Regular Governing Board Meeting

Adopted Meeting Minutes

CABRILLO UNIFIED SCHOOL DISTRICT

Thursday, January 18, 2024 • Public Session: 6:00 p.m.
Cunha Intermediate School • 600 Church Street, Half Moon Bay, California 94019
Video Recording on Pacific Coast TV YouTube Channel:
https://www.youtube.com/playlist?list=PLFUunuheJ0ZVRqCNQQy7IC-5fv3KEKlPr

1. OPENING BUSINESS

a. Call Public Session to Order

President Hines called the meeting to order at 6:02 p.m.

b. Roll Call / Quorum

Board Members Present:	Kimberly Hines, President Carmen Daniel, Vice President – Arrived at 6:08 p.m. Lizet Cortes, Clerk – Arrived at 6:05 p.m. Mary Beth Alexander, Member Sophia Layne, Member
Student Board Member Present:	Catalina Gonzalez-Johnston – Left the meeting at 9:35 p.m.
Administrators Present:	Sean McPhetridge, Ed.D., Superintendent Leticia Bhatia, Ed.D., Deputy Superintendent of Educational Services J Jesús Contreras, Ed.D., Deputy Superintendent of Business Services

c. Pledge of Allegiance

Student Board Member Catalina Gonzalez-Johnston led the Pledge of Allegiance.

2. APPROVAL OF AGENDA

Member Layne made a motion to approve the agenda as presented. Motion seconded by Member Alexander.

Motion (01) passed by a 3-0 vote, with Student Board Member Gonzalez-Johnston voting aye.

3. RECOGNITIONS

a. Proclamation Honoring Albert (Al) Adreveno as a Catalyst for Community Change

Board President Hines and Superintendent McPhetridge presented a Board Proclamation honoring Mr. Al Adreveno's contributions to the Coastside community. Then, Mr. Al Adreveno provided an overview of the history surrounding the Bond dedicated to the construction of Half Moon Bay High School.

The Board received one (1) comment card on this item:

Mike Alifano provided a comment on Mr. Adreveno's recognition.

At 6:14 p.m., President Hines requested a 7-minute recess for pictures and refreshments. President Hines reconvened at 6:21 p.m.

5. COMMUNICATIONS

a. Public Comments

The Board President informed the public that due to the number of comment cards, public comments would be reduced from 3 to 2 minutes.

The Board heard comments from the following community members who spoke in support of teachers and salary increases:

Austin Yeakley, Jennifer Perez, Kristi Gillis, Doug Foster, Coral Myers, Lillian Whitemore, Catrine Brown, Nicole Riley, Atlas McGovern, Clare Conlon, Martina Mooney, Brian Banks, Jill Pavliscak, Sarah Prentice, Roman Grabowski, Rosemarie Williamann, Zeb Mahmood, Miles Eoff, Chris Meyers, Thomas Catalano, Rio Forchini, Abby Foster, Colin Travis, Emma Sandel, Zyana Hernandez, Lisa Longaker, John William Parsons, Efrain Virgen, Tom Longaker, Patty Clavijo, Broghan Reilly, Jaime Dioli, and Jaya Miller.

The Board received twenty-eight (28) comments for nonagendized topics via the Google Public Comment Request form. To read the full public comments, please follow the link provided below:

https://drive.google.com/file/d/1UzpoHxQYQUah1qa4ObbKyC8lWqeTstkc/view?usp=sharing

b. Employee Organizations Report

CUTA Representatives

CUTA Co-President Tom Cox addressed previous reports to the board, urged the board to address and fix issues, emphasized the need for a place where teachers want to come back to work, and discussed CUTA-related matters.

CSEA Representatives

CSEA President Holly Lynne reported on the functions of CSEA members, their impact and contribution to the schools and students, and wage negotiations.

c. Board Members Report

President Kimberly Hines forwent her report.

Member Mary Beth Alexander addressed teachers' compensation, agreed with meeting points, and discussed concerns about salary differences. She touched on structural racism, compared district funding, and touched on the topic of cost savings. Member Alexander concluded by congratulating Student Board Member Catalina Gonzalez-Johnston's induction into the San Mateo County Women's Hall of Fame and expressed hope for fair negotiations between unions and the district.

Member Sophia Layne referred to posters about school public funding and acknowledged Student Board Member Catalina Gonzalez-Johnston and Jenny Walter from CoastPride for their Hall of Fame recognition. Layne concluded by inviting the public to the One-Year Farmworker Remembrance Ceremony on January 21, 2024.

Member Carmen Daniel expressed gratitude to the public for attending the meeting. Member Daniel assured that the Board is listening and doing its best.

Member Lizet thanked Latino families for attending the meeting and supporting teachers and students. She invited them to reach out to her if they feel more comfortable communicating in Spanish.

d. Student Board Member Report

Student Board Member Catalina Gonzalez-Johnston provided updates on the latest school events and activities and expressed her support for teachers.

e. Superintendent Report

Superintendent Dr. Sean McPhetridge thanked speakers for their comments, reassured that the district is actively listening and taking notes, and encouraged participation in ongoing conversations. He addressed comments about neighboring districts' comparisons, discussed per-pupil funding differences, and reiterated the commitment to bargaining in good faith with CSEA and CUTA.

At 8:14 p.m., President Hines requested a 10-minute recess. President Hines reconvened at 8:25 p.m.

6. CONSENT AGENDA

a. Half Moon a. Adoption of Proclamation Declaring February 2024 as African American History Month
b. Approval of Certificated Personnel Report
c. Approval of Classified Personnel Report
d. Approval of New Community Schools Family Advocate Specialist Job Description
e. Approval of Updated Teacher on Special Assignment (TOSA), English Language Development and Teacher on Special Assignment (TOSA), Spanish Immersion Reading Intervention Job Descriptions
f. Approval of Donations to Cabrillo Unified School District
g. Approval of Warrant Register Report Processed
h. Approval of Purchase of Deck Connecting Platforms and Ramps for Hatch Elementary Early Learning Center
i. Enrollment Report
j. Approval of Quarterly Report on Williams Uniform Complaints (Education Code §35186)
k. Approval of Regular and Special Governing Board Meetings Minutes

The Board received one (1) comment via the Google Public Comment Request form related to this agenda item. To read the full public comment, please follow the link provided below:

https://drive.google.com/file/d/1UzpoHxQYQUah1qa4ObbKyC8lWqeTstkc/view?usp=sharing

Motion made by Member Alexander that the Consent Agenda be approved as presented. Motion seconded by Member Daniel.

ROLLCALL VOTE
Kimberly Hines, President – Aye
Carmen Daniel, Vice President – Aye
Lizet Cortes, Clerk – Aye
Mary Beth Alexander, Member – Aye
Sophia Layne, Member – Aye

PREFERENTIAL VOTE
Catalina Gonzalez-Johnston, Student Board Member – Aye

Motion (02) passed by a 5-0 vote.

7. GENERAL BUSINESS

a. Half Moon Bay High School Site Board Presentation

Half Moon Bay High School Principal Andy Boysen presented an update on Half Moon Bay High School programs, services, and goals.

b. CUSD Strategic Plan Approval

At 9:47 p.m., Member Layne made a motion to extend the 10:00 p.m. curfew to no later than 12:00 a.m. Motion seconded by Member Daniel.

Motion (03) passed by a 4-0 vote, with Member Lizet Cortes voting nay and Student Board Member Gonzalez-Johnston voting aye.

Member Layne made a motion to table Item 5f Nutrition Services Department Updates to the February 15, 2024 Board Meeting. Motion seconded by President Hines.

Motion (04) passed by a 5-0 vote, with Student Board Member Gonzalez-Johnston voting aye.

Member Alexander motioned to approve the CUSD Strategic Plan with the proposed amendments. Motion seconded by Member Layne.

Motion (05) passed by a 5-0 vote, with Student Board Member Gonzalez-Johnston voting aye.

c. Staffing Review Update

Director of Personnel and Pupil Services Bianca Forrester presented updates regarding staffing, healthcare costs, and progress regarding HR recommendations made by FCMAT.

The Board received three (3) comments related to this agenda item via the Google Public Comment Request form. To read the full public comment, please follow the link provided below:

https://drive.google.com/file/d/1UzpoHxQYQUah1qa4ObbKyC8lWqeTstkc/view?usp=sharing

d. Approval of Independent Audit Report for Year Ending June 30, 2023

Member Layne motioned to approve the presented CUSD Independent Audit Report for the Year Ending June 30, 2023. Motion seconded by Member Daniel.

Motion (06) passed by a 5-0 vote
Catalina Gonzalez-Johnston, Student Board Member – Absent

At 10:46 p.m., President Hines requested a 5-minute recess. President Hines reconvened at 10:51 p.m.

e. Cabrillo Unified School District Fiscal Update and San Mateo County Office of Education Fiscal Oversight

Deputy Superintendent of Business Services J Jesús Contreras presented a fiscal update and the steps the district is taking toward fiscal stabilization.

f. Nutrition Services Department Updates

The Nutrition Services Department Updates presentation was postponed to the February 15, 2024 meeting.

g. Hatch Elementary Security Fencing and Family Engagement Update

Deputy Superintendent of Business Services J Jesús Contreras provided an overview of the Hatch campus fencing and the Early Learning Center portables projects.

Member Layne motioned to switch the order of Items 5h and 5i. Motion seconded by President Hines.

i. Adoption of Resolution No. 02-2024 for the Provisions of Governmental Accounting Standards Board (GASB) No. 96

Member Layne motioned to approve adopting Resolution No. 02-2024 for the Provisions of Governmental Accounting Standards Board (GASB) No. 96 as presented. Motion seconded by Member Alexander.

ROLLCALL VOTE
Kimberly Hines, President – Aye
Carmen Daniel, Vice President – Aye

Lizet Cortes, Clerk – Aye
Mary Beth Alexander, Member – Aye
Sophia Layne, Member – Aye

PREFERENTIAL VOTE
Catalina Gonzalez-Johnston, Student Board Member – Absent

Motion (07) passed by a 5-0 vote

h. El Granada Elementary School Modernization Update

Deputy Superintendent of Business Services J Jesús Contreras presented updated information related to the location and design of the trash enclosures.

8. ADJOURNMENT OF THE MEETING

Member Alexander motioned to adjourn the January 18, 2024, Board Meeting at 11:58 p.m. Motion was seconded by Member Daniel.

Motion (08) passed by a 5-0 vote
Catalina Gonzalez-Johnston, Student Board Member – Absent

Minutes prepared by Rosibel Acosta, Administrative Assistant to the Superintendent

Minutes presented by Sean McPhetridge, Ed.D., Secretary to the Governing Board

Certified by:

_____ _____
Lizet Cortes Date
Clerk to the Governing Board