

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Sylvia Henderson
Interim Superintendent of Schools



BOARD OF EDUCATION

Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Tuesday, October 20, 2020, through an in-person, live-stream meeting which can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 7:00 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments in person or through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Sylvia M. Henderson, Ed. D.

Interim Superintendent of Schools

Date: October 13, 2020

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session
Tuesday, October 20, 2020
In Person/Virtual Session
5:30 p.m.

I. Student Disciplinary Matters

II. Legal Matters concerning pending and potential litigation

III. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:

- a. Certified**
- b. Classified**
- c. Administrative**

IV. Adjournment

Capital School District
198 Commerce Way
Dover, DE 19904
Sylvia M. Henderson, Ed. D.
Interim Superintendent of
Schools



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A	Action
D	Discussion
I	Information

Regular Board of Education Meeting
October 20, 2020

In Person/Live Stream Meeting

Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904

Agenda

- 5:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Tuesday, October 20, 2020, through an in-person, live-stream meeting which can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 7:00 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments in person or through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.
- 5:30 p.m. 1.01 **Roll Call – Establishment of a Quorum**
- 7:00 p.m. 1.02 **Executive Session**
- 7:00 p.m. 1.03 **Reconvene Open Session/Pledge of Allegiance**
- 1.04 **Board President/Member Updates**
- 1.05 **Interim Superintendent Update**
- 1.06 **Proclamation – National Principals’ Month (Resolution No. 21-050)**
- 1.07 **Public Comment**
Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda which also will not exceed fifteen (15) minutes. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.
- 2.0 **Consent Items** (A)
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 21-051)**

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – October 20, 2020

Certified Personnel – October 20, 2020

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | |
|-----------------------------|--------------------|---------|
| 1. Teachers – PreK | September 18, 2020 | ECAP/EC |
| 2. Teacher – Social Studies | September 18, 2020 | WHMS |
| 3. Teacher – Art/Music | October 5, 2020 | TP |
| 4. Teacher – Elementary | October 12, 2020 | North |

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees
 - a. NONE
2. Non-District Employees
 - a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

- | | | |
|--------------------------------|------------------|--------------|
| 1. Nurse Coach to School Nurse | October 12, 2020 | WHMS from DO |
|--------------------------------|------------------|--------------|

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the October 20, 2020 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the October 20, 2020 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the October 20, 2020 School Board Meeting.

- VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
A. Employees that are on a temporary contract may be on the October 20, 2020 School Board Report.
- VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the October 20, 2020 School Board Report.

Classified Personnel – October 20, 2020

I. APPOINTMENTS

A. New – Regular

1. Office Clerk – FT	October 14, 2020	DHS
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B. New – Temporary

1. Extra Support – PT	September 18, 2020	WHMS
2. Behavior Para – FT	October 5, 2020	South
3. PreK Para – PT	October 19, 2020	EC/BTW/TP
4. Office Para – PT	October 19 2020	Hartly

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. NONE

2. Non-District Employees

a. 21 st Century Para – PT	September 18, 2020	BTW
b. Entry Level Tech – PT	October 14, 2020	Technology

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

A. Senior Secretary	September 28, 2020	East
From Clerk at DHS		

B. Kindergarten Para – PT	October 5, 2020	Hartly
From Office Para - PT		

III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

A. We anticipate that employees will be placed on leave and return from leave up to the October 20, 2020 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the October 20, 2020 School Board Meeting.

V. PENSIONS

Disability/Service/Vested Pension

A. Pensions could occur up to the date of the October 20, 2020 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. Employees that are on temporary status may be on the October 20, 2020 School Board Meeting.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

- | | | |
|------------|---|-------|
| 2.02 | School Choice (Resolution No. 21-052) | (A) |
| 2.03 | Financial Reports – September 30, 2020 (Resolution No. 21-053) | (A) |
| 2.04 | Right of Way Request Pat Lynn Drive (Resolution No. 21-054) | (A) |
| 2.05 | Class Action Case - Juul Labs (e-cigarette company) (Resolution No. 21-055) | (A) |
| 2.06 | Minutes – Minutes of executive and public sessions of regular Board of Education meeting September 16, 2020 and special Board of Education meeting September 23, 2020 (Resolution No. 21-056) | (A) |
| 2.07 | Field Trips (Resolution No. 21-057) | (A) |
| 2.08 | Student Disciplinary Matters (Resolution No. 21-058) | (A) |
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| 3.0 | Action/Discussion/Information Items (A/D/I) | |
| 3.01 | Superintendent Search Update | (D/I) |
| 3.02 | Exploring Options for the future use of the William Henry Middle School Building (Resolution No. 21-059) | (A/D) |
| 3.03 | Relocation of William Henry Middle School Staff and Students (Resolution No. 21-060) | (A/D) |
| 3.04 | Reopening Updates (Resolution No. 21-061) | (A/D) |
| 3.05 | Legislative Priorities FY 21 (Second Reading) (Resolution No. 21-047) | (A/D) |
| 3.06 | Board of Education Equity Training (Resolution No. 21-062) | (A/D) |
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| 4.0 | Adjournment | |
| 4.01 | Adjournment | |

Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf