacy to address ongoing funding challenges and ensure equitable resources for Cabrillo Unified School District.

Member Sophia Layne thanked attendees and email contributors and welcomed community engagement. She shared recent school visits and discussions on student mental health and academic pathways. Member Layne highlighted community events and legislative advocacy, emphasizing the importance of collaborative approaches to address systemic funding challenges. She praised student engagement in policy discussions and advocated for effective teachers and diverse support staff to meet students' needs equitably. Member Layne expressed commitment to implementing principles from recent training to build more robust, collaborative school communities.

Member Mary Beth Alexander shared insights from a recent presentation on dyslexia, emphasizing the importance of early identification and support. She highlighted statistics on dyslexia and discussed the impact of dyslexia-positive approaches. She expressed interest in monitoring the district's dyslexia initiatives and clarified an address discrepancy for correspondence.

Member Lizet Cortes welcomed attendees and expressed regrets for potential tardiness due to new job demands. She emphasized the need for increased Latino representation on the Board, advocating for individuals with deep community ties and shared backgrounds. Cortes urged qualified candidates to consider board participation to better represent the district's diverse population.

Member Carmen Daniel expressed gratitude for attendees and reported on three recent Board listening sessions. She looks forward to more sessions in the future and appreciates everyone who participated.

d. Student Board Member Report 6:51

Student Board Member Catalina Gonzalez-Johnston shared school updates and reiterated students' support for teachers, emphasizing respect and fair pay. She stressed the importance of quality education, urging financial reassessment to prioritize staff support. Catalina highlighted teachers' role in student success and urged retaining skilled educators.

e. Superintendent Report

Superintendent Dr. Sean McPhetridge addressed the board, acknowledging Catalina's sentiments and providing an update on negotiations between CUSD and CUTA. Both parties have filed for fact-finding after unsuccessful mediation. He stressed the significance of the process, expressed hopes for compromise, and highlighted Employee Appreciation Month, Asian and Pacific Islander History Month, and Jewish American Heritage Month proclamations in the consent agenda. Dr. McPhetridge emphasized the complexities of negotiations, encouraged accessing factual updates on the website, and reiterated the commitment to negotiating in good faith. He concluded by acknowledging the challenging times and the importance of listening to the community's concerns with empathy and understanding.

6. CONSENT AGENDA

a. Adoption of Proclamation Designating April 22, 2024 as Earth Day
b. Adoption of Proclamation Recognizing May 2024 as Asian American and Pacific Islander Heritage Month
c. Adoption of Proclamation Recognizing May 2024 as Jewish American Heritage Month
d. Approval of Proclamation Endorsing May 2024 as Employee Appreciation Month
e. Approval of Half Moon Bay High Future Farmers of America Field Trip to State Finals Competition at Cal Poly SLO, May 3-4, 2024
~~f. Approval of The HEAL Project Intensive Garden Program on Elementary Campuses~~ (postponed)
~~g. Approval of The HEAL Project FALL 2024 Environmental Sustainability Farm Field Trips~~ (postponed)
h. Approval of Certificated Personnel Report
i. Classified Personnel Report
j. Approval of Updated District Professional Development Calendar
k. Enrollment Report
l. Approval of Donations to Cabrillo Unified School District
m. Approval of Warrant Register Report
n. Approval of Proposal for the Study of CUSD School Fields
o. Disposal of Surplus/Obsolete Furniture at Farallone View and El Granada Due to Modernization Projects
p. Approval of Pool of Moving Companies to Use for the Farallone View and El Granada Modernization Projects
q. Approval of IBOSS from KIS E-Rate Provider for the 2024-25 School Year
r. Approval of Quarterly Report on Williams Uniform Complaints
s. Approval of Governing Board Policy Updates as Recommended by the California School Boards Association and CUSD Staff
t. Approval of Regular and Special Governing Board Meetings Minutes

Member Alexander requested to amend Item 4s, Approval of Governing Board Policy Updates as Recommended by the California School Boards Association and CUSD Staff attachment 4.s.1.4 to read "For grades 9-12, two PE courses, each equaling one year, unless the pupil has been exempted (PE 07)."

Member Alexander motioned that the Consent Agenda be approved as amended. Motion seconded by Member Layne.

ROLLCALL VOTE
Kimberly Hines, President – Aye
Carmen Daniel, Vice President – Aye
Lizet Cortes, Clerk – Aye
Mary Beth Alexander, Member – Aye
Sophia Layne, Member – Aye

PREFERENTIAL VOTE
Catalina Gonzalez-Johnston, Student Board Member – Aye

Motion (32) passed by a 5-0 vote, with Student Board Member Gonzalez-Johnston voting aye.

7. GENERAL BUSINESS

a. Kings Mountain Elementary School Presentation

Lead Teacher Debbie Silveria presented an update on the school's demographics, academic performance, enrichment programs, and goals.

b. Approval of the Declaration of Need for Fully Qualified Educators for the 2024-25 School Year

Member Layne motioned to approve the Declaration of Need for Fully Qualified Educators for the 2024-25 School Year. Motion seconded by Member Daniel.

Motion (33) passed by a 5-0 vote, with Student Board Member Gonzalez-Johnston voting aye.

c. Resolution 08-2024 Declaration for Substitute CBEST Waiver

Member Layne motioned to approve Resolution 08-2024 as presented. Motion seconded by Member Alexander.

ROLLCALL VOTE
Kimberly Hines, President – Aye
Carmen Daniel, Vice President – Aye
Lizet Cortes, Clerk – Aye
Mary Beth Alexander, Member – Aye
Sophia Layne, Member – Aye

PREFERENTIAL VOTE
Catalina Gonzalez-Johnston, Student Board Member – Aye

Motion (34) passed by a 5-0 vote.

d. CUSD Fiscal Update: Second Interim Update and San Mateo County Office of Education Fiscal Oversight

Member Layne motioned to approve the Second Interim Update as presented. Motion seconded by Member Daniel.

Motion (35) passed by a 5-0 vote, with Student Board Member Gonzalez-Johnston voting aye.

At 7:51 p.m., President Hines requested a motion to take a 7-minute recess. Member Daniel made the motion, which Member Alexander seconded.

Motion (36) passed by a 5-0 vote, with Student Board Member Gonzalez-Johnston voting aye.

President Hines reconvened the meeting at 7:51 p.m.

e. Cabrillo Unified School District (CUSD) Bond Program Update

DRAFT

Deputy Superintendent of Business Services Dr. J. Jesús Contreras presented an update on the projects funded by the CUSD's Bond Program: Measure S of 2012 and Measure M of 2018.

f. First Reading of Ballot Language for Potential Parcel Tax and GO Bond Measures

Meredith Johnson of DWK and Joe Crump of DS&C presented a first reading of ballot language created for a potential 2024 replacement parcel tax and a 2024 bond measure for facilities needs.

g. Resolution 11-2024 Authorizing the Execution of the Commercial Energy and Natural Gas Procurement Agreement Effective July 1, 2024

President Hines motioned to approve Resolution 11-3024 as presented. Motion seconded by Member Cortes.

ROLLCALL VOTE
Kimberly Hines, President – Aye
Carmen Daniel, Vice President – Aye
Lizet Cortes, Clerk – Aye
Mary Beth Alexander, Member – Aye
Sophia Layne, Member – Aye

PREFERENTIAL VOTE
Catalina Gonzalez-Johnston, Student Board Member – Absent

Motion (37) passed by a 5-0 vote.

h. Resolution 12-2024 Authorizing the Issuance and Sale of General Obligation Bonds

Member Layne motioned to approve Resolution 12-2024 as presented. Motion seconded by Member Daniel.

ROLLCALL VOTE
Kimberly Hines, President – Aye
Carmen Daniel, Vice President – Aye
Lizet Cortes, Clerk – Aye
Mary Beth Alexander, Member – Aye
Sophia Layne, Member – Aye

PREFERENTIAL VOTE
Catalina Gonzalez-Johnston, Student Board Member – Absent

Motion (38) passed by a 5-0 vote.

i. Resolution 13-2024 Authorizing the Issuance and Sale of One or More Series of its 2024 General Obligation Refunding Bond

Member Alexander motioned to approve Resolution 13-2024 as presented. Motion seconded by Member Cortes.

ROLLCALL VOTE
Kimberly Hines, President – Aye
Carmen Daniel, Vice President – Aye
Lizet Cortes, Clerk – Aye
Mary Beth Alexander, Member – Aye
Sophia Layne, Member – Aye

PREFERENTIAL VOTE
Catalina Gonzalez-Johnston, Student Board Member – Absent

Motion (39) passed by a 5-0 vote.

DRAFT

7. CLOSED SESSION

a. Identification of Closed Session Topics of Discussion

b. Public Comments on Closed Session Topics

None.

c. Adjourn to Closed Session – 9:27 p.m.

Board Members met privately for a Closed Session. Any action taken during the Closed Session is reported under the "Closed Session Action Report."

1. Public Employment (Government Code §54957)

   Title: Superintendent

2. Public Employee Performance Evaluation (Government Code §54957)

   Title: Superintendent

8. RECONVENE IN OPEN SESSION

a. Adjourn Closed Session and Reconvene Open Session – 10:50 p.m.

b. Report Action Taken in Closed Session

No action was taken in Closed Session.

7. ADJOURNMENT OF THE MEETING

Member Layne motioned to adjourn the April 11, 2024, Board Meeting at 10:55 p.m. Motion seconded by Member Daniel.

Motion (40) passed by a 5-0 vote.
Catalina Gonzalez-Johnston, Student Board Member – Absent

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Lizet Cortes
Clerk to the Governing Board

Date

DRAFT

Special Governing Board Meeting Closed Session

(Unadopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Saturday, April 28, 2024 • 7:30 a.m.

Cabrillo Unified School District Board Room, 498 Kelly Avenue, Half Moon Bay, California 94019

1. OPENING BUSINESS

a. Call Public Session to Order

President Hines called the meeting to order at 7:41 a.m.

b. Roll Call / Quorum

Board Members Present:	Kimberly Hines, President Carmen Daniel, Vice President Mary Beth Alexander, Member Lizet Cortes, Clerk Sophia Layne, Member
Administrators Present	Bianca Forrester, Director of Personnel and Pupil Services

c. Pledge of Allegiance

President Hines led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Layne motioned to approve the agenda as presented. Motion seconded by Member Alexander.

Motion (43) passed by a 5-0 vote

3. CLOSED SESSION

a. Identification of Closed Session Topics of Discussion

b. Public Comments on Closed Session Topics

None.

c. Adjourn to Closed Session – 7:45 p.m.

Board Members met privately for a Closed Session. Actions taken during the Closed Session are reported under the "Closed Session Action Report."

1. Public Employment Appointment (Government Code §54957)

- Title: Superintendent

c. Adjournment of Closed Session

4. RECONVENING OF OPEN SESSION

a. Closed Session Action Report

President Hines reported that no action was taken in Closed Session.

5. ADJOURNMENT OF THE MEETING

At 4:57 p.m., Member Layne motioned to adjourn the Special Board Meeting. The Motion was seconded by Member Cortes.

Motion (44) passed by a 5-0 vote.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Lizet Cortes Date
Clerk to the Governing Board

DRAFT

Special Governing Board Meeting Closed Session

(Unadopted) Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Saturday, April 13, 2024 • 10:00 a.m.

Cabrillo Unified School District Board Room, 498 Kelly Avenue, Half Moon Bay, California 94019

1. OPENING BUSINESS

a. Call Public Session to Order

President Hines called the meeting to order at 10:05 a.m.

b. Roll Call / Quorum

Board Members Present:	Kimberly Hines, President Carmen Daniel, Vice President Mary Beth Alexander, Member Lizet Cortes, Clerk Sophia Layne, Member
Administrators Present	Bianca Forrester, Director of Personnel and Pupil Services

c. Pledge of Allegiance

President Hines led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Alexander motioned to approve the agenda as presented. Motion seconded by Member Daniel.

Motion (41) passed by a 5-0 vote.

3. CLOSED SESSION

a. Identification of Closed Session Topics of Discussion

b. Public Comments on Closed Session Topics

None.

c. Adjourn to Closed Session – 10:10 a.m.

Board Members met privately for a Closed Session. Actions taken during the Closed Session are reported under the "Closed Session Action Report."

1. Public Employment Appointment (Government Code §54957)

- Title: Superintendent

c. Adjournment of Closed Session

4. RECONVENING OF OPEN SESSION

a. Closed Session Action Report

President Hines reported that no action was taken in Closed Session.

5. ADJOURNMENT OF THE MEETING

At 1:30 p.m., Member Layne motioned to adjourn the Special Board Meeting. The Motion was seconded by Member Daniel.

Motion (42) passed by a 5-0 vote.

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Lizet Cortes Date
Clerk to the Governing Board

DRAFT

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: Leticia Bhatia, Ed.D., Deputy Superintendent of Educational Services
Amy McVicker, Principal, Farallone View Elementary
CATEGORY: Presentation
ITEM TITLE: Farallone View Elementary School Presentation

BACKGROUND INFORMATION

Tonight, Farallone View Elementary School principal Amy McVicker will provide an overview of the school's unique site-based programs and services.

FISCAL ANALYSIS

There is no financial impact on the General Fund.

RECOMMENDATION

This item is presented for information only.

CABRILLO UNIFIED SCHOOL DISTRICT

Every Student, Every Day!

Farallone View Elementary School

Governing Board Meeting

May 9, 2024

FARALLONE VIEW ELEMENTARY SCHOOL

FARALLONE VIEW ELEMENTARY SCHOOL

AGENDA

I. School Overview
II. Data Overview
III. Enrichment Learning Opportunities (STEM/STEAM/VAPA/Etc)
IV. Glows & Grows
V. Modernization
VI. Glimpses of 2023-2024 at FV



School Overview

Farallone View Elementary School is a Montara neighborhood school with a current enrollment of 155 students. We provide a Kindergarten through fifth grade education with an environmental literacy and sustainability focus. Transitional Kindergarten will be offered at Farallone View as well for the 2024-2025 school year.



2022-2023 School Enrollment

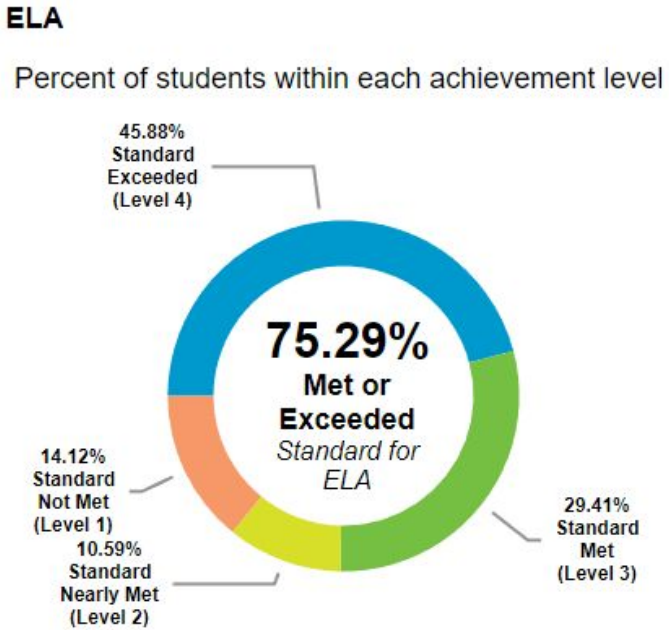
School Demographics

Student Group	Total	Percentage
English Learners	13	7.9%
Socioeconomically Disadvantaged	24	14.6%
Students with Disabilities	7	4.3%

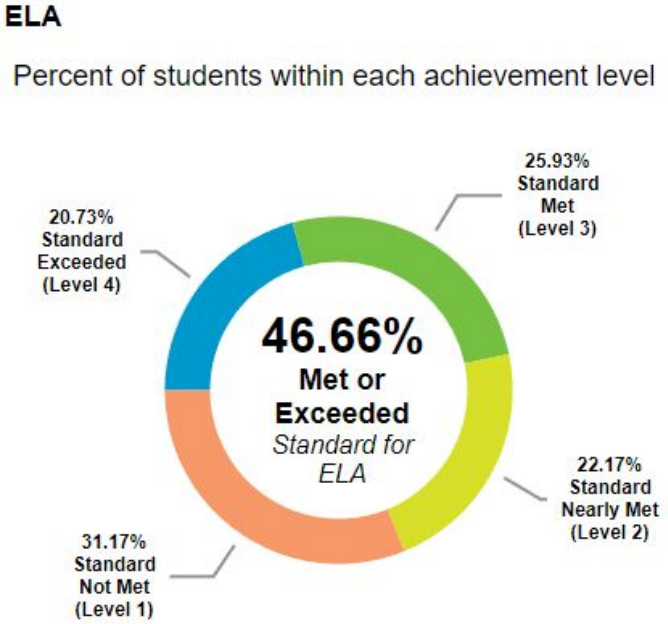
Race/Ethnicity	Total	Percentage
Hispanic	30	18.3%
Two or More Races	18	11%
White	116	70.7%

Data Overview - 2023 CAASPP ELA

Farallone View Elementary

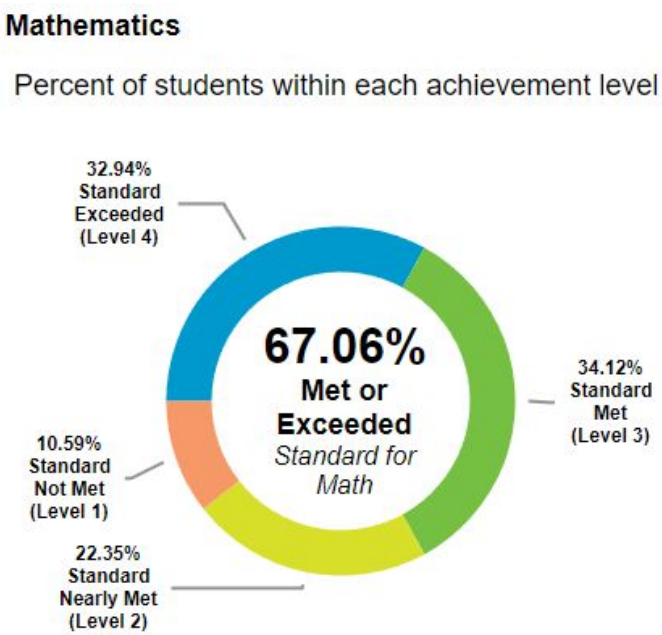


State of California

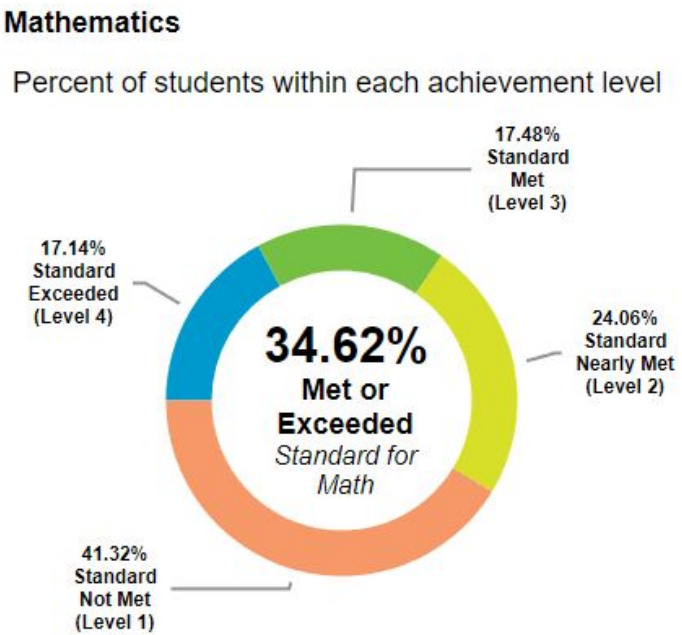


Data Overview - 2023 CAASPP MATH

Farallone View Elementary



State of California

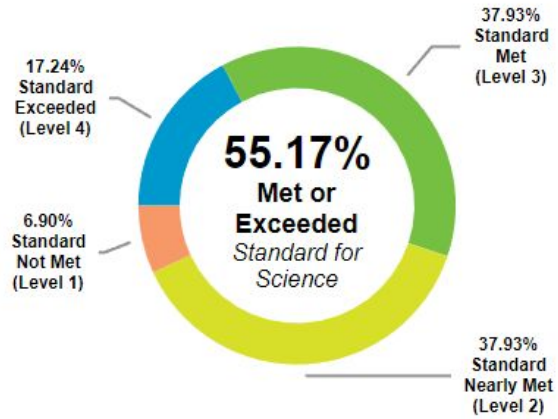


Data Overview - 2023 CAST (Science)

Farallone View Elementary

Science

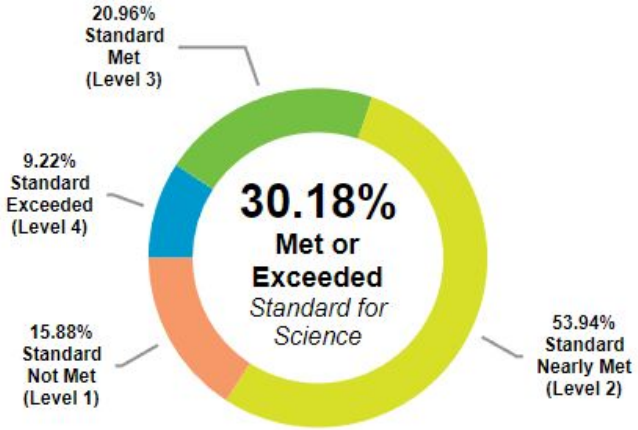
Percent of students within each achievement level



State of California

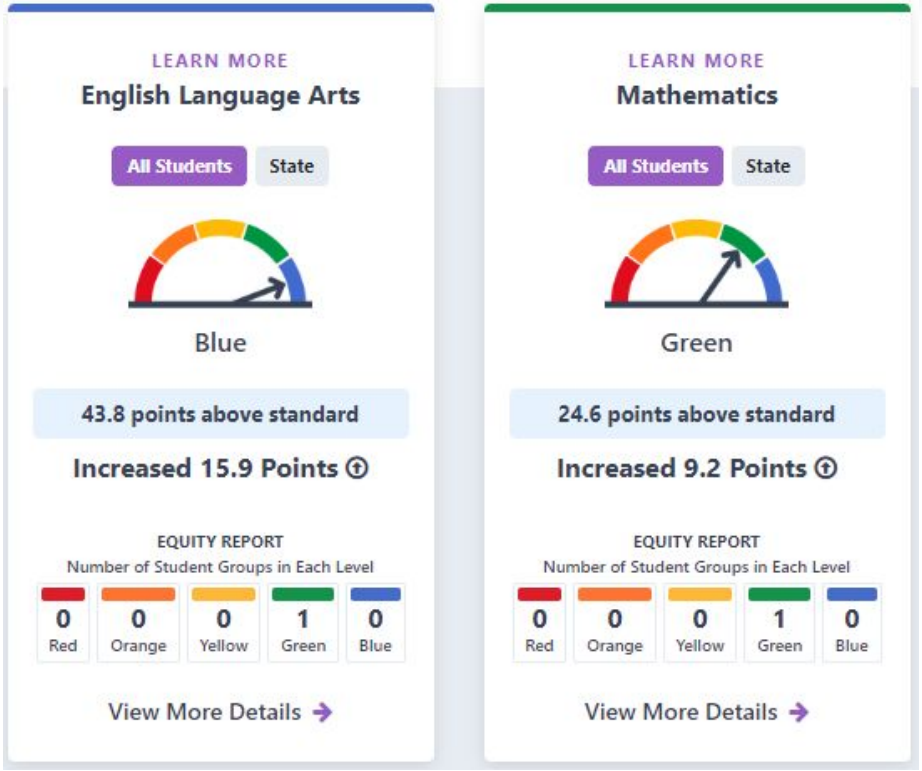
Science

Percent of students within each achievement level



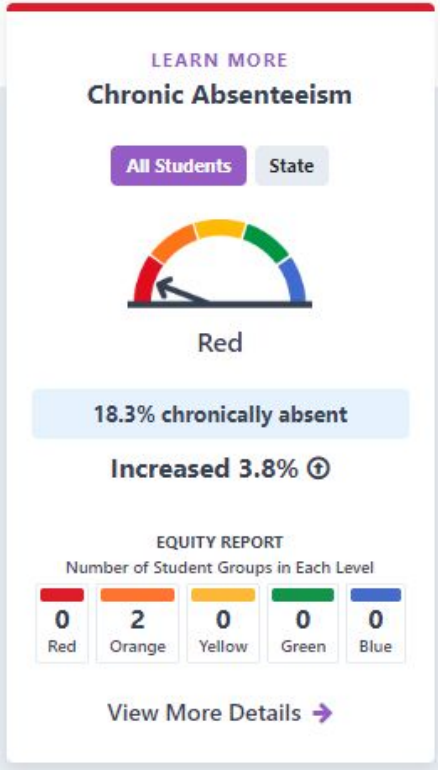
DATA OVERVIEW - CA DASHBOARD 2023

Academic Achievement

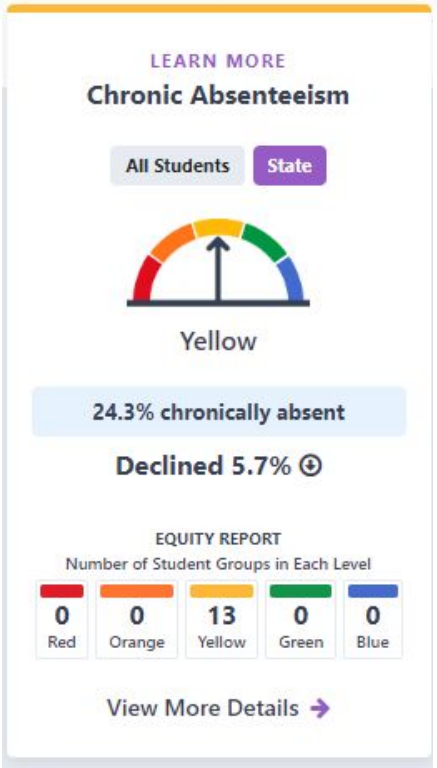


DATA OVERVIEW - CA DASHBOARD 2023

Farallone View



State of California

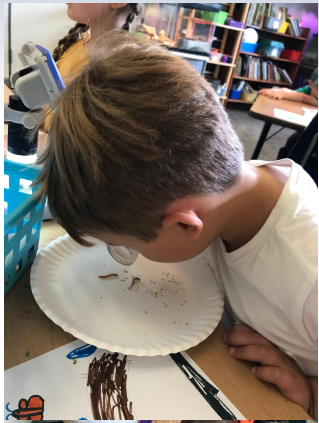


Enrichment Learning Opportunities





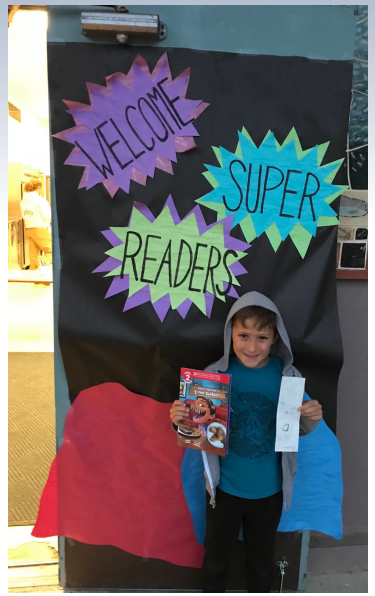
- Kaia Lindberg - **Science/STEM enrichment classes** for K-4 students (Paid by PTO)
- Bryan Felts - **Science/STEM instruction** for 5th Grade (Paid by CEF)
- Patrick Malabuyo - **Music for Minors classes** for K-5 students
- PTO parents - **Art in Action** for K-5 students
- HEAL Project - **Agricultural education classes** for 2nd & 3rd Grades
- Coastside Land Trust - **Junior Land Stewards Program** for 4th grade
- FV **Art & Science Enrichment Club** for at-promise students, English Learners, and students in need of social-emotional support in Grades 1-5
- Opera Together (Paid by PTO)







Glows & Grows





3 Glows

- Expanding our **Family Engagement Nights** this year to include events centered on literacy, numeracy, ***and*** environmental/outdoor education
- Overall **improvement in our 2023 CAASPP scores** for both ELA and Math
- Reexamining and refining our school-wide **Positive Behavioral Interventions and Supports (PBIS)**

1 Grow

- **Math interventions** for students

Modernization













Glimpses of 2023-2024 at FV



















Questions?

Thank you!

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: Leticia Bhatia, Ed.D., Deputy Superintendent of Educational Services
Amy Bono, The Heal Project Executive Director
CATEGORY: Presentation
ITEM TITLE: The Heal Project Overview Presentation

BACKGROUND INFORMATION

Tonight, The Heal Project's Executive Director Amy Bono will provide an overview of this unique program in CUSD schools.

FISCAL ANALYSIS

There is no financial impact on the General Fund for this presentation.

RECOMMENDATION

This item is presented for information only.



the heal PROJECT

We grow healthy kids from the ground up.

Cabrillo Unified School District Governing Board
May 9th, 2024

Amy Bono, Executive Director
director@thehealproject.org (650) 918-2422

The HEAL Project

Our Mission:

The HEAL Project teaches students where their food comes from and why it matters.

What We Value:

We see food and how it's grown as central to the health of the individual and the planet. We believe that everyone should have access to quality food education.



Health, Environmental and Agricultural Literacy

Intensive Garden Program (IGP) est. 2005

- THP maintains gardens in all four elementary schools within CUSD.
- We offer a 26 week Intensive Garden Program for 2nd and 3rd grade students.
- Small groups of students spend an hour per week in their school garden learning about soil, gardening and nutrition.
- IGP graduates have the opportunity to stay involved in THP by participating in our Student Marketeers program or as Farm Summer Camp helpers.



The San Mateo County School Farm

2,500+ students learn where their food comes from and why it matters through our farm field trip program annually

Farm Field Trips est. 2010

- All San Mateo County Schools are eligible for our farm field trips.
- THP Receives some operational funds from the SMC Health Department.
- THP charges registration fees, writes grants and receives donations to underwrite the cost of field trips.
- Students receive hands on lessons on nutrition, composting, & plant and animal life.

Environmental Literacy Scope of Experience

ENVIRONMENTAL SUSTAINABILITY SCOPE OF EXPERIENCE

TK

THE HEAL PROJECT FIELD TRIP

The Heal Project field trip August/September. THP offers a field trip program and engages students in age-appropriate activities and lessons focused on science, the environment, and health.

K

THE HEAL PROJECT FIELD TRIP

The Heal Project field trip August/September. THP offers a field trip program and engages students in age-appropriate activities and lessons focused on science, the environment, and health.

1st

THE HEAL PROJECT FIELD TRIP

The Heal Project field trip August/September. THP offers a field trip program and engages students in age-appropriate activities and lessons focused on science, the environment, and health.

2nd

THE HEAL PROJECT GARDEN PROGRAM

All 3rd-grade students participate in a 26-week garden program with the Heal Project.

3rd

THE HEAL PROJECT GARDEN PROGRAM

All 3rd-grade students participate in a 26-week garden program with the Heal Project.

4th

Junior Land Stewards

As part of the Coastside Land trust, the Junior Land Stewards program will be offered to all 4th grade students at CUSD.

5th

FIELD TRIP TO RECYCLING CENTER

All 5th-grade students participate in a field trip to a designated local recycling center.

ENVIRONMENTAL SUSTAINABILITY SCOPE OF EXPERIENCE

6th

OUTDOOR EDUCATION EXPERIENCE

All 6th-grade students will engage in an Outdoor Education experience either through SMCOE's 5-day overnight field trip or Cunha onsite experiences related to Outdoor Education.

7th

FITZGERALD MARINE RESERVE FIELD TRIP

All 7th-grade students participate in a field trip to Fitzgerald Marine Reserve.

8th

FIELD TRIP TO RECYCLING CENTER

All 8th-grade students participate in a field trip to a designated local recycling center.

9th - 12th

Agriculture Sciences & Business
Agriculture Earth Science (CTE)
Agri-Biology (CTE)
Agri-Chemistry (CTE)
Advanced Agriscience Honors (CTE)
Agriculture Communications & Leadership (CTE)

Field trips

High School Environmental Club

Junior Land Stewards Leaders

Science
Earth Science
Biology
AP Biology
Chemistry
Physics
AP Physics
Marine Ecology (Honors)
AP Environmental Science

Lab Experiences

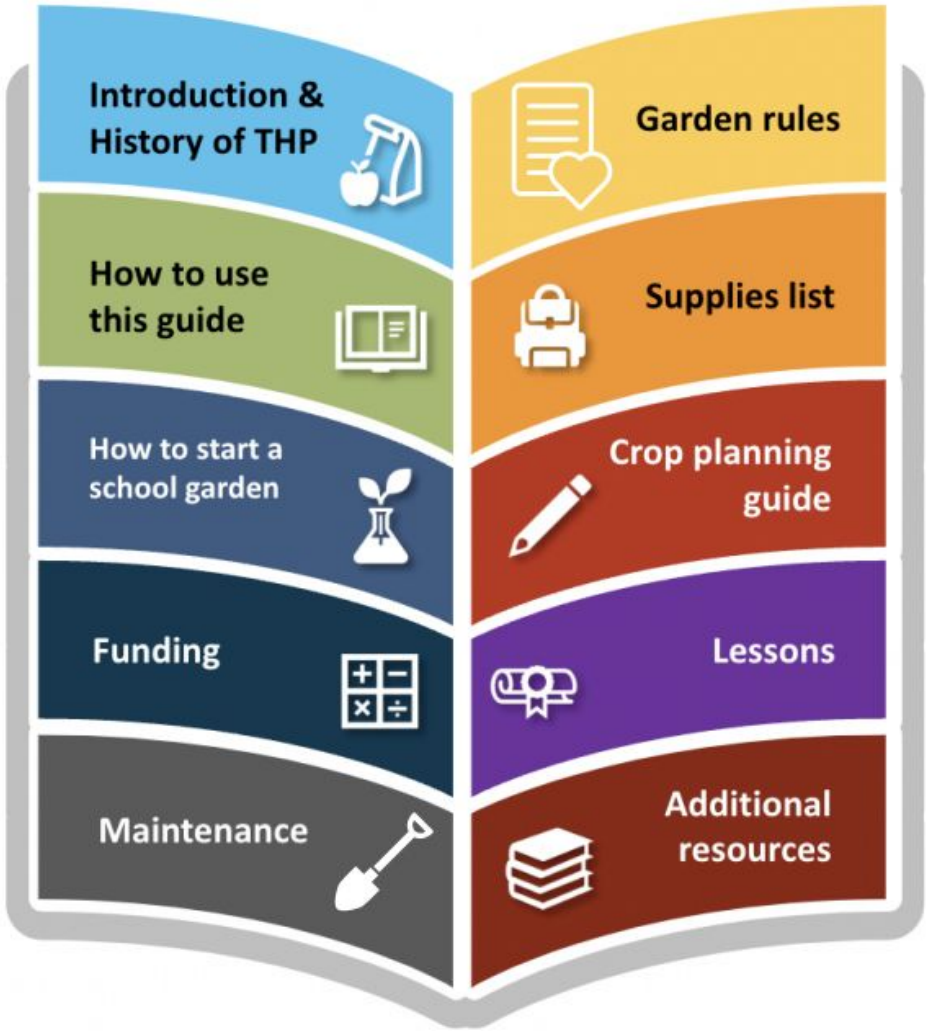
San Mateo County School Garden Handbook

the heal PROJECT

USDA Food and Nutrition Service
U.S. DEPARTMENT OF AGRICULTURE

School Garden Handbook Components

1. Context of The HEAL Project and SMC Educational Farm.
2. Full curriculum vs. select lessons; *The Growing Classroom* and IGP videos as companion pieces
3. Site location, fostering inclusion, stakeholder management
4. Partnering with local organizations, seeking grant funding
5. Considerations for garden maintenance during school year, holidays, and breaks



6. Guidelines to foster safety, responsibility & a positive learning environment
7. Emphasis on sustainability: recycle and reuse, minimize single-use plastics
8. Regional planting advice, highlight student favorites
9. 26-week IGP lessons, cultural lessons, and supplemental lessons on solar, rain catchment, and composting
10. Grant-funding support, educational resources







Amy Bono, Executive Director
director@thehealproject.org
(650)743-2886

Please visit our website for more information or to sign up for our monthly newsletter
www.thehealproject.org

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: Martha Ladd, Director of Educational Support Services
Israel Castillo, Coordinator of Instruction, Categorical/Grants, and Special Projects
CATEGORY: Presentation/Information
ITEM TITLE: Dyslexia Plan Update

BACKGROUND INFORMATION

In May 2019, the CUSD Educational Support Services department presented to the CUSD Governing Board recommendations from the Dyslexia Advisory Committee. This Committee responded to guidelines developed by the state as a result of AB 1369 Statutes of 2015. The District has developed a Dyslexia Plan based on the State's dyslexia guidelines. This plan is included in CUSD's Multi-Tiered Systems of Support Framework.

REPORT/PROPOSAL

This report serves as an update to the initial information report in May 2019. It will cover the District's plan and implementation of universal assessment, assessment planning and evaluation, and development of a plan of support for students with dyslexia.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

RECOMMENDATION

Report of information only

CABRILLO UNIFIED SCHOOL DISTRICT

Every Student, Every Day!

Dyslexia Plan Update



May 9, 2024

Martha Ladd, Director Educational Support Services

Israel Castillo, Coordinator of Instruction, Categorical Grants and Special Projects

History of CUSD Plan Development

Assembly Bill: AB1369, Statutes of 2015 resulted in the California Department of Education producing guidelines for providing support for students with Dyslexia.

CUSD developed a Dyslexia Plan based on those guidelines. This plan is embedded into our Multi-Tiered System of Support (MTSS) framework.

Key components of the State guidelines are: Universal screening, systemic planning, multi-level support and intervention, and appropriate curriculum and intervention materials.

Universal Screener/Dibels 8th

Dibels is a quick “Universal Screener” to identify deficits in reading ability for K - 3 students.

Administered three times per year: Beginning, Middle, and End of the Year.

Using Dibels we assess a variety of skills to help us support student learning in Tier 1.

Dibels also helps us to plan and implement early intervention for individuals or small groups as needed.

For 2024-2025, the Literably 8 assessment will expand to include K-5 students.

DATA Chats and Progress Monitoring

The Goal for CUSD is to align literacy instruction with the Science of Reading and implement strategies to improve literacy rates.

Now that we have some reading data what do we do with it?

- Our District Data Teacher On Special Assignment analyzes the data trends by site, grade level, and district to shares with Ed. Services Department staff.
- Data Chats are coordinated with all K - 3rd Grade Teachers, Principals, RSP Teachers, and School Psychologists.
- What do the results mean? Instructional strategies and additional curriculum support are needed. Progress monitoring and support need to continue.
- Staff collaboratively analyze assessment results to identify trends and areas of need in order to develop a plan for 2024-25.

Curriculum For Tier 1 & Intervention

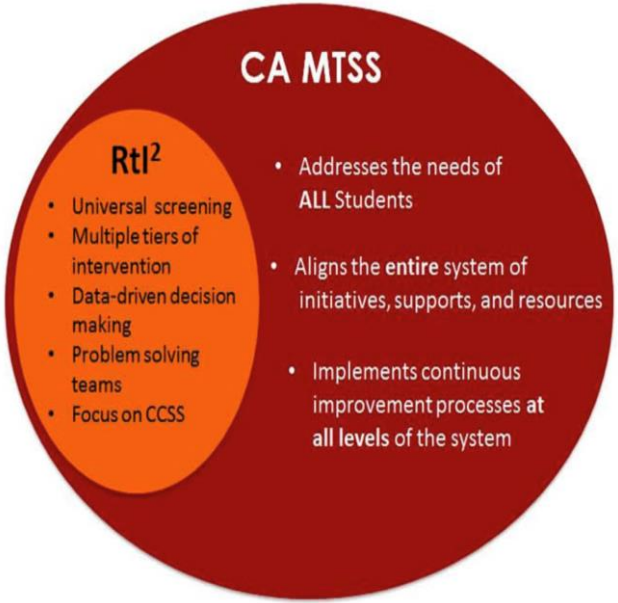
- Core adopted curriculum: Benchmark Advance/ Adelante
  - This curriculum includes a comprehensive phonics program
  - A writing program is also a part of this curriculum
- Wilson Fundations: In-class small group or individual instruction.
  - Also used in pull-out intervention services for small groups
- Hegerty: For early primary students, this program has a focus on phonemic awareness and phonics.
  - Whole class or small group instruction.
- Just Words: Upper elementary grades
  - In-class intervention and small group work.
- Other resources: Lexia, Literably, ESGI, and Fountas & Pinnell

Tier 2, Tier 3, ELD TOSA and Reading Intervention

- Reading Intervention - Push in and Pull out, using our supplementary and adopted materials

- Use of Adaptive Technology
  - Low tech - Graphic organizers, bookmark trackers, other visual trackers
  - High tech - Speech to Text, Text to Speech
  - Learning Ally

- English Language Development
- (Designated & Integrated ELD)



Student Study Team (SST) and Coordination of Services Team (COST) Frameworks

- Site administrators run COST Teams regularly and may make referrals to SST process or other interventions. Teachers make referrals to COST and SST teams.
- SST process was redeveloped as part of CUSD's CCEIS plan (2022).
  - This process includes intervention recommendations for reading and writing.
  - Interventions are intended to help track student progress over time.
- SST process includes interventions for students learning English to ensure the team balances concerns regarding language acquisition delays and possible learning disability to avoid disproportionate SPED identification.
- SST process includes a timeline for monitoring interventions and meetings and to include student progress on Universal Screener.

Special Education Assessment for Specific Learning Disability: Patterns of Strength and Weakness (PSW) model

- The PSW model assesses how a student exhibits a pattern of strengths and weaknesses (PSW) in performance, achievement of both relative to age, California grade-level standards, or intellectual development.
- A considerable amount of research has demonstrated an empirical relationship among cognitive abilities, neuropsychological processes, and specific academic skills.
- “Not only does (a pattern of strengths and weaknesses approach) help identify disability, but understanding processing strengths and weaknesses via this method can lead to differentiated, individualized, and targeted interventions designed to meet each child’s individual learning needs.” (Decker, Hale, & Flanagan, 2013)

CUSD Overall Implementation Process and Procedures

- Cabrillo Unified School District (CUSD) has implemented processes and procedures to effectively identify and address dyslexia, helping all students read on grade level.
- Continuous Improvement: The effectiveness of the plan is monitored and evaluated through a continuous improvement cycle.
- Universal Screening: CUSD conducts district-wide universal screening for dyslexia, targeting students in grades K-5.
- Universal Supports: Tier 1 interventions are provided within general education settings to support all students.
- Students identified for additional support undergo a referral process to the Student Study Team. Interventions are provided at Tier 2 (Push In) and Tier 3 (Pull Out) levels.
- Specialized Support: Referrals and assessments for special education services are initiated as needed, involving a multidisciplinary team.

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GOVERNING BOARD
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Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.A.Ed., Director of Personnel and Pupil Services
CATEGORY: Action
ITEM TITLE: Cabrillo Unified Teachers Association (CUTA) Initial Proposals for Reopener Negotiations (2024-25)

BACKGROUND INFORMATION

In accordance with the Cabrillo Unified School District and Cabrillo Unified Teachers Association Contract Bargaining Agreement, Article 23.2.4 states that the parties shall submit initial proposals for a successor negotiated agreement on or before March 1, 2024, to begin in 2024-2025. CUTA notified the District of its intention to Sunshine at the May 9, 2024, meeting of the Governing Board.

Joseph Centoni, CUTA Member at Large and Negotiations Co-Chair, will read the CUTA Sunshine proposal.

FINANCIAL IMPACT

There is no financial impact to the General Fund.

RECOMMENDATION

In accordance with Government Code section 3547(c), staff recommend that the Governing Board adopt the CUTA initial proposal.

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MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Services
CATEGORY: Action
ITEM TITLE: Resolution 14-2024 Non-Reemployment of Certificated Employees

BACKGROUND INFORMATION

On March 14, 2024, the Board of Education of the Cabrillo Unified School District ("District") adopted Resolution No. 03-2024 to decrease certain certificated personnel due to a reduction in particular kinds of services. On or before March 15th, affected employees were notified, some individuals requested a hearing, some did not. The District rescinded the layoff notices of those employees who requested a layoff hearing. This resolution is to implement the reduction in force for the 2023-24 school year and to authorize the Superintendent or his designee to issue appropriate notices to affected employees in accordance with California Education Code.

The decrease or reduction of certificated positions for lack of funds is permitted under the provisions of California Education Code § 44955. Further, EC section 44955 directs, in part, that:

- When, as a result of a bona fide decrease or reduction of the service being performed by any department, certificated employees shall be subject to layoff for lack of work.
- The Governing Board must adopt a final layoff resolution based on a reduction in service or decline in ADA before May 15. The final notice of layoff due by May 14 will be by registered/certificated mail or personal delivery. The notice is confidential unless the employee requests a hearing or waives a hearing.

FISCAL ANALYSIS

The financial impact is included in the budget.

RECOMMENDATION

Approve Resolution 14-2024 as submitted.

RESOLUTION NO. 14-2024
BEFORE THE GOVERNING BOARD
OF THE CABRILLO UNIFIED SCHOOL DISTRICT
SAN MATEO COUNTY, CALIFORNIA

NON-REEMPLOYMENT OF CERTIFICATED EMPLOYEES

WHEREAS, on March 14, 2024, the Board of Education of the Cabrillo Unified School District ("District") adopted Resolution No. 03-2024 to decrease certain certificated personnel due to a reduction in particular kinds of services; and

WHEREAS, notice of non-reemployment was given to the affected employees on or before March 15, 2024; and

WHEREAS, some affected employee(s) requested a hearing, while other affected employee(s) did not request a hearing; and

WHEREAS, the District rescinded the layoff notices of those employee(s) who requested a hearing; and

WHEREAS, the Board of Education has determined to reduce or eliminate particular kinds of certificated services of the District and that a full-time equivalent number of certificated staff shall be laid off or reduced for the ensuing 2024-2025 school year; and

WHEREAS, the Governing Board has further determined that, between employees who first rendered paid service to the District on the same date, the order of termination will be based solely on the needs of the District and students thereof;

NOW, THEREFORE, BE IT RESOLVED, that the particular kinds of services listed below shall be eliminated or reduced, as specified, and the affected employees shall be non-reemployed, and/or their work year/workday reduced, effective for the 2024-2025 school year.

PARTICULAR KINDS OF SERVICES	NUMBER OF FTE
MIDDLE SCHOOL	
English Language Development	.2
Language 7	.4
Language 8	.4
Visual Arts Teacher	.4
HIGH SCHOOL	
Chorale/Music Teacher	.2
Avid I Teacher	.2
AP Physics, Honors Physics and Earth Sciences Teacher	1.2
Link Crew Leadership	.2
TOTAL FTE REDUCTIONS	3.2

BE IT FURTHER RESOLVED, that the employees listed below shall be non-reemployed, or have their work year/workday reduced, effective for the 2024-2025 school year. This action shall be effective on July 1, 2024:

Walter Anderson	**Reduced from 1.0 FTE to .8 FTE**
Hope Elsbree	**Reduced from 1.0 FTE to .8 FTE**

BE IT FURTHER RESOLVED, that the Superintendent or his designee is hereby authorized to provide affected employees notice of termination or reduction in assignment, as the case may be, on behalf of this Board of Education, in accordance with Education Code sections 44949 and 44955.

BE IT FURTHER RESOLVED, that the Superintendent or his designated representative is delegated the authority to take all actions necessary and proper to the accomplishment of the purposes of this Resolution.

PASSED AND ADOPTED by the Governing Board of the Cabrillo Unified School District on May 9, 2024, by the following vote:

Mary Beth Alexander:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Lizet Cortes:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Carmen Daniel:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Kimberly Hines:	_____	Aye	_____	No	_____	Abstain	_____ Absent
Sophia Layne:	_____	Aye	_____	No	_____	Abstain	_____ Absent

Certified by:

_____
Lizet Cortes
Clerk to the Governing Board
Cabrillo Unified School District

Attest by:

_____
Sean McPhetridge, Ed.D.
Secretary to the Governing Board
Cabrillo Unified School District

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Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: J Jesús Contreras, Ed.D., Deputy Superintendent of Business Services
Jennifer Marsh, Fiscal Director
CATEGORY: Presentation/Information
ITEM TITLE: CUSD Fiscal Update

BACKGROUND INFORMATION

San Mateo County Office of Education (SMCOE) is monitoring CUSD's ongoing journey to fiscal sustainability. CUSD is focusing on decreasing deficit spending and continuously seeking savings and reduction opportunities using its multi-year living CUSD Fiscal Stabilization Plan.

Staff will use these ongoing presentations to provide updates on relevant state, federal, and local fiscal information germane to the 2024-25 CUSD budget development. CUSD will continue to present a monthly fiscal update at each regularly scheduled Board meeting as CUSD moves toward continuous improvement of fiscal sustainability.

FISCAL ANALYSIS

Staff will present all known assumptions to date.

RECOMMENDATION

Receive and comment on the CUSD Fiscal Update.

CABRILLO UNIFIED SCHOOL DISTRICT

Every Student, Every Day!

Cabrillo Unified School District
Fiscal Update

J Jesús Contreras, Ed.D., Deputy Superintendent of Business Services

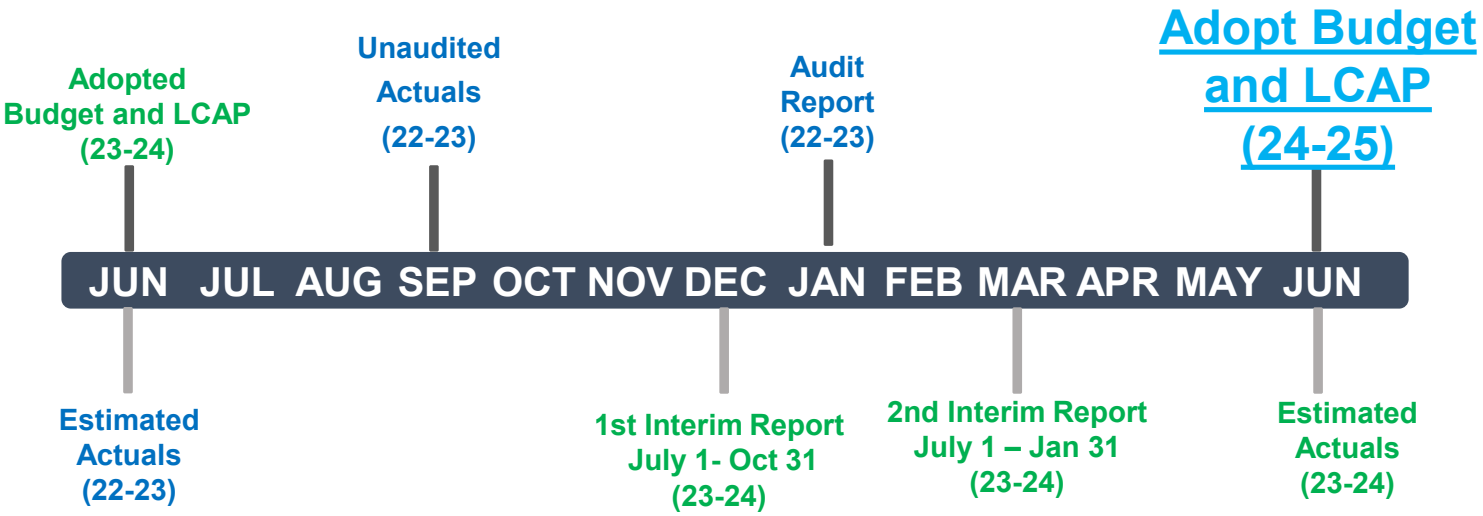
Jennifer Marsh, Fiscal Director

May 9, 2024

CUSD Fiscal Solvency

- CUSD's Living Fiscal Stabilization Plan continues its focus on:
  - Reducing deficit spending
  - Staffing schools commensurate with declining enrollment
  - Optimizing natural attrition for school sites
  - Continuously identifying savings and reductions
  - Position control and other internal controls

CUSD 2023-24 Financial Reports



2024-25 True-ups and Assumptions

- CUSD's April P-2 Tax Report indicates $1,069,325 less revenue than the anticipated November P-1 Report.
- The projected supplemental taxes of $3.8 Million were decreased to $2.7 Million (refer to handouts).
- CUSD will continue with a 2024-25 Basic Aid Status.
- Basic Aid Status and COLA: Basic Aid districts do not receive the COLA as extra funds. CDE uses the LCFF calculator, which includes COLA, to determine Basic Aid status.
- Basic Aid districts only receive the adjusted P-2 Tax Revenue.

2024-25 True-ups and Assumptions (Cont.)

- School Excess Liability Fund (SELF) AB 218 for San Mateo County Schools Insurance Group (SMCSIG) – CUSD now has to budget an additional $151,057 for a new cost that has just been provided us.
- AB 218 changed the law pertaining to civil suits and claims that can be filed against school districts for childhood sexual abuse, and thus the SELF/SMCSIG new cost in this regard.
- The “May Revise” process of the California state budget will help the State fine-tune and determine the assumptions that CUSD will use for the 2024-25 Budget Development.
- San Mateo County Office of Education (SMCOE) will continue to support CUSD’s Budget Development for district fiscal stability.

2024-25 True-ups and Assumptions (Cont.)

- All budgets and financial updates are anchored on assumptions and the best information available at that time
- Assumptions are constantly “evolving” in alignment with the state, federal, and local political and economic landscape
- State, federal, or local revenue sources are subject to “updates” that have a ripple effect on the overall fiscal status of the district
- Reserves provide stability and allow the district to weather day-to-day fiscal updates
- Assuming a 2% tax revenue increase, and based on what we know today (5/9/2024), the updated CUSD MYP is on the next slide

Updated Cabrillo USD Budget Summary and Multi-Year-Projections as of 5.9.2024

	2023-24: Basic Aid			2024-25: Basic Aid			2025-26: Basic Aid			2026-27: Basic Aid		
	UNRESTRICTED	RESTRICTED	COMBINED	UNRESTRICTED	RESTRICTED	COMBINED	UNRESTRICTED	RESTRICTED	COMBINED	UNRESTRICTED	RESTRICTED	COMBINED
LCFF	36,534,904	2,122,094	38,656,998	34,415,853	2,122,094	36,537,947	35,054,827	2,122,094	37,176,921	35,710,542	2,122,094	37,832,636
Federal Revenue	4,785	1,793,568	1,798,353	0	1,280,623	1,280,623	0	1,280,623	1,280,623	0	1,280,623	1,280,623
State Revenue	560,048	5,369,418	5,929,466	554,048	3,690,245	4,244,293	554,048	3,309,918	3,863,966	554,048	3,309,918	3,863,966
Local Revenue	981,835	3,329,896	4,311,731	421,553	2,478,433	2,899,986	421,553	2,478,433	2,899,986	421,553	2,478,433	2,899,986
Total Revenues	38,081,572	12,614,976	50,696,548	35,391,454	9,571,395	44,962,849	36,030,428	9,191,068	45,221,496	36,686,143	9,191,068	45,877,211
Certificated Salaries	12,565,993	4,263,339	16,829,332	12,603,065	4,050,685	16,653,750	12,753,782	3,838,941	16,592,723	13,008,858	3,818,063	16,826,921
Classified Salaries	3,695,929	4,383,979	8,079,908	3,777,558	4,292,132	8,069,690	3,853,109	4,263,785	8,116,894	3,930,171	4,349,061	8,279,232
Benefits	6,064,377	6,070,168	12,134,545	7,023,594	5,737,945	12,761,539	7,295,848	5,537,149	12,832,997	7,546,832	5,690,636	13,237,468
Supplies	660,133	1,267,738	1,927,871	540,112	900,354	1,440,466	534,664	803,328	1,337,992	422,243	803,328	1,225,571
Services	3,403,843	4,217,066	7,620,909	3,483,643	3,309,256	6,792,899	3,407,586	3,040,722	6,448,308	3,407,586	3,040,722	6,448,308
Capital Outlay	0	477,955	477,955	0	75,000	75,000	0	0	0	0	0	0
Other Outgo/Indirect	84,113	270,843	354,956	3,948	266,108	270,056	12,484	257,572	270,056	12,484	257,572	270,056
Total Expenses	26,474,388	20,951,088	47,425,476	27,431,920	18,631,480	46,063,400	27,857,473	17,741,497	45,598,970	28,328,174	17,959,382	46,287,556
Surplus/(Deficit)	11,607,184	(8,336,112)	3,271,072	7,959,534	(9,060,085)	(1,100,551)	8,172,955	(8,550,429)	(377,474)	8,357,969	(8,768,314)	(410,345)
Transfer in (891X)	0	0	0	0	0	0	0	0	0	0	0	0
Transfer out (761X)	276,068	0	276,068	290,144	0	290,144	290,144	0	290,144	290,144	0	290,144
Contribution	(8,311,767)	8,311,767	0	(8,154,820)	8,154,820	0	(8,207,691)	8,207,691	0	(8,556,030)	8,556,030	0
Other In / Out	(8,587,835)	8,311,767	(276,068)	(8,444,964)	8,154,820	(290,144)	(8,497,835)	8,207,691	(290,144)	(8,846,174)	8,556,030	(290,144)
Total Surplus/(Deficit)	3,019,349	(24,345)	2,995,004	(485,430)	(905,265)	(1,390,695)	(324,880)	(342,738)	(667,618)	(488,205)	(212,284)	(700,489)
9791	533,301	4,858,583	5,391,884	3,552,650	4,834,238	8,386,888	3,067,220	3,928,973	6,996,193	2,742,340	3,586,235	6,328,575
Beginning Balance	533,301	4,858,583	5,391,884	3,552,650	4,834,238	8,386,888	3,067,220	3,928,973	6,996,193	2,742,340	3,586,235	6,328,575
Ending Balance	3,552,649.92	4,834,237.77	8,386,887.69	3,067,219.92	3,928,972.77	6,996,192.69	2,742,339.92	3,586,234.77	6,328,574.69	2,254,134.92	3,373,950.77	5,628,085.69
Revolving Cash, Stores & Prepaid	45,000		45,000	45,000		45,000	45,000		45,000	45,000		45,000
Restricted Programs		4,834,238	4,834,238		3,928,973	3,928,973		3,586,235	3,586,235		3,373,951	3,373,951
3% REU (9789)	1,431,047	0	1,431,047	1,390,607	0	1,390,607	1,376,674	0	1,376,674	1,397,331	0	1,397,331
UNASSIGNED (9790)	2,076,603	0	2,076,603	1,631,613	0	1,631,613	1,320,666	0	1,320,666	811,804	0	811,804

Questions?

Thank you!

CABRILLO UNIFIED SCHOOL DISTRICT

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SUPERINTENDENT
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Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: J Jesús Contreras, Ed.D., Deputy Superintendent of Business Services
CATEGORY: Presentation/Action
ITEM TITLE: Modernization of CUSD Central Kitchen and CTE Sports Medicine Concepts

BACKGROUND INFORMATION

CUSD is susceptible to road closures that affect the delivery of food from vendors to its various campuses. CUSD has identified the old “Print Shop” as a space into which the functions of the HMBHS kitchen could expand. The integration of the current kitchen space with the old Print Shop space offers an opportunity to design and build a CUSD Central Kitchen that will allow CUSD to not be affected by the closures of Highway 1 and/or Highway 92. Meanwhile, operating a central kitchen in this manner could help CUSD improve food service with scratch cooking and lessen wasteful use of plastics and fossil fuels, goals outlined by our Environmental Sustainability Committee and other stakeholders in our Green Ribbon planning efforts in recent years.

Additionally, as a result of this endeavor, the athletic training room, which currently functions in the old print shop, would be moved into a renovated old HMBHS Student Store which can now be expanded to include an adjacent custodial storage and closet. This would help provide space for the athletic trainer and HMBHS staff to potentially create a new Career Technical Education (CTE) pathway in Sports Medicine as a high-interest science-based CTE pathway for HMBHS students.

Finally, the infrastructure for this modernization would also allow for the integration and use of an electric bus fleet that would serve as storage of power during emergencies. CUSD has a goal of complying with state mandates to eliminate use of dirty diesel buses and replace them with electric vehicles, and this strategy could also help harness power generated by solar panels at HMBHS as well as provide emergency sources of power if needed.

FISCAL ANALYSIS

The HMBHS Central Kitchen renovation would be covered with CUSD Bond funds (Fund 21).

RECOMMENDATION

Staff recommends approval of the concept designs of the HMBHS Central Kitchen as presented.



CABRILLO UNIFIED

SCHOOL DISTRICT

HALF MOON BAY HIGH SCHOOL

CUSD Central Kitchen and Sports Medicine Classroom

May 09, 2024

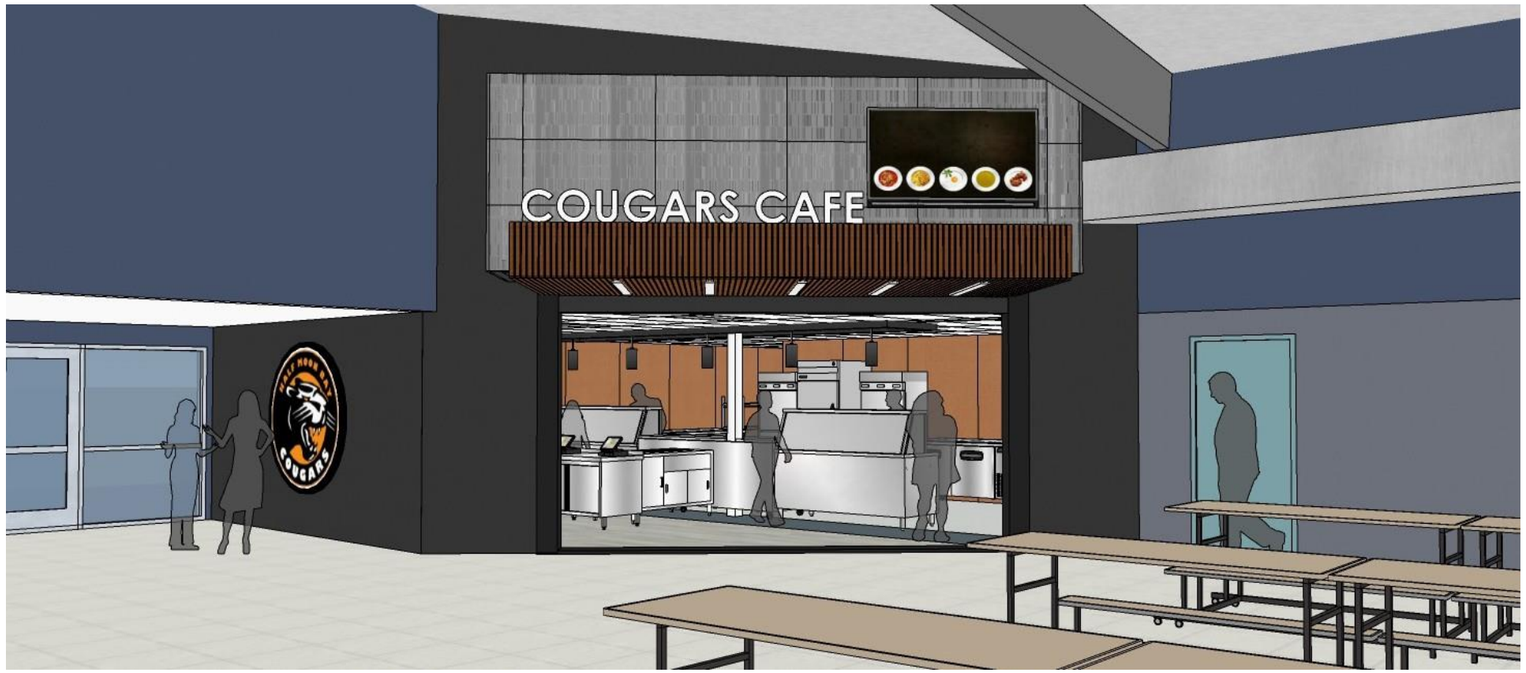
STUDIO W
ARCHITECTS

CUSD Central Kitchen Need

- CUSD is very susceptible to isolation due to events associated with its geographical location, weather conditions, and events affecting traffic and access
- Opportune delivery of food to CUSD schools is often compromised
- A CUSD Central Kitchen at HMBHS would resolve issues of food dependability and access
- A Central Kitchen would ensure effective and efficient healthy and environmentally sound scratch food preparation
- Central Kitchen design is aligned with energy resilience measures to use an electric fleet to support kitchen operation

PROJECT OVERVIEW

- NEW TRAINER'S ROOM LOCATION
- NEW FOOD PREP LOCATION
- MODERNIZE EXISTING KITCHEN
- MODERNIZE AND ENLARGE SERVERY AREA
- IMPROVE AND ENLARGE KITCHEN BACK OF HOUSE AREA

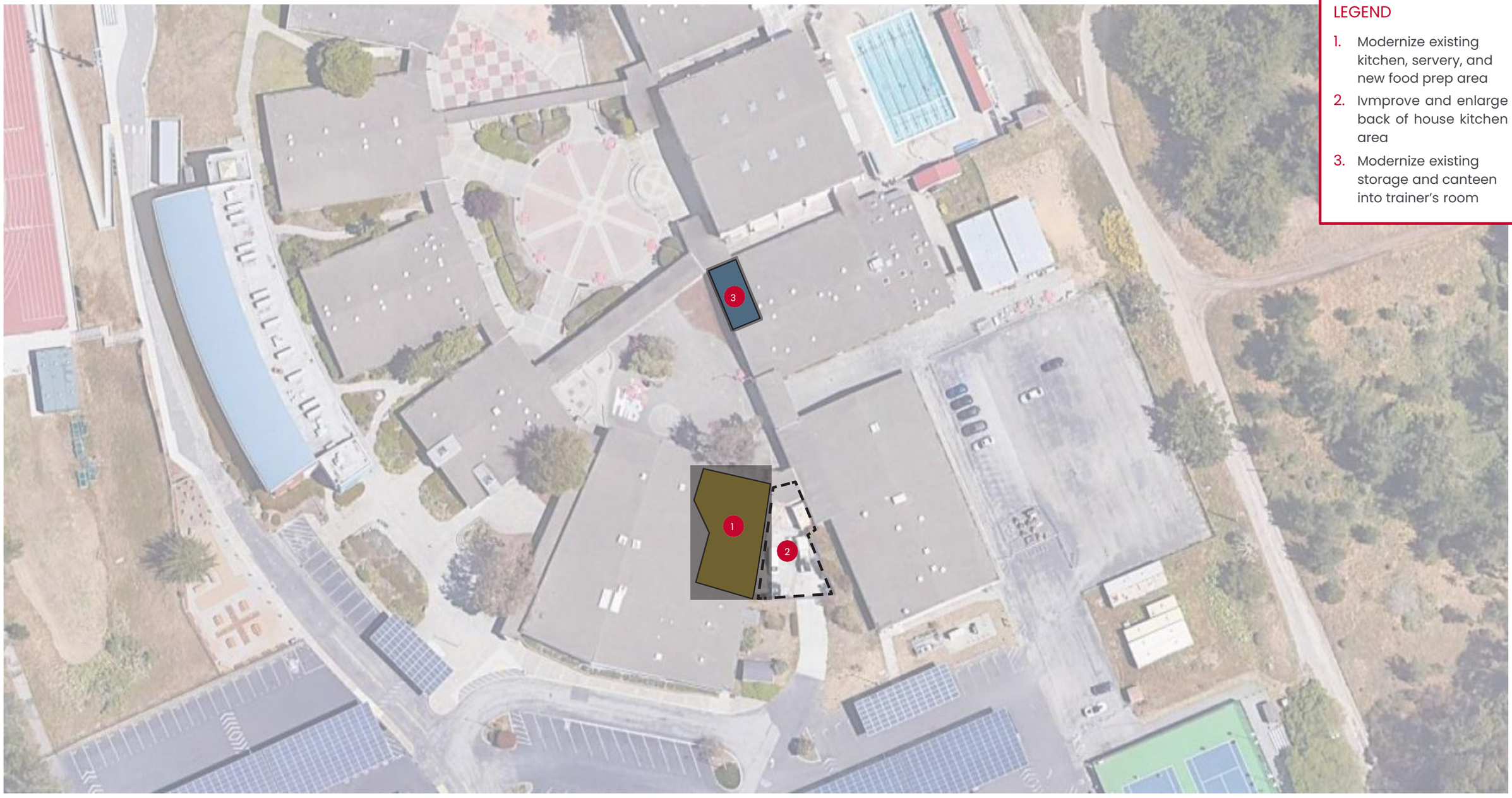




HALF MOON BAY HIGH SCHOOL

Cabrillo Unified School District | Half Moon Bay, CA

Central Kitchen & Athletic Training Expansion



LEGEND

1. Modernize existing kitchen, servery, and new food prep area
2. Ivmprove and enlarge back of house kitchen area
3. Modernize existing storage and canteen into trainer's room

SITE PLAN – AERIAL

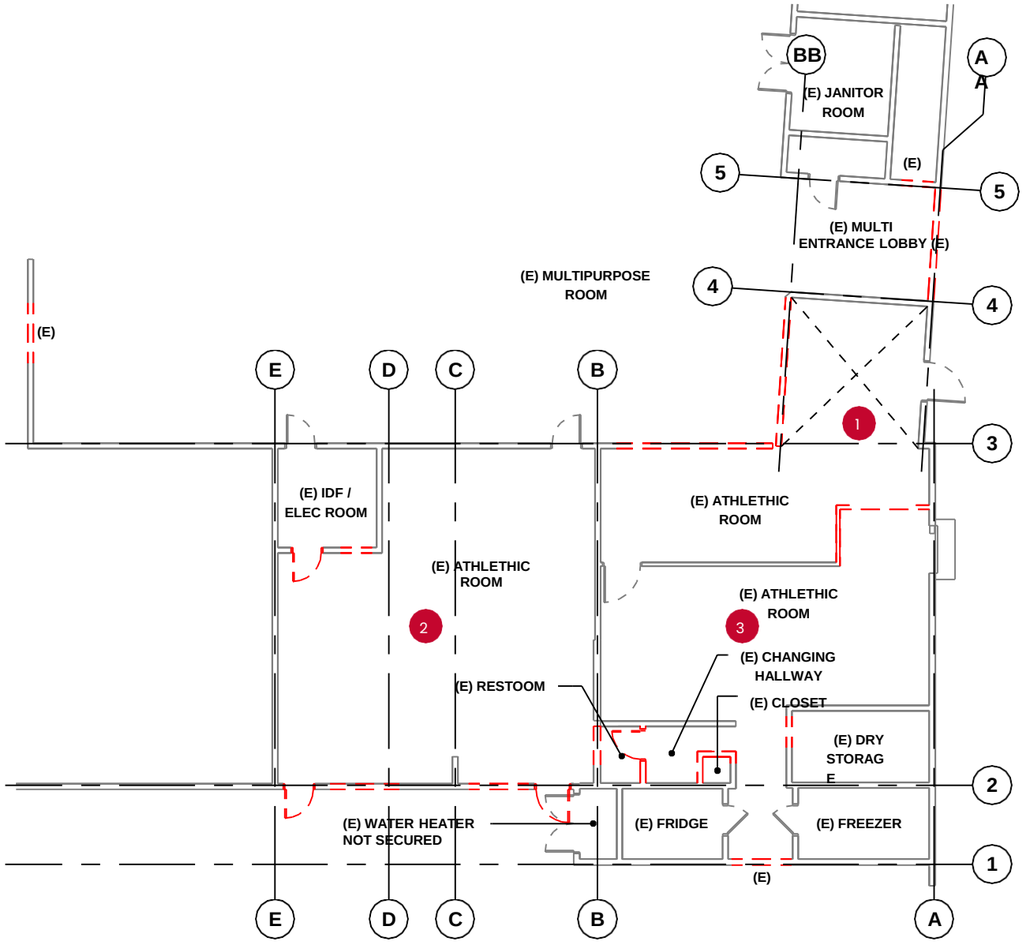
HALF MOON BAY HIGH SCHOOL

Cabrillo Unified School District | Half Moon Bay, CA

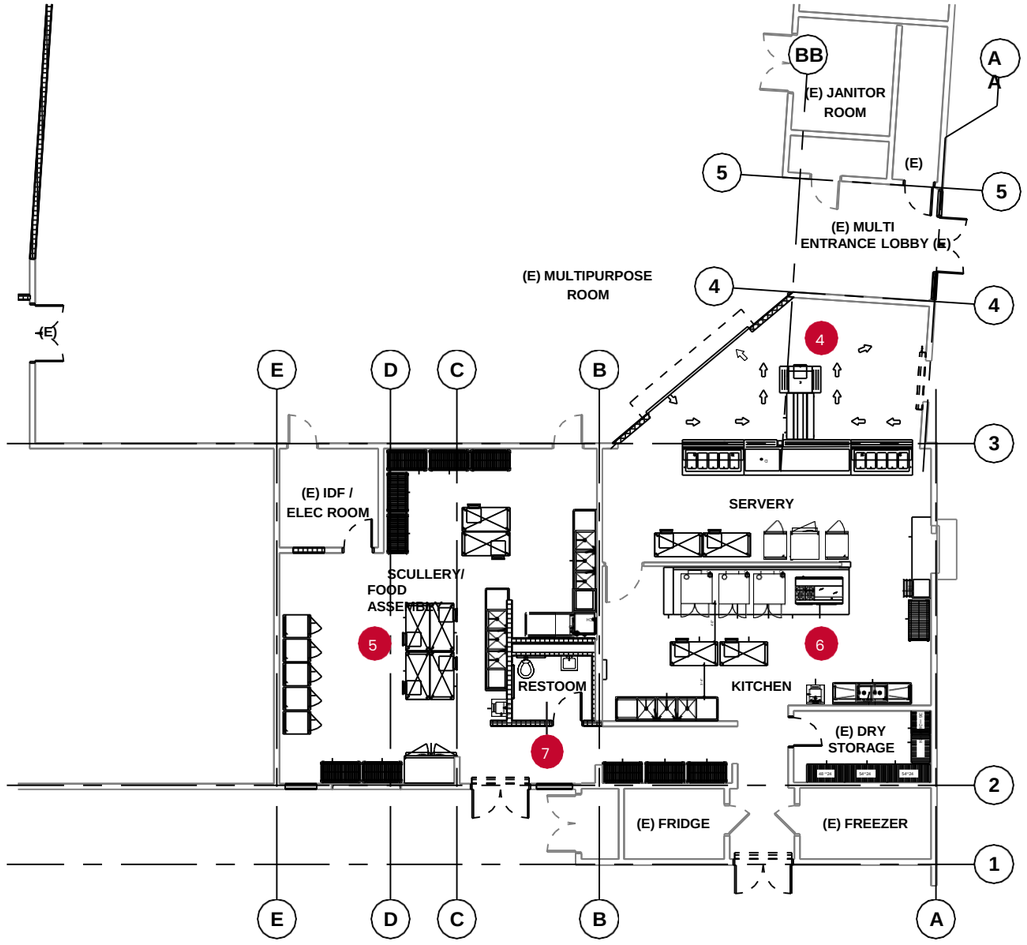
Central Kitchen & Athletic Training Expansion

NTS

STUDIO W ARCHITECTS



DEMO FLOOR PLAN



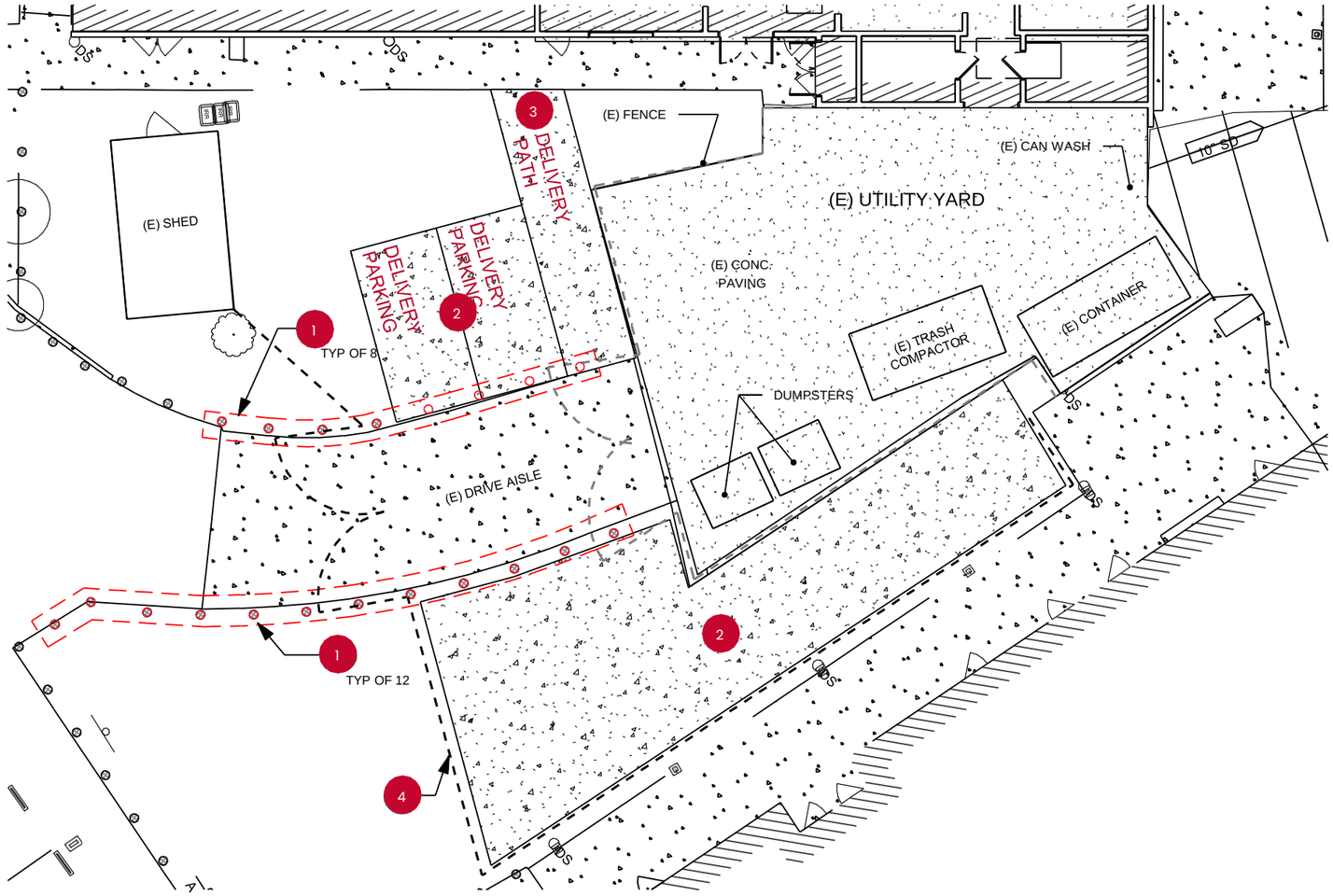
PROPOSED FLOOR PLAN

LEGEND

1. Remove flooring finish and lights
2. Remove flooring finish, wall finish, ceiling system, and lights
3. Remove existing kitchen hood, flooring finish, and lights
4. New flooring, paint, lights, servery equipment. Relocated overhead rolling door
5. New flooring, paint, lights, hvac, and kitchen equipment.
6. New flooring, paint, lights, kitchen hood, and equipment
7. New accessible restroom

0 10' 20' 30' 40'

STUDIO W ARCHITECTS



LEGEND

1. Remove existing bollards
2. Concrete paving for parking
3. Concrete walk
4. Chain link fence

UTILITY YARD - ENLARGED SITE PLAN

HALF MOON BAY HIGH SCHOOL

Cabrillo Unified School District | Half Moon Bay, CA

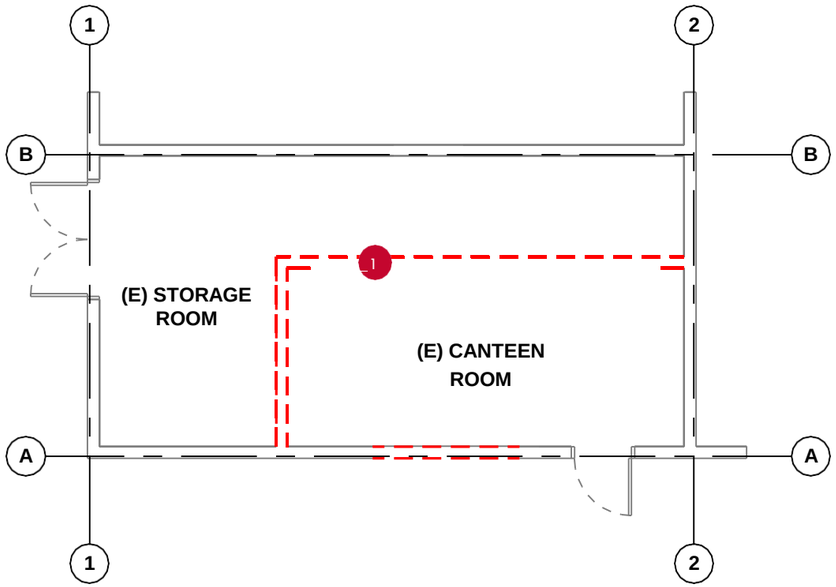
Central Kitchen & Athletic Training Expansion

0 10' 20' 30' 40'

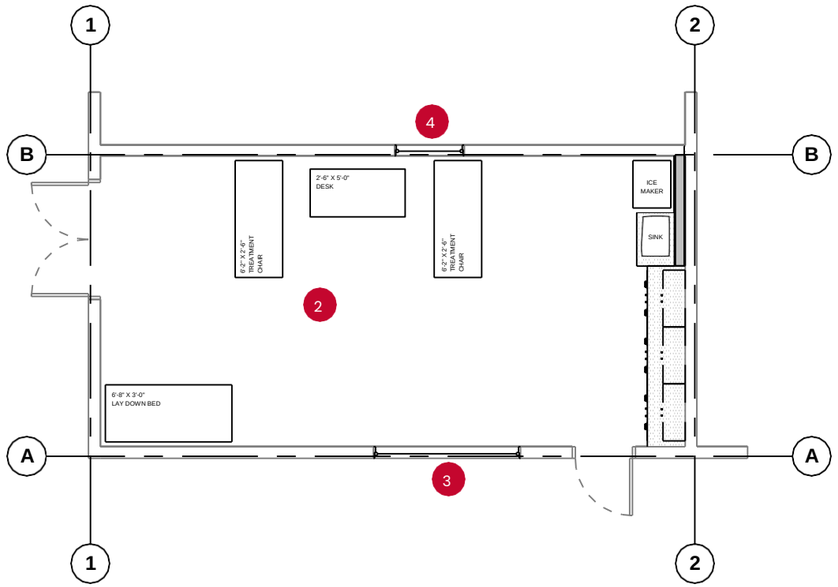
STUDIO W ARC-ITECTS

CTE Career Path Development

- HMBHS Sports Trainer, Athletic Director, CTE Coordinator, and HMBHS Administration welcome the development of a CTE Career Path focused on Sports Medicine.
- The old HMBHS Student Store would be modified to incorporate an existing custodial and storage space to accommodate a Sports Medicine classroom
- HMBHS student's opportunities and options would increase with the development of a Sports Medicine Career Path
- The overall HMBHS Athletics Program and student engagement would benefit from updated facilities and Career Path



DEMO FLOOR PLAN



PROPOSED FLOOR PLAN

LEGEND

1. Remove existing wall, flooring, lighting, and roll up counter door.
2. New floor finishes, paint, ceiling finishes, casework, heating and ventilation.
3. New fixed window.
4. New sliding window.

SCOPE OF WORK

- Remove dimising wall btwn (e) 2 rooms to create a new Athletic room 450 SF
- New Flooring
- Patch wall & ceiling finishes
- Install Casework
- Add electrical & data outlets
- Add heating and ventilation

0 5' 10' 15' 20'

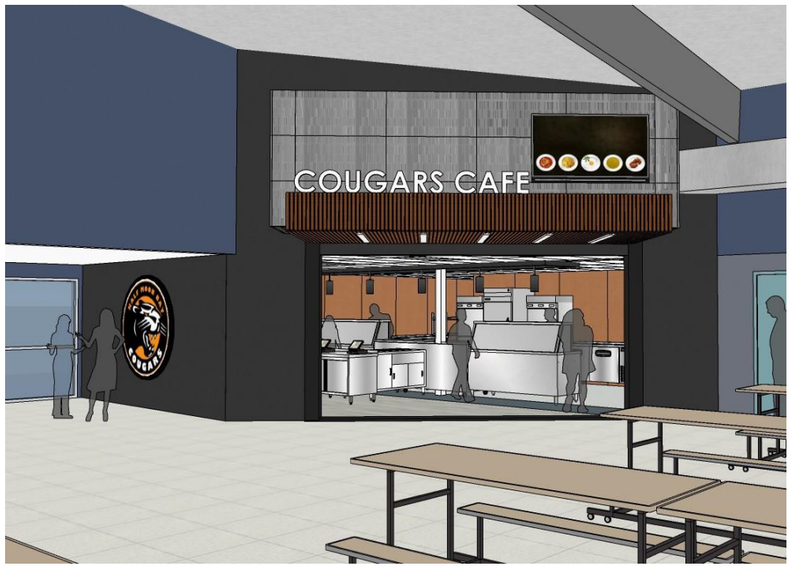
STUDIO W ARCHITECTS









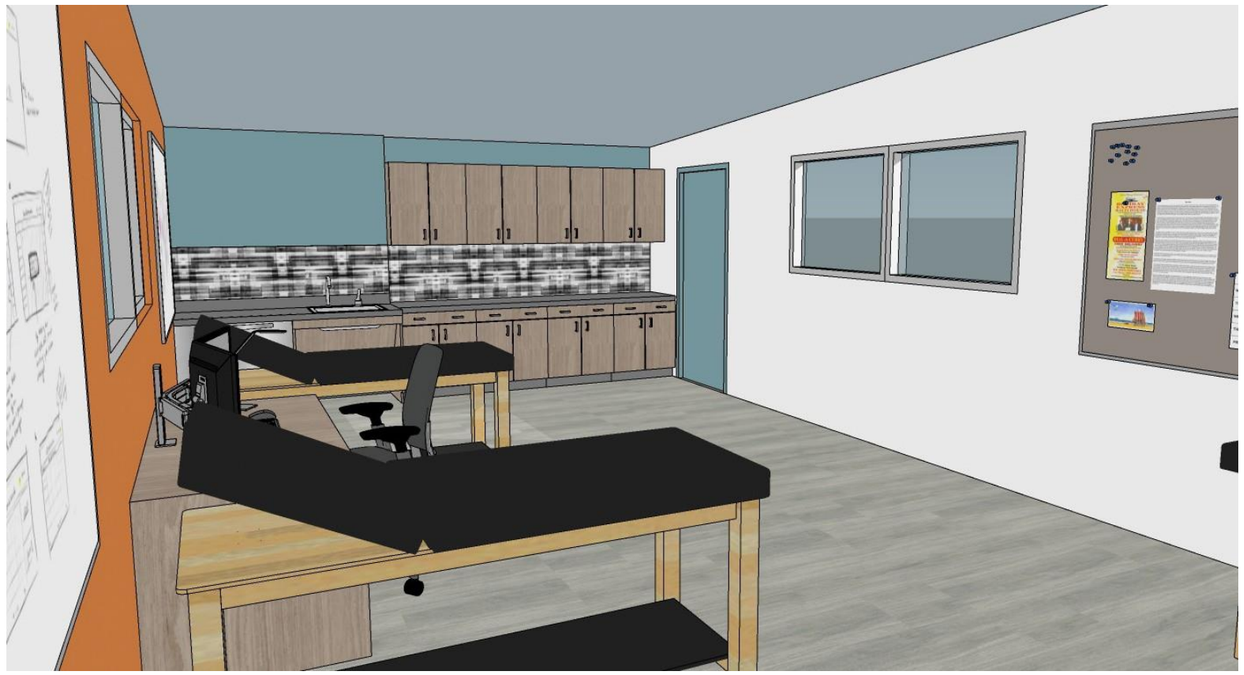


INTERIOR VIEWS OF COUGARS CAFE SERVERY

HALF MOON BAY HIGH SCHOOL

Cabrillo Unified School District | Half Moon Bay, CA

Central Kitchen & Athletic Training Expansion





INTERIOR VIEWS OF ATHLETIC TRAINING ROOM

Funding

- Current Measure S and Measure M (Bond) revenue is compatible and in alignment with the modification of HMBHS kitchen and its expansion into a CUSD Central Kitchen
- Bond revenue is compatible with the modification of the HMBHS old student to accommodate a Sports Medicine classroom
- CUSD staff will appropriately allocate Bond resources for this estimated 2.5 to 3 million project at HMBHS
- Staff requests Board approval of Central Kitchen and Sports Medicine classroom at HMBHS


COUGARS CAFE
STUDIO W
ARCHITECTS
Q & A

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: J Jesus Contreras, Ed.D., Deputy Superintendent of Business Services
CATEGORY: Action
ITEM TITLE: Proposal for Ongoing Construction Management Services Agreement with VANIR Construction Management, Inc.

BACKGROUND INFORMATION

The Cabrillo Unified School District (CUSD) Bond Program includes the modernization of El Granada Elementary School, Farallone View Elementary School, Hatch Campus Fencing, Early Education Center upgrades, CUSD Central Kitchen adaptation at Half Moon Bay High School (HMBHS), and other important construction/repair projects throughout the district. To effectively and efficiently manage the CUSD Bond Program, CUSD contracts with VANIR Construction Management, Inc. to provide their proven expertise in construction management and project management on an as-needed basis.

The construction project management services that VANIR Construction provides include 1) ensuring that all Division of the State Architect (DSA), County of San Mateo, and City of Half Moon Bay processes and requirements are brought into compliance; 2) ensuring CUSD is able to secure procurement of Coastal Development Permits (CDPs) for modernization of our schools; 3) overseeing facilities Master Plan implementation and alignment processes; 4) providing strategic planning/implementation; 5) aligning Bond program stakeholder preferences with program activities prioritization; 6) providiing project delivery analysis; and 7) coordinating required procurement processes with Board contracted construction firms at El Granada and Farallone View. Additionally, VANIR develops design-phase schedules and supports the coordination and management of architect and construction firms for these complex and high stakes CUSD Bond program projects.

Staff present to the CUSD Governing Board this proposal for consideration of approval to continue contracting with VANIR to help CUSD bring to closure the construction management scope of construction projects across the CUSD campuses.

FISCAL ANALYSIS

The cost of this agreement is part of the CUSD Bond Program and is budgeted to be covered with Bond proceeds (Fund 21).

RECOMMENDATION

Staff recommends approval of this agreement with VANIR as presented to help CUSD finalize existing District Bond Modernization Projects efficiently.

Vanir Construction Management, Inc.
180 Montgomery Street, Suite 2360
San Francisco, CA 94104
T 415-284-9050
F 916-575-8887
vanir.com

Jesus Contreras
Cabrillo Unified School District
498 Kelly Ave.
Half Moon Bay, CA 94019

April 24, 2024

Re: Cabrillo Unified School District Bond Program
Proposal for Extended Program and Project Management Services

Dear Jesus,

As per our most recent discussions related to the successful progress of the Measure S and M bond program projects, and Vanir's ongoing commitment to providing the most efficient, value-based methods to deliver projects that will positively impact the lives of CUSD students, teachers, staff and local communities, we are pleased to submit this proposal for extended program and project management services on the Cabrillo Unified School District Bond Program.

Our team remains focused on the positive momentum and success of the bond program by prioritizing our project and construction management experience to meet CUSD's distinct needs accurately and effectively. We will continue to manage the program and project schedules, costs, and quality of work aggressively, allowing us to ensure the program proceeds in alignment with your goals.

The existing program and project management team will continue their work with the district, as follows:

Roger Anchartechahar, Sr. Project Manager, is accountable for day-to-day program management activities, generally assisting the district in all aspects of executing the program, and serves as the liaison between the field and the District. To date, Roger has completed design phase project management activities for the El Granada ES .5 & Phase 1 modernization project, culminating in a very positive CDP review at the April 24th public hearing, and is preparing for start of construction phase: June 2024 through August 2025. Roger also continues design phase project management activities for the El Granada ES Phase 2 modernization project, which is currently scheduled for DSA submittal in July and a construction start in August 2025.

Carlos Chavez, Project Manager, remains fully engaged in the Farallone View ES modernization project, providing day-to-day construction phase management activities as necessary to deliver the project in the most timely and cost-effective manner possible. He continues to provide daily management of the contractor's effort and overall performance; has overall responsibility for project documentation, contractor deliverables, and resolution of onsite issues; and keeps the district informed of construction progress. Construction began in June 2023 and is currently scheduled to complete in August 2025. At completion, Carlos will work with the team and DSA inspector to complete project delivery and closeout.

Christian Rodriguez, Assistant Project Manager, continues to provide assistance with the day-to-day project management activities on Farallone View ES and El Granada ES Phases 1 & 2 projects, which include design and construction phases. Additionally, Christian has assumed design phase project management activities for the HMB HS Kitchen modernization project and the HMB HS Trainer's Room redesign project, both of which are currently scheduled for DSA submittal in May. Construction phase of the Trainer's Room project is scheduled for August 2024 through November 2024, while the Kitchen project is scheduled to begin in May 2025.

Lisa McLean, Project Director, is responsible to provide the overall leadership and direction as needed to ensure the team's efforts meet the level of care and excellence that CUSD expects and will continue to coordinate the resources necessary to deliver your program and projects successfully.

Vanir Construction Management, Inc.
180 Montgomery Street, Suite 2360
San Francisco, CA 94104
T 415-284-9050
F 916-575-8887
vanir.com

Additionally, the District has asked that our team assume management of an additional project at HMB HS addressing drainage and hillside remediation. Our team is familiar with the scope and urgency of this work and we are confident in our ability to successfully manage the project with the existing team. The nature of this project dictates a compressed schedule from design thru construction; April 2024 through November 2024. As this aligns with the timing of the Trainer's Room project, Christian Rodriguez will assume management responsibilities with Roger's support. In this way, we enhance our service efficiency and CUSD achieves an immediate cost savings.

It is crucial to have a well-rounded team equipped with technical skills, creative thinking, and a profound respect for CUSD's community significance.

Please see the attached staffing matrix reflecting hours / rates coverage comprising the not-to-exceed fee of $1,759,288 for the period of July 2024 thru December 2025, as requested. I've also attached a copy of a revised master schedule to reflect the additional project.

Vanir is proud of the work we have accomplished together and are looking forward to our ongoing partnership with the District. Please feel free to contact me directly should you have any questions.

Sincerely,

Lisa McLean
Project Director

CUSD BOND PROGRAM	2024												2025												2026											
Update: 4/12/24	Jan	Feb	Mar	Apr	May	June	July	August	September	October	November	December	Jan	Feb	Mar	Apr	May	June	July	August	September	October	November	December	Jan	Feb	Mar	Apr	May	June	July	August	September	October	November	December
Projects						Summer												Summer												Summer						
Hatch Middle School CCCP Portable Building																																				
Design Phase /DSA Period																																				
Construction Phase	Bid/Awd		Construction			C/O																														
Hatch Middle School Security Gates																																				
Design Phase /DSA Period																																				
Construction Phase	Bid/Award		Construction			C/O																														
Farallone View ES Modernization																																				
Construction Phase	Construction																				Closeout															
El Granada Elementary School .5 & Phase 1																																				
Construction Phase	CDP					Construction															Closeout															
El Granada Elementary School Phase 2																																				
Design Phase/DSA Period/Construction Phase	Design						DSA Review						Bridge - Pending Swing Space from Phase 1								Construction												Closeout			
Procurement / LLBE Precon Activities				LLBE	Bid/Award	Board																														
HMB High School Kitchen & Trainer's Room (DBB)																																				
Design DSA / Construction Phase - Trainer's Room	Design				DSA Review		Bid/Ad	Board	Construction																											
Design DSA / Construction Phase - Kitchen Mod	Design				DSA Review			ON HOLD					Bid/Awd	Board	NTP	Construction			C/O																		
HMB High School Drainage & Hillside Remediation																																				
Design DSA / Construction Phase - Trainer's Room				Design			Bid/Ad	Board	Construction																											

VANIR Construction Management, Inc.

DATE: 04/24/24

PROJECT NUMBER: R230096.002

PROJECT NAME: STAFF SUMMARY - Jul. 2024 thru Dec. 2025

	CABRILLO UNIFIED SCHOOL DISTRICT MEASURE M & S BOND PROGRAM																		
POSITION	Jul-24	Aug-24	Sep-24	Oct-24	Nov-24	Dec-24	Jan-25	Feb-25	Mar-25	Apr-25	May-25	Jun-25	Jul-25	Aug-25	Sep-25	Oct-25	Nov-25	Dec-25	PROJECT TOTAL
PROJECT DIRECTOR: LISA MCLEAN																			
BUDGET RATE	240	240	240	240	240	240	247	247	247	247	247	247	247	247	247	247	247	247	
BUDGET HOURS	32	32	32	32	32	32	32	32	32	32	32	32	32	32	32	32	32	32	576
BUDGET BILLING	7,680	7,680	7,680	7,680	7,680	7,680	7,904	7,904	7,904	7,904	7,904	7,904	7,904	7,904	7,904	7,904	7,904	7,904	140,928
SENIOR PROJECT MANAGER: ROGER ANCHARTECHAHAR - *RA splits hours between Program Management and El Granada ES Ph 1 & 2 Design and Construction*																			
BUDGET RATE	210	210	210	210	210	210	216	216	216	216	216	216	216	216	216	216	216	216	
BUDGET HOURS	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	2,880
BUDGET BILLING	33,600	33,600	33,600	33,600	33,600	33,600	34,560	34,560	34,560	34,560	34,560	34,560	34,560	34,560	34,560	34,560	34,560	34,560	616,320
PROJECT MANAGER: CARLOS CHAVEZ - *CC starts FT JAN 2024; Farallone View ES Modernization Project*																			
BUDGET RATE	195	195	195	195	195	195	201	201	201	201	201	201	201	201	201	201	201	201	
BUDGET HOURS	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	120	80	0	2,600
BUDGET BILLING	31,200	31,200	31,200	31,200	31,200	31,200	32,160	32,160	32,160	32,160	32,160	32,160	32,160	32,160	32,160	24,120	16,080	0	516,840
ASSISTANT PROJECT MANAGER: CHRISTIAN RODRIGUEZ - *CR starts JAN 2024, splits hours between Farallone & El Granada Ph 1 supporting PMs; manage Kitchen & Trainers Room projects; moves to El Granada ES Mod Ph 2*																			
BUDGET RATE	170	170	170	170	170	170	175	175	175	175	175	175	175	175	175	175	175	175	
BUDGET HOURS	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	160	80	2,800
BUDGET BILLING	27,200	27,200	27,200	27,200	27,200	27,200	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	28,000	14,000	485,200
SUMMARY OF BUDGET ANALYSIS																			
SUBTOTAL BUDGET FEE/MONTH	99,680	99,680	99,680	99,680	99,680	99,680	102,624	102,624	102,624	102,624	102,624	102,624	102,624	102,624	102,624	94,584	86,544	56,464	
																			$1,759,288

CABRILLO UNIFIED SCHOOL DISTRICT

498 Kelly Avenue, Half Moon Bay, California 94019 • 650 712-7100 • Fax 650 726-0279 • www.cabrillo.k12.ca.us

SUPERINTENDENT
Sean McPhetridge, Ed.D.

GOVERNING BOARD
Mary Beth Alexander
Lizet Cortes
Carmen Daniel
Kimberly Hines
Sophia Layne

MEMORANDUM

MEETING DATE: May 9, 2024
TO: Members of the Governing Board
FROM: Bianca Forrester, M.A. Ed., Director of Personnel and Pupil Services
CATEGORY: Consent/Action
ITEM TITLE: Approval of Superintendent Contract

BACKGROUND INFORMATION

CUSD senior management includes the position of superintendent. After an extensive search process that included a series of community input sessions, the Governing Board selected Amber Lee Alva for the position of Superintendent effective June 3, 2024. There will be a transition period ahead where Ms. Lee Alva will meet with staff to learn about CUSD's strategic plan and initiatives currently underway.

REPORT/PROPOSAL

Enclosed is the contract for the above referenced position. This contract now provides for three years of service to the District and stipulates the conditions and expectations of employment as CUSD's superintendent.

FINANCIAL IMPACT

Financial impact is included in the budget.

RECOMMENDATION

Approval of Superintendent Contract.

EMPLOYMENT AGREEMENT BETWEEN

THE CABRILLO UNIFIED SCHOOL DISTRICT and

AMBER LEE-ALVA

This AGREEMENT is entered into this ___ day of May, 2024, by and between the Board of Trustees of the Cabrillo Unified School District, hereinafter referred to as the "Board" or "District", and Amber Lee-Alva, hereinafter referred to as "Superintendent" (collectively "Parties"). This Agreement supersedes and replaces all prior employment agreements between the Parties.

IT IS HEREBY AGREED BY THE PARTIES AS FOLLOWS:

1. **TERM**: The Board hereby employs the Superintendent for a period beginning on June 3, 2024 and ending on June 30, 2027, unless terminated earlier or extended as provided by the terms of this Agreement or as required by law. Each year during the term of this Agreement, the Superintendent shall provide twelve months of full and regular service to the District except when on vacation, District-approved holidays, and approved leaves as set forth in the Agreement. It is understood that the demands of the position of Superintendent will require more than eight (8) hours per work day and/or forty (40) hours per work week. Superintendent is not entitled to receive overtime compensation.

2. **DUTIES**: Pursuant to Article 3 (commencing with Section 35026) of Chapter 1 of Part 21 of Division 3 of Title 2 of the Education Code, Superintendent agrees to be the Chief Executive Officer of the District.

    a. Superintendent agrees to perform, at the highest level of competence, all services, duties, and obligations required by (i) the Agreement, (ii) the District Superintendent job description, (iii) applicable laws and regulations, (iv) Board rules, regulations, and policies and as otherwise directed by the Board. Superintendent may delegate any of her duties to a responsible District employee unless otherwise prohibited by the Board or any applicable law, Board rule, regulation, or policy.

    b. Superintendent shall have primary responsibility for the management of all District affairs. In carrying out her duties, Superintendent shall provide educational leadership to the District and make student learning and student success her highest priorities.

    c. Superintendent or designee shall be responsible for the operations of the District, including, but not limited to, the areas of general administration, instruction, human resources, communications, government relations, facilities, and business affairs.

    d. Superintendent shall appoint a responsible District employee to temporarily fulfill Superintendent's duties whenever at least one district facility is open and Superintendent is unavailable. Superintendent shall notify Board President when doing so.

3. **ADMINISTRATIVE AND BOARD-RELATED DUTIES:** Superintendent shall establish and maintain positive community, staff, and Board relations.

   a. Superintendent shall attend every Board meeting and Board committee meeting unless excused in writing by the Board President. This duty may not be delegated unless permitted in writing by the Board President.

   b. Superintendent shall serve as Secretary to the Board and perform the duties as prescribed in Section 35025 of Chapter 1 of Part 21 of Division 3 of Title 2 of the Education Code.

   c. Superintendent or designee shall have primary responsibility for the implementation of District policies. Superintendent will review all policies adopted by the Board and make appropriate recommendations to the Board for addition, deletion, or modification. The Board retains primary responsibility for formulation of Board policies.

   d. Superintendent or designee shall be responsible for the development of administrative regulations required or necessary for the implementation of District policies, and shall place any new or modified administrative regulation on the agenda of a Board meeting for Board information and/or approval.

   e. As permitted by any applicable law including, but not limited to, the Brown Act, Superintendent shall, in advance of Board meetings, keep all Board members advised of emerging issues that could have a material impact on the Board or District by written report and use of closed session Board meetings.

   f. Superintendent and/or designee shall serve as liaison to the Board with respect to all matters of employer-employee relations and shall make recommendations to the Board concerning those matters which may come to the Board for approval.

   g. Superintendent or designee shall submit financial and budgetary reports to the Board and shall advise the Board on possible sources of funds to carry out District programs.

   h. Annually, Superintendent or designee shall prepare and submit a recommended District budget to the Board, with supporting financial information to assist the Board in approving a sound budget.

   i. Superintendent or designee shall enter into contracts for and on behalf of the District, subject to Board approval or ratification as required by law.

   j. Superintendent shall have such other duties properly delegated to her by the Board.

4. **PERSONNEL DUTIES:**

   a. Superintendent shall evaluate cabinet members pursuant to their contracts and applicable Board policies and regulations.

b. Superintendent or designee shall have primary responsibility for making timely and appropriate recommendations to the Board regarding personnel matters, including the employment of personnel and any release, non-reelection, or termination of an employee.

c. As required by Education Code Section 35035, and subject to the approval of the Board, Superintendent or designee is responsible for assigning all District employees employed in positions requiring certification qualifications. Superintendent or designee shall also be responsible to periodically evaluate or cause to be evaluated all District employees.

d. The Board shall provide direction and/or parameters to the Superintendent and/or designee who shall provide direction in negotiations with all labor groups.

5. EXTERNAL RELATION DUTIES:

a. Superintendent shall represent the District before the public, and shall develop and maintain public relations strategies and protocols as may be necessary to improve understanding and to keep the public informed about District activities, needs, and results.

b. Superintendent will act as the primary liaison with the local, state, and federal agencies and elected representatives.

c. Superintendent is encouraged to attend appropriate local community meetings. Reasonable expenses thereby incurred shall be reimbursed in accordance with Section 8 of the Agreement.

d. Superintendent shall regularly report to the Board on all external relations activities by written report and use of closed session Board meetings.

6. COMPENSATION:

a. Superintendent is employed as a full-time employee of the District with an annual salary of Two Hundred Forty-One Thousand, Thirty-Six Dollars ($241,036.00). The annual salary shall be payable in installments of one-twelfth (1/12) of the annual salary on the last day of each month for services rendered during that month. The daily rate for the purpose of prorating the annual salary provided for in the Agreement shall be One Thousand, Seventy-One Dollars and Twenty-Seven Cents ($1,071.27) ("Daily Rate"). Following every successful annual evaluation of the Superintendent by the Board (meets standards or better), the Superintendent's annual compensation shall automatically be increased by Two Percent (2.0%) beginning on June 1, 2025.

b. A change in salary during the term of the Agreement shall not, in and of itself, constitute the creation of a new contract or extension of the Agreement.

7. **FRINGE BENEFITS:**

a. **Stipends.** The Superintendent shall receive an annual Master's stipend in the amount of Two Thousand, Five Hundred Thirty-Eight Dollars ($2,538.00), in the same manner and subject to the same limitations as other certificated senior cabinet-level employees.

b. **Medical, Dental and Vision Insurance.** During his/her employment under the Agreement, Superintendent may select any medical, dental, and vision plan available to other certificated management employees within the District. The District's maximum annual contribution for health benefits shall not exceed Eleven Thousand, One Hundred Sixty-Seven Dollars ($11,167.00). Superintendent shall be responsible for any employee contribution of the plan selected.

c. **Life Insurance.** On behalf of Superintendent, District shall purchase a Two Hundred Thousand Dollars ($200,000.00) term life insurance policy.

d. **Retirement Contribution.** Superintendent is responsible for her share of contributions to CalSTRS.

e. **Moving Expenses.** To assist in defraying the one-time costs associated with Superintendent's move to a residence in the vicinity of the District, the District shall reimburse Superintendent for her actual expenses associated with moving, up to a maximum of Ten Thousand Dollars ($10,000.00), provided that (i) Superintendent's new place of residence will be located within 20 miles of the geographic boundaries of the District, (ii) Superintendent moves to her new place of residence within the first 18 months of the term of the Agreement, and (iii) the distance between Superintendent's current and new place of residence is at least 50 miles. The amount shall be paid to Superintendent within 30 days of submission of itemized moving and relocation expense invoices to the District. Reimbursement is contingent upon pre-approval by Board President and upon Superintendent placing an item on the first available Board meeting agenda disclosing all moving expenses.

8. **WORK RELATED EXPENSES:**

a. **Expense Reimbursement.** The District shall reimburse Superintendent for ordinary and necessary expenses incurred relative to employment as Superintendent, including mileage, not to exceed Five Hundred Dollars ($500.00) per month without the written authorization of the Board. For reimbursement, the Superintendent shall submit expense claims in writing in accordance with the District's policies, regulations, and guidelines applicable to other certificated management employees and shall provide the Board with copies of the Superintendent's monthly expense reports. The Superintendent's expense claims shall be supported by appropriate documentation prior to reimbursement.

b. **Memberships.** The District shall pay the Superintendent's annual membership charges for up to four professional organizations such as, for

example, the Association of California School Administrators ("ACSA"), the School Superintendents Association ("AASA"), or the Rotary Club. The District shall pay for the Superintendent to attend up to four regional, state or national professional conferences each year. The Superintendent shall obtain written authorization of the Board, as set forth in Section 8(b) above, if the cost to attend a professional conference exceeds Five Hundred Dollars ($500.00).

c. **Coaching/Mentoring.** For the first two years of this Agreement, the District shall pay up to Six Thousand Dollars ($6,000.00) annually for professional coaching or mentoring of the Superintendent.

d. **Technology Devices.** At its sole discretion, the Board shall provide to Superintendent, at District expense, a cell phone and a laptop computer and/or tablet, hereinafter "Technology Devices." The District shall pay any costs and expenses associated with owning, licensing, operating and maintaining such Technology Devices. This does not include costs associated with maintaining home internet access. All Technology Devices so provided are the property of the District and the District shall have the right to control the access to, and use of, Technology Devices through its Board policies, including its technology use policies, personnel policies, and its risk management policies.

All District-provided Technology Devices are provided to facilitate performance of Superintendent's duties and obligations as an employee of the District. Superintendent may use District-provided Technology Devices for personal use within reasonable limits and in a manner consistent with Board policies, including its technology use policies, personnel policies, and its risk management policies. Superintendent shall not use any Technology Device in any manner that is inconsistent with such policies.

When Technology Devices are provided by the District, Superintendent shall not conduct District business on devices that are not provided or owned by the District.

Superintendent hereby waives any and all rights and protections over the content of any Technology Device or other electronic device (e.g., cell phone, computer, tablet) on which she has conducted any District business, regardless of whether the device is provided by the District pursuant to the Agreement. This waiver permits the Board or anyone authorized by the Board to examine the contents of any such device without requiring additional permission, including, but not limited to, a separate waiver or a warrant.

9. **LEAVES:**

a. **Illness Leave.** Superintendent shall accrue illness leave at the rate of one (1) day per month. Accrued unused illness leave shall not be compensable upon separation. Unused sick leave may be credited for retirement

purposes as authorized by either the California State Teachers' Retirement System (STRS) or the California Public Employees Retirement System (CalPERS) as may be applicable.

b. **Vacation Time.** During each school year (July 1 – June 30), throughout the term of this Agreement, the Superintendent shall be entitled to twenty (20) days of vacation with full pay in each year of service, exclusive of holidays as defined below. Vacation days for a partial school year shall be prorated. In no event shall the Superintendent accrue more than twenty (20) days of vacation as of June 30 of each year of the term of the Agreement, unless otherwise approved by the Board. Upon separation from employment with the District, the Superintendent shall be entitled to compensation for all accrued but unused vacation days at the Daily Rate, up to a maximum of ten (10) days. All vacation must be scheduled in advance and approved by the Board President.

c. **Holidays and Personal and Other Leaves.** Superintendent shall be entitled to receive all holidays as provided to the District's certificated management employees. The Superintendent shall be entitled to all other personal necessity, bereavement, and other leaves provided to the District's certificated management employees.

d. **Written Records.** The Superintendent shall keep records of his use of vacation or other leave time. The Superintendent is expected to work a full workday and is expected to promptly account for absences of greater than one half of a workday as vacation time, sick leave, or other leave of absence.

10. **EVALUATION:** The Board shall evaluate Superintendent in each year, utilizing the process set forth below in subsections a through h, inclusive.

a. Prior to September 1 of each year, the Board shall meet to establish Superintendent's performance goals and objectives for that school year based on the duties and responsibilities set forth in the Agreement, the Board's strategic planning priorities and any other criteria chosen by the Board. These goals and objectives shall be reduced into writing and, at Board discretion, may include input provided by Superintendent.

b. Prior to October 1 of each year, the Board shall, in writing, provide Superintendent with the evaluation instrument that the Board will use to assess Superintendent's performance based on the goals and objectives established pursuant to Section 10(a). The evaluation instrument shall include an overall job performance rating of "Exceeds Expectations," "Meets Expectations," "Needs Improvement," and "Unsatisfactory."

c. Prior to April 1 of each year, Superintendent shall remind the Board in writing of the Board's evaluation obligations under the Agreement, and Superintendent and the Board shall agree on dates for Superintendent's evaluation and the other steps of the evaluation process as described herein.

d. At a regularly scheduled Board meeting prior to May 31 of each year, Superintendent shall present the Board with a report on the state of the District.

e. Prior to June 1 of each year, Superintendent shall present the Board with a written self-evaluation. The self-evaluation shall mirror the form of the written evaluation instrument.

f. Prior to June 30 of each year, and after receiving Superintendent's state of the District report and self-evaluation, each of the following shall occur:

   i. Each Board member shall individually complete the evaluation instrument.

   ii. The Board will devote a portion of at least one (1) meeting to a discussion and evaluation of Superintendent's performance, including the working relationship between Superintendent and the Board.

   iii. The Board President shall be responsible for utilizing the individual Board member evaluations and Board discussion to prepare a single, evaluative document that communicates the Board's collective feedback and expectations.

g. The evaluation of Superintendent by the Board will be in writing and placed in a sealed envelope in Superintendent's personnel file marked as follows: "Confidential. Only to be opened upon authorization of Board." A copy of the evaluation will be provided to Superintendent.

h. Failure of the Board to complete the evaluation process does not constitute a material breach of the Agreement and shall not result in the amendment or extension of the Agreement. Failure of the Board to evaluate Superintendent shall not preclude the Board from giving notice of termination or nonrenewal in accordance with Paragraphs 13 through 14, inclusive.

11. **PROFESSIONAL DEVELOPMENT:** As part of the Superintendent's annual evaluation, there will be a discussion of professional development, and the Superintendent and the Board shall identify the appropriate courses and activities which the Superintendent will complete as part of his professional development.

12. **RENEWAL OR EXTENSION:** Parties agree that there shall be no automatic renewal or extension of the Agreement. Should the Board desire Superintendent to continue as Superintendent beyond the term of the Agreement, the Parties shall negotiate and execute a new contract.

13. **NON-RENEWAL:**

a. Should the Board determine that it does not wish to negotiate and execute a new contract at the end of the term of the Agreement, the Board shall give written notice of the decision to Superintendent, at least forty-five (45) days prior to the end of the Agreement, as required pursuant to Education Code Section 35031. The Parties expressly agree to waive the

automatic renewal provision in Education Code Section 35031 when the Board fails to give the required notice. Rather, if the Board fails to provide notice of non-renewal, the Agreement shall automatically renew, and its provisions shall be in effect for a period of one year.

b. Between ninety (90) days and one hundred and twenty (120) days prior to the end of the Agreement, Superintendent shall, in writing, remind the Board of the Board's obligation to give written notice pursuant to Section 14(a). Superintendent agrees that her failure to provide the reminder notice to the Board shall invalidate the notice requirement under Section 14(a) and shall operate as a waiver of the automatic renewal provision in Education Code Section 35031 and in Section 14(a).

14. **TERMINATION OF AGREEMENT:** This Agreement may be terminated prior to the expiration of the contract term as follows:

a. **Termination for Cause.**

i. Notwithstanding any other provision of the Agreement, Superintendent may be terminated for cause prior to the expiration of the Agreement, for any of the following:

- Failure by Superintendent to possess or maintain a valid California Administrative Credential
- Suspension or revocation of Superintendent's California Administrative Credential
- Neglect of Duty
- Physical or mental inability of Superintendent to perform her duties
- Material breach of the Agreement
- Superintendent interviews for any other position during the term of the Agreement and she fails to notify Board President within three days of the interview
- Any other legally permissible reason

ii. Any other legally permissible reason includes, but is not limited to, conduct that is seriously detrimental to the District. Conduct that is seriously detrimental to the District includes, by way of illustration and not limitation, failure of good behavior, either during or outside of duty hours, which is of such a nature that it causes discredit to the District, unprofessional conduct, or incompetence. Superintendent acknowledges that she is the District's most visible representative and is required to maintain higher standards of personal conduct than any other employee. In order to represent the District with integrity and high ethical standards, Superintendent shall avoid professional or personal

situations that might reflect negatively on the Superintendent, District, or Board.

iii. Prior to terminating Superintendent for cause, the Board shall give Superintendent thirty (30) days written notice of its intention to terminate her for cause. Such written notice shall include a statement of the specific acts or omissions which give rise to the proposed action. No action shall be taken on a proposed termination for cause until Superintendent has had an opportunity to meet with the Board to be heard by way of explanation, defense, or a showing that the specific acts or omissions have been corrected. This opportunity to be heard shall be provided within fifteen (15) calendar days after Superintendent is served the notice of the Board's intention. This meeting with the Board is not an evidentiary hearing. The Parties are expected to provide each other with a reasonable, complete explanation of their positions and either party may be accompanied by an attorney. Superintendent's right to meet with the Board shall be exclusive of any right to any other hearing otherwise required by law.

iv. Any decision to terminate Superintendent for cause shall be effective upon the date determined by the Board, except that such date shall not be sooner than thirty (30) calendar days after the notice of termination is given to Superintendent. In the event that Superintendent is terminated for cause, all rights and obligations of the Parties under the Agreement shall be deemed fully satisfied on the effective date of the termination and Superintendent shall not be entitled to any further benefit under the Agreement including, but not limited to, the benefits described in Section 7.

v. A determination as to whether cause exists to terminate Superintendent shall always be at the sole discretion of the Board.

b. **Termination without Cause.**

i. Notwithstanding any other provision of the Agreement, the Board shall have the sole right to terminate Superintendent without cause at any time before normal expiration of the Agreement. If the Board so terminates Superintendent, it shall pay to Superintendent her base salary and medical/dental/vision and other benefits provided under the Agreement for either six (6) months or the number of months remaining on the Agreement, whichever is less.

ii. The compensation set forth in Section 14(b)(i) shall be the only compensation of any kind which shall be due to Superintendent if Superintendent is terminated without cause by the Board.

c. **Termination by Mutual Consent.**

i. Notwithstanding any other provision of the Agreement, the Board and Superintendent may, by mutual consent, terminate the Agreement before its expiration.

ii. If the Agreement is terminated under Section 14(c)(i), the maximum cash settlement that Superintendent may receive shall either (i) an amount equal to the monthly salary of Superintendent multiplied by the number of months left on the unexpired term of the Agreement or (ii) an amount equal to the monthly salary of Superintendent multiplied by twelve (12), whichever is less. Termination of the Agreement by mutual consent shall constitute a release of all claims Superintendent may otherwise have against the Board or District. This paragraph is set forth herein because it is required by subdivision (a) of Government Code Section 53260, but the Parties agree that it shall be superseded by the provisions set forth in Section 14(a) in the event that Superintendent is terminated for cause or by the limitations set for in Section 14(b) in the event that Superintendent is terminated without cause.

d. **Termination by Death.**

i. The Agreement shall terminate immediately upon the death of Superintendent and all rights and obligations of the Parties under the Agreement shall be deemed fully satisfied.

15. **MEDIATION:** Should any dispute arise out of this Agreement, the parties shall meet in mediation and attempt to reach a resolution with the assistance of a mutually acceptable mediator. The costs of the mediator, if any, shall be paid by the District. If a mediated settlement is reached, neither party will be the prevailing party for the purposes of the settlement. Neither party shall be permitted to file legal action without first meeting in mediation and making a good faith attempt to reach a mediated resolution.

16. **REPAYMENT AFTER CRIMINAL CONVICTION:**

a. If Superintendent is convicted of a crime involving abuse of her office, Superintendent shall reimburse District for all applicable costs pursuant to Article 2.6 (commencing with Section 53243) of Chapter 2 of Part 1 of Division 2 of the Government Code.

b. Pursuant to Government Code Section 53243.2, any funds received by Superintendent from District resulting from the Board's decision to terminate Superintendent without cause pursuant to Section 14(b), inclusive, shall be fully reimbursed to District if Superintendent is convicted of a crime involving the abuse of her powers of office. If District funds the criminal defense of Superintendent against charges involving the abuse of her office or position, and Superintendent is then convicted of those charges, Superintendent shall fully reimburse District for all District funds paid for Superintendent's criminal defense.

17. **MERGER CLAUSE:** This Agreement constitutes the sole agreement of the parties hereto and correctly states the rights, duties, and obligations of each party. Any prior agreement, promises, negotiations, or representations between the parties not expressly stated in the document are not binding. This Agreement shall supersede any previous agreements, if any, between the Superintendent and the District. All subsequent modifications to this Agreement, if any, shall be in writing and signed by each of the parties, and shall be effective and enforceable only when ratified in an open session of the Board in compliance with Government Code section 53262(a). Any modification to this Agreement relating to salary or compensation paid in the form of fringe benefits shall be effective and enforceable only if such modification is made at a regular meeting of the Board or a special meeting to discuss the District 's budget as required by Government Code section 54956(b). The Superintendent shall also ensure all actions taken to modify this Agreement are reflected in the Board's official minutes as required by Government Code section 53262(b).

18. **APPLICABLE LAW:** This Agreement is subject to all applicable laws of the State of California, the regulations of the State Board of Education, and the rules, regulations, and policies of the District.

19. **TAX/RETIREMENT LIABILITY:** Notwithstanding any other provision of this Agreement, the District shall not be liable for any retirement or state/federal tax consequences to the Superintendent, any designated beneficiary, heirs, administrators, executors, successors or assigns of the Superintendent. The Superintendent shall assume sole responsibility and liability for all state or federal tax consequences of this Agreement and all related payroll and retirement consequences, including, but not limited to, all tax and retirement consequences stemming from any payments made to the Superintendent as a result of the termination without cause provision of this Agreement, retirement payments, expense reimbursements, and payments for insurance. The Superintendent agrees to defend, indemnify and hold the District harmless from all such tax, retirement and similar consequences.

IN WITNESS WHEREOF, the parties hereto, or their duly authorized representative, affixed their hands.

SUPERINTENDENT

Dated: 5/3/24

Amber Lee-Alva

CABRILLO UNIFIED SCHOOL DISTRICT

Dated: 5/3/24

President, Board of Trustees

ATTEST:

Clerk of the Board