

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Vilicia Cade
Superintendent of Schools



BOARD OF EDUCATION

Felecia R. Duggins, President
Dr. Chanda Jackson, Vice President
Sean P. M. Christiansen
John C. Martin, Jr.
Dr. Anthony J. DePrima

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 16, 2023. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. for a presentation – Year in Review. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Vilicia Cade

Superintendent of Schools

Date: August 9, 2023

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION

Executive Session

Wednesday, August 16, 2023

In Person/Virtual Session

5:30 p.m.

I. Student Disciplinary Matter

II. Legal Matters concerning pending and potential litigation

III. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:

- a. Certified**
- b. Classified**
- c. Administrative**

IV. Adjournment

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A	Action
D	Discussion
I	Information

Regular Board of Education Meeting

August 16, 2023

In Person/Live Stream Meeting

*Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904*

- 5:30 p.m. 1.0 **Open Session**
The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, August 16, 2023. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. for a presentation – Year in Review. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. The agenda of the Open Session is listed below.
- 6:15 p.m. 1.01 **Roll Call – Establishment of a Quorum**
1.02 **Executive Session**
1.03 **Reconvene Open Session/Pledge of Allegiance**
1.04 **Presentation – Year in Review**
1.05 **Superintendent Update**
1.06 **Board President – Member Updates**
1.07 **Public Comment**
Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.
- 2.0 **Consent Items** (A)
Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.
- 2.01 **Personnel Matters (Resolution No. 24-016)**

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – August 16, 2023

Certified Personnel – August 16, 2023

I. APPOINTMENTS

A. New – Regular

1. Teacher – Art	August 28, 2023	BTW/East
2. Teacher – ELA	August 28, 2023	DHS
3. Teacher – Social Studies	August 28, 2023	DHS
4. Teachers	August 28, 2023	East
5. Instructional Coach	August 28, 2023	Hartly
6. Teacher – PreK	August 28, 2023	EC
7. Teacher – Spanish	August 28, 2023	DHS
8. Library/Media	August 28, 2023	BTW
9. Teachers	August 28, 2023	FV
10. Dean of Student Achievement	August 28, 2023	DHS
11. Teacher – Spec Ed	August 28, 2023	SOI
12. Teacher	August 28, 2023	TP
13. Teacher – Math	August 28, 2023	SOE
14. Spec Ed Dean	August 28, 2023	East
15. Teacher	August 28, 2023	WH
16. Teacher – Art	August 28, 2023	North

B. New – Temporary

1. NONE

C. Rehire – Regular

1. NONE

D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Summer Hours	Summer 2023	District
b. Department Chairs	2023-2024 SY	DHS

2. Non-District Employees

- a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. NONE

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the August 16, 2023 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the August 16, 2023 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the August 16, 2023 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the August 16, 2023 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the August 16, 2023 School Board Report.

Classified Personnel – August 16, 2023

I. APPOINTMENTS

A. New – Regular

1. Paraprofessionals – FT	August 28, 2023	KCSILC
2. Paraprofessionals – FT	August 28, 2023	KCCS
3. Senior Secretary	August 7, 2023	DHS
4. Custodians – Night Shift	August 7, 2023	District Wide
5. Paraprofessionals – FT	August 28, 2023	SOI
6. Bus Aides	September 5, 2023	District

B. New – Temporary

1. Extra Support Paras – FT	August 28, 2023	KCCS
2. ILC Paraprofessionals – FT	August 28, 2023	WH
3. L2 Systems Technician – FT	August 2, 2023	Tech/DO

C. Rehire – Regular

1. Paraprofessionals – FT	August 28, 2023	KCCS
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D. Rehire – Temporary

1. ILC Paraprofessionals – FT	August 28, 2023	East
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E. E.P.E.R.

1. District Employees		
a. Summer Paras	Summer 2023	Elementary
b. Summer Paras	Summer 2023	KCCS
c. Varsity Field Hockey Coach	Fall 2023	DHS
d. Fall Coaches	Fall 2023	CMS

2. Non-District Employees

- a. 21st Century Para
- b. JV Volleyball Coach

Summer 2023
Fall 2023

East
DHS

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

- 1. Child Nutrition Managers July 31, 2023 FV/Hartly promotion

B. Job Title

- 1. NONE

C. Condition of Employment

- 1. NONE

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- 2.02 School Choice (Resolution No. 24-017) (A)
- 2.03 Financial Reports – June 30, 2023 (Resolution No. 24-004) (A)
- 2.04 Financial Reports – July 31, 2023 (Resolution No. 24-018)
- 2.05 Minutes – Minutes of executive and public sessions of regular Board of Education meeting July 12, 2023, special board meeting July 20, 2023, and Board Retreats July 27 and 29, 2023 (Resolution No. 24-019) (A)
- 2.05 Field Trips (Resolution No. 24-020) (A)
- 2.06 Student Disciplinary Matters (Resolution No. 24-021) (A)

3.0 Action/Discussion/Information Items (A/D/I)

- 3.01 Updates – Construction of Two New Interconnected Middle Schools (D/I)
- 3.01A Change Orders Two New Interconnected Middle Schools
- 3.02 14 Del. C. §1704(4) Waiver of Schools Receiving Not less than 98% of the Opportunity Funding it Generates for School Year 2023-2024(Resolution No. 24-015) (A/D)
- 3.03 District Financial Position Report (Resolution No. 24-022) (A/D)

4.0 Adjournment

4.01 Adjournment

**Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf**