

Capital School District
198 Commerce Way
Dover, DE 19904-3498



Wednesday, December 10, 2014
District Office Conference Room 126
MINUTES

Budget Oversight Committee
Dennis Hallock, Chairperson
Joyce Denman, Ed.D.
William Garfinkel
Tina Huff, Ed.D.
Cheryl Jenkins
Kirk Johnson, PhD
Vanessa Withers-Little
Sean Sokolowski, Business Manager



Budget Oversight Committee Members Present:

Dennis Hallock, Chairperson
Joyce Denman, Ed.D.
William Garfinkel
Tina Huff, Ed.D.
Kirk Johnson, PhD
Vanessa Withers-Little

Also Present

Sean Sokolowski, Business Manager

The meeting was called to order at 11:35 a.m.

1.01 Roll Call – Establishment of a Quorum

Quorum was established with five members present. Mr. Hallock arrived at 11:45am.

2.01 Review and Approval of minutes

Mr. Sokolowski presented the minutes from the October 22, 2014 meeting. A motion to approve the minutes as presented was made by Dr. Johnson, seconded by Dr. Huff, and were approved on a unanimous vote (5-0).

2.02 FY 15 Final Budget

Mr. Sokolowski presented the FY 15 Final Budget. Mr. Sokolowski highlighted the changes from the FY 15 Preliminary Budget. Units increased from 504 to 513.63 due to increased enrollment as of September 30th, 2014. Because of the increase in units, the district receives more Div II and Div III funding. There was no increase in per unit allocations of Div II Energy or Div III. There was a 1% reduction in the per unit allocation to Div II AOC. Unique Alternatives was increased to \$606,855. State Ed Sustainment Funds were decreased 1% by the State. These funds offset about half of the State funds that have been cut from the District since FY 2008. Child Nutrition funding was moved from page 16 to the revenue page to mirror State reporting. E-Rate funding is budgeted at \$82,754 for FY 15 but is expected to be reduced going forward as further explained in Agenda Item 2.03. The District ended FY 14 with \$14,399,106 in local funds which was \$591,608 less than the FY 13 ending balance. The District is now in deficit spending which means the annual expenditures are exceeding the annual revenues and reserves are being utilized to bridge the gap. OEC rates decreased from 30.44% to 30.08%. The percent of Local Salaries to Local Revenues is 78.09% in FY 15. Kent County ILC budget was increased to accommodate the purchase of the Read 180 program, which was partially offset by reductions in other areas to the Kent County ILC budget. Human Resources contribution towards Teach for America was reduced as this program will be funded from federal funds during FY 15. Community Services –signs was reduced from \$15,000 to \$1,500 to accommodate local expenditures for the signs at Fairview, Hartly, North, and Towne Point. The Copy Center budget was increased by \$12,000 to accommodate increased copying for new Common Core Curriculum. If all categories within the budget are fully expended, the ending local reserve would be \$10,012,152.

2.03 E-Rate Reduction

E-Rate funds are rebates received from the federal government for voice, cell phones and web hosting. The District has traditionally received approximately \$80K each year which can be used for the purchase of technology. The federal government has altered the E-rate program beginning in FY 16. Consequently, the District will no longer receive the rebates for cellular data plans and web hosting while the rebates for voice will be reduced by 20% per

year until they are eradicated. Alternatively, the District will receive discounts up to \$150 per student over 5 years. So instead of receiving approximately \$80K the district will have to spend money to receive a discount of 80%. The expenditures will need to be in the schools that generate the funds and will be for things like routers, switches, wireless access points, internal cabling, racks, wireless controller systems, firewall services, uninterruptible power supply, and etc.

2.04 Monthly Reports

Monthly reports were distributed and discussed.

2.05 Future Meetings

The next meeting will be coordinated by Mr. Sokolowski.

3.01 Adjournment

There being no further business, the meeting was adjourned at 1:23 pm.