

Capital School District
198 Commerce Way
Dover, DE 19904-3498



CAPITAL
SCHOOL DISTRICT

Wednesday, December 14, 2016
District Office Conference Room 126
MINUTES

Budget Oversight Committee

Dennis Hallock, Chairperson
Joyce Denman, Ed.D.
William Garfinkel
Toriano Giddens
Tina Huff, Ed.D.
Kirk Johnson, Ph.D.
Vanessa Withers-Little
Sean Sokolowski, Business Manager

(D)	DISCUSSION
(I)	INFORMATION

Budget Oversight Committee Members Present:

Dennis Hallock
William Garfinkel
Tina Huff (left 12:37pm)
Vanessa Withers-Little

Also Present

Sean Sokolowski, Business Manager

The meeting was called to order at 11:00 a.m.

1.01 Roll Call – Establishment of a Quorum

Quorum was established with four members present.

2.01 Review and Approval of minutes

Mr. Sokolowski presented the minutes from the October 18, 2016 meeting. A motion to approve the minutes as presented was made by Mr. Hallock, seconded by Mrs. Withers, and were approved on a unanimous vote (4-0).

2.02 Membership

A motion to renew the membership of Dr. Denman was made by Mr. Hallock, seconded by Mrs. Withers and approved by unanimous vote (4-0). A motion to renew the membership of Dr. Huff was made by Mr. Hallock, seconded by Mrs. Withers and approved by unanimous vote (4-0). A motion to renew the membership of Mrs. Withers was made by Mr. Hallock, seconded by Dr. Huff and approved by unanimous vote (4-0). A motion to renew the membership of Mr. Hallock was made by Mrs. Withers, seconded by Dr. Huff and approved by unanimous vote (4-0). A motion to nominate Mr. Hallock as Chairperson for a two (2) year term was made by Mr. Garfinkel, seconded by Mrs. Withers and approved by unanimous vote (4-0).

2.03 FY 17 Final Budget

Mr. Sokolowski presented the FY 17 Final Budget. Mr. Sokolowski explained the Final Budget includes updated figures from the Preliminary Budget but only additions or deletions are highlighted in green. On the revenue page, the Teacher Leader Pilot of \$154,219 was added due to the participation in the pilot program by East Dover and Towne Point. Mr. Sokolowski explained that the local carryover balance from FY 16 amounted to \$11.27M and was the 11th year since the last operating referendum. It also is the 4th year of deficit spending. In FY 16 the deficit spending amounted to \$1M but included one-time expenditures of approximately \$700K. Some of the one-time expenditures included the lockers at William Henry, the Baseball/Softball Building, Strategic Planning, and one-time athletic expenditures. Although energy expenditures were included in the Preliminary Budget, in the Final Budget they are separated out by additions to the building budgets (75%) and Energy Initiatives (25%). Security funding was transferred from the High School to the Resource Officer & School Safety Monitors to fund the three positions. There was a \$17K increase in the Preliminary Budget for Athletics that was removed for the Final Budget. There was a \$3K increase in Central Athletic Budget in the Preliminary with an additional \$2K included in the Final. The Resource and School Safety Monitor budget was increased to include the new School Safety Monitors. The Board travel budget was reduced to \$4,500 per the request of the Board. If all budgets are expended it would leave a FY17 local carryover of \$7.36M, however it is anticipated that not all budgets will be fully expended.

2.04 FY 18 State Budget

Mr. Sokolowski discussed that the FY 18 State budget is expected to suffer a \$330M shortfall. The impact to education is unknown at this time, but hopefully the Governor's Recommended Budget will indicate the impact. This will be further discussed at the January CBOC meeting.

2.05 Monthly Reports

The November 30, 2016 monthly reports were disseminated and discussed with the members.

2.07 Future Meetings

The next meeting will be scheduled for January 18, 2017 at 11:00am.

3.01 Adjournment

There being no further business, the meeting was adjourned at 1:24pm.