Regular Governing Board Meeting

Adopted Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, February 15, 2024 • Public Session: 6:00 p.m.
Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019
Video Recording on Pacific Coast TV YouTube Channel:
https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr

1. OPENING BUSINESS

a. Call Public Session to Order

President Hines called the meeting to order at 6:00 p.m.

b. Roll Call / Quorum

Board Members Present:	Kimberly Hines, President Carmen Daniel, Vice President Lizet Cortes, Clerk – Arrived at 6:15 p.m. Mary Beth Alexander, Member Sophia Layne, Member
Student Board Member Present:	Catalina Gonzalez-Johnston – Left the meeting at 9:29 p.m.
Administrators Present:	Sean McPhetridge, Ed.D., Superintendent J Jesús Contreras, Ed.D., Deputy Superintendent of Business Services

c. Pledge of Allegiance

Student Board Member Catalina Gonzalez-Johnston led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Layne requested an amendment to the agenda proposing to move Item 4p *Approval of Service Agreement Contract with Leadership Associates to Conduct a Superintendent Search* to the end of Section 5 General Business for individual consideration. President Hines requested moving Item *6b Discussion of Productive Meeting Practices* to the beginning of Section 5 General Business.

Member Layne made a motion to approve the agenda as amended. Motion seconded by Member Daniels.

Motion (11) passed by a 4-0 vote, with Student Board Member Gonzalez-Johnston voting aye.

4. COMMUNICATIONS

a. Public Comments

The Board President informed the public that due to the number of comment cards, public comments would be reduced to two (2) minutes.

Kurt Murray, Cunha teacher, expressed concerns about teacher recruitment and retention, emphasizing the impact on students. Murray discussed prioritizing qualified teachers and urged decision-makers to consult with school staff.

Casey Owen, Julie Ron, Rose Manning, Sonia Myers, and Yolanda Au, Cunha teachers, addressed teacher turnover and compensation concerns. They highlighted students' challenges due to teacher absences and emphasized the need for equitable salaries to retain educators and support the community's future.

Cathy Gray, retired district employee and former CSEA board member, expressed support for teachers' efforts for fair wages and recalled her recent involvement in a temporary position. Gray declined the role due to ongoing negotiations, urging respectful discourse ahead and a prompt resolution to negotiations.

Ann Mori, Coastside Aquatic Center representative, discussed short-term goals of offering free swimming lessons and increasing pool hours for community use. Long-term objectives include securing funding for a new pool to accommodate competitive swim teams and water polo at Half Moon Bay High School.

Kate Walera, Half Moon Bay High School teacher, shared concerns about the Board's decisions, particularly regarding teacher salaries and budget allocations. Walera urged the Board to prioritize teacher needs and address budget disparities affecting students and educators.

Brittany Jolivette, HMBHS counselor, expressed solidarity with teachers and highlighted the challenges of counseling students with various needs. Jolivette praised community support during crises but voiced disappointment over financial issues. Jolivette urged the Board to address salary concerns for retention.

Nicole Riley, parent, addressed the Board regarding financial decisions, emphasizing the need to prioritize teacher salaries and essential programs over non-essential spending. Riley questioned the allocation of funds for new buildings and urged action to address the condition of the Hatch field.

Lauren Williamson, El Granada teacher, expressed concerns about teacher retention, deteriorating school conditions, and inadequate salaries. Williamson emphasized the impact on educators' livelihoods and the future of education in the district.

Claudia Lunstroth, teacher, withdrew her comments request.

Shannon Murray, parent and Hatch teacher, emphasized the value of the Hatch field as an educational resource, advocating against further development that could impede outdoor learning opportunities, citing its importance for mental health and academic success.

Sean Riordan, HMBHS teacher, requested the postponement of $24,500 spending on the superintendent search, advocating for community input before defining desired characteristics for an inclusive process.

Thomas Walrod raised concerns about budgeting policies and leadership, expressing plans to leave the district due to leadership concerns, emphasizing the importance of effective leadership for the community's well-being.

Kathleen Wall voiced support for preserving Hatch Field, echoing earlier speakers Riley and Murray.

Daniel Whitemore homeowner and parent, urged community involvement in selecting the superintendent, aligning with district values, and addressing teacher concerns. Whitemore questioned Leadership Associates' effectiveness and advocated for transparency and responsiveness from the Board.

Rafael Dubon expressed gratitude to the Half Moon Bay community and students for his 27 years at Half Moon Bay High School and highlighted challenges in recent negotiations, urging the Board to consider fair compensation for teachers.

Jesse Shick addressed the Board regarding governance, noting community disengagement due to lengthy meetings. Shick suggested time-limited agendas and timely decision-making and emphasized accountability to teacher-administrator ratios and classroom budgets.

The Board received three (3) comments regarding nonagendized topics or Consent Items via the Google Public Comment Request form. For full public comments, please refer to the link provided below:

https://drive.google.com/file/d/10_EaCSoTuO0huOAgpPeuL_fUbFjj92tn/view?usp=drive_link

b. Employee Organizations Report

CUTA Representatives

CUTA Co-President Tom Cox addressed concerns about teacher attendance at Board meetings, highlighting online viewership. Cox refuted claims of past raises causing budget issues, citing data since 2019, and emphasized teachers' role in child development. Cox expressed concerns about inflation's impact on salaries and referred to tonight's presentation comparing funding and salaries with neighboring districts. Cox stressed the Board's responsibility to unite the community and the crucial next weeks for change, advocating for teacher involvement in selecting the superintendent.

CSEA Representatives

None.

c. Board Members Report

Member Mary Beth Alexander extended an offer to meet with anyone interested for further discussion and shared her engagement with the California School Board Association, citing events like "Cage to Community" which featured a speaker's journey from adversity to rehabilitation. She emphasized the association's informative classes and encouraged attendance at an upcoming session on managing disruptions at Board meetings. Additionally, Member Alexander provided updates on her involvement in district committees. Lastly, she thanked departing Superintendent Dr. McPhetridge and Associate Superintendent Dr. Contreras for their advocacy for historically underserved groups.

Member Sophia Layne thanked attendees for their dedication to public education and reminded that Board meetings are for conducting public business, encouraging dialogue outside meetings. Member Layne thanked departing Superintendent Dr. McPhetridge and Associate Superintendent Dr. Contreras, acknowledging their contributions. Member Layne recounted recent community engagements, including a remembrance ceremony for the victims of last year's mass shooting and participation in CSBA legislative advocacy and racial justice training from SMCOE. Member Layne emphasized the importance of equity in schools and hoped for community understanding. Finally, Layne commended district staff for updating website pages and invited continued communication.

Member Lizet Cortes expressed gratitude to all attendees, particularly acknowledging the high school teachers present at the open night. Recognition was given to Mr. Cox for organizing the Washington meeting, and Miss Veloso, Miss Wall, and Miss Murray were thanked for their consistent efforts in organizing the Hatch's reading event. Member Cortes ended the report by emphasizing the importance of such events for parents, expressing gratitude for everyone's contributions.

Member Carmen Daniel expressed gratitude to attendees and staff. Member Daniel praised Cunha's Science Fair and her children's enriching experiences, including field trips at Farallone View School. Concluding her remarks, she thanked all involved.

President Kimberly Hines thanked attending teachers and acknowledged a need for improvement in relationships and governance. She emphasized inclusivity in discussions and expressed commitment to addressing governance issues. President Hines praised the community readers day at Hatch and shared insights from the San Mateo County of Education PTO luncheon, advocating for broader teacher representation. Kimberly mentioned discussions with Senator Becker's staff on funding and upcoming attendance at the San Mateo County of Education meeting regarding Board Meeting disruptions.

d. Student Board Member Report

Student Board Member Catalina Gonzalez-Johnston shared school event updates and reiterated student support for fair teacher wages. She stressed the role of educators in student and community well-being, urging prioritization of teacher compensation for quality education.

e. Superintendent Report

Superintendent Dr. Sean McPhetridge reflected on the challenges faced during the pandemic and economic strains, acknowledging the community's struggles with affordability and budget constraints. Dr. McPhetridge noted the ongoing negotiations, stating the district and CUTA are now in impasse bargaining and emphasizing the upcoming mediation scheduled at the end of the month; he expressed trust in district staff's commitment to negotiate in good faith during mediation. Additionally, he noted the items in the Consent Agenda endorsing Women's History Month and the collaborative effort behind developing two years of student-teacher calendars for the first time in four and a half years.

At 7:26 p.m., President Hines motioned to take a 7 minutes recess. Motion seconded by Member Daniels. President Hines reconvened the meeting at 7:39

Motion (12) passed by a 5-0 vote, with Student Board Member Gonzalez-Johnston voting aye.

6. CONSENT AGENDA

a. Adoption of Proclamation Endorsing March 2024 as Women's History Month
b. Approval of Half Moon Bay High Future Farmers of America Field Trip to Regional LDE Competition & State Degree Ceremony at Fortuna HS, Eureka, California, March 4-6, 2024
c. Approval of Half Moon Bay High Future Farmers of America Field Trip to 96th Annual State FFA Leadership Conference, Sacramento, California, March 20-24, 2024
d. Approval of Comprehensive School Safety Plans
e. Approval of Memorandum of Understanding (MOU) for our Mental Health Partnership with StarVista's Strengthen Our Youth Program
f. Approval of the 2024-25 and 2025-26 Student/Teacher Calendars
g. Approval of Certificated Personnel Report
h. Approval of Classified Personnel Report
i. Enrollment Report
j. Approval of Donations to Cabrillo Unified School District
k. Approval of Warrant Register Report Processed
l. Ratification of Emergency Repair Approval of the Sinkhole at HMBHS Campus
m. Approval of Amendment to QKA contract for Architectural Design of Swing Space and other Services (0.5 Complex) for the El Granada Modernization Process
n. Approval of Piggyback Contract for Farallone View and El Granada Elementary Furniture
o. Awarding of Bids for Hatch Elementary Security Fencing and Early Education Center Upgrades
~~p. Approval of Service Agreement Contract with Leadership Associates to Conduct a Superintendent Search~~ [Item moved to the end of Section 7 General Business for individual consideration]
q. Approval of Regular and Special Governing Board Meetings Minutes

Motion made by Member Alexander that the Consent Agenda be approved as presented. Motion seconded by Member Layne.

ROLLCALL VOTE
Kimberly Hines, President – Aye
Carmen Daniel, Vice President – Aye
Lizet Cortes, Clerk – Absent during Rollcall Vote
Mary Beth Alexander, Member – Aye
Sophia Layne, Member – Aye

PREFERENTIAL VOTE
Catalina Gonzalez-Johnston, Student Board Member – Aye

Motion (13) passed by a 4-0 vote, with Student Board Member Gonzalez-Johnston voting aye.

7. GENERAL BUSINESS

b. Discussion of Productive Meeting Practices

The Board discussed ways to improve Board meeting processes, aiming to maintain efficiency in information dissemination while ensuring adequate time for conducting District business. Board members consented to limit Member and Superintendent reports, Union Representatives, and Student Board Member reports to five minutes. President Hines proposed prioritizing presentations and important action items at the beginning of the General Business session, with presentations capped at 10 minutes. Furthermore, presentations requiring action were suggested by President Hines to have said action deferred to a subsequent meeting without holding up necessary business of the district.

Public Comment(s) on this Agenda Item:

Lisa Shick raised concerns about incomplete presentations and spending decisions, urging more transparent information and more careful consideration. She suggested capping meeting durations and increasing engagement with subcommittees.

a. Alvin S. Hatch Elementary School Presentation

Alvin S. Hatch Elementary School Principal Dr. Ashley Waggle presented an update on the school's demographics, academic performance, enrichment programs, and goals.

b. Food Services Update

Nutrition Services Coordinator Stephanie Modena presented on Food Service goals, operations, and plans for post-pandemic nutrition access. She also discussed the integration of HMBHS facilities as a central kitchen for locally sourced and self-prepared food production and delivery in the future.

c. 2023-24 LCAP Mid-Year Monitoring Report and Key Performance Indicator Update

Dr. Leticia Bhatia, Deputy Superintendent, presented the 2023-24 LCAP Mid-Year Report, which focused on improvements and strategies, including integrating plans, prioritizing growth areas, implementing academic interventions, and providing professional development on core curriculum adoptions.

d. CUSD Fiscal Update and San Mateo County Office of Education Fiscal Oversight

Deputy Superintendent of Business Services Dr. J Jesús Contreras presented a fiscal update outlining steps for district fiscal stabilization.

Public Comment(s) on this Agenda Item:

Roman Grabowski (absent during comments for this agenda item.)

Angelina Yeakley (absent during comments for this agenda item.)

The Board received one (1) comment regarding this agenda item via the Google Public Comment Request form. For full public comments, please refer to the link provided below:

https://drive.google.com/file/d/10_EaCSoTuO0huOAgpPeuL_fUbFjj92tn/view?usp=drive_link

e. El Granada Elementary School Modernization Update

Dr. J Jesús Contreras, Deputy Superintendent of Business Services, presented the El Granada Elementary School Modernization Update, including architectural discussions, community engagement, and design modifications to obtain a Coastal Development Permit.

Patricia Hanson (absent during comments for this agenda item.)

At 9:55 p.m., Superintendent McPhetridge requested motion to pass the 10:00 p.m. curfew. Member Layne motioned to pass the 10:00 p.m. curfew and end the meeting no later than 11:00 p.m. Motion seconded by Member Alexander.

Motion (14) passed by a 5-0 vote.
Catalina Gonzalez-Johnston, Student Board Member – Absent

f. Approval of Contract with QKA Architects for El Granada Phase 2 Modernization

President Hines motioned to approve Item 5f with the recommended addition of the Coastal Development Permit definition to the contract. Motion seconded by Member Cortes.

Motion (15) passed by a 5-0 vote.
Catalina Gonzalez-Johnston, Student Board Member – Absent

4.p Approval of Service Agreement Contract with Leadership Associates to Conduct a Superintendent Search

Item relocated from the Consent Agenda for individual consideration for action.
President Hines motioned to approve Item 4p as presented. Motion seconded by Member Layne.

Motion (16) passed by a 5-0 vote.
Catalina Gonzalez-Johnston, Student Board Member – Absent

The Board received one (1) comment regarding this agenda item via the Google Public Comment Request form. For full public comments, please refer to the link provided below:

https://drive.google.com/file/d/10_EaCSoTuO0huOAgpPeuL_fUbFjj92tn/view?usp=drive_link

6. GOVERNANCE MATTERS

a. Selection of CSBA Delegates Assembly on Ballot for San Mateo County Sub-region 5-B

President Kimberly Hines motioned to approve and cast the ballot for the three current candidates: Incumbent Chelsea Bonini (San Mateo COE), Incumbent Sophia Layne (Cabrillo USD), and Incumbent Patricia Murray (South San Francisco USD) for Sub-region 5-B Representatives to the California School Boards Association's Delegate Assembly. Motion seconded by Member Mary Beth Alexander.

Motion (17) passed by a 5-0 vote.
Catalina Gonzalez-Johnston, Student Board Member – Absent

~~b. Discussion of Productive Meeting Practices~~

Item moved to the beginning of Section 5 General Business.

8. ADJOURNMENT OF THE MEETING

Member Layne motioned to adjourn the February 15, 2024, Board Meeting at 10:20 p.m. Motion seconded by Member Daniel.

Motion (18) passed by a 5-0 vote
Catalina Gonzalez-Johnston, Student Board Member – Absent

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____

Lizet Cortes Date
Clerk to the Governing Board