Regular Governing Board Meeting

Adopted Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, March 14, 2024 • Public Session: 6:00 p.m.

Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019

Video Recording on Pacific Coast TV YouTube Channel:

https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr

1. OPENING BUSINESS

a. Call Public Session to Order

President Hines called the meeting to order at 6:00 p.m.

b. Roll Call / Quorum

Board Members Present:	Kimberly Hines, President Carmen Daniel, Vice President Lizet Cortes, Clerk – Arrived at 6:21 p.m. Mary Beth Alexander, Member Sophia Layne, Member
Student Board Member Present:	Catalina Gonzalez-Johnston – Left the meeting at 9:21 p.m.
Administrators Present:	Sean McPhetridge, Ed.D., Superintendent Leticia Bhatia, Ed.D., Deputy Superintendent of Educational Services J Jesús Contreras, Ed.D., Deputy Superintendent of Business Services

c. Pledge of Allegiance

Student Board Member Catalina Gonzalez-Johnston led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Layne requested an amendment to the agenda requesting to remove the certificated non-reelection from Item 4h Certificated Personnel Report and remove from the agenda Item 5i Adoption of Resolution 07-2024 Release of Certificated Administrator.

Member Layne motioned to approve the agenda as amended. Motion seconded by Member Alexander.

Motion (21) passed by a 4-0 vote, with Student Board Member Gonzalez-Johnston voting aye.

4. COMMUNICATIONS

a. Public Comments

Stacy McCarthy expressed interest in enrolling her child in the Spanish Immersion Program, noting its significance for community integration. She urged the Board to maintain two immersion kindergarten classes for the upcoming school year.

Joyce Hodge, Spanish Immersion coordinator, outlined program growth, emphasizing the need for two immersion kindergarten classes to sustain a K-12 program and ensure its success through high school.

Johanna Nevitt, incoming parent, expressed support for the dual immersion program, urging the preservation of two kindergarten classes. Nevitt stressed the importance of inclusive access for all families, highlighting strong community backing.

Jackie Vazquez, student, expressed support for the immersion program, noting its vital role in her Spanish proficiency. She emphasized its significance for preserving language heritage and called for program continuity.

The Board received two (2) comments regarding nonagendized topics or Consent Items via the Google Public Comment Request form. For full public comments, please refer to the link provided below:

https://drive.google.com/file/d/10xAm9kM8FEKnrWCDJzKrCXTOnu3TrVL6/view?usp=drive_link

b. Employee Organizations Report

CUTA Representatives

None.

CSEA Representatives

CSEA President Holly Layne informed the board of ongoing negotiations with the district regarding health, welfare, and compensation. She noted the survey of members on superintendent qualities, with 36 responses. Lynn expressed concerns about attracting candidates due to district challenges, aiming for collaborative positive outcomes.

c. Board Members Report

Member Mary Beth Alexander conveyed information about an upcoming virtual Town Hall addressing affordable housing for school districts, highlighting the involvement of various speakers. She thanked Union partners for their engagement in a recent workshop and emphasized the importance of communication and collaboration. Regarding board meetings, Alexander clarified that board packets are distributed six days prior, facilitating thorough review. Member Alexander also explained the rationale behind the agenda structure, focusing on prioritizing discussions on children and outcomes. Lastly, she appreciated the thoroughness of board meetings, highlighting the value of transparency and information dissemination.

Member Lizet Cortes acknowledged Maria Ureña's dedication to the district, highlighting her contributions to Los Listos Preschool. Member Cortes also addressed the controversial issue regarding a portable at Hatch, advocating for its necessity for over a third of Hatch Elementary School students despite opposition from some individuals. Drawing from personal experiences, she emphasized the importance of representing her community and cultural differences in decision-making. Member Cortes concluded by thanking attendees and stressing the importance of understanding diverse perspectives.

Member Sophia Layne reflected on the challenges faced four years ago when schools closed due to the pandemic, highlighting the current financial strain on school districts. She commended the positive certification of the budget update, acknowledging the collective effort. Layne provided updates on labor negotiations and shared experiences from school visits and advocacy events. Member Layne emphasized the importance of collaborative work, citing key principles from a recent training session. Layne encouraged personal connections with community members and proposed reaching out to individuals outside one's usual circles to foster broader perspectives and relationships.

Member Carmen Daniel acknowledged her involvement in recent parent-teacher conferences, expressing appreciation for the support provided by teachers.

President Kimberly Hines provided updates on recent engagements, including attending the La Costa Adult School open house and an upcoming visit to Cunha. She mentioned the kickoff meeting for the

superintendent search and invited community input through listening sessions and an online survey. President Hines suggested holding listening sessions before future board meetings and proposed a Special Meeting for self-evaluation before the selection process. She emphasized the importance of communication and collaboration within the board.

d. Student Board Member Report 6:51

Student Board Member Catalina Gonzalez-Johnston shared school updates and expressed gratitude to the board and teachers for her recognition at the Young Woman of Excellence Award. She praised the Spanish Immersion program for enriching her life, fostering cultural understanding, and providing valuable opportunities. Gonzalez-Johnston encouraged students to reach out to her for support.

e. Superintendent Report

Superintendent Dr. Sean McPhetridge conveyed appreciation for community advocates and noted the adoption of the April National Autism Acceptance and Inclusion Month Proclamation in the Consent Agenda. Dr. McPhetridge stressed embracing diversity and thanked contributors to ongoing initiatives. Addressing upcoming presentations, he discussed the complex topics of workforce housing and the Hatch Elementary School campus, emphasizing an imperative to balance community needs. Acknowledging the challenging budget situation, he expressed hope for constructive negotiations. Dr. McPhetridge recognized uncertainty ahead but conveyed optimism for a positive outcome. He concluded by thanking board members for their powerful statements and anticipated discussions on bond and partial tax surveys, workforce housing updates, budget items, and personnel matters in the General Business session.

6. CONSENT AGENDA

a. Adoption of Proclamation Recognizing April as National Autism Acceptance and Inclusion Month
b. Adoption of Proclamation Recognizing April 2024 as California Friday Night Live Month
c. Approval of Half Moon Bay High Future Farmers of America Field Trip to Fresno State Field Day, Clovis, California, April 19-20, 2024
d. The Consolidated Application and Reporting System (CARS)
e. Approval of School Accountability Report Cards (SARC) Grades K-12
f. Approval of Summer School Services 2024
g. Approval of Certificated Personnel Report - REVISED
h. Approval of Classified Personnel Report
i. Enrollment Report
j. Approval of Donations to Cabrillo Unified School District
k. Approval of Warrant Register Report Processed
l. Annual Approval of CUSD's Transportation Services Plan
m. Approval of Purchase of Furniture for the Farallone View Elementary Modernization

Motion made by Member Cortes that the Consent Agenda be approved as amended. Motion seconded by Member Daniel.

ROLLCALL VOTE
Kimberly Hines, President – Aye
Carmen Daniel, Vice President – Aye
Lizet Cortes, Clerk – Aye
Mary Beth Alexander, Member – Aye
Sophia Layne, Member – Aye

PREFERENTIAL VOTE
Catalina Gonzalez-Johnston, Student Board Member – Aye

Motion (22) passed by a 5-0 vote, with Student Board Member Gonzalez-Johnston voting aye.

7. GENERAL BUSINESS

a. Early Learning Center and Afterschool Programs at the Hatch Elementary Campus Update

Deputy Superintendent of Educational Services Dr. Leticia Bhatia, Deputy Superintendent of Business Services Dr. J Jesús Contreras, and Early Learning, Family Engagement, and Special Programs Coordinator Rosalva Segura provided a comprehensive overview of goals and operations of the Hatch Early Learning and After School Programs Center, funding sources, demographics, and facilities updates.

Special Guests Marck Newton, Cesilia Velasquez, Guillermo Carrillo, Pablo Oropeza, and Juan Rodriguez shared personal experiences with the program.

Public Comment(s) on this Agenda Item:

Mauco Vincent expressed concerns over the unexpected clearing of Hatch Field, advocated for preserving green space for children's safety, and emphasized importance of prioritizing education over renovations.

At 8:09 p.m., President Hines requested a 7-minute recess.
President Hines reconvened the meeting at 8:16 p.m.

b. La Costa Adult School Presentation

Director of La Costa Adult School Drew Gamet presented an update on the school's programs, services, recognitions, and events.

c. GO Bond and Parcel Tax Surveys Results

Joe Crump of Dale Scott & Company, the District's financial advisor, presented the GO Bond and Parcel Tax Surveys results as well as an overview of the election timeline if the Board decides to move forward.

The Board received one (1) comment related to this agenda item via the Google Public Comment Request form. For full public comments, please refer to the link provided below:

https://drive.google.com/file/d/10xAm9kM8FEKnrWCDJzKrCXTOnu3TrVL6/view?usp=drive_link

d. Workforce Housing Updated Plan Presentation

Alan Katz and Chris White of Brookwood Advisors presented a revised and updated Workforce Housing Plan based on community input.

Mike Noce, City of Half Moon Bay Housing Coordinator, spoke to the Board to support Workforce Housing for CUSD staff.

Public Comment(s) on this Agenda Item:

Ken Chan, Housing Leadership and San Mateo County Senior Organization representative, commented in support of workforce housing for district staff, stressing the importance of addressing housing needs to retain valuable community members and improve overall well-being.

The Board received one (1) comment related to this agenda item via the Google Public Comment Request form. For full public comments, please refer to the link provided below:

https://drive.google.com/file/d/10xAm9kM8FEKnrWCDJzKrCXTOnu3TrVL6/view?usp=drive_link

The Board received two (2) comments in Spanish related to this agenda item via the Google Public Comment Request form. For full public comments, please refer to the link provided below:

https://drive.google.com/file/d/114pjzyXY-XQrRan2VngJauEgujZhcLro/view?usp=drive_link

At 9:58 p.m., President Hines motioned to pass the 10:00 p.m. curfew to no longer than 11:00 p.m. Motion seconded by Member Layne.

At 10:09 p.m., President Hines requested a 5-minute recess.
President Hines reconvened the meeting at 10:15 p.m.

e. Approval of CUSD Second Interim Financial Report for Fiscal Year 2023-24

Member Kimberly Hines motioned to approve CUSD's Second Interim Financial Report for Fiscal Year 2023-24 with a positive certification. Motion seconded by Member Mary Beth Alexander.

Motion (23) passed by a 5-0 vote.
Catalina Gonzalez-Johnston, Student Board Member – Absent

f. CUSD Fiscal Update and San Mateo County Office of Education Fiscal Oversight

This item is agendized as a standing monthly fiscal update at each regularly scheduled meeting. Deputy Superintendent of Business Services Dr. J Jesús Contreras reported no additional update for this session.

g. Adoption of Resolution 03-2024, 04-2024, and 05-2024 for Certificated Employee Reduction, Seniority Order Criteria, and List of Seniority

Member Layne motioned to approve Resolution 03-3024 as presented. Motion seconded by Member Cortes.

ROLLCALL VOTE
Kimberly Hines, President – Aye
Carmen Daniel, Vice President – Aye
Lizet Cortes, Clerk – Aye
Mary Beth Alexander, Member – Aye
Sophia Layne, Member – Aye

PREFERENTIAL VOTE
Catalina Gonzalez-Johnston, Student Board Member – Absent

Motion (24) passed by a 5-0 vote.

President Hines motioned to approve Resolution 04-3024 as presented. Motion seconded by Member Alexander.

ROLLCALL VOTE
Kimberly Hines, President – Aye
Carmen Daniel, Vice President – Aye
Lizet Cortes, Clerk – Aye
Mary Beth Alexander, Member – Aye
Sophia Layne, Member – Aye

PREFERENTIAL VOTE
Catalina Gonzalez-Johnston, Student Board Member – Absent

Motion (25) passed by a 5-0 vote.

President Hines motioned to approve Resolution 05-3024 as presented. Motion seconded by Member Alexander.

ROLLCALL VOTE
Kimberly Hines, President – Aye
Carmen Daniel, Vice President – Aye
Lizet Cortes, Clerk – Aye
Mary Beth Alexander, Member – Aye
Sophia Layne, Member – Aye

PREFERENTIAL VOTE
Catalina Gonzalez-Johnston, Student Board Member – Absent

Motion (26) passed by a 5-0 vote.

h. Adoption of Resolution 06-2024 Authorizing the Reduction of Classified Services

President Hines motioned to approve Resolution 06-3024 as presented. Motion seconded by Member Alexander.

Public Comment(s) on this Agenda Item:

Rinaldo Veseliza, construction manager, expressed concern over outsourcing which has occurred and left his current role without future projects despite available funds. He urged the Board to defer the vote until they received more information.

ROLLCALL VOTE
Kimberly Hines, President – Aye
Carmen Daniel, Vice President – Aye
Lizet Cortes, Clerk – Aye
Mary Beth Alexander, Member – Aye
Sophia Layne, Member – Aye

PREFERENTIAL VOTE
Catalina Gonzalez-Johnston, Student Board Member – Absent

Motion (27) passed by a 5-0 vote.

~~i. Adoption of Resolution 07-2024 Release of Certificated Administrator~~ – REMOVED

6. FUTURE EVENTS

Member Cortes motioned to amend the agenda to include a discussion item on Future Planning. Motion seconded by President Hines.

Motion (28) passed by a 5-0 vote.

e. Future Planning

President Hines requested members to reserve April 13, 2024, for a special session aimed at team building and discussing Board values to guide the superintendent selection process. President Hines also informed of a community listening session on April 11, 2024, at 5:00 p.m.

7. ADJOURNMENT OF THE MEETING

Member Cortes motioned to adjourn the March 14, 2024, Board Meeting at 11:00 p.m. Motion seconded by Member Layne.

Motion (29) passed by a 5-0 vote.
Catalina Gonzalez-Johnston, Student Board Member – Absent

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____
Lizet Cortes Date
Clerk to the Governing Board