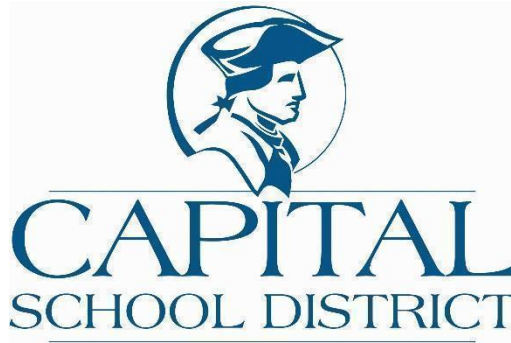


**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Dan Shelton
Superintendent of Schools



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice President
Sean P. M. Christiansen
Joan L. Engel
Dr. Anthony J. DePrima

Regular Board of Education Meeting

Virtual Meeting

June 17, 2020

Highlights of Meeting

Members present: Mr. Martin, Dr. Jackson-Short, Mr. Christiansen, Ms. Engel and Dr. DePrima.

1.04 Board President/Member Updates

Board members provided updates on attending meetings and expressed thanks to all staff for the wonderful Dover High School Diploma Day event at Dover Downs.

1.05 Superintendent Update

Dr. Shelton:

- Announced that he had accepted a new position As Superintendent at Christina School District. Thanked the Board of Education members for their steadfast support of the work which benefits students, including the complete reconfiguration of the district with the construction of new middle schools. Capital has employed an absolute amazing group of professionals. This is such a collegial group - Board of Education, employees, families and students – all make up the Senator Nation. Going to miss the support to my family and me from Capital School District. Thank you!

1.06 Presentations

The Board and Dr. Shelton recognized:

- Capital School District Teachers of the Year 2021 – Announcement of 2021 CSD Teacher of the Year
 - A power point presentation was shown featuring the teachers of the year from all twelve schools. Mrs. Julie Eaby, teacher from Booker T. Washington Elementary School, was selected as the 2021 Capital School District Teacher of the Year.
[Teacher of the Year.pdf](#)
- 2019-2020 Retirees
 - A power point was presented featuring the 23 retirements from Capital School District this school year. Those honored included twelve (12) teachers/specialists, three (3) paraprofessionals, one (1) secretary, three (3) child nutrition employees, one (1) custodian, two (2) buildings and grounds employees, and one (1) administrator.
[2020 Retirees.pdf](#)

1.07 Public Comment

Mozella Richardson Kamara

- Have a great summer!

Julie Eaby

- Thank you for this wonderful honor of CSD Teacher of the Year, this is a tribute to my parents who molded me into the teacher I am today.

2.0 Consent Items: Personnel, School Choice, Financial Reports, Bonds, Minutes

The board voted to approve consent items as presented.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Superintendent Resignation (Resolution No. 20-121)

The board adopted Resolution No. 20-121 accepting the resignation of Dr. Dan Shelton as Superintendent of Capital School District effective June 30, 2020.

3.02 Superintendent Search (Resolution No. 20-122)

The board moved Agenda Item 3.02 Superintendent Search (Resolution No. 20-122) to Agenda Item 3.11 with the same resolution. The board will convene back into Executive Session at the conclusion of the board meeting with the intention to return to take a vote on Agenda Item 3.11.

3.03 Appointment of Interim Superintendent (Resolution No. 20-123)

The board moved Agenda Item 3.03 Appointment of Interim Superintendent (Resolution No. 20-123) to Agenda Item 3.12 with the same resolution. The board will convene back into Executive Session at the conclusion of the board meeting with the intention to return to take a vote on Agenda Item 3.12.

3.04 Collective Bargaining Agreement between Board of Education and Capital Paraprofessionals Association (Resolution No. 20-124)

The board adopted Resolution No. 20-124 approving the Collective Bargaining Agreement between Board of Education and Capital Paraprofessionals Association effective July 1, 2020 through June 30, 2023.

3.05 Collective Bargaining Agreement between Board of Education and Capital Educational Secretaries Association (Resolution No. 20-125)

The board adopted Resolution No. 20-125 approving the Collective Bargaining Agreement between Board of Education and Capital Educational Secretaries Association effective July 1, 2020 through June 30, 2023.

3.06 Revisions Policy #700-02 Student Attendance Regulations (Second Reading) (Resolution No. 20-110)

The board adopted Resolution No. 20-110 approving Revisions Policy #700-02 as amended: under **Absences:**

No. 3. f.

Any student who is a volunteer firefighter of a Delaware volunteer fire department, as certified by the Delaware State Fire Prevention Commission, shall be excused from being tardy up to 12 times per year, assuming that all work for missed classes is made up, each tardy was directly associated with a fire call for the volunteer fire department in which the student is a member, the student arrives at school within 30 minutes of being excused from the scene of the fire call, and an adult member of the fire department in which the student is a member submits written documentation substantiating that the tardy was associated with a fire call.

In addition, a form will be developed with the Chief of the Dover Fire Department which be completed for school-age volunteer fire fighters when they attend alarms. [Revision 2 Policy 700-02 Student Attendance.pdf](#)

3.07 2020-2021 Student Success Guide (Second Reading) (Resolution No. 20-111)

The board adopted Resolution No. 20-111 approving the 2020-2021 Student Success Guide as amended for this board meeting. [Capital 2020-21 Student Success Guide Clean Copy June.pdf](#)

3.08 FY 21 District Preliminary Budget (Resolution No. 20-126)

The board adopted Resolution No. 20-126 approving the FY 21 District Preliminary Budget with the following amendments:

1. Change Contingency Fund to \$110,000
2. Change Board budget to \$75,000
3. Move \$5,000 from Superintendent budget for band uniforms to Future Allocations/Reserves earmarked for band uniforms
4. Add \$10,000 to Buildings and Ground budget to help maintain wetlands area as part of the maintenance plan submitted to the City of Dover Planning Commission to use for contracted lawn service to take care of mowing and mosquito control efforts. [FY21 - Preliminary Budget.pdf](#)

3.09 DSBA Membership 2020-2021 (Resolution No. 20-127)

The board adopted Resolution No. 20-127 approving the membership for Capital School District to the Delaware School Boards Association July 1, 2020 through June 30, 2021.

3.10 Board of Education Meeting Dates July, 2020 (Resolution No. 20-128)

The board adopted Resolution No. 20-128 approving the Board of Education meeting date for July board meetings, 2020 as follows: July 8, 2020 and July 22, 2020. [Board Meeting Calendar with July meeting dates 2020.pdf](#)

At 9:50 p.m. on a motion by Mr. Christiansen, seconded by Dr. DePrima, and on a unanimous vote, and with the intent of returning to public session for a possible vote on Agenda Items 3.11 and 3.12, with a five minute recess, the board entered closed session.

At 11:30 p.m., the board reconvened into open session.

3.11 Superintendent Search (Resolution No. 20-122)

The board adopted Resolution No. 20-122 approving Mr. Martin and Dr. Jackson-Short to research and collect district data to create and request a new proposal for a Superintendent Search to replace Dr. Shelton and bring back to board for review, discussion and possibly action at the July 8, 2020 meeting.

3.12 Appointment of Interim Superintendent (Resolution No. 20-123)

The board postponed the vote on Resolution No. 20-123 Appointment of Interim Superintendent with the understanding that in the absence of the superintendent, the assistant superintendent will serve in Superintendent's role.

4.0 Public Comment

None

5.0 Adjournment

5.01 Adjournment

The meeting was adjourned at 11:31 p.m.