

Capital School District
198 Commerce Way
Dover, DE 19904
Daniel C. Shelton, Ed. D.
Superintendent of
Schools



BOARD OF EDUCATION
John C. Martin, Jr., President
Dr. Chanda Jackson-Short, Vice President
Sean P. M. Christiansen
Joan L. Engel
Dr. Tony DePrima

A	Action
D	Discussion
I	Information

Regular Board of Education Meeting
August 19, 2019
Highlights of Meeting

Members present: Mr. Martin, Mr. Christiansen, Ms. Engel and Dr. DePrima. Dr. Jackson-Short was absent.

1.04 School Updates

Dr. Jocelyn Brown, newly appointed Supervisor Instruction, presented school updates.
[August 2019\School Updates 081919.pdf](#)

1.05 Board President/Member Updates

Board members provided updates on attending meetings, visiting schools, and community events.

1.06 Superintendent Update

Dr. Shelton:

- Thanked Dr. Henderson and team who organized the Opening Day Event at Dover High School for all staff members. It was an amazing ceremony, full of energy, and we are ready to begin the new school year.

1.07 School, Student and Staff Recognition

- None

1.08 Public Comment

None

2.0 Consent Items: Personnel, School Choice, and Minutes

The board voted to approve consent items as follows:

Personnel, School Choice, Minutes, Field Trips and Student Disciplinary Matter as amended. Financial Reports and Administrative Personnel (Classifications)) were pulled from the agenda and added to Action/Discussion/Information Items as Agenda 3.04 Financial Reports (Resolution No. 20-024), 3.05 Administrative Personnel Classification (Resolution No. 20-025) and 3.06 Administrative Personnel Classification (Resolution No. 20-026).

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Certificate of Necessity – Renovations William Henry Middle School (Resolution No. 20-021)

The board adopted Resolution No. 20-021 approving the Certificate of Necessity – Renovations William Henry Middle School to be submitted to the Department of Education. [August 2019\Certificate of Necessity - Renovations William Henry Middle School.pdf](#)

3.02 Child Nutrition Budget 2019-2020 (Resolution No. 20-022)

The board adopted Resolution No. 20-022 approving the Child Nutrition Budget 2019-2020 School Year. [August 2019\Child Nutrition Budget 2019-2020.pdf](#)

3.03 School District Financial Position Report (Resolution No. 20-023)

The board adopted Resolution No. 20-023 approving the School District Financial Position Report to be submitted to the Department of Education by August 31, 2019. [August 2019\Financial Position Report - 8-31-19 - Capital.pdf](#)

3.04 Financial Reports – June 30, 2019 and July 31, 2019 (Resolution No. 20-024)

The board adopted Resolution No. 20-024 approving Financial Reports for June 30, 2019 and July 31, 2019. Dr. DePrima requested clarification on certain line items. [August 2019\CSD Monthly Financial Reports 063019.pdf](#); [August 2019\CSD Monthly Financial Reports 073119.pdf](#)

3.05 Administrative Personnel (Resolution No. 20-025)

The board adopted Resolution No. 20-025 approving the appointment of Kathy Stephan as Associate Principal, Kent County Community School.

3.06 Administrative Personnel (Resolution No. 20-026)

The board adopted Resolution No. 20-026 approving the appointment of Ben Wells as Chief Information Officer.

4.0 Adjournment

The meeting was adjourned at 7:57 p.m.