

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Sylvia Henderson
Interim Superintendent of Schools



BOARD OF EDUCATION

Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for a special meeting on Wednesday, April 14, 2021. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) item (9). The board will consider personnel to be brought forth in Consent Items and will be conducting interviews for the position of Principal of Hartly Elementary School. The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 9:00 p.m. at which time the Board will consider Action/Discussion agenda items of appointment of Principal, Hartly Elementary School, and appointment of Superintendent of Schools Capital School District. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Sylvia M. Henderson, Ed. D.

Interim Superintendent of Schools

Date: April 7, 2021

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session

Wednesday, April 14, 2021
In Person/Virtual Session
5:30 p.m.

- I. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:**
 - a. Certified**
 - b. Classified**
 - c. Administrative**

- II. Candidate Interviews – Principal, Hartly Elementary School**

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198 Commerce Way
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Sylvia M. Henderson, Ed. D.
Interim Superintendent of
Schools



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A	Action
D	Discussion
I	Information

Regular Board of Education Meeting
April 14, 2021

In Person/Live Stream Meeting

Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904

5:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for a special meeting on Wednesday, April 14, 2021. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Personnel Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) item (9). The board will consider personnel to be brought forth in Consent Items and will be conducting interviews for the position of Principal of Hartly Elementary School. The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 9:00 p.m. at which time the Board will consider Action/Discussion agenda items of appointment of Principal, Hartly Elementary School, and appointment of Superintendent of Schools Capital School District. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is attached.

5:30 p.m. 1.01 **Roll Call – Establishment of a Quorum**
1.02 **Executive Session**
9:00 p.m. 1.03 **Reconvene Open Session/Pledge of Allegiance**
2.0 **Consent Items**

(A)

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 21-118)

Board of Education Approval is recommended for certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Certified Personnel

- I. APPOINTMENTS
 - A. New – Regular
 - 1. NONE
 - B. New – Temporary
 - 1. NONE

C. Rehire – Regular
1. School Nurse August 2021 KCCS/WHMS

D. Rehire – Temporary
1. NONE

E. E.P.E.R.
1. District Employees
a. Summer Teachers Summer 2021 KCCS
b. Department Chair – Social Studies June/July 2021 DHS
2. Non-District Employees
a. NONE

II. CHANGE IN ASSIGNMENT
Classification/Job Title/Condition of Employment

A. Classification
1. School Nurse April 12, 2021 FV
from Floating Nurse at DO

B. Job Title
1. NONE

C. Condition of Employment
1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the April 14, 2021 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the April 14, 2021 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the April 14, 2021 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the April 14, 2021 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the April 14, 2021 School Board Report.

VIII. TENURE

A. Employees who are being recommended for tenure may be on the April 14, 2021 School Board Report.

Classified Personnel

I. APPOINTMENTS

- A. New – Regular
 - 1. NONE
- B. New – Temporary
 - 1. Extra Support Para – FT April 12, 2021 KCCS/BTW
- C. Rehire – Regular
 - 1. NONE
- D. Rehire – Temporary
 - 1. ILC Paraprofessionals August 2021 East
 - 2. Instructional Para August 2021 South
- E. E.P.E.R.
 - 1. District Employees
 - a. Summer Paras Summer 2021 KCCS
 - b. Head Coach – Girls Softball April 2021 CMS
 - c. Head Coach – Boys Lacrosse April 2021 CMS
 - d. Assistant Coach-Boys Lacrosse April 2021 CMS
 - e. Assistant Coach-Girls Lacrosse April 2021 CMS
 - f. Head Coach – Softball April 2021 CMS
 - g. Assistant Coach – Softball April 2021 CMS
 - h. Assistant Coaches-Track/Field April 2021 CMS
 - 2. Non-District Employees
 - a. NONE

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

- A. Financial Secretary (from Secretary) March 24, 2021 DO

III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

- A. We anticipate that employees will be placed on leave and return from leave up to the April 14, 2021 School Board Meeting.

IV. RESIGNATIONS

- A. Resignations could occur up to the date of the April 14, 2021 School Board Meeting.

V. PENSIONS

Disability/Service/Vested Pension

- A. Pensions could occur up to the date of the April 14, 2021 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

- A. Employees that are on temporary status may be on the April 14, 2021 School Board Meeting.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

- A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the April 14, 2021 School Board Report.

3.0 Action/Discussion/Information Items (A/D/I)

3.01 Principal, Hartly Elementary School (Resolution No. 21-119) (A/D)

3.02 Appointment of Capital School District Superintendent of Schools (Resolution No. 21-117) (A/D)

4.0 Adjournment

4.01 Adjournment

Information for Board Meeting Agendas can be found at www.boarddocs.com/de/csd/Board.nsf