

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Vilicia Cade  
Superintendent of Schools



**BOARD OF EDUCATION**

Dr. Chanda Jackson-Short, President  
Sean P. M. Christiansen, Vice President  
John C. Martin, Jr.  
Joan L. Engel  
Dr. Anthony J. DePrima

**PUBLIC ANNOUNCEMENT**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 18, 2021. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 7:00 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

*//SIGNED//*

*Vilicia Cade, Ed. D.*

**Superintendent of Schools**

Date: August 11, 2021

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**

**Executive Session**

Wednesday, August 18, 2021

In Person/Virtual Session

5:30 p.m.

**I. Student Disciplinary Matter**

**II. Legal Matters concerning pending and potential litigation**

**III. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:**

- a. Certified**
- b. Classified**
- c. Administrative**

**IV. Adjournment**

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198 Commerce Way  
Dover, DE 19904  
Vilicia Cade, Ed. D.  
Superintendent of Schools



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|   |             |
|---|-------------|
| A | Action      |
| D | Discussion  |
| I | Information |

**Regular Board of Education Meeting**  
**August 18, 2021**

**In Person/Live Stream Meeting**

*Capital School District Administrative and Professional Development Center  
198 Commerce Way  
Dover, DE 19904*

- 5:30 p.m. 1.0 **Open Session**  
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 18, 2021. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 7:00 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.
- 1.01 **Roll Call – Establishment of a Quorum**  
1.02 **Executive Session**  
5:30 p.m. 1.03 **Reconvene Open Session/Pledge of Allegiance**  
1.04 **Board President – Member Updates**  
1.05 **Superintendent Update**  
1.06 **Recognition – Superia Clark – Dover High School**  
1.07 **Public Comment**  
Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.
- 2.0 **Consent Items** (A)  
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 22-013)

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

**Administrative Personnel – August 18, 2021**

**Certified Personnel – August 18, 2021**

**I. APPOINTMENTS**

A. New – Regular

|                                             |             |           |
|---------------------------------------------|-------------|-----------|
| 1. Teachers – PreK                          | August 2021 | East      |
| 2. Board Certified Behavior Analysts (BCBA) | August 2021 | DO        |
| 3. Teacher – Social Studies                 | August 2021 | CMS       |
| 4. Teacher – Math                           | August 2021 | DHS       |
| 5. Teacher – PE/Health                      | August 2021 | WHMS      |
| 6. School Psychologist                      | August 2021 | WHMS      |
| 7. Teacher – Art                            | August 2021 | BTW/East  |
| 8. Teacher – Science                        | August 2021 | WHMS      |
| 9. Teacher – ELA                            | August 2021 | WHMS      |
| 10. Teacher – Math/Science                  | August 2021 | WHMS      |
| 11. Teacher – Permanent Sub                 | August 2021 | DHS       |
| 12. Teacher – Social Studies                | August 2021 | DHS       |
| 13. Math Interventionist                    | August 2021 | BTW/North |
| 14. Teacher – Art                           | August 2021 | KCSILC    |
| 15. Teacher – Social Studies                | August 2021 | KCSILC    |
| 16. Teacher – Music                         | August 2021 | BTW/East  |

B. New – Temporary

1. NONE

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees
  - a. Lead School Nurse July 19, 2021 DO
2. Non-District Employees
  - a. NONE

**II. CHANGE IN ASSIGNMENT**

Classification/Job Title/Condition of Employment

A. Classification

1. Teacher – PreK August 2021 EC/Annex  
was Elementary at Hartly
2. Teacher – Math August 2021 CMS  
was Spec Ed
3. Instructional Coach August 2021 North  
was Reading Specialist at East

|                                |                                                     |        |
|--------------------------------|-----------------------------------------------------|--------|
| 4. Teacher Spec Ed             | August 2021<br>was at WHMS                          | South  |
| 5. Speech Language Pathologist | August 2021<br>was at KCCS                          | North  |
| 6. Band Director               | August 2021<br>was Music Teacher at BTW/East        | WHMS   |
| 7. Instructional Coach         | August 2021<br>was Math Intervention at BTW/North   | Hartly |
| 8. Teacher – Spec Ed           | August 2021<br>was Educational Diagnostician at DHS | North  |
| 9. Teacher – ESL               | August 2021<br>was Teacher Spec Ed at East          | BTW/FV |
| 10. Teacher – Math             | August 2021<br>was RTI Coordinator                  | CMS    |
| 11. Reading Specialist         | August 2021<br>was Teacher                          | East   |

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the August 18, 2021 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the August 18, 2021 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the August 18, 2021 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the August 18, 2021 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the August 18, 2021 School Board Report.

**Classified Personnel – August 18, 2021**

I. APPOINTMENTS

A. New – Regular

|                                        |             |          |
|----------------------------------------|-------------|----------|
| 1. Paraprofessional – PreK – full time | August 2021 | PreK/DHS |
| 2. Custodians – Night Shift            | August 2021 | BTW      |
| 3. Custodians – Night Shift            | August 2021 | WHMS     |
| 4. Custodian – Night Shift             | August 2021 | KCCS     |
| 5. Child Nutrition – Cooks             | August 2021 | TBD      |

6. Bus Drivers/Aides

August 2021 DO

B. New – Temporary

|                                           |             |          |
|-------------------------------------------|-------------|----------|
| 1. Paraprofessional Spanish Immersion F/T | August 2021 | CMS      |
| 2. Extra Support Paraprofessional F/T     | August 2021 | CMS      |
| 3. Extra Support Paraprofessionals F/T    | August 2021 | KCCS/BTW |
| 4. Instructional Paraprofessional F/T     | August 2021 | DHS      |
| 5. Child Nutrition General Workers P/T    | August 2021 | TBD      |
| 6. Paraprofessional – ESL – FT            | August 2021 | DO       |

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

- a. NONE

2. Non-District Employees

|                                              |             |          |
|----------------------------------------------|-------------|----------|
| a. 21 <sup>st</sup> Century Paraprofessional | Summer 2021 | East/BTW |
| b. Assistant Coach – Football                | Fall 2021   | DHS      |

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

|                                                |                 |       |
|------------------------------------------------|-----------------|-------|
| A. Chief Custodian from Night Custodian at BTW | August 9, 2021  | North |
| B. Senior Secretary from Clerk                 | August 18, 2021 | CMS   |

III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

A. We anticipate that employees will be placed on leave and return from leave up to the August 18, 2021 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the August 18, 2021 School Board Meeting.

V. PENSIONS

Disability/Service/Vested Pension

A. Pensions could occur up to the date of the August 18, 2021 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

1. Employees that are on temporary status may be on the August 18, 2021 School Board Meeting.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

1. NONE

- 2.02 School Choice (Resolution No. 22-014)
- 2.03 Financial Reports – June 30, 2021 (Resolution No. 22-004) (A)
- 2.04 Financial Reports – July 31, 2021 (Resolution No. 22-015) (A)
- 2.05 Interconnected Middle Schools Change Order (Resolution No. 22-016) (A)
- 2.06 Minutes – Minutes of executive and public sessions of regular Board of Education meeting July 7, 2021 and minutes of executive and public sessions of special Board of Education meeting July 20, 2021 (Resolution No. 22-017) (A)
- 2.07 Field Trips (Resolution No. 22-018) (A)
- 2.08 Student Disciplinary Matters (Resolution No. 22-019) (A)
  
- 3.0 Action/Discussion/Information Items (A/D/I)**
  - 3.01 Updates – Construction of Two New Interconnected Middle Schools/Renovations (D/I)  
William Henry Middle School
  - 3.02 Superintendent’s Report - Academic Data Presentation (D/I)
  - 3.03 School District Financial Position Report (Resolution No. 22-020) (A/D)
  - 3.04 Policy #100-26 Recognitions at Board of Education Meetings (First Reading) (Resolution (A/D)  
No. 22-021)
- 4.0 Adjournment**
  - 4.01 Adjournment

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**Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)**