

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Vilicia Cade
Superintendent of Schools



BOARD OF EDUCATION

Dr. Chanda Jackson-Short, President
Sean P. M. Christiansen, Vice President
John C. Martin, Jr.
Joan L. Engel
Dr. Anthony J. DePrima

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, February 16, 2022. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. at which time there will be a presentation on Student Services/Student Success Guide. At 7:00 p.m. the board meeting will continue in regular public session. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Vilicia Cade, Ed. D.

Superintendent of Schools

Date: February 9, 2022

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session

Wednesday, February 16, 2022

In Person/Virtual Session

5:30 p.m.

I. Student Disciplinary Matter

Student Matter 2022-187887

II. Legal Matters concerning pending and potential litigation

III. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:

- a. Certified
- b. Classified
- c. Administrative

IV. Adjournment

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A	Action
D	Discussion
I	Information

Regular Board of Education Meeting
February 16, 2022

In Person/Live Stream Meeting

Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904

- 5:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, February 16, 2022. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. at which time there will be a presentation on Student Services/Student Success Guide. At 7:00 p.m. the board meeting will continue in regular public session. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is attached.
- 1.01 **Roll Call – Establishment of a Quorum**
- 1.02 **Executive Session**
- 6:15 p.m. 1.03 **Presentation – Student Services/Student Success Guide**
- 7:00 p.m. 1.04 **Open Session/Pledge of Allegiance**
- 1.05 **Board President – Member Updates**
- 1.06 **Superintendent Update**
- Recognition of:
 - Students selected for All-State Junior Choir
 - Students selected for All-State Junior Band
 - Students selected for All-State Senior Band
 - Students selected for All-State Jazz Band
 - Capital Nurses receiving National Board Certification
 - Proclamation for School Counselors for National School Counseling Week February 7-11, 2022
- 1.07 **Public Comment**

Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

2.0 **Consent Items**

(A)

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 22-071)

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – February 16, 2022

**BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR
ADMINISTRATIVE PERSONNEL CONTRACTS AS LISTED**

III. LEAVES

A. Leaves - FMLA/STD/Workers Comp

1. HR Director February 7, 2022 DO

B. Leaves - Personal

1. NONE

C. Leaves - Military

1. NONE

D. Leaves - Educational

1. NONE

E. Leaves - Sabbatical

1. NONE

F. Leaves - Extension of Leave

1. NONE

G. Return from Leave

1. NONE

IV. RESIGNATIONS

A. Principal March 11, 2022 DHS

V. PENSIONS

Disability/Service/Vested

A. Disability

1. NONE

B. Service Pension

1. Principal

April 1, 2022

South

C. Vested Pension

1. NONE

Certified Personnel – February 16, 2022

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CERTIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

1. School Guidance Counselor	February 21, 2022	CMS
2. Teacher – Kindergarten	February 28, 2022	South
3. Teacher – English	March 7, 2022	KCSILC
4. Teacher – Social Studies	January 1, 2022	CMS

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. VAHL Teachers	January 25, 2022	DHS
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2. Non-District Employees

a. School Psych Intern	2022-2023 SY	DO
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II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Library to Math Intervention	February 14, 2022	TP
2. Teacher	February 22, 2022	EC/FV from KCCS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the February 16, 2022 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the February 16, 2022 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the February 16, 2022 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the February 16, 2022 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the February 16, 2022 School Board Report.

Classified Personnel – February 16, 2022

BOARD OF EDUCATION APPROVAL IS RECOMMENDED FOR CLASSIFIED PERSONNEL AS LISTED, PENDING CRIMINAL REFERENCE CHECKS AND VERIFICATION OF CERTIFICATION.

I. APPOINTMENTS

A. New – Regular

1. Custodian – Night Shift	February 7, 2022	Hartly
2. Office Clerk	January 20, 2022	CMS
3. Financial Secretary	February 14, 2022	DO
4. Custodians – Night Shift	February 14, 2022	WHMS

B. New – Temporary

1. Extra Support Paras – full time	February 7, 2022	KCCS
2. General Worker	January 24, 2022	WHMS
3. Instructional Para – full time	January 31, 2022	DHS
4. Extra Support Para – part time	February 7, 2022	North
5. Extra Support Para – full time	February 7, 2022	DHS
6. Immersion Para – full time	February 14, 2022	FV

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. NONE

2. Non-District Employees

a. Assist Coach – Boys Baseball Spring 2022

CMS

b. Head Coach – Boys Baseball Spring 2022

CMS

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

A. Paraprofessional – full time

January 13, 2022
Was part time

East

III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

A. We anticipate that employees will be placed on leave and return from leave up to the February 16, 2022 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the February 16, 2022 School Board Meeting.

V. PENSIONS

Disability/Service/Vested Pension

A. Pensions could occur up to the date of the February 16, 2022 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

Employees that are on temporary status may be on the February 16, 2022 School Board Meeting.

- 2.02 School Choice (Resolution No. 22-072) (A)
- 2.03 Financial Reports – January 31, 2022 (Resolution No. 22-073) (A)
- 2.04 Minutes – minutes of executive and public session of regular Board of Education meeting (A)
January 19, 2022 (Resolution No. 22-074)
- 2.05 Field Trips (Resolution No. 22-075) (A)
- 2.06 Student Disciplinary Matters (Resolution No. 22-076) (A)

3.0 Action/Discussion/Information Items (A/D/I)

- 3.01 Update – Construction of Two New Interconnected Middle Schools (D/I)
- 3.01A Change Orders – Two New Interconnected Middle Schools (D/I)
- 3.02 Proposed 2022-2023 School Calendar (Two Options) (Second Reading) (Resolution No. 22-069) (A/D)
- 3.03 State Auditor's Report (D/I)
- 3.04 Contract – Architectural Firm – Renovations/Reconstruction William Henry Middle School (Resolution No. 22-077) (A/D)

4.0 Adjournment

- 4.01 Adjournment

Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf