

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Vilicia Cade
Superintendent of Schools



BOARD OF EDUCATION

Dr. Chanda Jackson, President
Dr. Anthony J. DePrima, Vice President
Sean P. M. Christiansen
John C. Martin, Jr.
Felecia R. Duggins

**PUBLIC ANNOUNCEMENT
REVISED AGENDA AS OF JANUARY 12, 2023***

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, January 18, 2023. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:00 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into regular public session through an in-person, live-stream meeting at approximately 5:45 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. At the conclusion of the regular public session at approximately 6:30 p.m. the Board will move into Executive Session to conduct interviews for Assistant Superintendent. At the conclusion of executive session, it is anticipated the Board will reconvene into public session and will approve appointment of Assistant Superintendent. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Vilicia Cade

Superintendent of Schools

Date: January 11, 2023

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session

Wednesday, January 18, 2023

In Person/Virtual Session

5:00 p.m.

I. Student Disciplinary Matter

Student Matter #2023-323717

Student Matter #2023-209682

II. Legal Matters concerning pending and potential litigation

III. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:

a. Certified

b. Classified

c. Administrative

IV. Adjournment

Capital School District
198 Commerce Way
Dover, DE 19904
Dr. Vilicia Cade
Superintendent of
Schools



BOARD OF EDUCATION

Dr. Chanda Jackson, President
Dr. Anthony J. DePrima, Vice
President
Sean P. M. Christiansen
John C. Martin, Jr.
Felecia R. Duggins

A	Action
D	Discussion
I	Information

Regular Board of Education Meeting

January 18, 2023

*Revised Agenda 1/12/23 add Agenda Item 3.04 Resolution No. 23-081

Change number for Agenda Item 5.01 to Resolution No. 23-082

Additional agenda item was added on January 12, 2023 and cannot be deferred
Until the February 15, 2023 Board meeting.

In Person/Live Stream Meeting

*Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904*

- 5:00 1.0 **Open Session**
p.m. The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, January 18, 2023. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:00 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into regular public session through an in-person, live-stream meeting at approximately 5:45 p.m. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. At the conclusion of the regular public session at approximately 6:30 p.m., the Board will move into Executive Session to conduct interviews for Assistant Superintendent. At the conclusion of executive session, it is anticipated the Board will reconvene into public session and will approve appointment of Assistant Superintendent. The agenda of the Open Session is attached.
- 1.01 **Roll Call – Establishment of a Quorum**
- 5:00 1.02 **Executive Session**
p.m.
- 5:45 1.03 **Reconvene Open Session/Pledge of Allegiance**
p.m.
- 1.04 **Superintendent Update**
- 1.05 **Board President – Member Updates**
- 1.06 **Public Comment**
- Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

2.0 Consent Items

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 23-073)

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – January 18, 2023

Certified Personnel – January 18, 2023

I. APPOINTMENTS

A. New – Regular

1. NONE

B. New – Temporary

- | | | |
|----------------------------------|------------------|-------|
| 1. Teacher – Kindergarten | January 2, 2023 | South |
| 2. Teacher – ELA | February 1, 2023 | DHS |
| 3. Teacher – Grade 1 | January 3, 2023 | East |
| 4. Teacher – Science | January 3, 2023 | DHS |
| 5. Teacher – Spec Ed | January 3, 2023 | KCCS |
| 6. Teacher – Literary Specialist | February 1, 2023 | DO |
| 7. Teacher – ILC | January 3, 2023 | East |

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees
 - a. Teachers – 21st Century January 2023 BTW
2. Non-District Employees
 - a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Teacher – Spec Ed from Regular Ed January 3, 2023 WHMS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

- A. We anticipate that employees will be placed on leave and return from leave up to the January 18, 2023 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the January 18, 2023 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the January 18, 2023 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the January 18, 2023 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the January 18, 2023 School Board Report.

Classified Personnel – January 18, 2023

I. APPOINTMENTS

A. New – Regular

1. Constable	January 3, 2023	KCSILC
2. Bus Driver	22-23 SY	DO
3. Constable	January 3, 2023	BTW

B. New – Temporary

1. Instructional Paras – Full Time	January 3, 2023	KCCS
2. Instructional Para – Part Time	January 3, 2023	East
3. Instructional Para – Full Time	January 3, 2023	East
4. Extra Support Para – Full Time	January 3, 2022	KCCS
5. Title I Para – Part Time	January 3, 2022	BTW
6. Extra Support Para – Part Time	January 10, 2023	Hartly
7. Instructional Paras – Full Time	January 3, 2023	CMS
8. Instructional Para – Full Time	January 9, 2023	WHMS

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees		
a. Paras – 21 st Century	January 2023	BTW
2. Non-District Employees		
a. Field Technician	January 9, 2023	DO

II. CHANGE IN ASSIGNMENT

Job Title/Classification/Condition of Employment

A. Senior Secretary from Secretary December 12, 2022 CMS

B. Lead Field Serv. Tech from Level I Tech December 19, 2022 DO
C. Chief Custodian from Custodian January 3, 2023 East

III. LEAVES/RETURN FROM LEAVES

FMLA/Medical/Workers Comp

A. We anticipate that employees will be placed on leave and return from leave up to the January 18, 2023 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the January 18, 2023 School Board Meeting.

V. PENSIONS

Disability/Service/Vested Pension

A. Pensions could occur up to the date of the January 18, 2023 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

Employees that are on temporary status may be on the January 18, 2023 School Board Meeting

- 2.02 School Choice (Resolution No. 23-074) (A)
2.03 Financial Reports – December 31, 2022 (Resolution No. 23-075) (A)
2.04 Minutes – Minutes of executive and public sessions of regular Board of Education meeting December 6, 2022 and special Board of Education meeting December 14, 2022 (Resolution No. 23-076)) (A)
2.05 Field Trips (Resolution No. 23-077) (A)
2.06 Student Disciplinary Matters (Resolution No. 23-078) (A)

3.0 Action/Discussion/Information Items (A/D/I)

- 3.01 Updates – Construction of Dover Middle School Campus (D/I)
3.01A Change Orders Dover Middle School Campus
3.02 Proposed 2023-2024 School Calendar (First Reading) (Resolution No. 23-079) (A/D)
3.03 Financial Position Report (Resolution No. 23-080) (A/D)
3.04 Career Technical Education Programs (Resolution No. 23-081) (A/D)
 - Update on Manufacturing-change to Industrial Technology at Dover High School
 - Addition of EMS Program (pending approval) at Dover High School
 - Addition of Ag Structures for 2024 school year at KCSILC

4.0 Executive Session

4.01 Personnel

- Candidate Interviews for Assistant Superintendent

5.0 Reconvene to Open Session/Adjournment

- 5.01 Appointment of Assistant Superintendent (Resolution No. 23-082)
5.02 Adjournment

Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf