

**CAPITAL SCHOOL
DISTRICT**

198 Commerce Way
Dover, DE 19904
Dr. Vilicia Cade
Superintendent of Schools



BOARD OF EDUCATION

Felecia R. Duggins, President
Dr. Chanda Jackson, Vice President
Sean P. M. Christiansen
John C. Martin, Jr.
Dr. Anthony J. DePrima

PUBLIC ANNOUNCEMENT

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, September 20, 2023. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. for a Data Presentation. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. At the conclusion of the public session, the Board will convene to Executive Session for the purpose of discussion on Legal Matters. At the conclusion of executive session, it is anticipated the Board will reconvene into public session but will take no action other than to adjourn the meeting. The agenda of the Executive Session and the agenda of the Open Session are attached.

//SIGNED//

Dr. Vilicia Cade

Superintendent of Schools

Date: September 13, 2023

Capital School District can only guarantee accessibility accommodations if notified of the need seven (7) days before a scheduled meeting. Braille materials large print materials, Assistive listening devices, Sign Language Interpreter (ASL/cued/tactile).

AGENDA
CAPITAL SCHOOL DISTRICT
BOARD OF EDUCATION
Executive Session

Wednesday, September 20, 2023

In Person/Virtual Session

5:30 p.m.

I. Student Disciplinary Matter

II. Legal Matters concerning pending and potential litigation

III. Personnel - discussion of the names and qualifications to hold positions for individuals in the following classes:

- a. Certified**
- b. Classified**
- c. Administrative**

IV. Adjournment

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A	Action
D	Discussion
I	Information

Regular Board of Education Meeting

September 20, 2023

In Person/Live Stream Meeting

*Capital School District Administrative and Professional Development Center
198 Commerce Way
Dover, DE 19904*

5:30 p.m. 1.0

Open Session

The Capital School District Board of Education will convene for its regular monthly meeting on Wednesday, September 20, 2023. The board will convene live or virtual and members of the public may join virtually. This meeting can be located at <http://bit.ly/csdpublicmeeting>. The board will convene into open session at 5:30 p.m. and entertain a motion to move into Executive Session for the purpose of discussion on Student Matters, Personnel Matters and Legal Matters as set forth in Delaware Code §10004 Open Meetings, subsection (a) and subsection (b) items (4), (7) and (9). The executive session shall take place through an in-person/virtual meeting. The Board will reconvene into public session through an in-person, live-stream meeting at approximately 6:15 p.m. for a Data Presentation. This meeting is also accessible using <http://bit.ly/csdpublicmeeting>. There will be an opportunity to have public comments through the link available on the same web page, <http://bit.ly/csdpublicmeeting>. At the conclusion of the public session, the Board will convene to Executive Session for the purpose of discussion on Legal Matters. At the conclusion of executive session, it is anticipated the Board will reconvene into public session but will take no action other than to adjourn the meeting. The agenda of the Open Session is listed below.

6:15 p.m. 1.01
1.02
1.03

Roll Call – Establishment of a Quorum

Executive Session

Reconvene Open Session/Pledge of Allegiance

Data Presentation

Superintendent Update

Board President – Member Updates

1.07 **Public Comment**

Individuals desiring to address the board must read, complete and sign the Request Form. A link can be found at <http://bit.ly/csdpublicmeeting>. Public comment submitted through this link after 7:00 p.m. or after the beginning of the Open Session will not be read at the meeting. Those who sign up may speak for up to three minutes. Public comment time will not exceed fifteen (15) minutes. The board may extend public comment time at the conclusion of the regular agenda if the time at the beginning of the meeting exceeded fifteen (15) minutes and will not exceed fifteen (15) minutes after the conclusion of the regular agenda. If a group of people are speaking to address the same topic, the board may require a single spokesperson for the group.

2.0 **Consent Items**

(A)

Note: All consent items may be adopted by a majority vote of the Board on a properly seconded motion. On a majority vote the Board may request that any item included in this section be moved to the action/discussion/information section during adoption of the agenda. If staff member presence or additional information be required on these items, the Superintendent should be notified prior to the meeting time.

2.01 Personnel Matters (Resolution No. 24-023)

Board of Education Approval is recommended for administrative, certified and classified personnel as listed, pending criminal reference checks and verification of certification as needed.

Administrative Personnel – September 20, 2023

Certified Personnel – September 20, 2023

I. APPOINTMENTS

A. New – Regular

1. School Nurse	August 28, 2023	MSI
2. School Nurse	August 28, 2023	WHC
3. Library Media Teacher	August 28, 2023	FV
4. Teachers	August 28, 2023	South
5. Teachers	August 28, 2023	MSI
6. Teaches	August 28, 2023	DHS
7. Occupational Therapist	August 28, 2023	KCCS
8. Teachers	August 28, 2023	MSE
9. Parent Liaisons – 12 months	August 28, 2023	DO
10. Teacher	August 28, 2023	North
11. Teacher – MLL	August 28, 2023	Hartly/North
12. Verizon Innovation Learning Coach	August 28, 2023	Middle

B. New – Temporary

1. Teacher	August 28, 2023	MSE
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C. Rehire – Regular

1. Teacher	August 28, 2023	DHS
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D. Rehire – Temporary

1. NONE

E. E.P.E.R.

1. District Employees

a. Summer Hours	Summer 2023	DO
b. Teachers – 21 st Century	2023-2024 SY	BTW
c. Freshman Class Advisor	2023-2024 SY	DHS

2. Non-District Employees

- a. NONE

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

1. Teachers	August 28, 2023	DHS from KCCS
2. Teacher	August 28, 2023	DHS from MSE
3. Dean of Students from Teacher	October 9, 2023	KCSILC from DHS

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

III. LEAVES/RETURN FROM LEAVES

A. We anticipate that employees will be placed on leave and return from leave up to the September 20, 2023 School Board Meeting.

IV. RESIGNATIONS

A. Resignations could occur up to the date of the September 20, 2023 School Board Meeting.

V. PENSIONS

A. Pensions could occur up to the date of the September 20, 2023 School Board Meeting.

VI. EXPIRATION OF CONTRACT/TEMPORARY CONTRACT

A. Employees that are on a temporary contract may be on the September 20, 2023 School Board Report.

VII. NON-RENEWAL/TERMINATION/REDUCTION IN FORCE

A. Employees whose contracts are not being renewed or who are being recommended for termination may be on the September 20, 2023 School Board Report.

Classified Personnel – September 20, 2023

I. APPOINTMENTS

A. New – Regular

1. Transportation	September 5, 2023	DO
2. Constable – Part Time	September 21, 2023	Middle
3. Behavior Interventionists	August 28, 2023	DO
4. PreK Paraprofessionals	August 28, 2023	EC

B. New – Temporary

1. Paraprofessionals	September 5, 2023	DHS
2. Paraprofessionals	September 5, 2023	KCSILC
3. Paraprofessionals	August 28, 2023	East
4. 21 st Century Site Coordinator FT	September 8, 2023	BTW/WH
5. Extra Support Paras – FT	August 28, 2023	DHS
6. Paras for Virtual Teletherapist – FT	September 11, 2023	DO
7. Paraprofessionals – PT	August 28, 2023	South
8. Child Nutrition Gen. Workers – PT	August 29, 2023	TBD

C. Rehire – Regular

1. Paraprofessionals	August 28, 2023	DHS
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D. Rehire – Temporary

1. Extra Support Paras	August 28, 2023	MSE
2. Extra Support Paras	August 28, 2023	DHS
3. Paraprofessionals	August 28, 2023	WHC

E. E.P.E.R.

- | | | |
|---|--------------------|--------|
| 1. District Employees | | |
| a. 21 st Century Paraprofessionals | 2023-2024 SY | BTW |
| b. Entry Level Technician | September 4, 2023 | DO |
| 2. Non-District Employees | | |
| a. 21 st Century Assist. Coordinator | 2023-2024 SY | Middle |
| b. Classroom Support | September 10, 2023 | KCCS |

II. CHANGE IN ASSIGNMENT

Classification/Job Title/Condition of Employment

A. Classification

- | | | |
|---------------------------------------|-------------------|----------|
| 1. Office Paraprofessional | September 5, 2023 | KCCS/BTW |
| | from MSI | |
| 2. Paraprofessional from Office Para | September 5, 2023 | WHC |
| 3. Constable – part time to full time | September 5, 2023 | Middle |
| 4. Transportation Specialist II | September 1, 2023 | DO |

B. Job Title

1. NONE

C. Condition of Employment

1. NONE

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| 2.02 | School Choice (Resolution No. 24-024) | (A) |
| 2.03 | Financial Reports – August 31, 2023 (Resolution No. 24-025) | (A) |
| 2.04 | Minutes – Minutes of executive and public sessions of regular Board of Education meeting August 16, 2023 and special board meeting August 24, 2023 (Resolution No. 24-026) | |
| 2.05 | Field Trips (Resolution No. 24-027) | (A) |

- 2.06 Student Disciplinary Matters (Resolution No. 24-028) (A)
- 3.0 Action/Discussion/Information Items (A/D/I)**
 - 3.01 Updates – Construction Dover Middle School Campus (D/I)
 - 3.01A Change Orders Dover Middle School Campus
 - 3.02 2023-2024 Child Nutrition Budget (Resolution No. 24-029) (A/D)
 - 3.03 Transportation Pay Scale Adjustment (Resolution No. 24-030) (A/D)
 - 3.04 Central School Masonry Restoration Bid Approval (Resolution No. 24-031) (A/D)
- 4.0 Executive Session**
 - 4.01 Legal Matter concerning pending and potential litigation
- 5.0 Adjournment**
 - 5.01 Adjournment

**Information for Board Meeting Agendas can be found at
www.boarddocs.com/de/csd/Board.nsf**