

SOMERSET HILLS SCHOOL DISTRICT

2026-2027 PAYROLL SCHEDULE



***Employees that are paid hourly wages or receive compensation for additional duties must have their timesheet signed by their supervisor and submitted to the Payroll Office by the dates shown below. Give your supervisor ample time to hand it in to Payroll by this date.**

PAY DATE	TIMESHEET PAYROLL PERIOD	TIMESHEETS DUE TO PAYROLL
July 15, 2026	Up to 6/30/26	July 6, 2026
July 30, 2026	7/1/26 - 7/15/26	July 20, 2026
August 14, 2026	7/16/26 - 7/31/26	August 3, 2026
August 28, 2026	8/1/26 - 8/15/26	August 17, 2026
September 11, 2026	8/16/26 - 8/31/26	September 3, 2026
September 30, 2026	9/1/26 - 9/15/26	September 18, 2026
October 15, 2026	9/16/26 - 9/30/26	October 5, 2026
October 30, 2026	10/1/26 - 10/15/26	October 19, 2026
November 13, 2026	10/16/26 - 10/31/26	November 2, 2026
November 25, 2026	11/1/26 - 11/15/26	November 16, 2026
December 15, 2026	11/16/26 - 11/30/26	December 7, 2026
*December 23, 2026	*No Timesheets	*This period will be paid on 1/15
January 15, 2027	12/1/26 -12/31/26	January 4, 2027
January 29, 2027	1/1/27 - 1/15/27	January 19, 2027
February 12, 2027	1/16/27 - 1/31/27	February 2, 2027
February 26, 2027	2/1/27 - 2/15/27	February 17, 2027
March 15, 2027	2/16/27 - 2/28/27	March 5, 2027
March 25, 2027	3/1/27 - 3/15/27	March 16, 2027 *Due to Spring Break (any timesheets not submitted by this date will be paid on the following pay period)
April 15, 2027	3/16/27 - 3/31/27	April 6, 2027
April 30, 2027	4/1/27 - 4/15/27	April 21, 2027
May 14, 2027	4/16/27 - 4/30/27	May 5, 2027
May 28, 2027	5/1/27 - 5/15/27	May 19, 2027
June 11, 2027 *10 month employees only	5/16/27 - 5/31/27 *10 month employees only	June 1, 2027 Timesheets received after 6/1 at 12 noon will be paid on June 15, 2027
June 15, 2027 *10 & 12 month employees	5/16/27 - 5/31/27	June 7, 2027
June 30, 2027 *12 month employees only	6/1/27 - 6/15/27	June 21, 2027