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Capital School District
198 Commerce Way
Dover, DE 19904
Daniel C. Shelton, Ed. D.
Superintendent of Schools



Board of Education

John C. Martin Jr., President
Dr. Chanda Jackson-Short,
Vice-President
Sean P. M. Christiansen
Ralph L. Taylor, Jr.
Joan L. Engel

(A) Action
(D) Discussion
(I) Information

Regular Board of Education Meeting
November 14, 2018
Highlights of Meeting

Members present: Mr. Martin, Dr. Jackson-Short, Mr. Christiansen, Mr. Taylor, and Ms. Engel.

1.04 School Updates

Dr. Henderson presented school updates for all schools. [School Updates 111418.pdf](#)

1.05 Board President/Member Updates

Board members provided updates on attending meetings, visiting schools, and community events.

1.06 Superintendent Update

Dr. Shelton expressed his thanks to everyone for their hard work this school year; looking forward to the challenging work in the future.

1.07 School, Student and Staff Recognition

Board members and Dr. Shelton recognized Pastor Mark Walters and members of St. Andrew's Lutheran Church who generously donated 100 books to Towne Point Elementary valued at approximately \$2,000. In addition, the Church is a community partner with Towne Point, preparing food during teacher appreciation week, hosting a barbecue for Meet the Teacher Day, donating turkeys and supplying students with hats, scarves and gloves as well as backpacks.



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1.08 Public Comment

Mr. Kevin Ohlandt spoke regarding the district's Legislative Priorities, noting that legislation may be proposed to the State Legislature regarding the Department of Education "taking over" failing schools.

2.0 Consent Items: Personnel, School Choice, Financial Reports, Minutes, Field Trips, and Student Discipline Matters

The board voted to approve consent items as follows:

Administrative Personnel Sections II and V, Certified Personnel, Classified Personnel, School Choice, Financial Reports, Minutes, Field Trips and Student Disciplinary Matters.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Strategic Plan SI2 – Meeting the Needs of the Whole Child – Quarterly Update

Dr. Henderson, Mr. Dunford, Mrs. Guinn, Mr. Simpson and Dr. Shelton presented a quarterly update of Strategic Plan Strategic Intent 2 Meeting the Needs of the Whole Child with updates for each of the groups currently working and associated with SI2: [SI2.2 November 2018 Board Presentation.pdf](#)

[2.1 Professional Learning](#)

[2.2 Systems & Schedules](#)

[2.3 Specialized Instruction](#)

[2.4 Advocacy Prioritization](#)

3.02 Delaware School Success Framework Update

Mrs. Schreiber provided the board with an update of the Delaware School Success Framework (DSSF) including outcomes for each of the schools in the district based on the new framework. DSSF is the statewide system of accountability for publicly reporting progress in multiple areas at both the district and school levels. The reports focus on five areas: Achievement, Progress, Graduation Rate, School Quality/Success, and Progress towards English Language Proficiency. [Board Presentation DSSF-2018.pdf](#)

3.02 Balanced Score Card

Mrs. Schreiber presented updates on the Balanced Score Card, comparing the baseline data presented last year to the target and achieved data from 2017-2018. The Balanced Scorecard measures the targets for the coming year as well as annual milestones. The Scorecard serves as an important tool for aligning our initiatives, gaining systematic feedback, and monitoring progress. [Balanced Scorecard Updated 2018-19.pdf](#)

3.04 September 30th Unit Count/K-3 Class Size Analysis – 4 Del. C. 1705A/Guaranteed Unit Count and 98% Waiver Request – Del. C. 1704(4) (Resolution No 19-047)

The board adopted Resolution No. 19-047 approving waiver for 98% Factor – 14 Del. C. 1704(4) for Hartly Elementary School. [2018 Class Size and 98% Waiver final.pdf](#)

3.05 Discussion and Consideration for Approval of Notice of Special Election (Resolution No. 19-048)

The board adopted Resolution No. 19-048 directing the superintendent to work with Counsel and the Board of Elections to set up and to present at the December Board of Education meeting a final Notice of Special Election to be held on April 9, 2019 to include a Capital and Enhanced Funding and an Operating portion as presented at the November meeting. [Notice of Special Election 111418 public meeting.pdf](#)

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3.06 Legislative Priorities FY 19 (Third Reading) (Resolution No. 19-030)

The board adopted Resolution No. 19-030 approving the district's Legislative Priorities FY 19 with the addition of creating within the unit count formula funding for nurses (1 per 28.1 Units). [Board of Education Legislative Priorities FY 19.pdf](#)

4.0 Adjournment

The meeting was adjourned at 10:28 p.m.

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