

This highlight document along with audio recordings do not constitute official minutes of the meeting. Please go to the Capital School District website at www.capital.k12.de.us; click on Board of Education and go to Public Session Minutes.

Capital School District
198 Commerce Way
Dover, DE 19904
Daniel C. Shelton, Ed. D.
Superintendent of Schools



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short
Joan L. Engel

(A)	Action
(D)	Discussion
(I)	Information

Regular Board of Education Meeting
December 13, 2017
Highlights of Meeting

Members present: Mr. Christiansen, Mr. Martin, Mr. Taylor, Dr. Jackson-Short and Ms. Engel.

1.04 School, Student and Staff Recognition:

Secretary Coupe of the Department of Safety and Homeland Security recognized all Capital Schools for being in compliance with the department's regulations regarding Tabletop Exercises and Intruder/Lockdown Drills.



The Board of Education recognized 2017 Project SEARCH graduates and their employers as follows:

- Maliek Jones, employed with Bayhealth in Food and Nutrition, Scott McCutcheon, Supervisor
- Aturus Williams, employed with Capital Child Nutrition, James Trower, Supervisor, and North Dover Chick-fil-A, Mary Johnson, Supervisor
- Moriah Amerman, employed with GymStarz, Alyssa Putnam, Owner and Supervisor
- Morgan McCloskey, employed by Walmart Milford, Brian Hendricks, Supervisor
- Kaitlyn Green, employed by Delaware Department of Natural Resources and Environmental Control, Karen Garrison, Supervisor



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Mr. Dennis Hallock shared a power point presentation of the district's fund raising efforts for the Delaware Breast Cancer Coalition and the Board of Education recognized all Capital schools and the administrative office for their generous contributions towards breast cancer research. Checks in the total amount of \$7,247 were presented to Lois Wilkinson, Delaware Breast Cancer Coalition for 2017. Kent County Secondary ILC staff and students raised the most funds per student (\$1,363.51) and were recognized for their efforts. [CSDBC2017.ppt revised.pdf](#)



In addition, Mr. Hallock was recognized by the Capital School District for his efforts over the past eight years in coordinating this fund raising campaign, working with the schools, and organizing other fund raising events to support this cause. Total funds raised over the past eight years: \$31,210.14. The students and staff of Kent County Secondary ILC also presented Mr. Hallock a wooden plaque made by students in the school with the breast cancer logo.



1.06 Board President/Member Updates/Superintendent Update

Board members provided updates on attending meetings, visiting schools, and community events.

1.07 Superintendent Update

Dr. Shelton: was nominated by Governor Carney to the Delaware State Arts Council and attended the first meeting on Wednesday.

1.08 Public Comment

None

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2.0 Consent Items: Consent Items – Personnel, School Choice, Financial Reports, Minutes and Field Trips were approved.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Strategic Plan SI3 – Senator Pride – Quarterly Update

Dr. Shelton, Dr. Henderson, Mr. Wells, Ms. Burgoyne and Dr. Denman presented a quarterly update of Strategic Plan Strategic Intent 1 – Streamlined and Linear District. Power point is attached with the updates for each of the working groups currently working and associated with SI1. [E:\SI1BoardPresentation 121317.pdf](#)

Teaching and Learning Model

Facility Master Plan

Instructional and Strategic Technology Plan

District Communication Plan

Path to Pre-K

3.02 Proposed 2018-2019 School Calendar (First Reading) (Resolution No. 18-058)

The Board tabled Resolution No. 18-058 Proposed 2018-2019 School Calendar for a second reading at the January Board of Education meeting and requested the calendar be posted for parent and public input.

[Proposed 2018-19 School Calendar for Students and Instructional Staff.pdf](#)

[E:\CSD Calendar1819fFinal \(002\).pdf](#)

3.03 Capital School District's Hour of Code

Mary Murrian, Technology Curriculum Coordinator, presented highlights of the activities that occurred in Capital during the week of December 4 when all schools in the district participated in the Hour of Code.

This presents a wonderful opportunity to expose students to careers related to computer science and to encourage this as a career field. [Board Presentation Hour of Code 121317.pptx.pdf](#)

3.04 FY 18 Final Budget (Resolution No. 18-059)

The board adopted Resolution No. 18-059 approving Capital School District's FY 18 Final Budget. [FY18 - Final Budget.pdf](#)

3.05 Transfer of Bus Contracts from Hilton Bus Service to Hilton Bus LLC (Resolution No. 18-060)

The board adopted Resolution No. 18-060 approving the transfer of Bus Contracts from Hilton Bus Service to Hilton Bus LLC effective January 1, 2018 with the stipulation that General Liability and Auto Liability Coverages are in place as agreed upon.

The meeting was adjourned at 9:15 p.m.