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Capital School District
198 Commerce Way
Dover, DE 19904
Daniel C. Shelton, Ed. D.
Superintendent of Schools



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Matthew J. Lindell
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short

(A) Action
(D) Discussion
(I) Information

Regular Board of Education Meeting
May 10, 2017
Highlights of Meeting

Members present: Mr. Christiansen, Mr. Martin, Mr. Lindell, Mr. Taylor and Dr. Jackson-Short

1.04 Recognitions and presentations:

The Board of Education and Dr. Shelton recognized:

- Hartly Elementary School student winners in the DSEA Contest Digital Media Design Grades K-4
- William Henry Middle School students who placed 1st, 2nd, or 3rd place in the Kent County Science Fair.
- William Henry Middle School 21st Century Program - Jefferson Award for the “Teddy Grams for Troops” project.
- Project Search at Bayhealth program - Superstars in Education Award

1.05 School Updates

Mr. Hallock presented school updates for Kent County Community School, Kent County Secondary ILC, Central Middle School, Booker T. Washington Elementary School, North Dover Elementary School, Dover High School, South Dover Elementary School and Fairview Elementary School. View events here -- [Schoolupdates051017.pdf](#)

1.06-1.07 Board President/Member Updates/Superintendent Update

Board members provided updates on attending meetings, visiting schools, and community events.

Dr. Shelton:

- Recognized Dennis Hallock for his Shining Light Award from the Delaware Breast Cancer Coalition.
- Acknowledged all of the hard work of every staff member – celebrating Teacher and Staff Appreciation Week May 7-12, 2017
- Congratulated Teachers of the Year:
 - Jessica Rogers - Booker T. Washington Elementary School
 - Jennifer Jensen - East Dover Elementary School
 - Deborah Simmons - Fairview Elementary School
 - Kristen Downes - Hartly Elementary School
 - Heather Crowe - North Dover Elementary School
 - Alexis Huttie - South Dover Elementary School
 - Amanda Alexander - Towne Point Elementary School

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- Tirzah Grimes - William Henry Middle School
- Alyssa Lucadamo - Central Middle School
- James Bailey - Dover High School
- Ashley Crawford – Kent County Community School
- Larry Delgado, Jr. – Kent County Secondary ILC



1.08 Mrs. Joan Engel, newly elected member of the Board of Education, commented on the Long Range Facilities Master Plan regarding the proposed middle schools and announced that Dr. Rosetta Roach, art teacher at Central Middle School, was chosen as the Delaware Art Teacher of the Year.

2.0 Consent Items: Consent Items – Personnel Matters, School Choice, Financial Reports, Minutes and Field Trips were approved.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Facilities Master Plan Review

The board adopted Resolution No. 17-100 directing the Facilities Master Planning Team to complete the planning process and develop the initial Certificate of Necessity based on Option A as presented. View file here: [Long Range Facilities Master Plan Review Board Presentation 051017.pdf](#)

3.02 HomeWorks Presentation

Mrs. Guinn and representatives from the State Housing Authority and Catholic Charities as well as

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Visiting Teacher Rod Fesel made a presentation regarding Capital's partnership with these two agencies through HomeWorks to identify homeless families and provide them with the services needed to locate and maintain permanent housing. [Homeworks Presentation revised with services.pdf](#)

3.03 Spanish Immersion Program Update

Ms. Herrera and staff from South Dover Elementary and Fairview Elementary presented an update on Capital's Spanish Immersion Program. As the program expands, plans are moving forward to provide for students as they are promoted to the middle school levels. [Board Presentation Spanish Immersion \(May 2017\).pdf](#)

3.04 Student Success Guide 2017-2018 (Resolution No. 17-101)

Mrs. Guinn and Mr. Bruce Bain presented proposed changes and corrections to the Student Success Guide for 2017-2018. Meetings of the Committee charged with reviewing the Student Success Guide were held on 3/30/17, 4/10/17 and 5/2/17. A public review for parents and community is scheduled on 5/30/17 at 6:00 pm in the Board Room. An additional committee meeting will be held on May 31, 2017. The board adopted Resolution No. 17-101 approving a second reading of the Student Success Guide 2017-2018 at the June 21st meeting. [Capital 2017-18 Student Success Guide Revisions Redline \(002\).pdf](#)

3.05 Strategic Plan SI1 – Linear and Streamlined District – Quarterly Update

Dr. Shelton, Dr. Henderson, Ms. Burgoyne, Mr. Wells and Dr. Denman presented a quarterly update on Strategic Plan SI1, Linear and Streamlined District. Updates were shared on Instructional Model, Facilities Master Plan, Strategic Technology Plan, District Communication Plan and Path to Pre-K. [SI1BoardPresentation 051017.pptx \(2\).pdf](#)

3.06 District's Response – State Budget Cuts (Resolution No. 17-102)

The board adopted Resolution No. 17-102 requesting Dr. Shelton and Mr. Kuforiji to develop the preliminary budget based on the following: Use district carryover funds to finance \$749,779 in positions for next year and develop reductions in other funding lines to finance the remaining cuts that may be made in the FY 18 budget because of lack of funds from the State of Delaware and the Department of Education. The district's FY 18 preliminary budget will be presented at the June meeting. [Budget Cut Proposal Board Presentation.pdf](#)

3.07 Board of Education Meeting Schedule 2017-2018 (Resolution No. 17-103)

The board tabled Resolution No. 17-103 to move approval of the Board of Education meeting schedule 2017-2018 to the June 21st meeting. [Proposed Board Meeting Calendar 2017-2018.pdf](#)