

**CAPITAL SCHOOL  
DISTRICT**

198 Commerce Way  
Dover, DE 19904  
Dr. Vilicia Cade  
Superintendent of Schools



**BOARD OF EDUCATION**

Dr. Chanda Jackson-Short, President  
Sean P. M. Christiansen, Vice President  
John C. Martin, Jr.  
Joan L. Engel  
Dr. Anthony J. DePrima

## **PUBLIC ANNOUNCEMENT REVISED**

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, January 19, 2022. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:00 p.m. and entertain a motion to move into Executive Session for the purpose of interviews of candidates of Associate Principal, Dover High School. At the end of the interviews, the board will continue in Executive session for discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 7:30 p.m. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

*//SIGNED//*

*Vilicia Cade, Ed. D.*

**Superintendent of Schools**

Date: January 12, 2022

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

**AGENDA**  
**CAPITAL SCHOOL DISTRICT**  
**BOARD OF EDUCATION**  
**Executive Session**  
Wednesday, January 19, 2022  
In Person/Virtual Session  
5:00 p.m.

**I. Interviews of Candidates for position of Associate Principal,  
Dover High School**

**II. Student Disciplinary Matters**  
**Student Matter #2022-416**  
**Student Matter #2022-198822**  
**Student Matter #2022-284061**

**III. Legal Matters concerning pending and potential litigation**

**IV. Personnel - discussion of the names and qualifications to hold  
positions for individuals in the following classes:**

- a. Certified**
- b. Classified**
- c. Administrative**

**V. Adjournment**

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198 Commerce Way  
Dover, DE 19904  
Vilicia Cade, Ed. D.  
Superintendent of Schools



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|   |             |
|---|-------------|
| A | Action      |
| D | Discussion  |
| I | Information |

**Regular Board of Education Meeting**  
**January 19, 2021**

**In Person/Live Stream Meeting**

*Capital School District Administrative and Professional Development Center  
198 Commerce Way  
Dover, DE 19904*

- 5:00 p.m. 1.0 The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, January 19, 2022. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:00 p.m. and entertain a motion to move into Executive Session for the purpose of interviews of candidates for Associate Principal, Dover High School. At the end of the interviews, the board will continue in Executive session for discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 7:30 p.m. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.
- 5:00 p.m. 1.01 **Roll Call – Establishment of a Quorum**
- 5:00 p.m. 1.02 **Executive Session**
- 7:30 p.m. 1.03 **Reconvene Open Session/Pledge of Allegiance**
- 1.04 **Board President – Member Updates**
- 1.05 **Superintendent Update**
- Power Point Presentation:**
- Recognition of Students from Dover High School selected for All-State Senior Choir Festival
  - Superintendent's Student Advisory Council
  - Superintendent Ladies Network
  - William Henry Alumni Association Holiday Celebration
  - Fairview Elementary School's My Very Own Library
- Power Point Presentations:**
- Discussion of Walkthroughs
  - Menu of Options for Bold Plan for Authentic Care
- 1.06 **Public Comment**  
Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning

of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

## 2.0 **Consent Items**

(A)

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

### 2.01 Personnel Matters (Resolution No. 22-061)

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

#### **Administrative Personnel – January 19, 2022**

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR ADMINISTRATIVE PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION

##### I. APPOINTMENTS

###### A. New – Regular

1. Associate Principal – Dover High School

#### **Certified Personnel – January 19, 2022**

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CERTIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION

##### I. APPOINTMENTS

###### A. New – Regular

1. NONE

###### B. New – Temporary

- |                         |                  |    |
|-------------------------|------------------|----|
| 1. Teachers – Immersion | January 18, 2022 | FV |
|-------------------------|------------------|----|

###### C. Rehire – Regular

1. NONE

###### D. Rehire – Temporary

1. NONE

###### E. E.P.E.R.

###### 1. District Employees

- |                            |                  |         |
|----------------------------|------------------|---------|
| a. VAHL Teacher-2 hrs./day | January 10, 2022 | Virtual |
| b. Extra Time Teacher      | December 1, 2021 | CMS     |

###### 2. Non-District Employees

- a. NONE

##### II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

###### A. Classification

- |                         |                  |     |
|-------------------------|------------------|-----|
| 1. School Counselor     | January 11, 2022 | CMS |
| From Dean of Discipline |                  |     |

2. Teacher – Pre-K  
From Instructional Coach (TP)

January 10, 2022

EC/BTW

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the January 19, 2022 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the January 19, 2022 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the January 19, 2022 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the January 19, 2022 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the January 19, 2022 School Board Report.

**Classified Personnel – January 19, 2022**

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CLASSIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION

I. APPOINTMENTS

A. New – Regular

|                            |                  |        |
|----------------------------|------------------|--------|
| 1. Custodian – Night Shift | January 18, 2022 | TP     |
| 2. Custodian – Night Shift | January 6, 2022  | FV     |
| 3. Custodian – Night Shift | January 3, 2022  | North  |
| 4. Custodian – Night Shift | January 24, 2022 | Hartly |

B. New – Temporary

|                                         |                  |           |
|-----------------------------------------|------------------|-----------|
| 1. Instructional Paraprofessionals – FT | January 3, 2022  | KCSILC    |
| 2. Extra Support Paraprofessionals – FT | January 3, 2022  | KCCS/WHMS |
| 3. General Worker – PT                  | January 18, 2022 | DHS       |

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. NONE

2. Non-District Employees

a. NONE

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

A. Cafeteria Managers from General Workers

January 3, 2022

Various

B. Lead Workers from General Workers

January 3, 2022

Various

III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

A. We anticipate that employees will be placed on leave and return from leave up to the January 19, 2022 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the January 19, 2022 School Board Meeting.

V. PENSIONS

Disability/Service/Vested Pension

A. Pensions could occur up to the date of the January 19, 2022 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on temporary status may be on the January 19, 2022 School Board Meeting.

- |      |                                                                                                                                                                                                                                                 |     |
|------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| 2.02 | Extension of End Date Only Changed to June 30, 2022 for Resolution No. 22-042 Extension of COVID-19 Leave Benefits (Resolution No. 22-062)                                                                                                      | (A) |
| 2.03 | School Choice (Resolution No. 22-063)                                                                                                                                                                                                           | (A) |
| 2.04 | Financial Reports – December 31, 2021 (Resolution No. 22-064)                                                                                                                                                                                   | (A) |
| 2.05 | Minutes – minutes of executive and public session of regular Board of Education meeting December 8, 2021 and minutes of public session of special Board of Education meetings on December 1, 2021 and December 15, 2021 (Resolution No. 22-065) | (A) |
| 2.06 | Field Trips (Resolution No. 22-066)                                                                                                                                                                                                             | (A) |
| 2.07 | Student Disciplinary Matters (Resolution No. 22-067)                                                                                                                                                                                            | (A) |

**3.0 Action/Discussion/Information Items (A/D/I)**

3.01 Update – Construction of Two New Interconnected Middle Schools and

3.01A Change Orders – Two New Interconnected Middle Schools (Resolution No. 22-068) (A/D)

3.02 Proposed 2022-2023 School Calendar (Two Options) (First Reading) (Resolution No. 22-069) (A/D)

3.03 Financial Position Report (Resolution No. 22-070) (A/D)

**4.0 Adjournment**

4.01 Adjournment

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Information for Board Meeting Agendas can be found at  
[www.boarddocs.com/de/csd/Board.nsf](http://www.boarddocs.com/de/csd/Board.nsf)