

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Vilicia Cade
Superintendent of Schools



BOARD OF EDUCATION

Dr. Chanda Jackson, President
Dr. Anthony J. DePrima, Vice President
Sean P. M. Christiansen
John C. Martin, Jr.
Felecia R. Duggins

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, May 3, 2023. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. At the conclusion of the executive session at approximately 6:15 p.m., the Board will reconvene into public session through an in-person, live-stream meeting which is also accessible using <http://bit.ly/csdpublicmeeting>. At this time there will be a presentation on Project Based Learning. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Vilicia Cade

Superintendent of Schools

Date: April 26, 2023

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session

Wednesday, May 3, 2023

In Person/Virtual Session

5:30 p.m.

I. Student Disciplinary Matter

II. Legal Matters concerning pending and potential litigation

III. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:

- a. Certified**
- b. Classified**
- c. Administrative**

IV. Adjournment

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A	Action
D	Discussion
I	Information

Regular Board of Education Meeting

May 3, 2023

In Person/Live Stream Meeting

*Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904*

5:30 p.m. 1.0

Open Session

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, May 3, 2023. The board will convene live or virtual and, due to COVID and space issues, members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. At the conclusion of the executive session at approximately 6:15 p.m., the Board will reconvene into public session through an in-person, live-stream meeting which is also accessible using <http://bit.ly/csdpublicmeeting>. At this time there will be a presentation on Project Based Learning. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is attached.

1.01 **Roll Call – Establishment of a Quorum**

1.02 **Executive Session**

1.03 **Reconvene Open Session/Pledge of Allegiance**

1.04 **Presentation – Project Based Learning**

1.05 **Superintendent Update**

Recognitions

- National Teacher and Instructional Staff Appreciation Week May 8-12, 2023
- National School Nurse Day May 10, 2023
- May, 2023 – National Mental Health Awareness Month

Updates

1.06 **Board President – Member Updates**

1.07 **Public Comment**

Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes.

minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

2.0 **Consent Items**

(A)

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 23-111)

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – May 3, 2023

Certified Personnel – May 3, 2023

I. APPOINTMENTS

A. New – Regular

1. Teacher – Spanish	August 28, 2023	DHS
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B. New – Temporary

1. NONE

C. Rehire – Regular

1. Teachers	August 28, 2023	KCCS
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D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. 21 st Century Teacher	March 1, 2023	CMS
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b. 2023 Summer Hours	Summer 2023	BTW
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2. Non-District Employees

a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Spec Ed Liaison from Spec Ed Coordinator CMS	August 28, 2023	DO
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B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the May 3, 2023 School Board Meeting.

- IV. RESIGNATIONS
 - A. Resignations could occur up to the date of the May 3, 2023 School Board Meeting.
- V. PENSIONS
 - A. Pensions could occur up to the date of the May 3, 2023 School Board Meeting.
- VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT
 - A. Employees that are on a temporary contract may be on the May 3, 2023 School Board Report.
- VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE
 - A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the May 3, 2023 School Board Report.

Classified Personnel – May 3, 2023

- I. APPOINTMENTS
 - A. New – Regular
 - 1. NONE
 - B. New – Temporary

1. Instructional Para – PT	May 1, 2023	South
2. Title I Para – PT	April 24, 2023	South
 - C. Rehire – Regular

1. Instructional Paras – FT	August 28, 2023	KCCS
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 - D. Rehire – Temporary

1. Extra Support Paras – FT	August 28, 2023	KCCS
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 - E. E.P.E.R.
 - 1. District Employees
 - a. NONE
 - 2. Non-District Employees
 - a. Summer Paraprofessionals Summer 2023 KCCS
- II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

 - A. Classification
 - 1. NONE
 - B. Job Title
 - 1. NONE
 - C. Condition of Employment
 - 1. NONE
- III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the May 3, 2023 School Board Meeting.

IV. RESIGNATIONS

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A. Employees that are on a temporary contract may be on the May 3, 2023 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the May 3, 2023 School Board Report.

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| 2.02 | School Choice (Resolution No. 23-112) | (A) |
| 2.03 | Financial Reports – April 30, 2023 (Resolution No. 23-113) | (A) |
| 2.04 | Minutes – Minutes of executive and public sessions of regular Board of Education meeting April 19, 2023 (Resolution No. 23-114)) | (A) |
| 2.05 | Field Trips (Resolution No. 23-115) | (A) |
| 2.06 | Student Disciplinary Matters (Resolution No. 23-116) | (A) |
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| 3.0 | Action/Discussion/Information Items (A/D/I) | |
| 3.01 | Updates – Construction of Dover Middle School Campus | (D/I) |
| 3.01A | Change Orders Dover Middle School Campus | |
| 3.02 | Submission Form Naming/Renaming School Facilities Honoring Coach James Solomon (Resolution No. 23-117) | (A/D) |
| 3.03 | Transition 2023 – Revisions to 2022-2023 School Calendar (William Henry Middle School and Central Middle School Only) (Resolution No. 23-118) | (A/D) |
| 3.04 | Revisions – Policy #400-08 Use and Supervision of School/District Facilities (Second Reading) (Resolution No. 23-105) | (A/D) |
| 3.05 | Preserving the Legacy of William Henry School (Resolution No. 23-106) | (A/D) |
| 3.06 | Board of Education Podcast (Resolution No. 23-107) | (A/D) |
| 3.07 | Draft 2023-2024 Student Success Guide (Second Reading) (Resolution No. 23-108) | (A/D) |
| 3.08 | Board of Education Meeting Schedule 2023-2024 (First Reading) (Resolution No. 23-119) | (A/D) |
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| 4.0 | Adjournment | |
| 4.01 | Adjournment | |