

**MINUTES:** Meeting of the Monona Grove School District Board of Education, Personnel Committee held March 2, 2026, virtually, via Zoom

**COMMITTEE MEMBERS PRESENT:** Janice Stone, Philip Haven

**COMMITTEE MEMBERS ABSENT:** Eric Hartz

**ADMINISTRATORS PRESENT:** Tanya Fredrich, Kristin Sobocinski, Katy Byrnes Kaiser, Maria Shelton, Carrie Nemesi

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**A. Call to Order** - Janice Stone called the meeting to order at 5:02pm

**B. Declaration of Public Notice** – acknowledged

**C. Approval of Minutes**

**Motion:** Philip Haven moved approval of the January 5, 2026 minutes as presented. Janice Stone seconded. The motion passed unanimously.

**D. Discussion Items:**

1. Substitute Fill Rates and Attendance Report (December to February)  
Carrie Nemesi shared the Substitute Fill Rates and Attendance Report
2. 2026-27 Proposed Handbook Revisions  
Tanya Fredrich and Kristin Sobocinski shared proposed handbook revisions with the Committee
3. Staff Engagement Survey  
Katy Byrnes Kaiser shared Staff Engagement Survey information with the Committee

**E. Consideration of the Following:**

1. 2026-27 Certified Staffing Plan  
**Motion:** Philip Haven moved approval of the 2026-27 Certified Staffing Plan and recommended it be forwarded to the full Board for Consideration. Janice Stone seconded. Roll call vote: Haven - aye, Stone - aye. The motion carried 2-0.
2. Revised Job Descriptions for Licensed Personnel  
**Motion:** Philip Haven recommended the Math Support Teacher Job Description be presented in the March Board Consent Agenda. Janice Stone seconded. Roll call vote: Haven - aye, Stone - aye. The motion carried 2-0.  
The other job descriptions on the agenda will be presented at a future meeting.

**F. Future Meeting Dates**

April 6, 2026- 5:000pm at Granite Ridge School

**G. Adjournment**

Philip Haven moved to adjourn at 6:38pm. Janice Stone seconded. The motion carried unanimously.

Approved: Monona Grove Personnel Committee  
April 7, 2026