

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Vilicia Cade
Superintendent of Schools



BOARD OF EDUCATION

Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, September 15, 2021. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 7:00 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Vilicia Cade, Ed. D.

Superintendent of Schools

Date: September 8, 2021

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session

Wednesday, September 15, 2021

In Person/Virtual Session

5:30 p.m.

I. Student Disciplinary Matter

II. Legal Matters concerning pending and potential litigation

III. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:

- a. Certified
- b. Classified
- c. Administrative

IV. Adjournment

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A	Action
D	Discussion
I	Information

Regular Board of Education Meeting
September 15, 2021

In Person/Live Stream Meeting

*Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904*

- 5:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, September 15, 2021. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 7:00 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.
- 1.01 **Roll Call – Establishment of a Quorum**
- 1.02 **Executive Session**
- 5:30 p.m. 1.03 **Reconvene Open Session/Pledge of Allegiance**
- 1.04 **Board President – Member Updates**
- 1.05 **Superintendent Update**
- 1.06 **Public Comment**
Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.
- 2.0 **Consent Items** (A)
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 22-022)**

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – September 15, 2021

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. Stipends for Administrators serving in interim/acting roles

Certified Personnel – September 15, 2021

I. APPOINTMENTS

A. New – Regular

- | | | |
|----------------------|-----------------|------|
| 1. Teacher – Science | August 30, 2021 | DHS |
| 2. Teacher – Spec Ed | August 30, 2021 | WHMS |

B. New – Temporary

- | | | |
|----------------------------------|-------------------|-------------|
| 1. Early Childhood Intake Coord. | August 31, 2021 | EC |
| 2. Teacher – Spec Ed | August 30, 2021 | East |
| 3. Teachers – PreK | August 30, 2021 | EC/Hartly |
| 4. School Counselor – Virtual | September 7, 2021 | Virtual DHS |
| 5. Teacher – Spec Ed | September 7, 2021 | KCSILC |

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

- | | | |
|--|--------------|---------|
| a. Department Chairs | 2021-2022 SY | DHS |
| b. Teachers – 21 st Century | 2021-2022 SY | BTW |
| c. Teacher – 21 st Century | 2021-2022 SY | East |
| d. Head Coach – Field Hockey | 2021-2022 SY | CMS |
| e. Teachers Virtual Academy | 2021-2022 SY | Virtual |

2. Non-District Employees

- a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

- | | | |
|---|-----------------|----|
| 1. Instructional Coach
from Family Services Specialist | August 30, 2021 | EC |
|---|-----------------|----|

2. Teacher from WHMS	August 30, 2021	KCSILC
3. Dean from SS Teacher	August 30, 2021	DHS
4. School Counselor from Teacher	September 13, 2021	DHS
5. Teacher – Project Search from Spec Ed Teacher	September 13, 2021	KCCS/DHS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the September 15, 2021 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the September 15, 2021 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the September 15, 2021 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the September 15, 2021 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the September 15, 2021 School Board Report.

Classified Personnel – September 15, 2021

I. APPOINTMENTS

A. New – Regular

1. Bus Drivers	September 7, 2021	DO
2. Bus Aides	September 7, 2021	DO
3. Clerk	August 30, 2021	CMS
4. Paraprofessional Instructional FT	August 30, 2021	CMS

B. New – Temporary

1. Paraprofessional – Title I – PT	August 30, 2021	East
2. Child Nutrition Gen Workers PT	August 31, 2021	TBD
3. Paraprofessionals Instructional PT	August 30, 2021	South
4. Paraprofessionals Instructional FT	August 30, 2021	WHMS
5. Paraprofessional Instructional PT	August 30, 2021	East
6. Paraprofessional Extra Support FT	August 30, 2021	CMS
7. Paraprofessional Instructional FT	August 30, 2021	CMS
8. Paraprofessional Instructional PT	August 30, 2021	North
9. Paraprofessional Instructional PT	August 30, 2021	Hartly

10. Paraprofessional Title I PT	August 30, 2021	BTW
11. Paraprofessional Instructional FT	September 7, 2021	KCSILC
12. Paraprofessional Extra Support FT	September 7, 2021	Hartly

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Paras 21 st Century	2021-2022 SY	East
b. Paras 21 st Century	2021-2022 SY	BTW

2. Non-District Employees

a. Entry Level Techs PT	August 25, 2021	Tech
b. Head Football Coach	2021-2022 SY	CMS

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

A. Bus Aide from Child Nutrition	September 7, 2021	DO
B. Extra Support Para FT from Instructional Para PT	August 30, 2021	KCCS/CMS
C. McKinney Vento Para FT from Para – PT	August 30, 2021	DO
D. Night Shift Supervisor from Night Shift	August 24, 2021	WHMS
E. Grounds Crew from Chief Custodian	September 20, 2021	DO

III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

A. We anticipate that employees will be placed on leave and return from leave up to the September 15, 2021 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the September 15, 2021 School Board Meeting.

V. PENSIONS

Disability/Service/Vested Pension

A. Pensions could occur up to the date of the September 15, 2021 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on temporary status may be on the September 15, 2021 School Board Meeting.

2.02 School Choice (Resolution No. 22-023)

2.03 Financial Reports – August 31, 2021 (Resolution No. 22-024)

2.04 Interconnected Middle Schools Change Order (Resolution No. 22-025)

(A)

(A)

- 2.05 Minutes – minutes of executive and public session of regular Board of Education meeting August 18, 2021 and minutes of executive and public session of special Board of Education meeting August 17, 2021 (Resolution No. 22-026) (A)
- 2.06 Field Trips (Resolution No. 22-027) (A)
- 2.07 Student Disciplinary Matters (Resolution No. 22-028) (A)
- 3.0 Action/Discussion/Information Items (A/D/I)**
 - 3.01 Updates – Construction of Two New Interconnected Middle Schools (D/I)
 - 3.02 Child Nutrition Budget – 2021-2022 School Year (Resolution No. 22-029) (A/D)
 - 3.03 Authorize Superintendent or designee to provide incentive for bus drivers/aides to ensure adequate transportation for students to and from school and execute and deliver MOU to document agreement (Resolution No. 22-030) (A/D)
 - 3.04 Virtual At-Home Learning (Resolution No. 22-031) (A/D)
 - 3.05 Disabled Veterans Property Tax Credit – HB214 (Resolution No. 22-032) (A/D)
- 4.0 Adjournment**
 - 4.01 Adjournment

**Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf**