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Capital School District
198 Commerce Way
Dover, DE 19904
Daniel C. Shelton, Ed. D.
Superintendent of Schools



BOARD OF EDUCATION

Sean P. M. Christiansen, President
John C. Martin, Jr., Vice President
Matthew J. Lindell
Ralph L. Taylor, Jr.
Dr. Chanda Jackson-Short

(A)	Action
(D)	Discussion
(I)	Information

Regular Board of Education Meeting
October 18, 2016
Highlights of Meeting

Members present: Mr. Christiansen, Mr. Martin, Mr. Lindell, Mr. Taylor and Dr. Jackson-Short

1.04 Recognized William Henry Middle School students and staff for achieving Phase 2 School-Wide PBS Recognition for the 2015-2016 school year; Dover High School students and staff for achieving Phase 3 School-Wide PBS Recognition for the 2015-2016 school year; Kimberly Simmons, teacher at East Dover Elementary School, for receiving the Presidential Award for Excellence in Mathematics and Science Teaching.

1.06-1.07 Board members provided updates on attending meetings, visiting schools, and community events. Dr. Shelton shared a power point presentation of work in progress on the Strategic Plan Strategic Intents 1, 2 and 3.

1.08 There were no public comments.

2.0 Consent Items: Consent Items – Certified and Classified Personnel, School Choice, Financial Reports, Minutes and Field Trips were approved. There were no student disciplinary matters brought before the board.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Dover High School Drumline “Rolling Thunder” to Japan for Performance: The board approved trip to Japan for 15 Dover High School Drumline students with chaperones with the understanding that appropriate guidelines will be in place for an out-of-country trip. [Rolling Thunder Drumline CSDBOEpresentation.pptx](#)

3.02 Strategic Plan Update – Strategic Intent 3 – Senator Pride: Dr. Sylvia Henderson, Assistant Superintendent, presented the Framework of Strategic Intent 3. Please log into the Capital website under Strategic Plan to view this framework.

3.03 Super Senator Day: Dr. Sylvia Henderson, Assistant Superintendent, reviewed Super Senator Day which was held on October 8, 2016. The entire school district as well as the community participated in this event. <https://youtu.be/8O8FvulymNo>

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3.04 September 30th Unit Count Update: Ms. Mary Cooke, Director of Human Resources, presented preliminary September 30th unit count numbers submitted to DOE. A full report will be presented in the November meeting following certification by the Department of Education of the Unit Count.

3.05 Child Nutrition Cafeteria Monitors: The board approved the addition of one Child Nutrition Services cafeteria monitor at William Henry Middle School, Central Middle School and Dover High School with the following additions:

- Administrators provide the board prior to the hiring process with a copy of the plan they will use to properly train the new hires in the control/disciplinary issues in the cafeterias as identified in the Student Success Guide
- Review of the program in one year regarding successes and improvements

[Child Nutrition Budget with additional cafeteria monitors at WHMS CMS and DHS \(revised 101816\).pptx](#)

3.06 Child Nutrition Food Truck Design: The board approved the design of the new Child Nutrition Food Truck purchased with federal funds. The look of the Food Truck not only encompasses the design but also the naming shown on all areas of the truck. This was a contest open to all students in the district and there were three winners, one at the elementary level, one at the middle school level and one at the high school level.

[Child Nutrition Food Truck winningdesign.pdf](#)