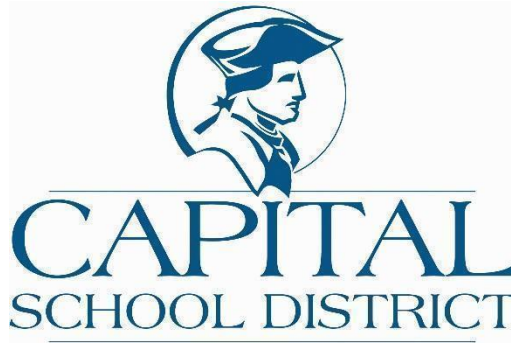


**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Dan Shelton
Superintendent of Schools



BOARD OF EDUCATION

John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice President
Sean P. M. Christiansen
Joan L. Engel
Dr. Anthony J. DePrima

Regular Board of Education Meeting

March 11, 2020

Highlights of Meeting

Members present: Mr. Martin, Dr. Jackson-Short, Mr. Christiansen, Ms. Engel and Dr. DePrima.

1.02 Board Discussion

Mr. Martin discussed scheduling training for board members. Dr. Shelton shared with the board the district's Pandemic Preparedness Plan which will be presented during public session for approval. Other topics discussed were outside rentals of schools, the In-School Alternative Program, and continued discussion regarding lunch times and students in hallways while waiting for lunch at Dover High School.

1.05 School Updates

Mr. Paul Dunford, Director of Instruction, presented the school updates. [School Updates 031120.pdf](#)

1.06 Board President/Member Updates

Board members provided updates on attending meetings, visiting schools, and community events.

1.07 Superintendent Update

Dr. Shelton:

- Reported that district administrators have been meeting on a regular, daily basis regarding the Coronavirus. Will be presenting Capital School District Pandemic Preparedness Plan for board approval.
- District students had an amazing year in winter sports. Very proud of student athletes.
- Expressed thanks to the special guests for reading to our students.
- Friday, March 13, is the date for the district Tech Conference.

1.08 School, Student and Staff Recognition

The Board of Education and Dr. Shelton presented certificates to:

North Dover Elementary School Safety Patrol students who led the Pledge Allegiance at the Board Meeting.



- Central Middle School Cheerleaders for winning the following awards:
- **Polytech Spirit Jam Cheer Competition - 1st Place in Game Day Division**
- **CR Rider Pride Cheer Competition - 1st Place in Game Day Division and 1st Place in Small Middle Division**
- **Lake Forest Cheer Competition - 1st Place in Small Middle Division, Best Overall Dance, and GRAND CHAMPIONS**



1.09 Public Comment

None

2.0 Consent Items: Personnel, Correction to Substitute Rate for Class C Substitutes, School Choice, Financial Reports, Minutes, Field Trips, and Student Matters

The board voted to approve consent items as presented.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Strategic Plan SI2 - Meeting the Needs of the Whole Child

Dr. Shelton, Mr. Dunford, Mr. Simpson, Mr. Montano, Dr. Brown, and Mrs. Schreiber presented a quarterly update of Strategic Plan Strategic Intent 2 – Meeting the Needs of the Whole Child. Power point is attached with the updates for each of the working groups currently working and associated with SI2: [SI2.2 March 2020 Board Presentation.pdf](#)

- 2.1 Professional Learning
- 2.2 Systems & Schedules
- 2.3 Specialized Instruction
- 2.4 Advocacy Prioritization
- 2.5 Summer professional learning
- 2.6 SEL Standards
- 2.7 Teaching and Learning Model

3.02 Kent County Transition to Life Fair – The Amazing Race to Adulthood

Ms. Kathleen Stephan and Ms. Amanda Wells reported to the board on the Kent County Transition to Life Fair which was held in Capital School district on March 10. Every district in Kent County was represented. The event was well attended and great information was shared. [Kent County Transition Fair Presentationl.pdf](#)

3.03 City of Dover Permit Fees Discussion (Resolution No. 20-087)

The Board adopted Resolution No. 20-087 directing the Superintendent to work with the State of Delaware and City of Dover to have permitting fees waived or reduced for all future construction projects.

3.04 Pat Lynn Drive Permit Fees Discussion (Resolution No. 20-088)

The Board adopted Resolution No. 20-088 approving the Change Order Process for new middle schools construction. [Change Order Process for Construction.pdf](#)

3.05 Budget Policy Review Committee (Resolution No. 20-089)

The Board adopted Resolution No. 20-089 approving the members of and establishing the Budget Policy Review Committee.

3.06 Pandemic Preparedness Plan (Resolution No. 20-090)

The Board adopted Resolution No. 20-090 approving the initial Capital School District Pandemic Preparedness Plan and providing the Superintendent with the Authority to adjust the plan as the situation changes and/or in accordance with guidance from Delaware Department of Education, Delaware Health and Social Services, and/or the CDC.

[\\capital.k12.de.us\users\staff\linda.schreppler\Desktop\2019-2020\Capital Pandemic Preparedness Plan.docx \(4\).pdf](#)

4.0 Adjournment

The meeting was adjourned at 9:15 p.m.