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Capital School District
198 Commerce Way
Dover, DE 19904
Daniel C. Shelton, Ed. D.
Superintendent of Schools



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Matthew J. Lindell
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short

(A)	Action
(D)	Discussion
(I)	Information

Regular Board of Education Meeting
November 16, 2016
Highlights of Meeting

Members present: Mr. Christiansen, Mr. Martin, Mr. Lindell, Mr. Taylor and Dr. Jackson-Short

1.04 Recognized:

- Brook Miller, student at Central Middle School, and Mai Gibson, student at Dover High School, who participated in the 2016 Delaware Student Mock Election and won “Commissioner’s Cup for Most Spirited Delegates.”
- Jennifer Ewton, student at Dover High School, Alexandra Cruz, student at Fairview, and Laura Garcia, student at Central Middle School, for submitting winning design and name of the new Child Nutrition Food Truck – Chef Senator’s Fresh Food with a Groove.

1.06-1.07 Board members provided updates on attending meetings, visiting schools, and community events. Dr. Shelton noted briefly that the Strategic Plan work Groups are working diligently through the process and updates will be presented during action/discussion/information.

1.08 There were no public comments.

2.0 Consent Items: Consent Items – Certified and Classified Personnel, School Choice, Financial Reports, Minutes and Field Trips were approved. Student Disciplinary Matter brought before the board was approved. Administrative contracts were approved with one contract being pulled and presented as Agenda Item No. 3.06 (Resolution No. 17-053).

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Strategic Plan SI1 – Linear and Streamlined District – Quarterly Update

Dr. Shelton presented the quarterly update for SI1 – Linear and Streamlined District which included the most recent information for each of the groups currently working and associated with SI1. [SI1 Quarterly Update for Board.pptx](#)

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3.02 Presentation of Balanced Score Card (Resolution No. 17-051)

Dr. Shelton and Mr. Saylor, Supervisor of School Success Planning, presented the Balanced Score Card. The Balanced Scorecard is the framework that communicates the targets from each Strategic Intent (SI) to all stakeholders. The Board of Education, on a unanimous vote, adopted the Balanced Score Card.

[Balanced Scorecard.docx](#)

3.03 Update on Grade Re-Configuration

Dr. Shelton presented an update on the work of the Grade Re-Configuration Committee. This committee is made up of teachers, psychologists, administrators, community and parent at all levels Pre-K-12. A Staff Forum is scheduled for November 17 and a Community Forum is scheduled for November 29 to gather additional feedback from our community and stakeholders on the potential of changing what grade levels would be grouped together. [Grade Level Config board presentation 111616.pptx](#)

3.04 September 30th Unit Count Update: Ms. Mary Cooke, Director of Human Resources, presented final September 30th unit count numbers submitted to the Department of Education. [Unit Count.Class Size.98% Presentation 2016.pptx](#)

3.05 DHS Career Technology Education Program Proposals – Nurse Assisting, Teacher Academy and Environmental Science (Resolution No. 17-052)

Mr. Eugene, Supervisor of Instruction Grades 5-12, presented proposals for new Career Technology Education programs beginning with the 2017-2018 school year. The programs are: Nurse Assisting, Teacher Academy, and Environmental Science. The Board of Education, on a unanimous vote, approved the three programs as listed above. [CTE Pathway Proposal 2017-2018.pptx](#)

3.06 Administrative Contract #187 (Resolution No. 17-053)

Board of Education tabled any action of Administrative Contract #187.